



MUNICIPAL COURT IN-HOUSE COLLECTIONS

PR-24-007

March 5, 2024

Overview

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- ❑ Compliance Division
- ❑ Text messaging
- ❑ Warrants

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Compliance Division

Compliance Division

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- ❑ Re-established in January 2023
- ❑ Reclassified to positions to Compliance Clerks
 - ▣ Interview all defendants who request payment arrangements
 - ▣ Setup payment arrangements
 - ▣ Verify contact information and references
- ❑ Monthly payment amounts lowered to help improve compliance

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Text Messaging

Text Messaging

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- ❑ Implemented December 2023
- ❑ Texts sent to defendants
 - ▣ Notice of citation being filed with the court
 - ▣ Reminder of initial appearance date
 - ▣ Payment Plan Due Date Reminders:
 - 5 days prior to due date
 - Payment due today
 - 11 days after payment is due (warning of a capias pro fine warrant)

Text Messaging

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- ▣ Extension Due Date Reminders:
 - 5 days prior to due date
 - Payment due today
 - 11 days after payment is due (warning of a capias pro fine warrant)
- ▣ Notice defendant placed on delinquent docket (show cause)
- ▣ Notice Capias Pro Fine Warrant has been issued

Text Messaging

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- ▣ Notice Arrest Warrant issued
- ▣ Notice of Failure to Appear/Violate Promise to Appear – Initial Appearance
- Email/mail reminder notices if no cell number available

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Warrants

Warrants

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- ❑ Published weekly active warrants list
- ❑ Resumed issuing warrants for every eligible case
 - ▣ City Marshals will serve warrants weekly
- ❑ Implemented Warrant Forgiveness Month
 - ▣ December 2022 – 109 warrants cleared
 - ▣ December 2023 – 146 warrants cleared

Warrants

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- ❑ Published weekly active warrants list
- ❑ Resumed issuing warrants for every eligible case
 - ▣ City Marshals will serve warrants weekly
- ❑ Implemented Warrant Forgiveness Month December 2022
 - ▣ December 2022 – 109 warrants cleared
 - ▣ December 2023 – 146 warrants cleared
- ❑ Resumed Warrant Roundup February - March 2023
 - ▣ 130 warrants cleared

Warrants Issued

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- ❑ Fiscal Year 2021 – 2022
 - ▣ Arrest Warrants – 268
 - ▣ Capias Pro Fines – 144

- ❑ Fiscal Year 2022 – 2023
 - ▣ Arrest Warrants – 2,208
 - ▣ Capias Pro Fines – 395

Summary

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- ❑ Compliance Division
- ❑ Text messaging
- ❑ Warrants

End

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☐ Questions