

MINUTES
COMMUNITY DEVELOPMENT ADVISORY COMMITTEE
FEBRUARY 11, 2015, 2:00 P.M.
COMMUNITY DEVELOPMENT TRAINING ROOM #E105
KILLEEN ARTS AND ACTIVITIES CENTER
802 N. 2ND ST., BUILDING E, KILLEEN, TX 76541

1. CALL TO ORDER – Meeting was called to order at 2:02 PM by Chairman Cossey.

2. ROLL CALL: Committee Members in attendance: Angelia Batie, Dr. Alvin Dillard, Ashley Whitworth, Richard Banta, TaNeika Driver-Moultrie, Kim Barr and Eric McConaughy. Ramon Alvarez entered the meeting at 2:05 PM and Charles Guidry was absent. City Staff in attendance: Leslie Hinkle, Traci Briggs, Cinda Hayward and Celeste Sierra.

3. APPROVAL OF AGENDA: Mr. Barr moved, seconded by Ms. Whitworth to approve the agenda as written. Motion carried.

4. APPROVAL OF MINUTES: Dr. Dillard moved, seconded by Ms. Driver-Moultrie to approve the minutes of April 29-30, 2014 as written. Motion carried.

5. COMMITTEE & STAFF ITEMS

- A. ELECTION OF CHAIRPERSON AND VICE-CHAIRPERSON:** Ms. Driver-Moultrie nominated Mr. Cossey for Chairman and Ms. Driver-Moultrie as Vice-Chairman. No other nominations were submitted. Ms. Driver-Moultrie moved, seconded by Mr. Banta to retain Mr. Cossey as Chairman and Ms. Driver-Moultrie as Vice-Chairman. Motion carried.
- B. RECEIVE BRIEFING ON COMMITTEE PROCEDURES FROM DEPUTY CITY ATTORNEY:** Ms. Briggs briefed committee on Open Meetings, Robert's Rules of Order, Conflicts of Interest, and Attendance Policy for Committee and Board Members.
- C. DISCUSS AND CONSIDER THE 2015-16 ANNUAL PLANNING CALENDAR FOR CDBG AND HOME PROGRAMS, SET DATES FOR CDAC TO PRIORITIZE APPLICATIONS FOR FUNDING:** Ms. Hinkle reviewed the Annual Planning Calendar with Committee. Mr. Barr moved, seconded by Mr. Banta to approve calendar as written and to schedule meetings to prioritize funding proposals on May 6 and 7, 2015. Motion carried.
- D. DISCUSS AND CONSIDER UPDATES AND REVISIONS TO THE CITIZEN PARTICIPATION PLAN.** Ms. Hayward reviewed and explained the changes and revisions to the current plan. Ms. Driver-Moultrie moved, seconded by Mr. Alvarez to approve the plan with the noted corrections. Motion carried.
- E. RECEIVE BRIEFING ON FY 2015-16 PROPOSALS FOR FUNDING:** Ms. Hayward briefed Committee on changes to the FY 15-16 applications for funding and advised that applications will be accepted between March 2 and April 2, 2015.
- F. RECEIVE BRIEFING ON COMMUNITY PLANNING MEETINGS AND 2015-19 CONSOLIDATED PLAN:** Ms. Hayward briefed Committee on discussing and establishing new community priorities for the upcoming five year consolidated plan during the Community Planning Meetings scheduled for February 18th and 26th to meet new HUD format for the plan. A survey will be available as a tool to help with establishing priorities for persons attending and for persons who were not able to attend the planning meetings.
- G. DISCUSS CDBG AND HOME PROJECT STATUS REPORTS:** Ms. Hinkle reviewed current CDBG and HOME projects and discussed current status, amount of funding expended during the first quarter and what beneficiary goals were met. She also added that the Homeless Shelter project would be going out for bids for a second time on March 1 and would be reviewed by Council on April 14.

6. ADJOURNMENT: Ms. Driver-Moultrie moved, seconded by Mr. Banta to adjourn. Motion carried and the February 11, 2015 CDAC meeting adjourned at 3:27 PM.