



STAFF REPORT

DATE: December 12, 2017
TO: Ronald L. Olson, City Manager
FROM: Charles Kimble, Chief of Police
SUBJECT: DPS Interlocal Cooperation Contract

BACKGROUND AND FINDINGS:

The Killeen Police Department contracts with the Texas Department of Public Safety every five years for supplies to use in the Breath Testing and Laboratory Alcohol and Drug Testing Program. The purpose of the contract is to facilitate the use of uniform and consistent procedures and supplies. The department purchases specialized blood vials that are used to collect evidence specimens which are subsequently sent to the DPS Lab for analysis in impaired driving cases and fatal crashes.

THE ALTERNATIVES CONSIDERED:

1. Sign the interlocal agreement allowing the purchase of DPS blood vials to process blood evidence.
2. Decline the interlocal agreement and seek similar services (vials and processing) from private laboratories.

Which alternative is recommended? Why?

The first alternative is the most fiscally sound and logical. It allows the department to purchase vials for evidence collection and send for processing at the state lab. The DPS lab does not charge for processing the evidence and providing the report of the results. This agreement is required to utilize the state lab for purchasing the vials to send for testing blood evidence.

If a private lab is utilized, there would be a cost associated with the processing of the evidence, requiring an increased budget allotment. There is also the consideration of verifying the laboratory's certification and sustainability.

CONFORMITY TO CITY POLICY:

This Interlocal agreement complies with policy and state law.

FINANCIAL IMPACT:

What is the amount of the expenditure in the current fiscal year? For future years?

The interlocal agreement does not have a cost associated with it. This agreement allows the department to purchase supplies; specifically of interest to the department is the purchase of blood vials utilized to collect blood evidence in criminal cases (e.g., fatal crashes) to send to the state lab for processing. The average annual purchase of blood vials is approximately \$700.

Is this a one-time or recurring expenditure?

This agreement is renewed every five years; the purchase of blood vials is executed every year as needed for the collection of evidence.

Is this expenditure budgeted?

Yes. Although approval of this agreement does not obligate the city to any purchase, adequate funds were specifically allocated in the medical/chemical account (010-6000-441-4175) for the purchase of the vials.

If not, where will the money come from?

Not applicable

Is there a sufficient amount in the budgeted line-item for this expenditure?

Yes

RECOMMENDATION:

Staff recommends Council authorize the City Manager to sign the interlocal agreement with the Department of Public Safety.

DEPARTMENTAL CLEARANCES:

Purchasing
Finance Department
City Attorney

ATTACHED SUPPORTING DOCUMENTS:

DPS Interlocal Agreement