



U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT  
Fort Worth Regional Office, Region VI  
Office of Community Planning and Development  
307 W. 7<sup>th</sup> Street, Suite 1000  
Fort Worth, TX 76102  
www.hud.gov  
cpd\_generalcorr-ftw@hud.gov

October 25, 2021

Kent Cagle, City Manager  
City of Killeen  
Attention: Cinda K. Hayward  
Community Development Administrator  
802 North Second Street  
Killeen, Texas 76541

Dear Mr. Cagle:

Sent via email to: [CHayward@killeentexas.gov](mailto:CHayward@killeentexas.gov)

The American Rescue Plan Act of 2021 appropriated \$5 billion to provide housing, services, and shelter to individuals experiencing homeless and other vulnerable populations, to be allocated by formula to jurisdictions that qualified for HOME Investment Partnerships Program allocations in Fiscal Year 2021. On September 13, 2021, the Department published a notice, titled: *Requirements for the Use of Funds in the HOME-American Rescue Plan Program* (the Notice), which you are encouraged to review to assist in developing your program. Enclosed is the Grant Agreement for the HOME Investment Partnerships – America Rescue Plan (HOME-ARP) program:

In accordance with the Notice, and the HOME ARP Grant Agreement, a Participating Jurisdiction (PJ), as of the Federal Award Date, may use up to five percent of its total award for administrative and planning costs. Once your HOME-ARP Allocation Plan is approved by HUD, the remaining award will be made available.

HOME Investment Partnerships - American Rescue Plan (HOME-ARP)	\$1,778,641
---	-------------

Transmittal of this Grant Agreement does not constitute approval of the activities described in your HOME-ARP Allocation Plan. You are reminded that you, as the PJ, are responsible for ensuring that all grant funds are used in accordance with all program requirements. An executed Grant Agreement is a legally binding agreement between the Department of Housing and Urban Development and Tyler.

To establish a Line of Credit for the HOME-ARP award, it will be necessary for your agency to sign, execute and return one (1) copy of the Grant Agreement. If there is a need to add or remove individuals authorized to access the Integrated Disbursement Information System (IDIS), please submit an IDIS Online Access Request Form (HUD 27055). Also, please ensure the IDIS Online Access Request Form is notarized and returned to this office with your Grant Agreement. Additionally, if there is a need to establish or change the depository account where these funds are to be wired, a Direct

Deposit Sign-Up form (SF-1199A) must be completed by your financial institution and returned to this office with a copy of a voided check.

You are reminded that certain activities are subject to the provisions of 24 CFR Part 58 (Environmental Review Procedures). Funds for such activities may not be obligated or expended until HUD has approved the release of funds in writing. A request for release of funds (RROF) must be accompanied by an environmental certification, and until the RROF is approved and notification is received, no HUD funds should be committed. If the project or activity is exempt per 24 CFR 58.34 or categorically excluded (except in extraordinary circumstances), no RROF is required.

Please execute two (2) copies of the HOME-ARP Grant Agreement with electronic signatures. In response to COVID-19, HUD authorizes you to electronically execute the grant agreement with your electronic signature. Return one (1) of the agreements to this office to the attention of CPD General Correspondence Mailbox, at [cpd\\_generalcorr-ftw@hud.gov](mailto:cpd_generalcorr-ftw@hud.gov). Maintain a copy of the agreement with your original signature on site in your program files.

HUD congratulates Killeen on its grant awards, and we look forward to assisting you in accomplishing your programs goals. If you have any questions or need further information of assistance, please contact Tyrone Wilkerson, CPD Representative, via email at [tyrone.d.wilkerson@hud.gov](mailto:tyrone.d.wilkerson@hud.gov).

Sincerely,

A handwritten signature in black ink, appearing to read "Shirley J. Henley". The signature is fluid and cursive, with the first name "Shirley" being more prominent and the last name "Henley" following in a similar style.

Shirley J. Henley  
Director

Enclosures