

Evaluation Matrix - FINAL							
RFP 21-04 Copier Lease Services							
Directions: Score each category, per vendor. Possible points is the max amount the vendor can receive per catagory. Total possible points equals 100.							
Vendors:		Benchmark Business Solutions	Cannon Solutions America	CTWP	Kirbo's	Konica Minolta	Ricoh USA, Inc
Category	Possible Points						
Evaluator 1	100	88	100	95	90	96	87
Evaluator 2	100	75	100	85	75	65	80
Evaluator 3	100	75	95	75	65	70	50
Evaluator 4	100	96	96	94	96	92	96
Evaluator 5	100	70	95	68	70	60	75
Total Score:	500	404	486	417	396	383	388
Average:		80.8	97.2	83.4	79.2	76.6	77.6

Evaluation Matrix - Interview Phase - Final

RFP 21-04 Copier Lease Services

Directions: Score each category, per vendor. Possible points is the max amount the vendor can receive per category. Total possible points equals 100.

Vendors:		Benchmark Business Solutions	Cannon Solutions America	CTWP	Kirbo's
Category	Possible Points				
Evaluator 1	30	95	95	95	100
Evaluator 2	10	85	95	80	100
Evaluator 3	30	85	98	85	100
Total Score:	70	265	288	260	300