



HILL COUNTRY COMMUNITY ACTION ASSOCIATION ARPA AGREEMENT

RS-24-166

September 17, 2024

Background

- ❑ Hill Country Community Action Agency (HCCAA) provides nutritious meals to income eligible seniors through the Killeen Meals on Wheels program.
- ❑ The Killeen senior meals program serves over 300 unduplicated clients annually.
- ❑ The program is currently operating out of a city-owned (previously donated) WWII army barracks that has far exceeded its useful life, is in disrepair, and not economically feasible to renovate.

Background Cont.

- Council authorized an award through the adopted City of Killeen American Rescue Plan Act (ARPA) Potential Uses for HCCAA in the amount of \$200,000.00 for the Meals on Wheels project.
- Through collaborative partnerships, the Killeen program will relocate preparation and staging operations to the Avanti Legacy Parkview (ALP) affordable senior housing commercial kitchen upon completion of construction.

Background Cont.

4

- The HCCAA ARPA agreement will provide funding in an amount of \$196,964.21 for the procurement of commercial kitchen equipment to operate in the ALP kitchen.

Procurement Process

5

- HCCAA received three quotes for commercial kitchen equipment
 - First Bid Info
 - Second Bid Info
 - Wild Horse Commercial Kitchen Equipment: \$199,964.21
- HCCAA will purchase from the apparent low bidder, Wild Horse Commercial Kitchen Equipment, in the amount of amount of \$199,964.21.

Procurement Process Cont.

6



Recommendation

7

- Staff recommends the City Council authorize the City Manger or his designee to execute a grant agreement with Hill Country Community Action Association providing ARPA funding for the purchase of commercial kitchen equipment for the operation of Meals on Wheels program in the amount of \$199,964.21.