



STAFF REPORT

DATE: February 1, 2022

TO: Kent Cagle, City Manager

FROM: Eva Bark, Executive Director of Human Resources

SUBJECT: Annual Evaluation and Pay Increase of City Auditor

BACKGROUND AND FINDINGS:

The position of City Auditor is currently filled by Matthew Grady. Matthew Grady has served in this capacity since January 17, 2017. Per City Charter Section 40, the City Council may appoint a city auditor to carry out the internal audit functions as the City Council shall assign to him and the city auditor shall be a Certified Public Accountant.

On January 18, 2022, Council met with Mr. Grady for his annual performance evaluation and based on the majority consensus Council approved a five percent (5%) salary increase for the City Auditor.

THE ALTERNATIVES CONSIDERED:

- 1) Council can choose not to approve a five percent (5%) salary increase; or,
- 2) Council can choose to approve a five percent (5%) salary increase

Which alternative is recommended? Why?

Staff recommends that the Council approve a five percent (5%) salary increase for the City Auditor, Matthew Grady, based on the majority consensus reached at the Council workshop held on January 18, 2022.

CONFORMITY TO CITY POLICY:

Texas Government Code sec. 40 provides that the governing body may appoint a city auditor. The city auditor shall carry out the internal audit functions, shall perform such other duties as the city council shall assign to him and shall be a Certified Public Accountant.

FINANCIAL IMPACT:

What is the amount of the expenditure in the current fiscal year? For future years?

The City Auditor's current annual salary is \$91,534. A five percent (5%) salary increase will bring the total annual salary to \$96,111. The associated wage-based benefits for the 5% salary increase are budgeted in the respective benefit accounts.

Is this a one-time or recurring expenditure?

This is a recurring expenditure.

Is this expenditure budgeted?

Yes, it is budgeted in the General Fund City Auditor accounts 010-0308-413.40-05 through 010-0308-413.40-89.

If not, where will the money come from?

N/A

Is there a sufficient amount in the budgeted line-item for this expenditure?

Yes

RECOMMENDATION:

Staff recommends that the Council approve a five percent (5%) salary increase for the City Auditor, Matthew Grady, based on the majority consensus reached at the Council workshop held on January 18, 2022.

DEPARTMENTAL CLEARANCES:

Finance
City Attorney

ATTACHED SUPPORTING DOCUMENTS:

Evaluation