



Professional Services Agreement with Blue Skies Associates, for FileOnQ data migration

RS-25-109

July 15, 2025

Background

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- ❑ In January 2022, Council approved the Centurion Niche Records Management System (RMS) Interagency Agreement.
- ❑ The following project milestones have been completed.
 - ❑ January 2025 - Temple NicheRMS Go Live
 - ❑ May 2025 - Killeen Police Department began RMS database conversion
 - ❑ June – July 2025 Killeen Police Department began database validation and testing

Background continued

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- The Killeen Police Department (KPD) currently utilizes the FileOnQ Property & Evidence system to manage evidence and property records
- To ensure operational continuity and compliance with legal and evidentiary standards, the City of Killeen must migrate historical data from the legacy FileOnQ system

Background continued

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- Blue Skies Associates is an accredited Niche partner and has already contracted with the City of Temple and City of Killeen to perform the primary data conversion and has the knowledge and experience to migrate the data from FileOnQ to the new NicheRMS
- The total cost of the project is \$75,000. This project is expected to run in conjunction with the current WebRMS data migration timeline

Recommendation

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- Staff recommends that City Council authorize the City Manager, or designee, to execute a professional services agreement with Blue Skies Associates in the amount of \$75,000 and authorize the City Manager, or designee, to execute any and all change orders as permitted by state and local law