

CITY COUNCIL MEMORANDUM

AGENDA ITEM

**Appointment of Executive Director of
Community Development**

ORIGINATING DEPARTMENT

City Manager

BACKGROUND

Section 29 of the City Charter authorizes the City Manager to appoint department heads with approval of the Council. A restructuring of the Community Services Department presented an opportunity to reassign divisions to ensure better oversight of operations.

DISCUSSION/CONCLUSION

After review and evaluation of the organization, it was determined that restructuring the Community Development Division was in order. The Director of Community Development, Leslie Hinkle, will now oversee the Library Services Division and the Killeen Civic and Conference Center and Convention and Visitors Bureau along with the existing service areas included in Community Development.

With this restructuring, Leslie Hinkle will remain in the position and will assume the duties and title of Executive Director of Community Services. The appointment is conditioned upon confirmation by the City Council.

RECOMMENDATIONS

Sufficient funds are available in the Community Services budget for this position.