

[Print This Page](#)**Agency Name:** Killeen, City of**Grant/App:** 3597604 **Start Date:** 10/1/2022 **End Date:** 9/30/2023**Project Title:** Crisis Assistance Program**Status:** Pending AO Acceptance of Award**Eligibility Information****Your organization's Texas Payee/Taxpayer ID Number:**

17460015047006

**Application Eligibility Certify:**

Created on:12/16/2021 1:54:40 PM By:Kimberly Isett

**Profile Information****Applicant Agency Name:** Killeen, City of**Project Title:** Crisis Assistance Program**Division or Unit to Administer the Project:** Killeen Police Department - Office of Management and Budget**Address Line 1:** 3304 Community Blvd.**Address Line 2:****City/State/Zip:** Killeen Texas 76542-6381**Start Date:** 10/1/2022**End Date:** 9/30/2023**Regional Council of Governments(COG) within the Project's Impact Area:** Central Texas Council of Governments**Headquarter County:** Bell**Counties within Project's Impact Area:** Bell**Grant Officials:****Authorized Official****Name:** Kent Cagle**Email:** kcagle@killeentexas.gov**Address 1:** 101 N College Street**Address 1:****City:** Killeen, Texas 76540**Phone:** 254-501-7700 Other Phone: 254-383-7945**Fax:** 254-634-2484**Title:** Mr.**Salutation:** Mr.**Position:** City Manager

**Financial Official****Name:** Kitty Guerrero**Email:** cvenzlauskas-guerrero@killeentexas.gov**Address 1:** 3304 Community Blvd**Address 1:****City:** Killeen, Texas 76542**Phone:** 254-501-8952 Other Phone:**Fax:** 254-200-7978**Title:** Ms.**Salutation:** Ms.**Position:** Killeen Police Dept Finance Manager**Project Director****Name:** Judith Tangalin**Email:** jtangalin@killeentexas.gov**Address 1:** 802 N. 2nd Street**Address 1:****City:** Killeen, Texas 76540**Phone:** 254-501-7743 Other Phone:**Fax:****Title:** Ms.**Salutation:** Ms.**Position:** Controller**Grant Writer****Name:** Kimberly Isett**Email:** kisett@killeentexas.gov**Address 1:** 3304 Community Blvd**Address 1:****City:** Killeen, Texas 76542**Phone:** 254-501-7698 Other Phone: 254-768-1276**Fax:****Title:** Ms.**Salutation:** Ms.**Position:** Crime Victim Liaison**Grant Vendor Information****Organization Type:** Unit of Local Government (City, Town, or Village)**Organization Option:** applying to provide direct services to victims only**Applicant Agency's State Payee Identification Number (e.g., Federal Employer's Identification (FEI) Number or Vendor ID):**

17460015047006

**Unique Entity Identifier (UEI):** LKV2KLTN9M48**Narrative Information**

## Introduction

The purpose of this program is to provide services and assistance directly to victims of crime to speed their recovery and aid them through the criminal justice process. Services may include the following:

- responding to the emotional and physical needs of crime victims;
- assisting victims in stabilizing their lives after a victimization;
- assisting victims to understand and participate in the criminal justice system; and
- providing victims with safety and security.

The funding announcement, located on the [eGrants Calendar](#) page, describes the organization types, activities, and costs that are eligible under the announcement. The PSO's [eGrants User Guide to Creating an Application](#) guides applicants through the process of creating and submitting an application in eGrants. Information and guidance related to the management and use of grant funds can be found in the PSO's Guide to Grants, located on the [PSO Resource for Applicants and Grantees webpage](#).

## Program-Specific Questions

### Culturally Competent Victim Restoration

Victim service providers must have the ability to blend cultural knowledge and sensitivity with victim restoration skills for a more effective and culturally appropriate recovery process. Cultural competency occurs when: (1) cultural knowledge, awareness and sensitivity are integrated into action and policy; (2) the service is relevant to the needs of the community and provided by trained staff, board members, and management; and (3) an advocate or organization recognizes each client is different with different needs, feelings, ideas and barriers.

Provide information in this section regarding how your organization is culturally competent when providing services to victims.

The City of Killeen has a culturally diverse demographic population due to the City's close proximity to Ft. Hood which integrates multiple cultures and ethnic backgrounds associated with the military and general population. Crime victims in the City of Killeen are not limited to one culture or ethnicity, nor is there one specific group that is targeted more than another. Therefore, crime victim services continues to be prepared to provide services to all victims because each victim has different needs, feelings, ideas, barriers, and cultural diversities. To adequately and fairly serve our diverse population, staff and volunteers from different ethnic and cultural backgrounds successfully complete cultural diversity training designed to educate them in appropriate crisis assistance for victims and families of different ethnic and cultural backgrounds. The City's crime victim services department also utilizes resources to assist our City's underserved population including our homeless, LGBTQ, mental health, disabled, veterans, seniors, and those with language barriers. Our crime victim services staff is equipped with an international interpreter service to assist with language barriers while providing victim centered services and assistance.

**Culturally Specific and Underserved Populations**

Following are relevant definitions needed to answer this question.

- Underserved populations means populations who face barriers in accessing and using victim services, and includes populations underserved because of geographic location, religion, sexual orientation, gender identity, underserved racial and ethnic populations, populations underserved because of special needs (such as language barriers, disabilities, alienage status, or age), and any other population determined to be underserved by the Attorney General or by the Secretary of Health and Human Services, as appropriate.
- Culturally specific means the program is primarily directed toward racial and ethnic minority groups (as defined in section 1707(g) of the Public Health Service Act (42 U.S.C. 300u-6(g)).
- Racial and ethnic minority group means American Indians (including Alaska Natives, Eskimos, and Aleuts); Asian Americans; Native Hawaiians and other Pacific Islanders; Blacks; and Hispanics.
- Hispanic means individuals whose origin is Mexican, Puerto Rican, Cuban, Central or South American, or any other Spanish-speaking country.

Does your program have a primary focus on serving a culturally specific population? (The organization must do more than merely provide services to an underserved population or culturally specific group; rather, the organization's primary focus must be on providing culturally competent services designed to meet the specific needs of the target population in order to justify a YES response in the section below.)

☐ Yes

☒ No

If you answered '**YES**' above, you must explain in the box below how your organization's program is specifically designed to focus on and meet the needs of culturally specific populations. If this item does not apply enter '**N/A**'.

N/A

**Certifications**

In addition to the requirements found in existing statute, regulation, and the funding announcement, this program requires applicant organizations to certify compliance with the following:

**Forensic Medical Examination Payments**

Health care facilities shall conduct a forensic medical examination of a victim of an alleged sexual assault if the victim arrived at the facility within 120 hours after the assault occurred and the victim consents to the examination. The victim is not required to participate in the investigation or prosecution of an offense as a condition of receiving a forensic medical examination, nor pay for the forensic examination or the evidence collection kit. Crime Victim Compensation funds may be used to pay for the medical portion of the exam unless the victim of sexual assault is required to seek reimbursement for the examination from their insurance carrier. If a health care facility does not provide diagnosis or treatment services for sexual assault victims, the facility is required to refer the victim to a facility that provides those services.

