City of Killeen

Agenda

City Council

Tuesday, June 16, 2026 **3:00 PM** **City Hall**
Council Chambers
101 N. College Street
Killeen, Texas 76541

Call to Order and Roll Call

___ *Joseph Solomon, Mayor*
___ *Debbie Nash-King*
___ *Mellisa Brown*
___ *Beverly Ann Williams*
___ *Jessica Gonzalez*
___ *Charles Kimble*
___ *David Bass*
___ *Anthony Kendrick*

Invocation

Pledge of Allegiance

Approval of Agenda

Work Session

Discuss agenda items 2 - 11 for the June 16, 2026 Regular Session

Citizen Comments on Agenda Items

This section allows members of the public to address the Council regarding any item, other than a public hearing item, on the agenda for Council's consideration. Each person shall sign up prior to the start of the Council meeting, may speak only one (1) time, and such address shall be limited to three (3) minutes. A timer will be placed so that the speaker and citizens can see it. A majority vote of the City Council is required for any time extensions. The Mayor and Councilmembers shall have one (1) minute to respond to citizen comments with a statement or explanation without engaging in dialogue.

Regular Session

Consent Agenda

1. MN-26-019 Consider Minutes of Regular City Council Meeting of May 19, 2026.

Resolutions

2. RS-26-093 Consider a memorandum/resolution authorizing the City Manager to accept agreements with the Federal Aviation Administration for an Airport Improvement Program (AIP) Grant and an Airport Infrastructure Grant (AIG) to support the Terminal Rehabilitation Improvements project at Killeen Regional Airport.

Attachments: Pre-Grant Applications
Presentation

3. RS-26-094 Consider a memorandum/resolution approving Quick Roofing TIPS cooperative #25010402 in the amount of $172,367.33 to repair the Lions Club Park Senior Center roof.

Attachments: Agreement
Contract Verification
TIPS Contract
Certificate of Interested Parties
Presentation

4. RS-26-095 Consider a memorandum/resolution renewing Group Employee Medical and Pharmaceutical Benefits with Blue Cross and Blue Shield of Texas and employee dental insurance with MetLife, effective October 1, 2026.

Attachments: Presentation

5. RS-26-096 Consider a memorandum/resolution awarding RFP 26-23 - Liability, Property, and Workers' Compensation Insurance Services, to TML-IRP in the amount of $3,100,016 effective October 1, 2026.

Attachments: Presentation

6. RS-26-097 Consider a memorandum/resolution declaring a vacancy on the Civil Service Commission and appointing a new member to fill the vacancy.

Attachments: Presentation

7. RS-26-098 Consider a memorandum/resolution approving the Texas Association of School Boards (TASB) BuyBoard purchase for the Animal Shelter Dog Stray Kennel HVAC Unit Replacement from Southland Industries, in the amount of $146,500.

Attachments: Proposal
Contract Verification
Conflict of Interest Questionnaire
BuyBoard Contract
Certificate of Interested Parties
Presentation

8. RS-26-099 Consider a memorandum/resolution approving an agreement with Quick Roofing (TIPS Contract #25010402) for the roof repair/replacement at Killeen Public Library, Copper Mountain Branch, in the amount of $179,856.22.

Attachments: Proposal
Signed Contract Verification
Certificate of Interested Parties
TIPS Summary Page
Presentation

9. RS-26-100 Consider a memorandum/resolution appointing new members to the Board of Adjustment.

Attachments: RS-26-100 Filling BOA Vacancy.pdf

Public Hearings

10. PH-26-018 Hold a public hearing and consider a memorandum/resolution approving the proposed fee schedule for Fiscal Year 2027 to be effective October 1, 2026.

Attachments: Presentation

11. PH-26-019 Hold a public hearing and consider an ordinance submitted by Vincent Gerard & Associates on behalf of First Assembly of God Inc. (Case# Z26-10) for a Conditional Use Permit (CUP) to allow for the installation of a wireless telecommunication tower on property zoned “B-3” (Local Business District), being approximately 2.0 acres, being Lot 1, Block 1, McClurkan Addition. The subject property is locally addressed as 7432 East Trimmier Road, Killeen, Texas. (Requires 3/4 Majority Vote for Approval)

Attachments: Maps
Site Photos
Minutes
Ordinance
Letter of Request
Site Plan
Responses
Presentation

Discussion Items

12. DS-26-048 Fiscal Year 2027 Budget Preview

13. DS-26-041 Receive Quarterly Financial Report

Attachments: Presentation

14. DS-26-049 Killeen Children's Museum and Immersion Center Plan of Action Update

Attachments: Presentation

15. DS-26-050 Review Governing Standards

Attachments: Presentation

Adjournment

I certify that the above notice of meeting was posted on the Internet and on the bulletin board at Killeen City Hall on or before 5:00 p.m. on June 9, 2026.

Micheal Lollar, Interim City Secretary

The public is hereby informed that notices for City of Killeen meetings will no longer distinguish between matters to be discussed in open or closed session of a meeting. This practice is in accordance with rulings by the Texas Attorney General that, under the Texas Open Meetings Act, the City Council may convene a closed session to discuss any matter listed on the agenda, without prior or further notice, if the matter is one that the Open Meetings Act allows to be discussed in a closed session.

This meeting is being conducted in accordance with the Texas Open Meetings Law [V.T.C.A., Government Code, § 551.001 et seq.]. This meeting is being conducted in accordance with the Americans with Disabilities Act [42 USC 12101 (1991)]. The facility is wheelchair accessible and handicap parking is available. Requests for sign interpretive services are available upon requests received at least 48 hours prior to the meeting. To make arrangements for those services, please call 254-501-7717, City Secretary's Office, or TDD 1-800-734-2989.

Notice of Meetings

The Mayor and/or City Council have been invited to attend and/or participate in the following meetings/conferences/events. Although a quorum of the members of the City Council may or may not be available to attend this meeting, this notice is being posted to meet the requirements of the Texas Open Meetings Act and subsequent opinions of the Texas Attorney General's Office. No official action will be taken by Council.

• Public Policy Council State of the Region Luncheon, Wednesday, June 17, 2026, 11:30 a.m. Courtyard by Marriott, 1721 East Central Texas Expressway
• Miss Juneteenth Pageant, Thursday, June 18, 2026, 6:30 p.m., Killeen Arts and Activities Center, 801N. 4th Street.
• Jubilee Celebration, Friday, June 19, 2026, 10:00 a.m., Douse Community Center and VFW 9191, 1000 Jefferies Ave.
• Juneteenth Parade, Saturday, June 20, 2026, 10:99 a.m., Downtown Killeen
• Killeen Juneteenth Festival, Saturday, June 20, 2026, 11:00 a.m., Downtown Killeen
• Centex Race Series - Juneteenth 5K, Saturday, June 20, 2026, 7:30 a.m., Killeen Landmark at Ave D
• Central Texas Chapter AUSA Annual Awards Banquet & Membership Meeting June 24, 2026, 5:30 pm Social 6:30 pm Banquet Big Hoss BBQ 9502 E. Trimmier Rd Killeen, TX
• Boards & Commissions Meet & Greet, June 30, 2026, 5:00 p.m., Killeen Civic and Conference Center - Lonestar Room, 3601 WS Young Drive
• City of Belton Annual 4th of July Parade on Saturday, July 4, 2026, 7:30 a.m. Belton Courthouse, 101 E. Central Ave, Belton, TX
• City of Killeen Red, White and Blue Fest, July 4, 2026, 6:00 p.m., Historic Downtown Killeen
•Killeen2026 Senior Centr Prom July 17, 2026, 4:00 to 7:00 p.m. Killeen Civic & Conference Center 3601 S W.S. Young Drive, Killeen, TX
• Greater Killeen Chamber of Commerce 93rd Annual Banquet, September 17, 2026, 6:00 pm, Killeen Civic and Conference Center, 3601 S. WS Young Drive

Dedicated Service -- Every Day, for Everyone!

City of Killeen

Staff Report

File Number: MN-26-019

Consider Minutes of Regular City Council Meeting of May 19, 2026.

City of Killeen
City Council Meeting
Killeen City Hall
May 19, 2026 at 3:00 p.m.

