

CITY COUNCIL MEMORANDUM

AGENDA ITEM

DONATION OF CITY PROPERTY TO BELL COUNTY INFORMATION TECHNOLOGY DEPARTMENT

ORIGINATING DEPARTMENT

INFORMATION TECHNOLOGY SERVICES DEPARTMENT

BACKGROUND INFORMATION

The Information Technology Services (ITS) Department has been disposing of end-of-life-cycle equipment through various means over the past few months. The equipment was either sold during an online auction or deemed unserviceable and removed as recyclable material. In all instances, the hard drive and memory of each device was removed and disposed of, under the supervision of the Executive Director. Other items remain that are still usable and of small monetary value; staff recommends that these items be donated to Bell County.

DISCUSSION/CONCLUSION

The ITS Department is seeking approval to donate end-of-life-cycle equipment to Bell County. The equipment in the attached memorandum consists of four (4) Printronix Printers (approximate value of \$495 each) and ten (10) Havis vehicle computer mounts (approximate value \$75 each). Printronix Printers are no longer being used and have been phased out through software system updates that enable the use of plain paper printers. The Havis mounts are for the Panasonic CF-28/29/30 ToughBooks that the city replaced with more technologically advanced computer systems. The Bell County IT Department continues to use this type of printer and will use the donated devices for repair parts that are otherwise difficult to locate. Bell County will use the Havis mounts to outfit county public safety vehicles that still utilize Panasonic series ToughBooks. In accordance with current City of Killeen Code of Ordinances Section 2-87 and 2-88, disposition approval resides with the City Manager. However, pursuant to state constitutional limitations, donations of property can generally be made only when the City Council makes a finding of a public purpose. In this case, the ITS Department is requesting permission to donate the property to Bell County; therefore, the public purpose is satisfied by a governmental agency's continued use of the property.

FISCAL IMPACT

There is no financial impact to the City of Killeen.

RECOMMENDATION

The City Staff requests that City Council find that the donation of items to the Bell County IT Department serves a public purpose and allow the property to be transferred.