**Confidentiality and Privacy**

Applicant agrees to maintain the confidentiality of client-counselor information and research data, as required by state and federal law. Personally identifying information or individual information collected in connection with services requested, utilized, or denied may not be disclosed; or, reveal individual client information without informed, written, reasonably time-limited consent of the person about whom information is sought. If release of information is compelled by statutory or court mandate, reasonable attempts to provide notice to victims affected by the disclosure of information will be made and steps necessary to protect the privacy and

victims affected by the disclosure of information will be made and steps necessary to protect the privacy and safety of the persons affected by the release of information will be taken.

**Activities that Compromise Victim Safety and Recovery**

Applicant agrees to not engage in activities that jeopardize victim safety, deter or prevent physical or emotional healing for victims, or allow offenders to escape responsibility for their actions.

**Polygraph Testing Prohibition**

A peace officer or attorney representing the state may not require an adult or child victim of an alleged sex offense to submit to a polygraph examination or other truth telling device as a condition for proceeding with the investigation of such an offense. In addition, the refusal of a victim to submit to a polygraph or other truth telling examination will not prevent the investigation, charging, or prosecution of an alleged sex offense or on the basis of the results of a polygraph examination.

**Protection Orders**

Victims applying for a protective order or their attorney may not bear the costs associated with the filing of an order of protections.

**Offender Firearm Prohibition**

The applicant certifies that its judicial administrative policies and practices include notification to domestic violence offenders of the requirements delineated in section 18 USC § 992(g)(8) and (g)(9).

**Criminal Charges**

In connection with the prosecution of any misdemeanor or felony domestic violence offense, the victim may not bear the costs associated with the filing of criminal charges against a domestic violence offender, issuance or service of a warrant, or witness subpoena.

**Cybersecurity Training Requirement**

Local units of governments must comply with the Cybersecurity Training requirements described in Section 772.012 and Section 2054.5191 of the Texas Government Code. Local governments determined to not be in compliance with the cybersecurity requirements required by Section 2054.5191 of the Texas Government Code are ineligible for OOG grant funds until the second anniversary of the date the local government is determined ineligible. Government entities must annually certify their compliance with the training requirements using the Cybersecurity Training Certification for State and Local Governments. A copy of the Training Certification must be uploaded to your eGrants application. For more information or to access available training programs, visit the Texas Department of Information Resources Statewide Cybersecurity Awareness Training page.

**Criminal History Reporting**

Entities receiving funds from PSO must be located in a county that has an average of 90% or above on both adult and juvenile dispositions entered into the computerized criminal history database maintained by the Texas Department of Public Safety (DPS) as directed in the *Texas Code of Criminal Procedure, Chapter 66*. The disposition completeness percentage is defined as the percentage of arrest charges a county reports to DPS for which a disposition has been subsequently reported and entered into the computerized criminal history system.

Counties applying for grant awards from the Office of the Governor must commit that the county will report at least 90% of convictions within five business days to the Criminal Justice Information System at the

Department of Public Safety.

**Uniform Crime Reporting (UCR)**

Eligible applicants operating a law enforcement agency must be current on reporting complete UCR data and the Texas specific reporting mandated by 411.042 TGC, to the Texas Department of Public Safety (DPS) for inclusion in the annual Crime in Texas (CIT) publication. To be considered eligible for funding, applicants must have submitted a full twelve months of accurate data to DPS for the most recent calendar year by the deadline(s) established by DPS. Due to the importance of timely reporting, applicants are required to submit complete and accurate UCR data, as well as the Texas-mandated reporting, on a no less than monthly basis and respond promptly to requests from DPS related to the data submitted.

**Immigration Legal Services**

PSO prioritizes funding of projects that provide a full spectrum of counseling, crisis services, and other direct victim services. PSO will not fund projects that focus primarily on immigration legal services and do not provide a significant level of other types of victim services.

**Discrimination**

Applicant agrees not to discriminate against victims because they disagree with the State's prosecution of the criminal case.

**Records**

Applicant agrees to maintain daily time and attendance records specifying the time devoted to allowable victim services.

**Volunteers**

If awarded VOCA funds, applicant agrees to use volunteers to support either the project or other agency-wide services/activities, unless PSO determines that a compelling reason exists to waive this requirement.

**Crime Victims' Compensation**

Applicant agrees to assist crime victims in applying for crime victims' compensation benefits.

**Community Efforts**

Applicant agrees to promote community efforts to aid crime victims. Applicants should promote, within the community, coordinated public and private efforts to aid crime victims. Coordination efforts qualify an organization to receive these funds, but are not activities that can be supported with these funds.

**Civil Rights Information**

Applicant agrees to maintain statutorily required civil rights statistics on victims served by race, national origin, sex, age, and disability of victims served, within the timeframe established by PSO. This requirement is waived when providing services, such as telephone counseling, where soliciting the information may be inappropriate or offensive to the crime victim.

**Victims of Federal Crime**

Applicant agrees to provide equal services to victims of federal crime. (Note: Victim of federal crime is a victim of an offense that violates a federal criminal statute or regulation; federal crimes also include crimes that occur in an area where the federal government has jurisdiction, such as Indian reservations, some national parks,

some federal buildings, and military installations.)

**No Charge**

Applicant agrees to provide grant-funded services at no charge to victims of crime. Applicants are also prohibited from billing Crime Victims Compensation, private insurance, Medicaid, or Medicare for services provided using VOCA funds.

**Effective Services**

Applicants applying for funds to provide victim services must demonstrate a record of providing effective services to crime victims. (See "Eligible Organizations" in the Funding Announcement.)

**College Campus Confidential Direct Services Providers**

All personnel compensated through OOG or match funds are Confidential Direct Service Providers that maintain victim's confidentiality for all case information (written or oral) and share information only at the victim's request and with the victim's informed consent, except when release of information is required by law. Confidential Direct Service Providers compensated with grant funds shall not be required to disclose client or case information to any entity, including a campus Title IX officer or coordinator, except when release of information is required by law. A victim may not be coerced or required to file a report or disclose information regarding their victimization with any entity as a condition of receiving services from a Confidential Direct Service Provider.

Failure to comply with this certification may result in PSO, at its sole discretion, withholding reimbursement on personnel line items contained in the program budget until satisfactory evidence of compliance is provided.

**Compliance with State and Federal Laws, Programs and Procedures**

Local units of government, including cities, counties and other general purpose political subdivisions, as appropriate, and institutions of higher education that operate a law enforcement agency, must comply with all aspects of the programs and procedures utilized by the U.S. Department of Homeland Security ("DHS") to: (1) notify DHS of all information requested by DHS related to illegal aliens in Agency's custody; and (2) detain such illegal aliens in accordance with requests by DHS. Additionally, counties and municipalities may NOT have in effect, purport to have in effect, or make themselves subject to or bound by, any law, rule, policy, or practice (written or unwritten) that would: (1) require or authorize the public disclosure of federal law enforcement information in order to conceal, harbor, or shield from detection fugitives from justice or aliens illegally in the United States; or (2) impede federal officers from exercising authority under 8 U.S.C. § 1226(a), § 1226(c), § 1231(a), § 1357(a), § 1366(1), or § 1366(3). Lastly, eligible applicants must comply with all provisions, policies, and penalties found in Chapter 752, Subchapter C of the Texas Government Code.