Presiding: Mayor Joseph Solomon

Attending: Mayor Protem Jessica Gonzalez, Councilmembers Debbie Nash-King *(arrived at 3:10 p.m., left at 7:27 p.m., returned 8:39 p.m.)*, Beverly Ann Williams, Anthony Kendrick, Mellisa Brown, Charles Kimble and David Bass

Also attending were City Manager Kent Cagle, Assistant City Manager Laurie Wilson, City Attorney Holli Clements, City Secretary Laura Calcote, Interim City Secretary Micheal Lollar and Sergeant-at-Arms Lawrence

Mayor Solomon gave the invocation. Mayor Protem Gonzalez led everyone in the Pledge of Allegiance.

Approval of Agenda

Motion was made by Councilmember Bass to approve the agenda, as presented. Motion was seconded by Councilmember Brown. The motion carried unanimously (6-0).

Presentations

PR-26-011 Present TxDOT Project of the Year Award to the Skylark Field Terminal
Executive Director of Aviation, Mike Wilson, presented the award to City Council.

PR-26-012 Bi-annual Youth Advisory Commission Report
Youth Advisory Commission Chairperson, Harmony Moralez, presented the bi-annual report to City Council. Ms. Moralez was available to provide additional information and to answer questions.

Work Session

Discuss agenda items 3-15 for the May 19, 2026 Regular Session

Citizen Comments on Agenda Items

Sue Croft spoke regarding DS-26-042.

Michael Fornino spoke regarding RS-26-076 and DS-26-040.

Anca Neagu spoke regarding DS-26-042.

Gary Purser spoke regarding DS-26-042.

John Fisher spoke regarding RS-26-082.

Heather McMillin spoke regarding RS-26-080 and DS-26-043.

Motion of direction was made by Councilmember Brown for future discussion regarding Animal Services Building being closed due to mold. Motion was seconded by Councilmember Kimble. The motion carried 5-2, with Councilmembers Nash-King and Williams in opposition.

Regular Session

Consent Agenda

MN-26-015 Consider Minutes of Regular City Council Meeting of April 21, 2026.

MN-26-016 Consider Minutes of Regular City Council Meeting of May 5, 2026.

RS-26-077 Consider a memorandum/resolution approving the investment reports for the quarter ended March 31, 2026.

RS-26-078 Consider a memorandum/resolution authorizing the renewal procurement of 3-year Cisco Enterprise Agreement from Insight Public Sector Inc., in the amount of $313,530.99.

RS-26-080 Consider a memorandum/resolution providing a Minimum Revenue Guarantee (MRG) to attract new Air Service to Killeen Regional Airport.

RS-26-081 Consider a memorandum/resolution authorizing Change Order No. 1 for the 24-inch Highway 195 and Chaparral Road Water Line Project with Blackrock Construction, in the amount of $246,688.82.

RS-26-083 Consider a memorandum/resolution approving a Memorandum of Agreement with Armed Services Young Men's Christian Association for the joint use of facilities.

RS-26-084 Consider a memorandum/resolution renaming the Fort Cavazos Regional Trail to General Cavazos Trail.

RS-26-085 Consider a memorandum/resolution naming the new public park within the Preserve at Thousand Oaks development as Yowell Family Park.

RS-26-086 Consider a memorandum/resolution approving a professional services

agreement with the Innovation Black Chamber of Commerce.

Motion was made by Councilmember Brown to approve the Consent Agenda, with the exception of RS-26-076, RS-26-079 and RS-26-082. Motion was seconded by Mayor Protem Gonzalez. The motion carried 6-1, with Councilmember Kendrick in opposition.

Resolutions

RS-26-076 Consider a memorandum/resolution selecting an executive search firm to conduct the recruitment for City Manager.

Staff Comments: Kate McDaniel, Executive Director of Human Resources

This item was presented to City Council during their Work Session. Ms. McDaniel was available to provide additional information and to answer questions.

Motion was made by Councilmember Brown to select Affion Public as the executive search firm to conduct the recruitment for City Manager and to approve RS-26-076. Motion was seconded by Councilmember Kimble.

Motion to call for the vote was made by Councilmember Nash-King. Motion was seconded by Mayor Protem Gonzalez. The motion carried unanimously (7-0).

The original motion carried unanimously (7-0).

RS-26-079 Consider a memorandum/resolution declaring a vacancy on the Planning and Zoning Commission and appointing a new member to fill the unexpired term. Staff Comments: Wallis Meshier, Executive Director of Development Services

This item was presented to City Council during their Work Session. Ms. Meshier was available to provide additional information and to answer questions.

Motion was made by Councilmember Brown to appoint James Sill to fill the vacancy on the Planning and Zoning Commission. Motion failed due to lack of a second.

Motion was made by Mayor Protem Gonzalez to appoint Ramon Alvarez to fill the vacancy on the Planning and Zoning Commission and to approve RS-26-079. Motion was seconded by Councilmember Bass. The motion carried 6-1, with Councilmember Brown in opposition.

RS-26-082 Consider a memorandum/resolution authorizing a retail water certificate of convenience and necessity service area transfer agreement with the City of Georgetown, in the amount of $5,804.67.

Staff Comments: Steve Kana, Assistant City Engineer

This item was presented to City Council during their Work Session. Mr. Kana was available to provide additional information and to answer questions.

Motion was made by Councilmember Brown to postpone item RS-26-082. Motion was seconded by Mayor Protem Gonazalez. The motion failed 3-4, with Councilmembers Bass, Kendrick, Nash-King and Williams.

Motion was made by Councilmember Nash-King to approve item RS-26-082. Motion was seconded

by Councilmember Bass. The motion passed 4-3, with Councilmembers Brown, Kimble and Williams in opposition.

Discussion Items

Motion was made by Councilmember Brown to table DS-26-040, DS-26-041 and DS-26-043. Motion was seconded by Mayor Protem Jessica Gonzalez.

Amendment to the motion was made by Councilmember Nash-King to hear DS-25-040. Motion was seconded by Councilmember Bass.

Motion to call for the vote was made by Councilmember Brown. Motion was seconded by Mayor Protem Gonzalez. The motion failed 3-4, with Councilmembers Bass, Kendrick, Nash-King and Williams.

Amendment to the motion passed 5-2, with Councilmembers Brown and Kimble in opposition.

The original motion with the amendment included passed 6-1, with Councilmember Kimble in opposition.

DS-26-040 Discuss and consider 2027-2028 Legislative Priorities.

Staff Comments: Kent Cagle, City Manager

Mr. Cagle and the Schlueter Group presented this item to City Council for discussion and consideration. Both parties were available to provide additional information and to answer questions.

DS-26-042 Discuss proposed Fiscal Year 2027 Fee Schedule

Staff Comments: Judith Tangalin, Executive Director of Finance

Ms. Tangalin and department heads presented this item to City Council for discussion and consideration. Staff was available to provide additional information and to answer questions.

Adjournment

With no further business, upon motion being made by Councilmember Brown, seconded by Councilmember Nash-King, and unanimously approved, the meeting was adjourned at 12:15 a.m.

City of Killeen

Staff Report

File Number: RS-26-093

Consider a memorandum/resolution authorizing the City Manager to accept agreements with the Federal Aviation Administration for an Airport Improvement Program (AIP) Grant and an Airport Infrastructure Grant (AIG) to support the Terminal Rehabilitation Improvements project at Killeen Regional Airport.

DATE: **June 16, 2026**

TO: **Kent Cagle, Interim City Manager**

FROM: **Mike Wilson, Executive Director of Aviation**

SUBJECT: **Authorization for the City Manager to accept agreements with the Federal Aviation Administration for an Airport Improvement Program (AIP) Grant and an Airport Infrastructure Grant (AIG) for the Terminal Rehabilitation Improvements Project**

BACKGROUND AND FINDINGS:

The Killeen Regional Airport (KRA) has identified critical terminal infrastructure that has reached the end of its useful life. This is a three-phase project that will improve passenger safety and comfort by upgrading key systems, including elevators and escalators, the public address and fire control systems, restrooms, and curbside sidewalks, while also reducing maintenance costs.

On August 26, 2025, the City received $950,000 from the Federal Aviation Administration (FAA) Airport Infrastructure Grant (AIG) to fund the project's design phase, including administration, design, bidding, and engineering services.

