



# MUNICIPAL COURT SOFTWARE MAINTENANCE AGREEMENT RENEWAL

RS-24-048

March 5, 2024

# Background

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- The Court has been using INCODE software from Tyler Technologies since 2014
- Tyler Technologies INCODE software is used for Municipal Court functions, which includes:
  - ▣ Defense attorney/court public access
  - ▣ Court notification module
  - ▣ Case management
  - ▣ Warrants

# Background

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- This is a three-year software support and maintenance contract of the INCODE court case management system, in the amount of \$258,282
  - ▣ FY 2024 - \$81,929
  - ▣ FY 2025 - \$86,026 with a 5% increase
  - ▣ FY 2026 - \$90,327 with a 5% increase

# Background continued

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- The software support and maintenance agreement are only available from Tyler Technologies, Inc.; therefore, the purchase is exempt from the competitive bidding statutes in accordance with the Texas Local Government Code, Section 252.022(a) 7 as sole-source procurement. Contract term: April 1, 2024 - March 31, 2027
- Estimated expenses are not to exceed \$258,282

# Recommendation

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- Staff recommends that the City Manager or his designee be authorized to execute the renewal of the software maintenance agreement with Tyler Technologies, Inc., for three years in the amount of \$258,282 and that the City Manager or designee be expressly authorized to execute any and all change orders within the amounts set by state and local law