



## STAFF REPORT

**DATE:** December 4, 2018  
**TO:** Ronald L. Olson, City Manager  
**FROM:** Kathy Davis, City Attorney  
**SUBJECT:** Discuss Election Day Polling Locations

### **BACKGROUND AND FINDINGS:**

After analyzing election data for the City of Killeen over the past three years, staff has identified several polling locations that are historically underused on Election Day. Additionally, each year staff encounters difficulty identifying willing and capable election-day workers. Because of this, city staff is requesting that the City Council consider the feasibility of reducing election-day polling locations.

### **THE ALTERNATIVES CONSIDERED:**

1. Discuss and consider the reduction in election-day polling locations.
2. Do not discuss or consider the reduction in election-day polling locations.

### **Which alternative is recommended? Why?**

It is recommended that the City Council discuss and consider whether to reduce the number of election-day polling locations.

### **CONFORMITY TO CITY POLICY:**

State election law gives the City Council the authority and responsibility to establish polling locations for municipal elections.

### **FINANCIAL IMPACT:**

#### **What is the amount of the expenditure in the current fiscal year? For future years?**

This discussion will not affect expenditures. However, reducing polling locations would result in a reduction in election expenses of approximately \$4,000 per location.

#### **Is this a one-time or recurring expenditure?**

N/A

#### **Is this expenditure budgeted?**

N/A

**If not, where will the money come from?**

N/A

**Is there a sufficient amount in the budgeted line-item for this expenditure?**

N/A

**RECOMMENDATION:**

Staff recommends that the Council discuss and consider whether to reduce the number of election-day polling locations.

**DEPARTMENTAL CLEARANCES:**

N/A

**ATTACHED SUPPORTING DOCUMENTS:**

N/A