The FAA has since notified the City of upcoming Airport Improvement Program (AIP) and AIG grant funding for Phase I of the project. This phase includes replacing the Pre-Conditioned Air (PCA) units at Gates 1 and 6 (with new hose reels and carts), replacing two elevators, and refurbishing two escalators within the airport terminal. However, final grant amounts will be issued only after bids are received and evaluated, with funding based on the accepted bid.

To comply with the FAA's timeline requirements for returning signed grant offers, staff is requesting that the City Council approve a resolution authorizing the City Manager, or designee, to accept the FAA Grants for the Terminal Rehabilitation Improvement Project once grants are received.

These grants will fund 95% of project costs, with the remaining 5% match provided through the FAA-approved Passenger Facility Charge (PFC) Program Application dated March 14, 2025, with no impact to the Aviation Operating Fund or fund balance.

THE ALTERNATIVES CONSIDERED:

N/A

Which alternative is recommended? Why?

N/A

CONFORMITY TO CITY POLICY:

This item conforms to local and state policies.

FINANCIAL IMPACT:

What is the amount of the revenue/expenditure in the current fiscal year? For future years?

The financial impact of this resolution will be determined after the bids are received and reviewed.

Is this a one-time or recurring revenue/expenditure?

One Time

Is this revenue/expenditure budgeted?

Yes

If not, where will the money come from?

N/A

Is there a sufficient amount in the budgeted line-item for this revenue/expenditure?

Funding is budgeted in the Aviation AIP Grants fund 341-56201-900-605-925008 and the Aviation PFC fund 343-56206-900-603-925008.

RECOMMENDATION:

City Council authorize the City Manager, or designee, to accept an Airport Improvement Program grant and an Airport Infrastructure Grant, with the Federal Aviation Administration, for the Terminal Rehabilitation Improvements project at Killeen Regional Airport.

DEPARTMENTAL CLEARANCES:

Finance
Legal
Purchasing

ATTACHED SUPPORTING DOCUMENTS:

Pre-Grant Applications
Presentation

OMB Number: 4040-0004
Expiration Date: 12/31/2022

Application for Federal Assistance SF-424

* 1. Type of Submission:	* 2. Type of Application:	* If Revision, select appropriate letter(s):
☒ Preapplication	☒ New	
☐ Application	☐ Continuation	* Other (Specify):
☐ Changed/Corrected Application	☐ Revision	

* 3. Date Received:	4. Applicant Identifier:

5a. Federal Entity Identifier:	5b. Federal Award Identifier:

State Use Only:

6. Date Received by State:	7. State Application Identifier:

8. APPLICANT INFORMATION:

* a. Legal Name:	City of Killeen
* b. Employer/Taxpayer Identification Number (EIN/TIN):	74-6001504
* c. UEI:	J6MNLASJ9GC8

d. Address:

* Street1:	8101 Clear Creek Rd
Street2:	Box C
* City:	Killeen
County/Parish:	Bell
* State:	TX: Texas
Province:	
* Country:	USA: UNITED STATES
* Zip / Postal Code:	76549-2673

e. Organizational Unit:

Department Name:	Division Name:
Killeen Regional Airport	

f. Name and contact information of person to be contacted on matters involving this application:

Prefix:	Mr.	* First Name:	Mike
Middle Name:			
* Last Name:	Wilson		
Suffix:			

Title:	Executive Director of Aviation
Organizational Affiliation:	
* Telephone Number:	254.501.8700
Fax Number:	254.501.8744
* Email:	mwilson@killeentexas.gov

Application for Federal Assistance SF-424

16. Congressional Districts Of:

* a. Applicant: TX-031 * b. Program/Project: TX-031

Attach an additional list of Program/Project Congressional Districts if needed.

Add Attachment | Delete Attachment | View Attachment

17. Proposed Project:

* a. Start Date: 08/01/2026 * b. End Date: 12/31/2026

18. Estimated Funding ($):

* a. Federal	2,905,000.00
* b. Applicant	152,895.00
* c. State	0.00
* d. Local	0.00
* e. Other	0.00
* f. Program Income	0.00
* g. TOTAL	3,057,895.00

*** 19. Is Application Subject to Review By State Under Executive Order 12372 Process?**

☐ a. This application was made available to the State under the Executive Order 12372 Process for review on .

☐ b. Program is subject to E.O. 12372 but has not been selected by the State for review.

☒ c. Program is not covered by E.O. 12372.

*** 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)**

☐ Yes ☒ No

If "Yes", provide explanation and attach

Add Attachment | Delete Attachment | View Attachment

21. *By signing this application, I certify (1) to the statements contained in the list of certifications and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)**

☒ ** I AGREE

** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

Authorized Representative:

Prefix: Mr. * First Name: Mike

Middle Name:

* Last Name: Wilson

Suffix:

* Title: Executive Director of Aviation

* Telephone Number: 254.501.8700 Fax Number: 254.501.8744

* Email: mwilson@killeentexas.gov

* Signature of Authorized Representative: * Date Signed:

Application for Federal Assistance SF-424

*** 9. Type of Applicant 1: Select Applicant Type:**

C: City or Township Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

* Other (specify):

*** 10. Name of Federal Agency:**

Federal Aviation Administration, Southwest Region

11. Catalog of Federal Domestic Assistance Number:

20.106

CFDA Title:

Airport Improvement Program

*** 12. Funding Opportunity Number:**

AIP 3-48-0361-063-2026

* Title:

Airport Improvement Program

13. Competition Identification Number:

Title:

14. Areas Affected by Project (Cities, Counties, States, etc.):

Add Attachment | Delete Attachment | View Attachment

*** 15. Descriptive Title of Applicant's Project:**

Terminal Rehabilitation Construction Phase 1-AIP Funds FY26-$2,905,000.

Attach supporting documents as specified in agency instructions.

Add Attachments | Delete Attachments | View Attachments

OMB Number: 4040-0004
Expiration Date: 12/31/2022

Application for Federal Assistance SF-424

* 1. Type of Submission:	* 2. Type of Application:	* If Revision, select appropriate letter(s):
☒ Preapplication	☒ New	
☐ Application	☐ Continuation	* Other (Specify):
☐ Changed/Corrected Application	☐ Revision	

* 3. Date Received:	4. Applicant Identifier:

5a. Federal Entity Identifier:	5b. Federal Award Identifier:

State Use Only:

6. Date Received by State:	7. State Application Identifier:

8. APPLICANT INFORMATION:

* a. Legal Name:	City of Killeen
* b. Employer/Taxpayer Identification Number (EIN/TIN):	74-6001504
* c. UEI:	J6MNLASJ9GC8

d. Address:

* Street1:	8101 Clear Creek Rd
Street2:	Box C
* City:	Killeen
County/Parish:	Bell
* State:	TX: Texas
Province:	
* Country:	USA: UNITED STATES
* Zip / Postal Code:	76549-2673

e. Organizational Unit:

Department Name:	Division Name:
Killeen Regional Airport	

f. Name and contact information of person to be contacted on matters involving this application:

Prefix:	Mr.	* First Name:	Mike
Middle Name:			
* Last Name:	Wilson		
Suffix:			

Title:	Executive Director of Aviation
Organizational Affiliation:	
* Telephone Number:	254.501.8700
Fax Number:	254.501.8744
* Email:	mwilson@killeentexas.gov

Application for Federal Assistance SF-424

*** 9. Type of Applicant 1: Select Applicant Type:**

C: City or Township Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

* Other (specify):

*** 10. Name of Federal Agency:**

Federal Aviation Administration, Southwest Region

11. Catalog of Federal Domestic Assistance Number:

20.106

CFDA Title:

Airport Improvement Program

*** 12. Funding Opportunity Number:**

AIP 3-48-0361-062-2026

* Title:

Airport Improvement Program

13. Competition Identification Number:

Title:

14. Areas Affected by Project (Cities, Counties, States, etc.):

Add Attachment | Delete Attachment | View Attachment

*** 15. Descriptive Title of Applicant's Project:**

Terminal Rehabilitation Construction Phase 1-AIG Funds FY26-$990,000.

Attach supporting documents as specified in agency instructions.

Add Attachments | Delete Attachments | View Attachments

Application for Federal Assistance SF-424

16. Congressional Districts Of:

* a. Applicant: TX-031 * b. Program/Project: TX-031

Attach an additional list of Program/Project Congressional Districts if needed.

