CITY COUNCIL MEMORANDUM

AGENDA ITEM APPOINTMENT OF ASSISTANT CITY

MANAGER

ORIGINATING DEPARTMENT CITY MANAGER

BACKGROUND INFORMATION

Dennis Baldwin has served as the Interim City Manager since October 2016.

The City Charter authorizes the appointment of department heads with the approval of the City Council.

DISCUSSION/CONCLUSION

The City Council will appoint a City Manager effective February 8, 2017. Mr. Baldwin will temporarily fill the position of Assistant City Manager to support a seamless transition for the new city manager.

The Assistant City Manager position will be funded through July 31, 2017.

FISCAL IMPACT

Funds will be available in the Assistant City Manager department budget with approval of a budget amendment.

RECOMMENDATION

That the City Council approve the appointment of Dennis Baldwin as Assistant City Manager.