

THE STATE OF TEXAS

§

COUNTY OF BELL

§

§ **CONTRACT FOR ELECTION SERVICES – Early Voting**

**THIS CONTRACT** made this \_\_\_\_\_ day of \_\_\_\_\_ 2026, by and between the City of Killeen, hereinafter called “Killeen,” and the Killeen Independent School District, hereinafter called “KISD,” pursuant to Texas Election Code, Sec. 271.002 and Sec. 271.006, witnesseth:

**1. INTENT.** The parties have determined that it is in the public interest of the inhabitants of Killeen that this contract be made and entered into for the purpose of voter convenience and public economy in connection with the May 2, 2026 General Election.

**2. CONTRACTING OFFICERS.** The Contracting Officer for Killeen is the City Secretary, who will serve as the Early Voting Clerk for the two (2) entities and is also in charge of certain election-related duties. The Contracting Officer for KISD is the Logistics Coordinator, who is in charge of certain election-related duties.

**3. DUTIES AND SERVICES OF CONTRACTING OFFICERS.** Killeen’s Contracting Officer shall provide voting equipment for the three (3) Early Voting polling locations in Killeen city limits, procure the personnel as required to conduct Early Voting at the main early voting location and the two (2) branch early voting locations.

The Order of Election and Notice of Election includes the locations of Early Voting, and Killeen agrees to support KISD in Early Voting at Killeen City Hall (*main early voting location*), Jackson Professional Learning Center (*branch early voting location*) and Killeen Lions Club Senior Center (*branch early voting location*). Killeen will be responsible for the ordering of voter registration lists for Early Voting within the city limits of Killeen. KISD shall be responsible for contracting with other entities, as necessary, for election services for precincts located wholly outside of the Killeen city limits and for voters located outside of Bell County.

**4. DUTIES AND SERVICES OF KILLEEN:**

- A. Qualify voters.
- B. Maintain poll list for Early Voting by personal appearance.
- C. Maintain signature roster for Early Voting by personal appearance.
- D. Provide copies of any documents as requested by KISD.

**5. COST OF SERVICE.**

KISD shall compensate Killeen for:

- One-half (1/2) of any voting equipment, voting supplies and personnel expenses necessitated as a result of this agreement and mutually agreed upon by the parties. Said costs shall not exceed the maximum allowable for voting equipment, voting supplies and personnel costs for election officials.
- One-half (1/2) of any additional actual costs incurred by Killeen, as a result of this agreement and mutually agreed upon in advance by the parties.

Individual parties to this contract shall obtain preclearance authorization from the United States Department of Justice necessitated by any change of condition applying to that party that requires preclearance.

**6. TERMINATION.** In the event that all positions in the Killeen or KISD election are uncontested, and no proposition is presented for vote, that party shall have the right to withdraw from and terminate this

agreement by notification to the other party in writing. In that event, that party would not share in any cost of election operations, except fees accrued and expenses incurred prior to receipt of a written notice of termination by the party incurring such fees or expenses. The remaining party will be responsible for the remaining costs of election operations that have not been incurred prior to receipt of written notification.

**7. GENERAL CONDITIONS.** Nothing contained in this contract shall authorize or permit a change (1) in the officer with whom or the place at which any document or record relating to the election is to be filed, or (2) in the place at which any function of the canvass of the election return is made.

EXECUTED in multiple originals as of the \_\_\_\_\_ day of \_\_\_\_\_ 2026.

ATTEST: CITY OF KILLEEN

\_\_\_\_\_  
Laura J. Calcote, City Secretary By \_\_\_\_\_  
\_\_\_\_\_  
Kent Cagle, City Manager

EXECUTED in multiple originals as of the \_\_\_\_\_ day of \_\_\_\_\_ 2026.

ATTEST: KILLEEN INDEPENDENT SCHOOL DISTRICT

\_\_\_\_\_  
Brenda Adams, Board Secretary By \_\_\_\_\_  
\_\_\_\_\_  
Brett E. Williams, Board President

THE STATE OF TEXAS

§

COUNTY OF BELL

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§ **CONTRACT FOR ELECTION SERVICES – Election Day**

§

**THIS CONTRACT** made this \_\_\_\_\_ day of \_\_\_\_\_ 2026, by and between the City of Killeen, hereinafter called "Killeen," and the Killeen Independent School District, hereinafter called "KISD," pursuant to the Texas Election Code, Sec. 271.002, witnesseth:

1. **INTENT.** The parties have determined that it is in the public interest of the inhabitants of Killeen that this contract be made and entered into for the purpose of voter convenience and public economy in connection with the May 2, 2026 General Election.