Each local unit of government, and institution of higher education that operates a law enforcement agency, must download, complete and then upload into eGrants the [CEO/Law Enforcement Certifications and Assurances Form](#) certifying compliance with federal and state immigration enforcement requirements. This Form is required for each application submitted to PSO and is active until August 31, 2023 or the end of the grant period, whichever is later.

**Civil Rights Liaison**

A civil rights liaison who will serve as the grantee's civil rights point of contact and who will be responsible for ensuring that the grantee meets all applicable civil rights requirements must be designated. The designee will act as the grantee's liaison in civil rights matters with PSO and with the federal Office of Justice Programs.

Enter the Name of the Civil Rights Liaison:



Asha Pender

Enter the Address for the Civil Rights Liaison:

Killeen Police Department 3304 Community Blvd. Killeen, TX 76542

Enter the Phone Number for the Civil Rights Liaison [(999) 999-9999 x9999]:

254-501-8811

### Overall Certification

Each applicant agency must certify to the specific requirements detailed above as well as to comply with all requirements within the PSO Funding Announcement, the *Guide to Grants*, the *Grantee Conditions and Responsibilities*, any authorizing or applicable state and federal statutes and regulations to be eligible for this program.

**X I certify to all of the application content & requirements.**

### Project Abstract :

The Crisis Assistance Program will continue to promote the rights of victims of crime and provide victims with immediate access to specific services. These services will include on-scene crisis intervention and support; access to immediate counseling services; access to emergency assistance with transportation, food, clothing, and lodging; access to emergency assistance with home repairs to ensure that victims can establish and maintain safety in their residences; referrals to financial assistance; and connection to appropriate resources within the community. This project will continue to promote continuing education and training of paid and volunteer staff with regard to the most current victim services available in the State of Texas as well as any relevant national training. This project will also continue to maintain the victim services clerk position to ensure that more victims can receive the most efficient acknowledgement and access to the above-stated services.

### Problem Statement :

Due to the high volume of violent incidents within the City of Killeen, there is a continuous and tremendous need for victim-related services; we currently only have one City of Killeen paid staff member dedicated to providing victim services. A continued need to be addressed within the project is the limited access that victims may encounter because there is only one paid staff member responsible for applying services and supervising volunteer staff. The additional staff member (victim services clerk) assists with providing these victim-related services and is greatly needed in order to continue to provide more victim-centered services. Services provided through this project would include immediate access to crisis intervention and support, access to emergency financial assistance related to transportation, food, lodging, clothing, safety needs of victims, and immediate access to counseling. Additionally, although victims of violent crime are eligible to apply for financial assistance through the Crime Victim Compensation program administered by the Texas Office of the Attorney General, not all victims are eligible to receive benefits and the length of time required to complete the application process, eligibility review, and determination of appropriate benefits may hinder victim's ability to immediately access appropriate assistance; victims may also experience delay in receiving trauma-informed counseling. And finally, there are very limited financial resources available within the City of Killeen that would allow paid staff and volunteers to enhance and expand their knowledge in the victim services field, while ensuring that most current practices and policies regarding victim services are actively in place. Funding from this grant would allow all of these issues to be appropriately addressed.

### Supporting Data :

In 2021, Killeen Police officers generated more than 13,993 offense reports. More than 3,162 reports detailed criminal offenses involving acts of violence that required further investigation, arrest, and/or the application of victim services. More specifically, citizens of Killeen reported



approximately 755 felony offenses involving violence and 834 misdemeanor offenses involving violence. This includes 21 homicides, approximately 267 sexually based offenses, and approximately 621 aggravated assaults. An average of 8.7 incidents of violence were reported each day in the City of Killeen in 2021. This number does not include general calls for service involving violence that did not result in a criminal offense report. Note: 1,573 of our violent crimes are missing their severity information of felony or misdemeanor.

### **Project Approach & Activities:**

The project will involve applying victim-centered, trauma-informed services. The project activities will include initial and continued training of staff and volunteers; the immediate response of victim services staff to victims of violent crime; the application of specific victim services, including immediate crisis intervention/support, eligible emergency financial assistance; crime victim compensation application assistance; and immediate access to counseling services. Access to immediate counseling services would involve activities that are included in the existing program. Notification of the availability of counseling will be provided to victims at the time of initial contact with program staff and through brochures and/or social media marketing. The program will also involve the offering of emergency financial assistance to include costs of emergency related expenses; food, transportation, lodging, clothing; and making a victim's residence safe. The program also wants to continue with one additional staff position, a victim services clerk, whose duties will involve assisting the crime victim liaison with case management, direct interaction with victims, and the application and referral of victim-centered and trauma-informed victim services.

### **Capacity & Capabilities:**

This project will be administered by paid staff, volunteer staff, and participating counseling professionals, with supervision by administrative and command staff of the Killeen Police Department and the City of Killeen. At this time, the Killeen Police Department employs a crime victim liaison with regard to the application of victim services. The current crime victim liaison has 13 years of Human Services experience and has been employed with the Killeen Police Department for approximately two years providing victim services in a law enforcement setting. With the use of our current VOCA Grant funding, we were able to hire a Victim Services Clerk through the program on November 08, 2021 because of the need within the City of Killeen's Police Department to provide victim services. The continuation of the victim services clerk position within the project will allow greater capacity and capability of connecting with victims of crime and it will allow more victims to access those services with little to no waiting period and very few restrictions. By continuing to have this additional paid staff member (victim services clerk), we will ensure that the program continues to function efficiently and in a timely manner in an effort to connect with as many victims as possible. By recruiting local counseling service providers, including, but not limited to licensed professional counselors, licensed medical/clinical social workers, psychiatrists, psychologists, and trauma counselors, to participate in the program, the project will ensure that victims will have access to crisis counseling/therapeutic sessions in a timely manner with no cost to the victim. The training and continuing education that the crisis assistance program staff will receive as a result of this funding will ensure that victims are provided with the most current and efficient services in a timely manner. The project will promote the continued collaboration with local victim service-related organizations, agencies, and programs such as Families in Crisis Safe Shelter for domestic violence and sexual assault victims, Aware Central Texas-Family Violence Unit, the Sexual Assault Response Team at Baylor Scott and White Hospital, the Bell County District Attorney's Office, The Bell County Attorney's Office, The Office of the Attorney General, Central Counties for MHMR Services, Ft. Hood Family Advocacy Center, MCH Family Outreach, Lone Star Legal Aid, and Common Thread, a project of BCFS Health and Human Services. These collaborations will continue in an effort to provide a continuum of care for victims of violent crimes, family violence, sexual assault, and human trafficking.

