



STAFF REPORT

DATE: March 1, 2022

TO: Kent Cagle, City Manager

FROM: Andrew Zagars, City Engineer

SUBJECT: Authorize the execution of Amendment No. 1 to the Professional Services Agreement with Kimley-Horn and Associates, Inc., in the amount of \$12,000 for the Little Nolan Rd-WS Young Traffic Signal Project

BACKGROUND AND FINDINGS:

Installation of a new traffic signal and associated improvements at the intersection of S. W.S. Young Drive and Little Nolan Road is one of the approved CIP Transportation projects for the current fiscal year. Traffic studies have concluded that the intersection needs traffic signals to control traffic operations and the intersection meets the warrant requirements.

The City of Killeen applied for and received approval for Federal Funding through the Highway Safety Improvement Program (HSIP) for the FY22-24 Call for Projects.

The City is responsible for all costs associated with the design of the project and any construction amounts that may occur once the Federal Funding has reached its maximum approved dollar amount for the project. TXDOT will be letting the HSIP project for construction in October 2022 and managing the construction of the project.

A Professional Services Agreement (PSA) with Kimley-Horn and Associates, Inc., for the for design and construction administrative services of the Little Nolan Rd. and S. W.S. Young Dr. Traffic Signal Project in the amount of \$38,580 was executed on Aug. 11, 2021. The consultant is requesting to amend the contract for additional design fees as the scope has changed from the original design. The proposed design has changed to the point where right-of-way will need to be acquired. Proper boundary research and surveying will need to be performed to create the appropriate documentation to file with the County. The original design contract did not include boundary research or the surveying needed for the additional work.

THE ALTERNATIVES CONSIDERED:

Alternative 1 - Do not approve this amendment. In order to meet TxDOT requirements for this project to move forward to construction and receive federal funds, all right-of-way needs to be acquired. Delaying of this amendment could jeopardize the current schedule to meet an October 2022 TXDOT construction deadline.

Alternative 2 - Amend the Agreement with Kimley-Horn and Associates, Inc. They currently have already begun the 50% engineering design and site analysis, and approving this amendment would not delay the completion of the design.

Which alternative is recommended? Why?

City staff recommends approval of **Alternative 2**. This option allows the design to continue to stay on schedule and meet the current construction timeline.

CONFORMITY TO CITY POLICY:

This item conforms to state, city, and local purchasing policies and regulations. Amendment No. 1 would bring the total contract to over \$50,000 which requires City Council approval.

FINANCIAL IMPACT:

What is the amount of the expenditure in the current fiscal year? For future years?

The amendment amount is \$12,000.

Is this a one-time or recurring expenditure?

This is a one-time expenditure.

Is this expenditure budgeted?

Yes, funding for this project is available in the Governmental Capital Project Fund, account 349-8934-493.61-60 in the current fiscal year.

If not, where will the money come from?

N/A

Is there a sufficient amount in the budgeted line-item for this expenditure?

Yes

RECOMMENDATION:

Staff recommends that the City Council authorize the City Manager to execute Amendment No. 1 to the Professional Services Agreement with Kimley-Horn and Associates, Inc., in the amount of \$12,000 for the Little Nolan Rd-WS Young Traffic Signal Project, and that the City Manager be expressly authorized to execute any and all change orders within the amounts set by the state and local law.

DEPARTMENTAL CLEARANCES:

Development Services
Finance
City Attorney

ATTACHED SUPPORTING DOCUMENTS:

Agreement

Amendment No. 1

Proposal

Certificate of Interested Parties