Add Attachment | Delete Attachment | View Attachment

17. Proposed Project:

* a. Start Date: 08/01/2026 * b. End Date: 12/31/2026

18. Estimated Funding ($):

* a. Federal	990,000.00
* b. Applicant	52,105.00
* c. State	0.00
* d. Local	0.00
* e. Other	0.00
* f. Program Income	0.00
* g. TOTAL	1,042,105.00

*** 19. Is Application Subject to Review By State Under Executive Order 12372 Process?**

☐ a. This application was made available to the State under the Executive Order 12372 Process for review on .

☐ b. Program is subject to E.O. 12372 but has not been selected by the State for review.

☒ c. Program is not covered by E.O. 12372.

*** 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)**

☐ Yes ☒ No

If "Yes", provide explanation and attach

Add Attachment | Delete Attachment | View Attachment

21. *By signing this application, I certify (1) to the statements contained in the list of certifications and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)**

☒ ** I AGREE

** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

Authorized Representative:

Prefix: Mr. * First Name: Mike

Middle Name:

* Last Name: Wilson

Suffix:

* Title: Executive Director of Aviation

* Telephone Number: 254.501.8700 Fax Number: 254.501.8744

* Email: mwilson@killeentexas.gov

* Signature of Authorized Representative: * Date Signed:

PROJECT COST BREAKDOWN

FEDERAL SHARE 95% / SPONSOR SHARE 5%

PROJECT NAME	AIP/AIG FUNDS	SPONSOR	TOTAL
Terminal Rehabilitation Construction Phase I	$3,556,800	$187,200	$3,744,000
Professional Services – CA/CM	$333,662	$17,561	$351,223
Independent Fee Estimate	$4,275	$225	$4,500
Administration Expense	$263	$14	$277
Total	**$3,895,000**	**$205,000**	**$4,100,000**

	95% Grant		5% PFC		
FY2026 AIP Grant	**$2,905,000**	**PFC match**	**$152,895**	**Total AIP**	**$3,057,895**
FY2026 AIG Grant	**$990,000**	**PFC match**	**$52,105**	**Total AIG**	**$1,042,105**
Totals	**$3,895,000**		**$205,000**		**$4,100,000**

AIRPORT NAME (LOC)	1. SPONSOR (Signatory) INFORMATION
Killeen Regional Airport (GRK)	Mayor (or Authorized Representative): Joseph Solomon; Term Expiration: May 2028
Overall Development Objective/Project Terminal Rehabilitation - Phase I Construction	Physical Street Address (no PO Box): 101 North College Street City: Killeen; State: TX; Zip: 76541 Phone: 254-290-4510; E-mail: mayor@killeentexas.gov

2. LOCAL CONTACT INFORMATION		3. ATTORNEY INFORMATION	
Name: Mike Wilson	Title/Position: Executive Director of Aviation	Company/Firm Name: City of Killeen	
Phone Number: 254-501-8700	Alternative Phone:	Point of Contact: Holli Clements	Phone: 254-501-7711
E-mail: mwilson@killeentexas.gov		E-mail: hclements@killeentexas.gov	
Mailing Address: 8101 Clear Creek Road, Box C		Mailing Address: 101 North College Street	
City: Killeen; State: TX; Zip: 76549		City: Killeen; State: TX; Zip: 76540	

NARRATIVE

Is the project shown on the current ALP? Yes ☒ No ☐ **If "No" has the project been filed in OE/AAA?** Yes ☐ No ☐

Is a project sketch included with this ODO? Yes ☒ No ☐

Will this objective require multiple grants? Yes ☐ No ☒ **If "Yes" is it accurately reflect on the CIP?** Yes ☐ No ☐

1. Objective (what is the problem we are trying to solve or the need you are trying to meet?):

Terminal was built in early 2000's and is now 20 years old with many existing building systems and components needing rehabilitation.

Note: Provide photo attachment of the problem (if applicable)

2. How will the proposed project solve the problem?:

The proposed improvements will modernize the existing systems and components which are crucial to airport operations. These improvements are expected to extend the usable life of existing components of the terminal building or replace them with new components.

3. Detailed Project Description (Scope of Work):

- Elevators & Escalators Refurbishment
- PCAIRs Gates 1 & 6 Replacement

4. What are the anticipated project quantities with applicable units (Runway dimensions, taxiway dimension, apron area, LF, sq ft, cu yds, sq yds, etc)?

- 2 elevators
- 2 escalators
- 2 PCAIRs

Note: When adding additional infrastructure such as runway extensions, additional apron, pavement strengthening, etc. the justification documentation can become quite extensive, and the above questions will not be enough to determine if we can fund those projects. Airport sponsors should work with their program managers to determine what will be needed.

PART III - BUDGET INFORMATION - CONSTRUCTION

AIRPORT AND ODO: Killeen Regional Airport (GRK) - Terminal Rehabilitation - Phase I Construction

SECTION A - GENERAL

1. Federal Domestic Assistance Catalog No. 20.106
2. Functional or Other Breakout .....

SECTION B -CALCULATION OF FEDERAL GRANT

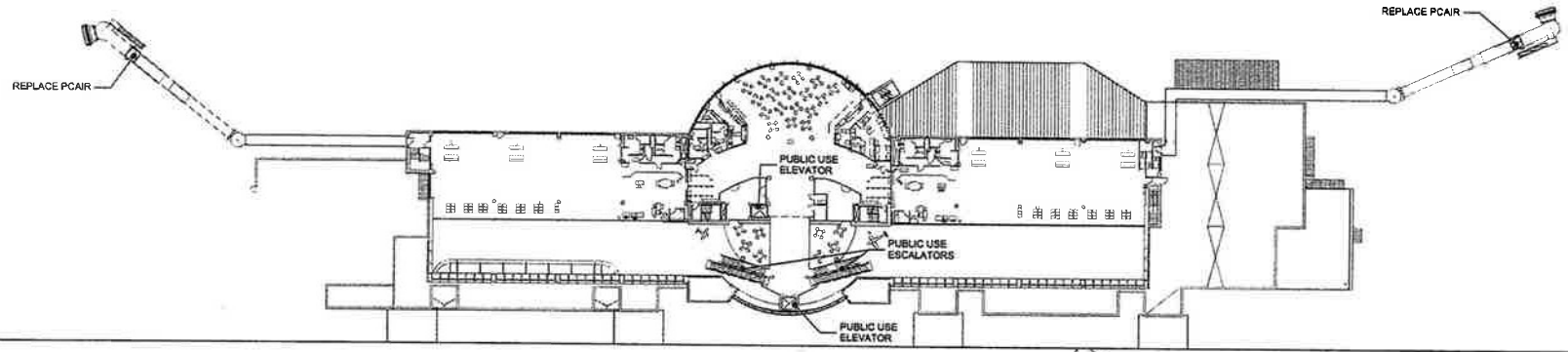
Cost Classification	Use only for revisions		Total Amount Required
	Latest Approved Amount	Adjustment + or (-)	
1. Administration expense			$277
2. Preliminary expense			
3. Land, structures, right-of-way			
4. Architectural engineering basic fees (design and bidding)			
5. Other Architectural engineering fees (GA, CA)			$351,223
6. Project inspection fees			$4,500
7. Land development			
8. Relocation Expenses			
9. Relocation payments to Individuals and Businesses			
10. Demolition and removal			
11. Construction and project improvement			$3,744,000
12. Equipment			
13. Miscellaneous			
14. Total (Lines 1 through 13)			$4,100,000
15. Estimated Income (if applicable)			
16. Net Project Amount (Line 14 minus 15)			$4,100,000
17. Less: Ineligible Exclusions			
18. Add: Contingencies			
19. Total Project Amt. (Excluding Rehabilitation Grants)			
20. Federal Share requested of Line 19			$3,895,000
21. Add Rehabilitation Grants Requested (100 Percent)			
22. Total Federal grant requested (lines 20 & 21)			$3,895,000
23. Grantee share			$205,000
24. Other shares			
25. Total Project (Lines 22, 23 & 24)			$4,100,000