2. **CONTRACTING OFFICERS.** The Contracting Officer for Killeen is the City Secretary, who is in charge of certain election-related duties. The Contracting Officer for KISD is the Logistics Coordinator, who is in charge of certain election-related duties.

**3. DUTIES AND SERVICES OF CONTRACTING OFFICERS.**

Killeen's Contracting Officer shall:

- Provide voting equipment for all Election Day polling locations inside the Killeen city limits from a company certified by the State of Texas.
- Arrange for transportation of voting equipment to and from all Election Day polling locations inside the Killeen city limits.
- Procure and prepare the City of Killeen lists of registered voters, City of Killeen ballots, voting supplies and personnel as required to conduct Election Day voting for those polling locations inside the Killeen city limits.

KISD's Contracting Officer shall:

- Procure and prepare the KISD lists of registered voters, KISD ballots, voting supplies and personnel as required to conduct Election Day voting for those polling locations inside the Killeen city limits. KISD shall be responsible for contracting with other entities, as necessary, for election services for precincts located wholly outside of the Killeen city limits and for voters located outside of Bell County.

Each entity will be responsible for drafting their own Notice of Election and posting notice as required by law. The Order of Election and Notice of Election includes the precinct locations of voting on Election Day, and each entity agrees to support the other in such voting at the listed polling locations.

The City of Killeen precincts and eight (8) Election Day polling locations (subject to availability) are as follows:

**PRECINCTS #106/116/117/201/211**

Rancier Middle School  
3301 Hilliard Avenue  
Killeen, TX 76543

**PRECINCTS #109/110/204/406/410**

Utility Collections  
210 W. Avenue C  
Killeen, TX 76541

**PRECINCTS #203/208/209/210/214/215/217**

Cedar Valley Elementary School  
4801 Chantz Drive  
Killeen, TX 76542

**PRECINCTS #205/207**

Jackson Professional Learning Center  
902 Rev R A Abercrombie Drive  
Killeen, TX 76543

**PRECINCTS #206/408/409/419/420**

Killeen Lions Park Senior Center  
1700-B E. Stan Schlueter Loop  
Killeen, TX 76542

**PRECINCTS #404/412/415**

Palo Alto Middle School  
2301 W. Elms Road  
Killeen, TX 76549

**PRECINCTS #401/405/414**

Robert M. Shoemaker High School  
3302 Clear Creek Road  
Killeen, TX 76549

**PRECINCTS #402/413**

Roy J. Smith Middle School  
6000 Brushy Creek Drive  
Killeen, TX 76549

**4. DUTIES AND SERVICES OF KILLEEN:**

- A. Qualify voters.
- B. Maintain Election Day poll list of voters.
- C. Maintain Election Day signature roster of voters.
- D. Provide copies of any documents as requested by KISD.

**5. COST OF SERVICE.**

KISD shall compensate Killeen for:

- One-half (1/2) of any voting equipment, voting supplies and personnel expenses necessitated as a result of this agreement and mutually agreed upon by the parties. Said costs shall not exceed the maximum allowable for voting equipment, voting supplies and personnel costs for election officials.
- One-half (1/2) of any additional actual costs incurred by Killeen as a result of this agreement and mutually agreed upon in advance by the parties.

**6. CANVASSING.** Each entity will conduct its own canvassing of election results.**7. TERMINATION.** In the event that all positions in the Killeen or KISD election are uncontested, and no proposition is presented for vote, that party shall have the right to withdraw from and terminate this agreement by notification to the other party in writing. In that event, that party would not share in any cost of election operations, except fees accrued and expenses incurred prior to receipt of a written notice of termination by the party incurring such fees or expenses. The remaining party will be responsible for the

remaining costs of election operations that have not been incurred prior to receipt of written notification.

**8. GENERAL CONDITIONS.** Nothing contained in this contract shall authorize or permit a change (1) in the officer with whom or the place at which any document or record relating to the election is to be filed, or (2) in the place at which any function of the canvass of the election return is made.

EXECUTED in multiple originals as of the \_\_\_\_\_ day of \_\_\_\_\_ 2026.

ATTEST: CITY OF KILLEEN

\_\_\_\_\_  
Laura J. Calcote, City Secretary By \_\_\_\_\_  
\_\_\_\_\_  
Kent Cagle, City Manager

EXECUTED in multiple originals as of the \_\_\_\_\_ day of \_\_\_\_\_ 2026.

ATTEST: KILLEEN INDEPENDENT SCHOOL DISTRICT

\_\_\_\_\_  
Brenda Adams, Board Secretary By \_\_\_\_\_  
\_\_\_\_\_  
Brett E. Williams, Board President