### **Performance Management :**

The success of this project will be measured or determined by the number of individuals served and by tracking the progress of these individuals as they navigate the criminal justice system and the recovery process. We will utilize grant funded victim services tracking and reporting software to manage performance more efficiently. The crime victim liaison and victim services staff will collect and compile statistical data to track the success of the program and to determine if any modifications to the program are required to achieve the objectives. This statistical data will include, but is not limited to, services provided, the amount of time required by staff to assist the individual as well as the number of

appointments and the frequency of the appointments required to apply the full scope of services. It is the goal to serve at least 700 victims and/or individuals in crisis in a timely manner, to connect those individuals with services and resources in an effort to address the need for immediate access to crisis intervention and crisis counseling. The crisis assistance program will involve paid staff and volunteers responding at the time of the reporting of the criminal/traumatic incident or initiating contact with individuals following the criminal/traumatic incident in an effort to provide timely services in an attempt to achieve the objective of providing immediate access to applicable services and resources as well as reducing or eliminating an individual's exposure to trauma and/or continued violence.

### Target Group :

The group of individuals that will benefit from this program are victims of violent crime, their family members, secondary victims, and at-risk witnesses. This will include residents of the City of Killeen as well as any individuals that reside outside of Killeen, but were victimized within the city limits of Killeen. In 2021, the City of Killeen Police Department responded to approximately 1,980 domestic violence related calls. Specifically, the majority of the population that this program will accommodate will be females between the ages of 25-50, and their children, who have been victims of family violence and who do not have immediate access to financial resources, safe shelter, and professional counseling due to lack of financial means.

### Evidence-Based Practices:

The project approach and activities of the Crisis Assistance Program are modeled after evidence based programs. Victim-centered services that include trauma-informed care is supported by research and evaluation completed by Office of Victims of Crime (Vision 21, Transforming Victim Services, May 2013 and Victims of Crime: Indicators of Success Office of Crime Victims Advocacy Victims of Crime Program March 2012 ). In 2015, an article published in the Women's Health Journal, references research that indicates that trauma-informed care is essential in the successful treatment and healing of survivors from even a medical perspective (From Treatment to Healing: The Promise of Trauma-Informed Care-Edward Machtinger, MD; Yvette Cuca. PhD.; Naina Khanna, BS; Carol Dawson Rose, RN, PhD; Leigh Kimberg, MD). Due to this evidence-based research, the practice of victim-centered, trauma-informed care has been in place at the City of Killeen Police Department Crisis Assistance Program for many years and had been well-received by survivors and their family members. Victim-centered and trauma informed services promotes cooperation and collaboration between Killeen Police Department and victims of crime, while recognizing the importance of the victim's own expertise and ability to make sound decisions concerning their recovery and healing.

## Project Activities Information

### Introduction

This section contains questions about your project. It is very important for applicants to review their funding announcement for guidance on how to fill out this section. Unless otherwise specified, answers should be about the EXPECTED activities to occur during the project period.

### Selected Project Activities:

ACTIVITY	PERCENTAGE:	DESCRIPTION
Crisis Services	85.00	Crisis Services will include immediate crisis response; crisis support; medical accompaniment; transportation; emergency financial assistance with eligible expenses such as emergency shelter, emergency food, emergency clothing, transportation, repair of residences in an effort to ensure safety of victims; coordination of long term safe shelter, assistance with crime victim compensation applications; court accompaniment upon request; Magistrate Order of Emergency Protection Order assistance; and referrals to appropriate local agencies for continued assistance and any other eligible activity that will aid in the recovery process.
Professional	15.00	Counseling services, traditional and non-traditional, with participating contractors to include licensed

Therapy  
and  
Counseling

professional counselors; licensed clinical social workers; psychiatrists, psychologists; licensed marriage and family therapists which may include specialized types of therapy such as animal therapy, play therapy, and art therapy. These services are to be provided to victims and eligible family members at no cost to the victim. We are hoping to be able to provide up to 8 counseling sessions at \$80.00 per session to twenty-five (25) victims/family members, not to exceed \$16,000 in total.

### CJD Purpose Areas

PERCENT DEDICATED	PURPOSE AREA	PURPOSE AREA DESCRIPTION
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### Measures Information

#### Objective Output Measures

OUTPUT MEASURE	TARGET LEVEL
Number of counseling hours provided to survivors.	200
Number of survivors receiving counseling / therapy.	25
Number of survivors receiving crisis counseling.	25
Number of victims / survivors seeking services who were served.	700
Number of victims seeking services who were not served.	0

#### Objective Outcome Measures

OUTCOME MEASURE	TARGET LEVEL
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## Custom Output Measures

CUSTOM OUTPUT MEASURE	TARGET LEVEL
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## Custom Outcome Measures

CUSTOM OUTCOME MEASURE	TARGET LEVEL
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**Resolution from Governing Body**

Applications from nonprofit corporations, local units of governments, and other political subdivisions must include a resolution that contains the following:

1. Authorization by your governing body for the submission of the application to the Public Safety Office (PSO) that clearly identifies the name of the project for which funding is requested;
2. A commitment to provide all applicable matching funds;
3. A designation of the name and/or title of an authorized official who is given the authority to apply for, accept, reject, alter, or terminate a grant (Note: If a name is provided, you must update the PSO should the official change during the grant period.); and
4. A written assurance that, in the event of loss or misuse of grant funds, the governing body will return all funds to PSO.

Upon approval from your agency's governing body, upload the approved resolution to eGrants by clicking on the **Upload Files** sub-tab located in the **Summary** tab.

**Contract Compliance**

Will PSO grant funds be used to support any contracts for professional services?

Select the appropriate response:

☒ Yes

☐ No

For applicant agencies that selected **Yes** above, describe how you will monitor the activities of the sub-contractor(s) for compliance with the contract provisions (including equipment purchases), deliverables, and all applicable statutes, rules, regulations, and guidelines governing this project.

Enter a description for monitoring contract compliance:

### Lobbying

For applicant agencies requesting grant funds in excess of \$100,000, have any federally appropriated funds been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with the awarding of any federal contract, the making of any federal grant, the making of any federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal contract, grant loan, or cooperative agreement?

Select the appropriate response:

☐ Yes

☒ No

☐ N/A

For applicant agencies that selected either **No** or **N/A** above, have any non-federal funds been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress in connection with this federal contract, loan, or cooperative agreement?

Select the appropriate response:

☐ Yes

☒ No

☐ N/A

### Fiscal Year

Provide the begin and end date for the applicant agency's fiscal year (e.g., 09/01/20xx to 08/31/20xx).

Enter the Begin Date [mm/dd/yyyy]:

10/1/2022

Enter the End Date [mm/dd/yyyy]:

9/30/2023

### Sources of Financial Support

Each applicant must provide the amount of grant funds expended during the most recently completed fiscal year for the following sources:

Enter the amount (in Whole Dollars \$) of Federal Grant Funds expended:

12441547

Enter the amount (in Whole Dollars \$) of State Grant Funds expended:

613507

### Single Audit

Applicants who expend less than \$750,000 in federal grant funding or less than \$750,000 in state grant funding are exempt from the Single Audit Act and cannot charge audit costs to a PSO grant. However, PSO may require a limited scope audit as defined in 2 CFR Part 200, Subpart F - Audit Requirements.