2026 ODO - GRK TERMINAL REHABILITATION - PHASE I CONSTRUCTION - CONCEPTUAL LAYOUT

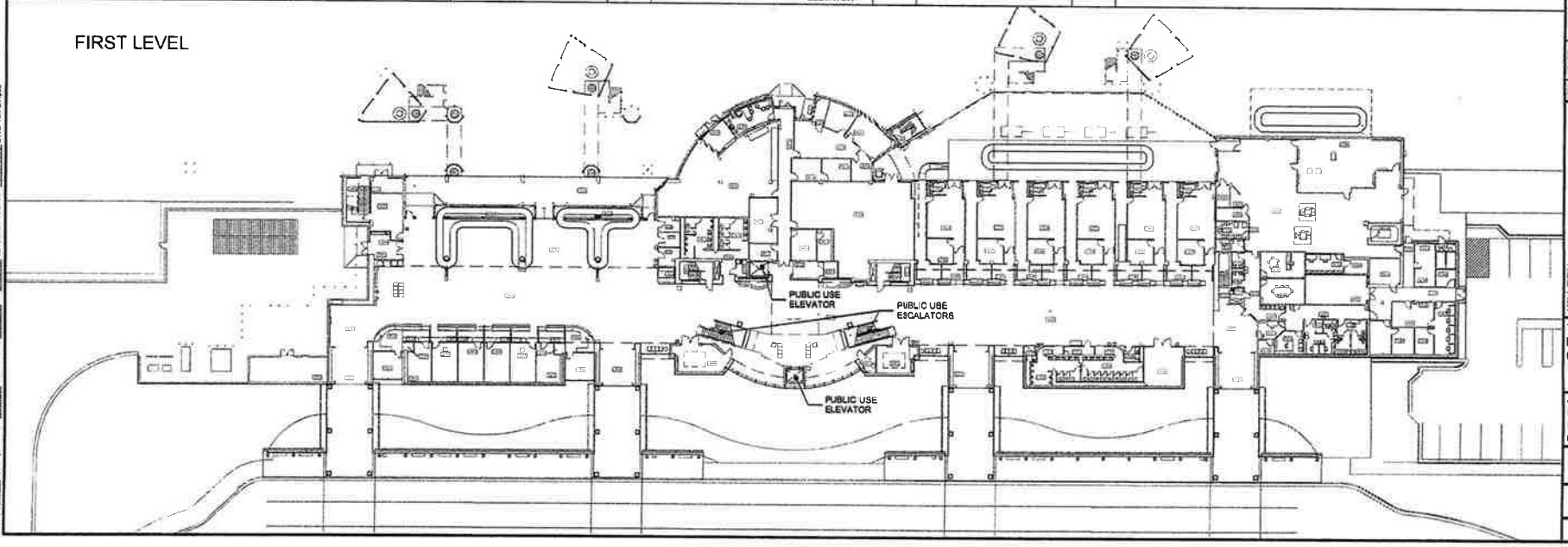
Proposed Scope of Work

- Elevator and Escalator Refurbishment
- PCAIR Replacement, Gates 1 & 6

SECOND LEVEL



FIRST LEVEL



GARVER

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THIS DOCUMENT IS RELEASED FOR THE PURPOSE OF CONTRACTING UNDER THE AUTHORITY OF JACOB C. GREEN, P.E. 142928 ON JULY 12, 2025. IT IS NOT TO BE USED FOR CONSTRUCTION, BIDDING, OR PERMITTING PURPOSES.

REV.	DATE	DESCRIPTION	BY

KILLEEN REGIONAL AIRPORT
KILLEEN, TX

TERMINAL IMPROVEMENTS
CONCEPTUAL LAYOUT

TERMINAL IMPROVEMENTS CONCEPTUAL LAYOUT

JOB NO.:
DATE: MAY 2025
DESIGNED BY: DWM
DRAWN BY: JCG

THIS IS ONE INCH ON ORIGINAL DRAWING
IF NOT ONE INCH ON THIS SHEET, ADJUST SCALES ACCORDINGLY

DRAWING NUMBER
EXG

SHEET NUMBER 1

PROJECT COST BREAKDOWN

FEDERAL SHARE 95% / SPONSOR SHARE 5%

PROJECT NAME	AIP/AIG FUNDS	SPONSOR	TOTAL
Terminal Rehabilitation Construction Phase I	$3,556,800	$187,200	$3,744,000
Professional Services – CA/CM	$333,662	$17,561	$351,223
Independent Fee Estimate	$4,275	$225	$4,500
Administration Expense	$263	$14	$277
Total	**$3,895,000**	**$205,000**	**$4,100,000**

	95% Grant		5% PFC		
FY2026 AIP Grant	**$2,905,000**	**PFC match**	**$152,895**	**Total AIP**	**$3,057,895**
FY2026 AIG Grant	**$990,000**	**PFC match**	**$52,105**	**Total AIG**	**$1,042,105**
Totals	**$3,895,000**		**$205,000**		**$4,100,000**

AUTHORIZE CITY MANAGER TO ACCEPT AN FAA AIP GRANT AND AN FAA AIG GRANT FOR THE TERMINAL REHABILITATION PROJECT

RS-26-093

June 16, 2026

Background

- The Killeen Regional Airport (KRA) has identified critical airport terminal infrastructure that has reached the end of its useful life.
- On August 26, 2025, the City received $950,000 from the Federal Aviation Administration (FAA) Airport Infrastructure Grant (AIG) to fund the project's design phase, including administration, design, bidding, and engineering services

Discussion

- The FAA has since notified the City of upcoming Airport Improvement Program (AIP) and AIG grant funding for Phase I, which includes replacement of the Pre-Conditioned Air (PCA) units at Gates 1 and 6, elevator replacement, and escalator refurbishment.
- Final grant amounts will be determined after bids are received and evaluated.

Background

- To meet FAA timelines, staff requests City Council approval authorizing the City Manager, or designee, to accept the AIP and AIG grants upon receipt.
- These grants will fund 95% of project costs, with the remaining 5% match provided through the FAA approved Passenger Facility Charge (PFC) Program Application dated March 14, 2025, with no impact to the Aviation Operating Fund or fund balance.

Recommendation

- City Council authorize the City Manager, or designee, to accept an Airport Improvement Program grant and an Airport Infrastructure Grant, with the Federal Aviation Administration, for the Terminal Rehabilitation Improvements project at Killeen Regional Airport.

City of Killeen

Staff Report

File Number: RS-26-094

Consider a memorandum/resolution approving Quick Roofing TIPS cooperative #25010402 in the amount of $172,367.33 to repair the Lions Club Park Senior Center roof.

DATE: **June 16, 2026**

TO: **Kent Cagle, Interim City Manager**

FROM: **Antonio Murphy, Executive Director of Parks and Recreation**

SUBJECT: **Lions Club Park Senior Center Roof Repair through Quick Roofing TIPS contract (#25010402)**

BACKGROUND AND FINDINGS:

In May 2025, the Lions Club Park Senior Center exhibited signs of leakage caused by damaged roof sections, leading to water damage behind the stage in the Senior Center Ballroom. Facility Services were called to assess the issue and perform roof repairs to prevent additional damage.

In January 2026, Facility Services assessed the damage and determined that the lower section has deteriorated beyond repair, which will lead to cosmetic damage behind the state in the Ballroom. The Thermoplastic Polyolefin (TPO) sections, a modern roofing solution made from a blend of polypropylene and ethylene propylene rubber, are exhibiting typical signs of wear and tear over the years. Facility services recommended replacing the TPO sections to prevent further water intrusion, particularly in the lower section of the roof.

On April 21, 2026, the City Council approved a budget amendment for the proposed one-time use of the FY2025 excess fund balance for multiple projects discussed. Included among those projects was roof repair for the Lions Club Park Senior Center. Facility services obtained a quote in the estimated amount of $172,367.33 from Quick Roofing, a vendor under the TIPS cooperative contract # 25010402.

THE ALTERNATIVES CONSIDERED:

N/A

Which alternative is recommended? Why?

N/A

CONFORMITY TO CITY POLICY:

This purchase will be made through Quick Roofing, TIPS cooperative #25010402. Purchases made through a cooperative contract are exempt from the competitive bidding process, as stated in Texas Local Government Code (TLGC) section 271.02, subchapter F, "a local government that purchases goods or services under this subchapter satisfies any state law requiring the local government to seek competitive bids for the purchase of the goods or services."

FINANCIAL IMPACT:

What is the amount of the revenue/expenditure in the current fiscal year? For future years?

The FY 2026 estimated cost is $172,367.33

Is this a one-time or recurring revenue/expenditure?

One-time

Is this revenue/expenditure budgeted?

