

A stylized logo consisting of several grey geometric shapes: a large vertical rectangle on the left, a curved line sweeping from the bottom left towards the top right, and a five-pointed star at the end of the curve. The overall impression is one of upward movement and achievement.

# LETTER OF AGREEMENT WITH BIO CHEM LAB

RS-23-160

October 3, 2023

# Project Background

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- Annually, 3,000 water, wastewater, and environmental samples are collected by staff and analyzed by a certified testing lab.
  - ▣ These water quality tests are required by the Texas Commission on Environmental Quality (TCEQ) for the preservation of public health and safety.
- This year quotes for testing services were received from:
  - ▣ Bio Chem Lab
  - ▣ Aqua-Tech
  - ▣ Ana Lab

# Project Background

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- Bio Chem Lab of West, Texas submitted the lowest quote in the amount of \$59,859.
- Bio Chem lab has provided exceptional testing service to the City for the past fourteen years.
- A Letter of Agreement (LOA) for Bio Chem Lab's testing services has been proposed.

# Alternatives

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- Do not approve the letter of agreement with Bio Chem Lab, Inc. and select another vendor.
- Approve the letter of agreement with Bio Chem Lab in an amount not to exceed \$59,859.

# Recommendation

- City Council authorize the City Manager, or designee, to execute a Letter of Agreement with Bio Chem Lab in an amount not to exceed \$59,859 for water, wastewater, and environmental testing services.