



PROFESSIONAL SERVICES FOR KILLEEN CITY HALL & MUNICIPAL COURT COMPLEX

RS-23-042

February 21, 2023

Background

2

- City Council directed City Staff to begin discussions on a potential Bond Election for November 2023
- Among the potential projects is a City Hall and Municipal Court Complex
 - ▣ Projects of this scope require a needs assessment and conceptual design in order to accurately project costs
- Staff negotiated a professional services agreement with Brinkley Sargent Wiginton Architects, Inc, in the amount of \$108,295

Scope of Services

3

- ❑ Kickoff Meeting/Project Start-Up
- ❑ Tour existing facilities to determine goals and expectations of the project
- ❑ New facility needs assessment
- ❑ Initial Concept Layout
- ❑ Initial Concepts Project Budget
- ❑ Revised Project Budget/Initial Exterior Design
- ❑ Final Project Budget/Final Exterior Design
- ❑ Presentation to City Council
- ❑ Final Deliverable

Alternatives

4

- ❑ Do not authorize a Professional Services Agreement with Brinkley Sargent Wiginton Architects, Inc., for a needs assessment and conceptual layout of a new Killeen City Hall and Municipal Court Complex
- ❑ Reject the Professional Services Agreement with Brinkley Sargent Wiginton Architects, Inc. and select another architectural firm
- ❑ Authorize a Professional Services Agreement with Brinkley Sargent Wiginton Architects, Inc., for a needs assessment and conceptual layout of a new Killeen City Hall and Municipal Court Complex

Recommendation

5

Authorize the City Manager or his designee to enter into a Professional Services Agreement with Brinkley Sargent Wiginton Architects, Inc. in an amount of \$108,295 for a needs assessment and a conceptual layout of a new Killeen City Hall and Municipal Court Complex and to execute any and all change orders with the amounts set by State and Local Law.