Has the applicant agency expended federal grant funding of \$750,000 or more, or state grant funding of \$750,000 or more during the most recently completed fiscal year?

Select the appropriate response:

☒ Yes

☐ No

Applicant agencies that selected **Yes** above, provide the date of your organization's last annual single audit, performed by an independent auditor in accordance with the State of Texas Single Audit Circular; or CFR Part 200, Subpart F - Audit Requirements.

Enter the date of your last annual single audit:

9/30/2020

### Equal Employment Opportunity Plan

**Compliance**

The EEOP certification information must be submitted to the Office of Civil Rights, Office of Justice Programs through their on-line [EEOP Reporting Tool](#). For more information and guidance on how to complete and submit the federal EEOP certification information, please visit the US Department of Justice, Office of Justice Programs website at <https://ojp.gov/about/ocr/eeop.htm>.

**Type I Entity**

Defined as an applicant that meets one or more of the following criteria:

- has less than 50 employees;
- is a non-profit organization;
- is a medical institution;
- is an Indian tribe;
- is an educational institution, or
- is receiving a single award of less than \$25,000.

Requirements

- The applicant agency is exempt from the requirement to prepare an EEOP because it is a Type I Entity as defined above, pursuant to 28 CFR 42, subpart E;
- the applicant will comply with applicable federal civil rights laws that prohibit discrimination in employment and in the delivery of services; and
- the applicant must submit EEOP Certification information the Office for Civil Rights (OCR) to claim the exemption from developing an EEOP.

**Type II Entity**

Defined as an applicant that meets the following criteria:

- has 50 or more employees, and
- is receiving a single award of \$25,000 or more, but less than \$500,000.

Requirements

- The applicant agency is required to formulate an EEOP in accordance with 28 CFR 42.301, subpart E;
- the EEOP is required to be formulated and signed into effect within the past two years by the proper authority;
- the EEOP is available for review by the public and employees or for review or audit by officials of OOG, OOG's designee, or the Office of Civil Rights, Office of Justice Programs, U.S. Department of Justice, as required by relevant laws and regulations;
- the applicant will comply with applicable federal civil rights laws that prohibit discrimination in employment and in the delivery of services;
- the applicant must submit EEOP information to the Office for Civil Rights (OCR) to claim the exemption from submitting an EEOP to OCR; and
- the EEOP is required to be on file with the applicant agency.

Enter the name of the person responsible for the EEOP and the address of the office where the EEOP is filed:

Eva Bark, Human Resources Director, 718 N. 2nd St., Bldg. H, Suite B, Killeen, TX 76541



**Type III Entity**

Defined as an applicant that is NOT a Type I or Type II Entity.

**Requirements**

- The EEOP is required to be formulated and signed into effect within the past two years by the proper authority;
- the EEOP has been submitted to the Office of Civil Rights (OCR), Office of Justice Programs, U.S. Department of Justice and has been approved by the OCR, or it will be submitted to the OCR for approval upon award of the grant, as required by relevant laws and regulations; and
- the applicant will comply with applicable federal civil rights laws that prohibit discrimination in employment and in the delivery of services; and
- the applicant must submit EEOP information to the Office for Civil Rights (OCR).

**Certification**

Based on the definitions and requirements above, the applicant agency certifies to the following entity type:

- ☐ Type I Entity  
☐ Type II Entity  
☒ Type III Entity

**Debarment**

Each applicant agency will certify that it and its principals (as defined in 2 CFR Part 180.995):

- Are not presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of Federal benefits by a State or Federal Court, or voluntarily excluded from participation in this transaction by any federal department or agency;
- Have not within a three-year period preceding this application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) transaction or contract under a public transaction; violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property; or
- Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (federal, state, or local) with commission of any of the offenses enumerated in the above bullet; and have not within a three-year period preceding this application had one or more public transactions (federal, state, or local) terminated for cause or default.

Select the appropriate response:

- ☒ I Certify  
☐ Unable to Certify

If you selected **Unable to Certify** above, please provide an explanation as to why the applicant agency cannot certify the statements.

**FFATA Certification**

**Certification of Recipient Highly Compensated Officers**

The Federal Funding Accountability and Transparency Act (FFATA) requires Prime Recipients (CJD) to report the names and total compensation of each of the five most highly compensated officers (a.k.a. positions) of each sub recipient organization for the most recently completed fiscal year preceding the year in which the grant is awarded if the subrecipient answers **YES** to the **FIRST** statement but **NO** to the **SECOND** statement listed below.

In the sub recipient's preceding completed fiscal year, did the sub recipient receive: (1) 80 percent or more of its annual gross revenue from Federal contracts (and subcontracts), loans, grants (and subgrants) and cooperative agreements; AND (2) \$25,000,000 or more in annual gross revenue from Federal contracts (and subcontracts), loans, grants (and subgrants) and cooperative agreements?

☐ Yes

☒ No

Does the public have access to information about the compensation of the senior executives through periodic reports filed under Section 13(a) or 15(d) of the Securities Exchange Act of 1934 (15 U.S.C. 78m(a), 78o(d)) or Section 6104 of the Internal Revenue Code of 1986?

☐ Yes

☒ No

If you answered **YES** to the **FIRST** statement and **NO** to the **SECOND** statement, please provide the name and total compensation amount of each of the five most highly compensated officers (a.k.a. positions) within your agency for the current calendar year. If you answered NO to the first statement you are NOT required to provide the name and compensation amounts. NOTE: "Total compensation" means the complete pay package of each of the sub recipient's compensated officers, including all forms of money, benefits, services, and in-kind payments (see SEC Regulations: 17 CCR 229.402).

Position 1 - Name:

Position 1 - Total Compensation (\$):

0

Position 2 - Name:

Position 2 - Total Compensation (\$):

0

Position 3 - Name:

Position 3 - Total Compensation (\$):

0

Position 4 - Name:

Position 4 - Total Compensation (\$):

0

Position 5 - Name:

Position 5 - Total Compensation (\$):

0

**Fiscal Capability Information****Section 1: Organizational Information**

\*\*\* FOR PROFIT CORPORATIONS ONLY \*\*\*

Enter the following values in order to submit the application

Enter the Year in which the Corporation was Founded: 0

Enter the Date that the IRS Letter Granted 501(c)(3) Tax Exemption Status: 01/01/1900

Enter the Employer Identification Number Assigned by the IRS: 0

Enter the Charter Number assigned by the Texas Secretary of State: 0

Enter the Year in which the Corporation was Founded:

Enter the Date that the IRS Letter Granted 501(c)(3) Tax Exemption Status:

Enter the Employer Identification Number Assigned by the IRS:

Enter the Charter Number assigned by the Texas Secretary of State:

### Section 2: Accounting System

The grantee organization must incorporate an accounting system that will track direct and indirect costs for the organization (general ledger) as well as direct and indirect costs by project (project ledger). The grantee must establish a time and effort system to track personnel costs by project. This should be reported on an hourly basis, or in increments of an hour.