Yes, $155,671.28 is budgeted in the Capital Outlay Building account 100-56110-300-309-000000, and the remaining $16,696.05 difference will be funded from the Governmental CIP account 300-56110-900-300-000000.

If not, where will the money come from?

N/A

Is there a sufficient amount in the budgeted line-item for this revenue/expenditure?

Yes

RECOMMENDATION:

Staff recommend City Council approve Quick Roofing; TIPS contract (25010402) in the amount of $172,367.33 for the repairs of the Lions Club Park Senior Center roof.

DEPARTMENTAL CLEARANCES:

Purchasing
Legal
Finance

ATTACHED SUPPORTING DOCUMENTS:

Agreement
Contract Verification
TIPS Contract

Certificate of Interested Parties
Presentation

LETTER OF AGREEMENT
SENIOR CENTER ROOF REPAIRS

This Letter of Agreement ("**Agreement**") is entered into by and between the City of Killeen ("**City**") and Quick Roofing ("**Contractor**"); collectively, the "Parties".

In consideration of the premises and of the mutual covenants and agreements contained in this Agreement, the Parties hereby agree as follows:

Scope of Agreement. The purpose of this Agreement is to enlist the services of the Contractor repair the roof on the Senior Center at Lions Club Park, as more thoroughly described in The Interlocal Purchasing System Contract No. 25010402 (the "**Services**").

Term of Agreement. This Agreement shall become effective on the date that the last required signature is affixed (the "**Effective Date**") and shall automatically terminate upon the later of the date substantial completion of the work or the first anniversary of the Effective Date.

Consideration. Contractor agrees to provide the Services stated above for a lump sum payment of $172,367.33 as more completely described in the Invoice, attached hereto and incorporated herein as **Exhibit "A".**

Performance and Payment Bonds. The Contractor will provide surety bonds of the types, for such penal sums, and subject to the terms as required by this Agreement in accordance Chapter 2253 of the Texas Government Code. The Contractor will purchase and maintain the required bonds from a company or companies lawfully authorized to issue surety bonds in the jurisdiction where the project is located. Upon the request of any person or entity appearing to be a potential beneficiary of bonds covering payment of obligations arising under this Agreement, the Contractor will promptly furnish a copy of the bonds or authorize a copy to be furnished.

Independent Contractor. Contractor shall act as an Independent Contractor. Under no circumstances shall Contractor be deemed an employee or partner of Owner.

Applicable Laws. Contractor shall follow all applicable local, State, and Federal laws, regulations, and requirements for the abatement and disposal of lead, asbestos, and other routinely encountered hazardous substances. If any unusual substances or extraordinary amounts of the aforementioned substances are encountered, the Contractor will contact the City to contact the State and the relevant agency with authority for regulation of the substance.

Standard of Care. The standard of care for all services performed or furnished by Contractor under this Agreement will be the care and skill ordinarily used by members of the Contractor's profession practicing under similar circumstances at the same time and in the same locality.

Insurance. Contractor shall procure and maintain insurance in the following amounts:

Worker's Compensation	Statutory
Automobile Liability	$500,000 Combined single Limit for each accident (Bodily injury and property damage).
General Liability	$1,000,000 each occurrence (Bodily injury and property damage).
Professional Liability	$1,000,000 general aggregate.

On all policies, except Worker's Compensation and Professional Liability, City shall be listed as an additional insured with a full waiver of subrogation. A certificate of coverage shall be provided to the City prior to commencing work on the Project.

Subcontracts and Assignments. Contractor's rights and obligations hereunder are deemed to be personal and may not be transferred or assigned. Any assignments shall be void and of no effect.

Indemnification. To the fullest extent permitted by law, City or Contractor, as applicable, shall indemnify and hold harmless the other party, and the other party's officers, directors, partners and employees from and against any and all costs, losses and damages (including, without limitation, all fees and charges of attorneys and other professionals, and all court or dispute resolutions costs) caused by the negligent acts or omissions of the City or Contractor, as applicable, or their respective officers, directors, partners, employees and consultants with respect to the performance under this Agreement.

Termination. This Agreement may be terminated by either party for cause upon thirty calendar days' written notice, provided such cause cannot be reasonably cured within such thirty-day period. City may terminate this Agreement for convenience effective upon receipt of written notice declaring the same and Contractor shall be compensated for all work completed at that time in accordance with this Agreement.

Texas Law. This Agreement shall be subject to and governed by the laws of the State of Texas. The Parties agree that for venue purposes, any and all lawsuits, disputes, or causes of action shall be in Bell County, Texas.

Severability. If any provision of this Agreement shall, for any reason, be held to violate any applicable law, then the invalidity of such a specific provision in this Agreement shall not be held to invalidate the remaining provisions of this Agreement.

Survival. Any provision of this Agreement providing for indemnity, insurance or a duty that necessarily will not be completed until after the expiration or termination of this Agreement shall continue in full force and effect until such a time as all duties have been fully performed.

Non-waiver. Failure to enforce any provision of this Agreement by either party shall not constitute a waiver of that provision for purposes of the subsequent enforcement of that provision or the remainder of this Agreement.

Contract Verification. Texas law provides that a governmental entity may not enter contracts for goods and services valued at $100,000 or more with a company that employs at least 10 full-time employees unless the company provides written verification regarding aspects of the company's business dealings. By signing, Contractor agrees to the following:

- Texas Government Code, Chapter 2271 – Contractor must verify that it does not boycott Israel and will not boycott Israel during the term of the contract. Boycott Israel is defined in Texas Government Code Chapter 808.

- Texas Government Code, Chapter 2274 – Contractor must verify that it does not have a practice, policy, guidance, or directive that discriminates against a firearm entity or firearm trade association and will not discriminate during the term of the contract against a firearm entity or firearm trade association. Discrimination, firearm entity and firearm trade association are defined in Texas Government Code Chapter 2274.

- Texas Government Code, Chapter 2276 – Contractor must verify that it does not boycott energy companies and will not boycott energy companies during the term of the contract. Boycott energy company is defined in Texas Government Code Chapter 809.

Entire Agreement. This Agreement shall represent the entire agreement by and between the Parties and it may not be changed except by written amendment duly executed by all Parties.

[SIGNATURE PAGE FOLLOWS]

SIGNED, ACCEPTED, AND AGREED to by the undersigned Parties, on the dates indicated, who acknowledge that they have read and understand this Agreement and that the Agreement is issued in accordance with local, State, and Federal laws, and the undersigned Parties hereby execute this legal document voluntarily and of their own free will.

City		Contractor	
		Steven McCord 5/15/26	
Kent Cagle	Date	Steven McCord	Date
City Manager		Sales Manager	

EXHIBIT A

QUICK ROOFING

8707 CR 6820 Unit A
Lubbock, TX 79407
Phone: 806-503-6350

ESTIMATE

Estimate # 901037
Date 05-15-2026

Bill To

City of Killeen
101 N College St
Killeen, TX 765421
Phone:
Email:

Job Address

Senior Center TPO
1700 E Stan Schlueter Loop
Killeen, TX 76542
Phone:

Description	Qty	Price	Ext. Price
Quick Roofing Proposal			
TIPS #25010402			
Tear off Duralast membrane and substrate			
Install 1/2" Densdeck substrate			
Install 60 mil TPO			
Install new retro drains			
Flash and seal all curbs and penetrations			
Install new metal parapet cap with cleat and drip edge as needed			
Install new OSB to walls			
Install TPO on wall with termination bar			
Clean up work area and dispose of job related waste			
20 year NDL manufacturer warranty			
Total	1	$172,367.33	$172,367.33

City of Killeen Authorized Representative

Print Name _____

Salesperson: Steven McCord
Phone: 806-577-8423
Email: steven.mccord@quickroofing.com

X _____ Date _____

X Steven McCord Date 05/15/2026

QUICK ROOFING

8707 CR 6820 Unit A
Lubbock, TX 79407
Phone: 806-503-6350

ESTIMATE

Estimate # 901037
Date 05-15-2026

Description	Qty	Price	Ext. Price

Total $172,367.33

The new roof membrane will be 60 mil TPO. This new roof system will carry a 20 year No Dollar Limit manufacturer warranty. Proposal does not include dumpster fees as the City will be providing dumpsters for waste and haul off. TIPS #25010402. Pricing Valid through 8/15/2026

City of Killeen Authorized Representative

Print Name _____

Salesperson: Steven McCord
Phone: 806-577-8423
Email: steven.mccord@quickroofing.com

X _____ Date _____

X Steven McCord Date 05/15/2026

Contract Verification

Texas law provides that a governmental entity may not enter into certain contracts for goods and services with a company unless the company provides written verification regarding aspects of the company's business dealings.

