



STAFF REPORT

DATE: October 3, 2017

TO: Ronald L. Olson, City Manager

FROM: Brian Brank, Fire Chief

SUBJECT Memorandum of Understanding with the Texas Commission on Fire Protection (TCFP) setting up an online testing facility at the Killeen Fire Academy

BACKGROUND AND FINDINGS:

The TCFP provides for credentialing of fire protection personnel in the state of Texas. This credentialing involves testing of individuals as part of their required certifications. The Killeen Fire Department (KFD) fire training center has been a face-to-face testing site for many years; these tests can occur only on a monthly or semimonthly basis as scheduled.

The Texas Commission on Fire Protection has started the process of setting up facilities for Commission online testing throughout the state of Texas. This MOU gives the KFD fire training center the ability to establish online testing at the KFD fire academy facility. This is a benefit to all local fire departments in the Central Texas area; most importantly it will enable all KFD personnel to test here in Killeen. This MOU is mutually beneficial for the City of Killeen and the TCFP.

THE ALTERNATIVES CONSIDERED:

Not to approve entering into this MOU to establish KFD fire training center as an online testing site. This will require KFD personnel to travel to various locations within the state to test for credentialing. (not recommended)

Approval of this MOU will establish the KFD fire training center as an online testing site. This allows KFD personnel to test locally any time, preventing travel. This alternative is recommended.

CONFORMITY TO CITY POLICY:

This Memorandum of Understanding conforms to city policy and state laws.

FINANCIAL IMPACT:

What is the amount of the expenditure in the current fiscal year? For future years?
There is no fiscal impact.

Is this a one-time or recurring expenditure?

N/A

Is this expenditure budgeted?

N/A

If not, where will the money come from?

N/A

Is there a sufficient amount in the budgeted line-item for this expenditure?

N/A

RECOMMENDATION:

Staff recommends that the City Council approve the Memorandum of Understanding with the Texas Commission on Fire Protection (TCFP) and authorize the City Manager, or his designee, to execute the agreements.

DEPARTMENTAL CLEARANCES:

Legal, Fire