Is there a list of your organization's accounts identified by a specific number (i.e., a general ledger of accounts)?

Select the appropriate response:

☐ Yes

☐ No

Does the accounting system include a project ledger to record expenditures for each Program by required budget cost categories?

Select the appropriate response:

☐ Yes

☐ No

Is there a timekeeping system that allows for grant personnel to identify activity and requires signatures by the employee and his or her supervisor?

Select the appropriate response:

☐ Yes

☐ No

If you answered 'No' to any question above in the Accounting System section, in the space provided below explain what action will be taken to ensure accountability.

Enter your explanation:

### Section 3: Financial Capability

Grant agencies should prepare annual financial statements. At a minimum, current internal balance sheet and income statements are required. A balance sheet is a statement of financial position for a grant agency disclosing assets, liabilities, and retained earnings at a given point in time. An income statement is a summary of revenue and expenses for a grant agency during a fiscal year.

Has the grant agency undergone an independent audit?

Select the appropriate response:

- ☐ Yes  
☐ No

Does the organization prepare financial statements at least annually?

Select the appropriate response:

- ☐ Yes  
☐ No

According to the organization's most recent Audit or Balance Sheet, are the current total assets greater than the liabilities?

Select the appropriate response:

- ☐ Yes  
☐ No

If you selected 'No' to any question above under the Financial Capability section, in the space provided below explain what action will be taken to ensure accountability.

Enter your explanation:

#### **Section 4: Budgetary Controls**

Grant agencies should establish a system to track expenditures against budget and / or funded amounts.

Are there budgetary controls in effect (e.g., comparison of budget with actual expenditures on a monthly basis) to include drawing down grant funds in excess of:

a) Total funds authorized on the Statement of Grant Award?

- ☐ Yes  
☐ No

b) Total funds available for any budget category as stipulated on the Statement of Grant Award?

- ☐ Yes  
☐ No

If you selected 'No' to any question above under the Budgetary Controls section, in the space provided below please explain what action will be taken to ensure accountability.

Enter your explanation:

**Section 5: Internal Controls**

Grant agencies must safeguard cash receipts, disbursements, and ensure a segregation of duties exist. For example, one person should not have authorization to sign checks and make deposits.

Are accounting entries supported by appropriate documentation (e.g., purchase orders, vouchers, receipts, invoices)?

Select the appropriate response:

☐ Yes

☐ No

Is there separation of responsibility in the receipt, payment, and recording of costs?

Select the appropriate response:

☐ Yes

☐ No

If you selected 'No' to any question above under the Internal Controls section, in the space provided below please explain what action will be taken to ensure accountability.

Enter your explanation:

**Budget Details Information****Budget Information by Budget Line Item:**

CATEGORY	SUB CATEGORY	DESCRIPTION	OOG	CASH MATCH	IN-KIND MATCH	GPI	TOTAL	UNIT/%
Personnel	Clerk	TITLE: Victim Services Clerk: Malorie Lapid . DESCRIPTION: Assist Crime Victim Liaison with case management, direct interaction with victims, and application of victim services. TOTAL Salary and Fringe: \$53,083	\$53,083.00	\$0.00	\$0.00	\$0.00	\$53,083.00	100
Contractual and Professional Services	Non-Substance Abuse-Related Case Management, Forensic Interviews, Counseling, Outpatient,	1. Provider: Shakinah Marion, LPC. Services: Provide professional services, specifically, individual counseling and/or trauma-informed therapy to victims and secondary victims of violent crime in accordance with the Victims of Crime Act (VOCA) grant-funded City of Killeen Police Department Crisis Assistance Program.. Pay Rate: A total of eight (8) counseling/therapy sessions at the rate of \$80.00 per hour, with a total fee of no	\$1,777.78	\$0.00	\$0.00	\$0.00	\$1,777.78	0

	and/or Treatment Services	more than \$640 to each victim/eligible claimant per case. The pay rate will not exceed \$81.25/hour or \$650/day.							
Contractual and Professional Services	Non-Substance Abuse-Related Case Management, Forensic Interviews, Counseling, Outpatient, and/or Treatment Services	2. Provider: Stephanie Lalouette, LPC Services: Provide professional services, specifically, individual counseling and/or trauma-informed therapy to victims and secondary victims of violent crime in accordance with the Victims of Crime Act (VOCA) grant-funded City of Killeen Police Department Crisis Assistance Program. Pay Rate: A total of eight (8) counseling/therapy sessions at the rate of \$80.00 per hour, with a total fee of no more than \$640 to each victim/eligible claimant per case. The pay rate will not exceed \$81.25/hour or \$650/day.	\$1,777.78	\$0.00	\$0.00	\$0.00	\$1,777.78	0	
Contractual and Professional Services	Non-Substance Abuse-Related Case Management, Forensic Interviews, Counseling, Outpatient, and/or Treatment Services	3. Provider: Bill J. LaBauve, LPC Services: Provide professional services, specifically, individual counseling and/or trauma-informed therapy to victims and secondary victims of violent crime in accordance with the Victims of Crime Act (VOCA) grant-funded City of Killeen Police Department Crisis Assistance Program. Pay Rate: A total of eight (8) counseling/therapy sessions at the rate of \$80.00 per hour, with a total fee of no more than \$640 to each victim/eligible claimant per case. The pay rate will not exceed \$81.25/hour or \$650/day.	\$1,777.78	\$0.00	\$0.00	\$0.00	\$1,777.78	0	
Contractual and Professional Services	Non-Substance Abuse-Related Case Management, Forensic Interviews, Counseling, Outpatient, and/or Treatment Services	4. Provider: Charlotte Sue Dolifka, LPC Services: Provide professional services, specifically, individual counseling and/or trauma-informed therapy to victims and secondary victims of violent crime in accordance with the Victims of Crime Act (VOCA) grant-funded City of Killeen Police Department Crisis Assistance Program. Pay Rate: A total of eight (8) counseling/therapy sessions at the rate of \$80.00 per hour, with a total fee of no more than \$640 to each victim/eligible claimant per case. The pay rate will not exceed \$81.25/hour or \$650/day.	\$1,777.78	\$0.00	\$0.00	\$0.00	\$1,777.78	0	