- Texas Government Code, Chapter 2271 – the company must verify that it does not boycott Israel and will not boycott Israel during the term of the contract. *Boycott Israel is defined in Government Code Chapter 808.*

- Texas Government Code, Chapter 2274 – the company must verify that it does not boycott energy companies and will not boycott energy companies during the term of the contract. *Boycott energy company is defined in Government Code Chapter 809.*

- Texas Government Code, Chapter 2274 – the company must verify that it does not have a practice, policy, guidance, or directive that discriminates against a firearm entity or firearm trade association and will not discriminate during the term of the contract against a firearm entity or firearm trade association. Verification is not required from a sole source provider. *Discriminate, firearm entity and firearm trade association are defined in Government Code Chapter 2274.*

Affected by the above statutes are contracts 1) with a company with ten (10) or more full-time employees, and 2) valued at $100,000 or more to be paid wholly or partly from public funds. A contract with a sole proprietorship is not included.

By signing below, I verify that the company listed below does not boycott Israel, does not boycott energy companies, and does not discriminate against firearms entities or firearm trade associations and will not do so during the term of the contract entered into with the City of Killeen. I further certify that I am authorized by the company listed below to make this verification.

Steven McCord — Digitally signed by Steven McCord Date: 2026.05.15 10:10:46 -05'00'

Signature

Quick Roofing LLC

Company Name

Steven McCord

Printed Name

Sales Manager

Title

5/15/2026

Date

The Interlocal Purchasing System

Purchasing Made Personal

Printed: May 19, 2026

www.quickroofing.com

Quick Roofing LLC

EMAIL PO & VENDOR QUOTE TO: TIPSPO@TIPS-USA.COM

PO AND QUOTE MUST REFERENCE VENDOR'S TIPS CONTRACT NUMBER

ATTACH PO AS A PDF - ONLY ONE PO (WITH QUOTE) PER ATTACHMENT

PAYMENT TO

ADDRESS	**925 E, Kennedale Parkway**
CITY	**Kennedale**
STATE	**TX**
ZIP	**76060**

TIPS CONTACT

NAME	**Charlie Martin**
PHONE	**(866) 839-8477**
FAX	**(866) 839-8472**
EMAIL	**tips@tips-usa.com**

DISADVANTAGED/MINORITY/WOMAN BUSINESS ENTERPRISE: N HUB: N

SERVING STATES

TX | OK | MN | FL | AL | LA | IA | NE | NM | NV | AR | TN | GA | IA | CO

Overview

Quick Roofing is a full-service roofing company that specializes in commercial roof replacement, restoration, repair and maintenance,

AWARDED CONTRACTS

"View EDGAR Doc" on Website

Contract	Commodity	Exp Date	EDGAR
25010401	Trades, Labor, and Materials (NON-JOC)	04/30/2030	Yes
25010402	Trades, Labor, and Materials (JOC)	04/30/2027	Yes

CONTACTS BY CONTRACTS

25010401

Name	Title	Phone	Email
Steven McCord	Manager	(806) 577-8423	Steven.McCord@quickroofing.com
Daniel Halpain	Manager	(806) 500-9129	daniel.halpain@quickroofing.com
Ken George	Vice President	(817) 477-0999	ken@quickroofing.com

25010402

Name	Title	Phone	Email
Steven McCord	Manager	(806) 577-8423	Steven.McCord@quickroofing.com
Daniel Halpain	Manager	(806) 500-9129	daniel.halpain@quickroofing.com
Ken George	Vice President	(817) 477-0999	ken@quickroofing.com

CERTIFICATE OF INTERESTED PARTIES

FORM 1295

Complete Nos. 1 - 4 and 6 if there are interested parties.
Complete Nos. 1, 2, 3, 5, and 6 if there are no interested parties.

OFFICE USE ONLY
CERTIFICATION OF FILING

Certificate Number:
2026-1462845

Date Filed:
05/15/2026

Date Acknowledged:

1 Name of business entity filing form, and the city, state and country of the business entity's place of business.

Quick Roofing LLC
Kennedale, TX United States

2 Name of governmental entity or state agency that is a party to the contract for which the form is being filed.

City of Killeen

3 Provide the identification number used by the governmental entity or state agency to track or identify the contract, and provide a description of the services, goods, or other property to be provided under the contract.

901037 Senior Center Roof
Reroof of Senior Center TPO Roof Sections

4 Name of Interested Party	City, State, Country (place of business)	Nature of interest (check applicable)	
		Controlling	Intermediary
Quick Roofing LLC	Kennedale, TX United States	X	

5 Check only if there is NO Interested Party. ☐

6 UNSWORN DECLARATION

My name is Steven McCord, and my date of birth is 6/29/1983.

My address is 4171 Mark St, Ropesville (city), TX (state), 79358 (zip code), USA (country).

I declare under penalty of perjury that the foregoing is true and correct.

Executed in Lubbock County, State of Texas, on the 15th day of May (month), 26 (year).

Steven McCord

Signature of authorized agent of contracting business entity
(Declarant)

LIONS CLUB PARK SENIOR CENTER ROOF REPAIR

RS-26-094

June 16, 2026

Background

- In May 2025, the Senior Center exhibited signs of leakage caused by damaged roof sections, leading to water damage behind the stage in the Senior Center Ballroom. Facility Services were called to assess the issue and perform roof repairs to prevent additional damage.
- In January 2026, Facility Services assessed the damage and determined that the lower section has deteriorated beyond repair, which will lead to cosmetic damage behind the stage in the Ballroom.

Background – cont.

- Facility Services recommended replacing the Thermoplastic Polyolefin (TPO) sections to prevent further water intrusion, particularly in the lower section of the roof.
- On April 21, 2026, the City Council approved a budget amendment for the proposed one-time use of the FY2025 excess fund balance for multiple projects discussed.

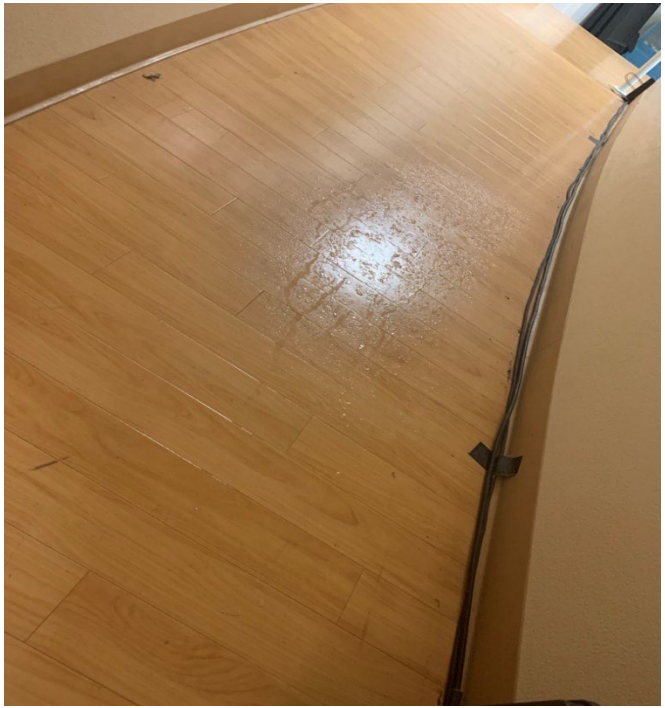
Background – cont.

- Included among those projects was roof repair for the Lions Club Park Senior Center.
- Facility Services obtained a quote from Quick Roofing under the TIPS cooperative contract #25010402, in an estimated amount of $172,367.33 to ensure the City secures the best value for this work.

Background – cont.

- If Council approves the project and the purchase order is issued no later than June 26, 2026, the estimated project start date will be July 20, 2026, which places the estimated completion date in the last week of August 2026.





6

Senior Center Back Stage Area

Damaged ceiling tiles and water pooling behind the Senior Center Ballroom stage.





7

Roof Damage

TPO Sections that are damaged and in dire need of replacement.

