

## **CITY COUNCIL MEMORANDUM**

### **AGENDA ITEM**

**Hold a Joint General Election with Killeen Independent School District (KISD)**

### **ORIGINATING DEPARTMENT**

**City Secretary/City Attorney**

### **BACKGROUND INFORMATION**

On May 6, 2017, the City of Killeen will conduct a general election for the offices of Council Member for District 1, 2, 3, & 4. On the same day, the Killeen Independent School District (KISD) will conduct its general election. These agreements cover early voting and Election Day cost sharing and obligations.

### **DISCUSSION/CONCLUSION**

State law authorizes political subdivisions, which may be conducting elections on the same day, to contract for joint voting. This will allow the voters the opportunity to vote in both the school and City elections at one location for early voting and Election Day. In order to effect this, the law requires the governing bodies of each political subdivision to enter into an agreement.

The "Contract for Election Services - Early Voting" provides for early voting conducted by the City Secretary on behalf of both entities. KISD will reimburse the City for its one-half (1/2) share of the personnel costs associated with conducting the early voting. Early voting for the City will also occur at KISD Administration Building, and the City will reimburse KISD for one-half of the early voting clerk at that location. Should KISD not be required to conduct an election, Killeen will bear the entire cost of the early voting. The "Contract for Election Services - Election Day" also provides the City Secretary will conduct the election on behalf of both entities, and KISD will reimburse the City for one-half of personnel and associated costs. Again, an entity not required to hold an election shall not be required to participate in costs.

### **FISCAL IMPACT**

The costs of personnel, election equipment and miscellaneous supplies will be reduced by approximately half.

### **RECOMMENDATION**

That the City Manager be authorized to execute the attached Contracts for Election Services, one for Early Voting and one for Election Day on behalf of the City of Killeen, Texas.