Contractual and Professional Services	Non-Substance Abuse-Related Case Management, Forensic Interviews, Counseling, Outpatient, and/or Treatment Services	5. Provider: It's A Journey Counseling, LLC Services: Provide professional services, specifically, individual counseling and/or trauma-informed therapy to victims and secondary victims of violent crime in accordance with the Victims of Crime Act (VOCA) grant-funded City of Killeen Police Department Crisis Assistance Program. Pay Rate: A total of eight (8) counseling/therapy sessions at the rate of \$80.00 per hour, with a total fee of no more than \$640 to each victim/eligible claimant per case. The pay rate will not exceed \$81.25/hour or \$650/day.	\$1,777.78	\$0.00	\$0.00	\$0.00	\$1,777.78	0
Contractual and Professional Services	Non-Substance Abuse-Related Case Management, Forensic Interviews, Counseling, Outpatient, and/or Treatment Services	6. Provider: Kizzy T. Griffin, LPC Services: Provide professional services, specifically, individual counseling and/or trauma-informed therapy to victims and secondary victims of violent crime in accordance with the Victims of Crime Act (VOCA) grant-funded City of Killeen Police Department Crisis Assistance Program. Pay Rate: A total of eight (8) counseling/therapy sessions at the rate of \$80.00 per hour, with a total fee of no more than \$640 to each victim/eligible claimant per case. The pay rate will not exceed \$81.25/hour or \$650/day.	\$1,777.78	\$0.00	\$0.00	\$0.00	\$1,777.78	0
Contractual and Professional Services	Non-Substance Abuse-Related Case Management, Forensic Interviews, Counseling, Outpatient, and/or Treatment Services	7. Provider: Sherce Hampton, LPC Services: Provide professional services, specifically, individual counseling and/or trauma-informed therapy to victims and secondary victims of violent crime in accordance with the Victims of Crime Act (VOCA) grant-funded City of Killeen Police Department Crisis Assistance Program. Pay Rate: A total of eight (8) counseling/therapy sessions at the rate of \$80.00 per hour, with a total fee of no more than \$640 to each victim/eligible claimant per case. The pay rate will not exceed \$81.25/hour or \$650/day.	\$1,777.78	\$0.00	\$0.00	\$0.00	\$1,777.78	0
Contractual and Professional Services	Non-Substance Abuse-Related Case Management, Forensic Interviews, Counseling, Outpatient, and/or Treatment Services	8. Provider: Lisa L. Peterson, LPC Services: Provide professional services, specifically,	\$1,777.78	\$0.00	\$0.00	\$0.00	\$1,777.78	0



Professional Services	Abuse-Related Case Management, Forensic Interviews, Counseling, Outpatient, and/or Treatment Services	individual counseling and/or trauma-informed therapy to victims and secondary victims of violent crime in accordance with the Victims of Crime Act (VOCA) grant-funded City of Killeen Police Department Crisis Assistance Program. Pay Rate: A total of eight (8) counseling/therapy sessions at the rate of \$80.00 per hour, with a total fee of no more than \$640 to each victim/eligible claimant per case. The pay rate will not exceed \$81.25/hour or \$650/day.							
Contractual and Professional Services	Non-Substance Abuse-Related Case Management, Forensic Interviews, Counseling, Outpatient, and/or Treatment Services	9. Provider: Dawana Flowers, LPC Services: Provide professional services, specifically, individual counseling and/or trauma-informed therapy to victims and secondary victims of violent crime in accordance with the Victims of Crime Act (VOCA) grant-funded City of Killeen Police Department Crisis Assistance Program. Pay Rate: A total of eight (8) counseling/therapy sessions at the rate of \$80.00 per hour, with a total fee of no more than \$640 to each victim/eligible claimant per case. The pay rate will not exceed \$81.25/hour or \$650/day.	\$1,777.78	\$0.00	\$0.00	\$0.00	\$1,777.78	0	
Travel and Training	In-State Registration Fees, Training, and/or Travel	Crimes Against Women budget fees will be based on 2022 Conference fees since 2023 fees are not yet available. 2022 Conference dates: May 23-26, 2022 in Dallas, TX. Registration fees \$500 x2 = \$1,000 . The Crime Victim Liaison and the Victim Assistance Clerk will attend.. Estimated \$800 for hotel (\$200 per night for Hotel (share hotel room) X 4 nights = \$800). Estimated Per Diem of \$588 (\$294 x2 = \$588). = Total = \$2,388	\$2,388.00	\$0.00	\$0.00	\$0.00	\$2,388.00	0	
Travel and Training	In-State Registration Fees, Training, and/or Travel	Crimes Against Children 2023 Conference fees will be based on the 2022 conference since 2023 is not yet available. 2022 dates were August 9-12, 2022. Registration fee \$650 x1 = \$650 . The Victim Assistance Clerk will attend. Hotel estimated at \$185 per night X4 nights = \$740. Per Diem estimated to be \$294. Total = \$1,684	\$1,684.00	\$0.00	\$0.00	\$0.00	\$1,684.00	0	

Travel and Training	In-State Registration Fees, Training, and/or Travel	Every Victim Every Time (EVET) Training will be based on 2022 training fees since 2023 details are not yet available. 2022 conference Dates were April 19-20, 2022 in Brazos County Expo Center in Bryan TX. Registration \$50 x 2 = \$100. Hotel \$149 per night x2 nights (\$298) share room. Estimated Per Diem \$162 x 2 = \$324. The Crime Victim Liaison and the Victim Assistance Clerk will attend. Total = \$722	\$722.00	\$0.00	\$0.00	\$0.00	\$722.00	0
Travel and Training	In-State Registration Fees, Training, and/or Travel	Lethality Training . Dates TBD. Price estimated at \$790.00 Registration \$395 x 2. The Crime Victim Liaison and the Victim Assistance Clerk will attend.	\$790.00	\$0.00	\$0.00	\$0.00	\$790.00	0
Travel and Training	Out-of-State Registration Fees, Training, and/or Travel	National Office for Victim Assistance (NOVA). This venue changes year to year. There is no listed event yet for 2023 so we will base fees off of 2022 event fees. In 2022, venue will be in Denver, CO. Hotel not yet determined. Dates for 2022 are August 1-4, 2022. Registration fee is \$550 + estimated \$900 hotel + estimated \$400 flight. Estimated \$294 per diem. NOVA is the leader in National Advocacy training and credentialing. NOVA training will have approximately 100 different workshops covering topics that include child abuse, domestic violence, resiliency, human trafficking, and sexual assault. Each conference hosts approximately 2,000 attendees from across the country which helps agencies learn and practice standardized training. This conference will offer great networking, resources and services at the national level that can be incorporated into the state and local level, and an opportunity to explore best practices for victims assistance. The Crime Victim Liaison will attend. **The training held by the National Office for Victim Assistance (NOVA) is held in a different state each year and will be held in Colorado in 2022. In-state training is limited to Texas resources only; however, the National	\$2,144.00	\$0.00	\$0.00	\$0.00	\$2,144.00	0

