

General Information

City of Killeen

LP-2025-Killeen-00077

Instructions:

About:

The Local Park Grant Program assists local units of government with the acquisition and/or development of public recreation areas and facilities throughout the State of Texas. The Program provides 50% matching grants on a reimbursement basis to eligible applicants. All fund assisted sites must be dedicated as parkland in perpetuity, properly maintained and open to the public.

This year we are offering five grant programs: the Small Community Grant Program, the Non-Urban Outdoor Grant Program, and the Urban Outdoor Grant Program, the Urban Indoor Grant Program, and the Non-Urban Indoor Grant Program.

Eligible applicants include political subdivisions of the State of Texas legally responsible for providing public recreation services to their citizens. This includes cities, counties, river authorities, municipal utility districts, and other special districts. If you have questions regarding eligibility please contact the [Local Park Grants Staff](#).

We have developed technical assistance to help guide you through your application process. We have added links to this assistance throughout the application. It is also available on the Recreation Grants Online Resources Page [HERE](#).

You can watch a recording of our most recent Grant Writing webinar [HERE](#).

We expect many Non-Urban Outdoor and Urban Outdoor Grant awards to be funded by the federal [Land and Water Conservation Fund](#), administered by the National Park Service. **Please be aware that federal grants may require a lengthy environmental and historic compliance process after the award is announced and before a grant agreement can be secured. Construction may not occur until a grant agreement is in place.**

DEADLINE

The application deadline is: Thursday, August 1st, 2024 at 5:00 PM Central Time.

Once you have completed your application, you must **SUBMIT** it - otherwise it will not be routed to staff for scoring and review. **You will not be able to submit after 5:00 PM on the day that it is due.** For instructions on submitting your application see the RGO 2020 Quick Start Guide in 'Resources' area of this website [located HERE](#).

IMPORTANT!

Unique Entity Identifier - REQUIRED

Sponsors: Federal law (2 CFR Part 25) mandates that all entities applying for Federal financial assistance must have a valid Unique Entity Identifier (formerly DUNS) and have a current registration in the Central Contractor Registry (CCR).

SAM Number - REQUIRED

Sponsors: Register in SAM online at <https://www.sam.gov>. Once registered in SAM, entities must renew and revalidate their SAM registration at least every 12 months from the date previously registered. Entities are strongly urged to revalidate their registration as often as needed to ensure that SAM is up to date and in synch

General Information

with changes that may have been made to Unique Entity Identifier and IRS information.

Application Documents to Review Before Completing the Application

All required documents are available in the 'Resources' area of this website ([located HERE](#)), and fillable-downloadable forms will be available in the appropriate sections within the application.

Download the required documents list [HERE](#)

Click the link(s) below for population requirements and scoring criteria for each of the individual programs: [Population](#)

[Requirements and Grant Amounts](#)

[Non-Urban Outdoor and Non-Urban Indoor Scoring Criteria](#)

[Urban Outdoor and Urban Indoor Scoring Criteria](#)

[Small Community Scoring Criteria](#)

General Information

Project Schedule Guidelines

ACTIVITY	TIME FRAME
Applications Open	May 1, 2024
Application Deadline	August 1, 2024 at 5PM CST
Awards Announced	January 2025
Site Visit	February - March 2025
Grant Management	April 2025
Workshop	
Pre-Agreement Compliance for LWCF Grants	April 2025, or later
Grant Agreement Issued	August – October 2025, or later
Grant Contract Period	4 years from Grant Agreement Date
Status Reports	Quarterly

If you have questions regarding any part the application documents or processes, please contact us:

Crystal Locke

Team Lead
512-389-8788

crystal.locke@tpwd.texas.gov

[v](#)

Megan Nelson

Grant Coordinator
512-389-8040

megan.nelson@tpwd.texas.gov

[ov](#)

Matthew Mears

Grant Coordinator
512-389-8109

matthew.mears@tpwd.texas.gov

[.gov](#)

Kara Escajeda

Grant Coordinator
512-420-6028

kara.escajeda@tpwd.texas.gov

[gov](#)

Dan Reece

Program Manager
512-389-4656

dan.reece@tpwd.texas.gov

Marissa Dilick

Grant Coordinator
512-239-9951

marissa.dilick@tpwd.texas.gov

[gov](#)

Technical Information and Support

If you need technical support, please contact our office by phone (512-389-8224) or email (rec.grants@tpwd.texas.gov).

Our normal hours are 8am-5pm, Monday through Friday.

Once you've completed all of the documents associated with this application, you still must **SUBMIT** it by the application deadline in order for it to be considered. For instructions on submitting your application see the RGO 2020 Quick Start Guide in 'Resources' area of this website [located HERE](#).

Once submitted, you can download a PDF/print version of your completed application, but you will NO LONGER be able to make changes to it. If you discover an error in your submitted application BEFORE the deadline and wish to edit it, contact our office at rec.grants@tpwd.texas.gov.

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Paper copies of the application will not be accepted.