		<p>training incorporates National resources which are very valuable to many of our victims of crime because they we often assist them with resources to leave the state of Texas to flee their offenders. This national training provides greater than 100 different workshops covering topics that include child abuse, domestic violence, resiliency, human trafficking, and sexual assault. Each conference hosts approximately 2,000 attendees from across the county which helps agencies learn and share standardized training and resources that are extremely important to victims of crime. This conference offers great networking, resources and services at the national level that can be incorporated into the state and local level and provides opportunity to explore best practices for victims assistance. The Killeen Police Department attended this conference in 2021 and brought back valuable resources from other law enforcement agencies from other states that we will be incorporating into our program to better serve our victims.</p>						
Supplies and Direct Operating Expenses	Specialized Computer Software (\$5,000 or less per unit)	VSTracking Software (SHI) for tracking and reporting to Office of the Governor. Cost was \$3,573.40 annually in 2021. We are budgeting \$3,700 in 2023 in case that amount goes up as their cost is based on population served.	\$3,700.00	\$0.00	\$0.00	\$0.00	\$3,700.00	0
Supplies and Direct Operating Expenses	Office Supplies (e.g., paper, postage, calculator)	Paper, pens, folders, postage, business cards and brochures, staples, adhesive tape, printer ink cartridges, pencils, notebooks, binders, highlighters, correction tape, labels, label maker, binder clips, markers, scissors, sheet protectors, stapler, paper clips, envelopes, legal pads, post-it notes, staple remover, hole puncher, dividers, organizer, desk pad, business card holder, tape, brochure holder/displays, letter opener, desk tray, markers, disinfecting wipes, air freshener/deodorizer, USB flash drives, self-inking envelope stamp. Note: Cost	\$7,000.00	\$0.00	\$0.00	\$0.00	\$7,000.00	0

		of paper has gone up in 2022 so we increased budget to \$7,000 for FY23.							
Supplies and Direct Operating Expenses	Project Supplies (e.g., binocular, battery, flexicuff, drug testing kit)	Emergency Services provides crisis assistance to victims and their dependents/household members with access to emergency services to include: Emergency transportation: \$2,000; Emergency food: \$1,000; Emergency clothing: \$1,500; Emergency diapers/wipes/baby supplies: \$500; Emergency home repairs to ensure victims can establish and maintain safety in their residence: \$2,000; Emergency lodging: \$1,000. Allocation of funds based on the needs of the victims. No other funding sources are available. No funds will be given directly to the victim to include gift cards. All supplies will be purchased by the City on behalf of the victims.	\$8,000.00	\$0.00	\$0.00	\$0.00	\$8,000.00	0	
Supplies and Direct Operating Expenses	Office Equipment and/or Furniture (\$5,000 or less per unit)	Furniture for victims waiting rooms and victim services offices: We would like to replace the current cloth seating in the victim services lobby waiting room, crime victim clerk's office, and crime victim liaison's office with seating that can be sanitized/wiped down for sanitary purposes. We would like to replace the old non-functioning office chairs for the victim services clerk and crime victim liaison with ergonomic, functioning office chairs. We would also like to purchase a small table/chair play set for children to play at while in our victim services lobby.	\$2,550.00	\$0.00	\$0.00	\$0.00	\$2,550.00	0	

### Source of Match Information

### Detail Source of Match/GPI:

DESCRIPTION	MATCH TYPE	AMOUNT
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**Summary Source of Match/GPI:**

Total Report	Cash Match	In Kind	GPI Federal Share	GPI State Share
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

**Budget Summary Information****Budget Summary Information by Budget Category:**

CATEGORY	OOG	CASH MATCH	IN-KIND MATCH	GPI	TOTAL
Contractual and Professional Services	\$16,000.02	\$0.00	\$0.00	\$0.00	\$16,000.02
Personnel	\$53,083.00	\$0.00	\$0.00	\$0.00	\$53,083.00
Supplies and Direct Operating Expenses	\$21,250.00	\$0.00	\$0.00	\$0.00	\$21,250.00
Travel and Training	\$7,728.00	\$0.00	\$0.00	\$0.00	\$7,728.00

**Budget Grand Total Information:**

OOG	CASH MATCH	IN-KIND MATCH	GPI	TOTAL
\$98,061.02	\$0.00	\$0.00	\$0.00	\$98,061.02

**Condition Of Fundings Information**

Condition of Funding / Project Requirement	Date Created	Date Met	Hold Funds	Hold Line Item Funds

Resolution: Applications from nonprofit corporations, local units of governments, and other political subdivisions must submit a resolution electronically using the 'Upload' function in the eGrants system. The <a href="#">resolution</a> must contain the following: <ul style="list-style-type: none"> <li>• Authorization by your governing body for the submission of the application to OOG that clearly identifies the name of the project for which funding is requested;</li> <li>• A commitment to provide all applicable matching funds;</li> <li>• A designation of the name and/or title of an authorized official who is given the authority to apply for, accept, reject, alter, or terminate a grant (Note: If a name is provided, you must update OOG should the official change during the grant period.); and</li> <li>• A written assurance that, in the event of loss or misuse of grant funds, the governing body will return all funds to OOG.</li> </ul>	3/23/2022 9:03:35 AM		Yes	No
Cybersecurity Training: Local units of governments must comply with the Cybersecurity Training requirements described in Section 772.012 and Section 2054.5191 of the Texas Government Code. Local governments determined to not be in compliance with the cybersecurity requirements required by Section 2054.5191 of the Texas Government Code are ineligible for OOG grant funds until the second anniversary of the date the local government is determined ineligible. Government entities must annually certify their compliance with the training requirements using the <a href="#">Cybersecurity Training Certification for State and Local Governments</a> . A copy of the Training Certification must be uploaded to your eGrants application/grant. For more information or to access available training programs, visit the Texas Department of Information Resources <a href="#">Statewide Cybersecurity Awareness Training</a> page.	3/23/2022 9:03:45 AM	6/17/2022	Yes	No
Compliance with State and Federal Laws, Programs and Procedures: Local units of government, including cities, counties and other general purpose political subdivisions, as appropriate, and institutions of higher education that operate a law enforcement agency, must comply with all aspects of the programs and procedures utilized by the U.S. Department of Homeland Security ("DHS") to: (1) notify DHS of all information requested by DHS related to illegal aliens in Agency's custody; and (2) detain such illegal aliens in accordance with requests by DHS. Additionally, counties and municipalities may NOT have in effect, purport to have in effect, or make themselves subject to or bound by, any law, rule, policy, or practice (written or unwritten) that would: (1) require or authorize the public disclosure of federal law enforcement information in order to conceal, harbor, or shield from detection fugitives from justice or aliens illegally in the United States; or (2) impede federal officers from exercising authority under 8 U.S.C. § 1226(a), § 1226(c), § 1231(a), § 1357(a), § 1366(1), or § 1366(3). Lastly, eligible grantees/applicants must comply with all provisions, policies, and penalties found in Chapter 752, Subchapter C of the Texas Government Code. Each local unit of government and institution of higher education that operates a law enforcement agency must download, complete and then upload the <a href="#">CEO/Law Enforcement Certifications and Assurances Form</a> certifying compliance with federal and state immigration enforcement requirements.	3/23/2022 9:03:55 AM	6/13/2022	Yes	No
Other Condition of Funding. PSO has determined that the maximum amount available for consideration of this application is \$98,061.02. PSO has administratively lowered the overall budget and placed a Fund Hold for the applicant to update/revise the final budget post-award.	7/18/2022 3:17:10 PM		Yes	No