Recommendation

- Staff recommends that City Council approve Quick Roofing; TIPS cooperative contract (#25010402), for the repairs of the Lions Club Park Senior Center roof.

City of Killeen

Staff Report

File Number: RS-26-095

Consider a memorandum/resolution renewing Group Employee Medical and Pharmaceutical Benefits with Blue Cross and Blue Shield of Texas and employee dental insurance with MetLife, effective October 1, 2026.

DATE: **June 16, 2026**

TO: **Kent Cagle, Interim City Manager**

FROM: **Kate McDaniel, Executive Director of Human Resources**

SUBJECT: **Agreement with Blue Cross and Blue Shield of Texas for Group Medical and Rx Benefits and MetLife for Dental Insurance**

BACKGROUND AND FINDINGS:

The City of Killeen offers medical/Rx and dental insurance as part of its employee benefits package. Currently, approximately 1,049 employees select the City's medical insurance plans. In addition, we have 1,322 employees who elect the City 's dental insurance plans.

All benefits provided to the City of Killeen employees are reviewed annually to ensure that both the City and employees are receiving the best product for the best price. The City currently pays 100% of the medical premiums for the employee only on the lowest plan option. Employees may purchase additional medical coverage for eligible family members or dependents at their added expense. The City's current medical carrier is Blue Cross and Blue Shield of Texas (BCBSTX), and the City offers two medical plans: An Exclusive Provider Organization (EPO) Plan, traditionally known as a Copay plan, and a High Deductible Health Plan (HDHP), with a health savings component. Due to anticipated increases based on claims performance, as well as input from the employee population regard benefit issues, the City, requested renewal quotes from BCBSTX in order to determine its vulnerability in the market, and to determine if renewing with BCBSTX would be more advantageous than going out for bid for the second year in a row in a rapidly changing environment.

In partnership with the City's employee benefits consultant, Lockton Dunning, a benchmark study was completed to determine how changes in the plan design and contributions would impact costs for both the City and its employees. The annual projected expense for FY26 medical/Rx is projected at $7,296,275. Due to an increase in high-cost claims, the estimated FY27 cost for medical/Rx $8,493,662; a 16.4% increase over FY26. This increase will be primarily absorbed by the City. The City will still offer a no cost option for employees, with all other plans and tiers increasing by only $5 per month for participating employees.

The City's current dental carrier, MetLife, offers employees two dental plans. Approximately 1,322

employees elect the City's dental insurance plan, and the City currently pays 100% of the dental premium for employee-only coverage on the lowest plan option. Employees may purchase additional dental care coverage for eligible family members or dependents at their added expense.

The annual expense for FY26 dental is $794,457. The City negotiated a two (2) year rate guarantee with MetLife for FY27 and FY28. The annual expense for FY27 is $842,111; a 6% increase over FY26. This increase will be split between the City and participating employees.

Medical/RX

FY26 estimated cost: $7,296,275

FY27 estimated cost: $8,493,662

Dental

FY26 cost: $794,457

FY27 cost: $842,111

THE ALTERNATIVES CONSIDERED:

N/A

Which alternative is recommended? Why?

It is recommended the City renew its contract with Blue Cross and Blue Shield of Texas (BCBSTX) for its medical/RX plans for an estimated FY27 cost of $8,493,662.

It is also recommended the City renew its negotiated contract with MetLife for its dental plans for two (2) years at a fixed rate of $842,111 annually for FY27 and FY28.

CONFORMITY TO CITY POLICY:

Yes.

FINANCIAL IMPACT:

What is the amount of the revenue/expenditure in the current fiscal year? For future years?

The medical/RX insurance plans proposed reflect a total estimated cost increase of 16.4% based on an average of 1,049 full-time employees per month who are eligible to participate in medical insurance for a total estimated cost of $8,493,662 in FY27.

The dental insurance plans proposed reflect no increase to cost and are based on an average of 1,322 full-time employees per month who are eligible to participate in dental insurance for a total cost of $842,111 in FY27.

Costs for medical/RX and dental insurance are included in the City's FY27 Proposed Budget, which

will be delivered to the City Council in July 2026.

Is this a one-time or recurring revenue/expenditure?

This is an annually recurring expenditure.

Is this revenue/expenditure budgeted?

Yes, funds will be included within each department/division's personnel service accounts in the FY27 Proposed Budget, upon approval by City Council.

If not, where will the money come from?

N/A

Is there a sufficient amount in the budgeted line-item for this revenue/expenditure?

Yes, upon approval of the FY27 Proposed Budget.

RECOMMENDATION:

Staff recommend the City renew its contract with Blue Cross and Blue Shield of Texas (BCBSTX) for its medical/RX plans for an estimated FY27 cost of $8,493,662. It is also recommended that the City renew a negotiated contract with MetLife for its dental plans for an annual expense of $842,111.00

DEPARTMENTAL CLEARANCES:

Purchasing
Finance
Legal
City Manager

ATTACHED SUPPORTING DOCUMENTS:

Presentation

FY27 PLAN YEAR BENEFITS RENEWAL

RS-26-095

June 16, 2026

Background

- Current providers
  - Blue Cross Blue Shield of Texas (BCBSTX) – Healthcare
    - Transition to BCBS in FY25 for a 3-year agreement
    - Employee medical plans participation: 1,049
  - MetLife – Dental
    - Renewed in FY25, rate lock for 2 years
    - Employee dental plans participation: 1,322

Projected Costs

	Total Expense	City Cost	Employee Cost
Self-funded Insurance:			
Medical/RX			
FY26 estimated cost:	$8,892,066	$7,296,275	$1,595,791
FY27 estimated cost:	$10,143,605	$8,493,662	$1,649,943
Fully-funded Insurance:			
Dental			
FY26 cost:	$794,457	$398,899	$395,558
FY27 cost:	$842,111	$422,829	$419,282

Plan Amendments

- Medical/RX
  - No changes to plan design.
  - The City will continue to provide employees with a $0 premium option on Plan I (High-Deductible Health Plan), all other tiers will increase by $5 per month.
  - All tiers of Plan II (Co-Pay Plan) will increase by $5 per month.
- Dental
  - No changes to plan design.
  - The City will continue to provide employees with a $0 premium option on Plan I.
  - Premiums across all other plans and tiers will increase 6% (ranges from $0.32 to $5.52 per month dependent upon plan/tier selection).

Medical/RX Plans

FY27 Proposed Medical/RX and Dental Contributions

	FY26 Employee Monthly Premium	FY27 Employee Monthly Premium	Employee Increase	FY26 Employer Monthly Contribution	FY27 Employer Monthly Contribution	Employer Increase
Medical Plan I (HDHP w/HSA)*						
Employee Only	$0.00	$0.00	$0.00	$489.44	$558.32	**$68.88**
Employee/Spouse	$479.38	$484.38	**$5.00**	$548.46	$688.12	**$139.66**
Employee/Children	$157.12	$162.12	**$5.00**	$791.26	$919.74	**$128.48**
Employee /Family	$611.14	$616.14	**$5.00**	$967.94	$1,185.18	**$217.24**
Medical Plan II (Co-Pay)						
Employee Only	$45.00	$50.00	**$5.00**	$472.66	$540.52	**$67.86**
Employee/Spouse	$635.22	$640.22	**$5.00**	$451.86	$599.86	**$148.00**
Employee/Children	$240.04	$245.04	**$5.00**	$763.00	$890.16	**$127.16**
Employee /Family	$803.44	$808.44	**$5.00**	$866.66	$1,096.72	**$230.06**

*The City will continue to contribute $123.46 per month into employee's HSA.

Dental Plans

	FY26 Employee Monthly Premium	FY27 Employee Monthly Premium	Employee Increase	FY26 Employer Monthly Contribution	FY27 Employer Monthly Contribution	Employer Increase
Dental Plans Plan I (Orthodontia to age 26)						
Employee Only	$0.00	$0.00	$0.00	$25.44	$26.96	**$1.52**
Employee/Spouse	$29.66	$31.42	**$1.76**	$26.92	$28.54	**$1.62**
Employee/Children	$35.00	$37.10	**$2.10**	$27.20	$28.82	**$1.62**
Employee /Family	$71.56	$75.84	**$4.28**	$29.00	$30.74	**$1.74**
Dental Plans Plan II (Orthodontia any age)						
Employee Only	$5.50	$5.82	**$0.32**	$25.72	$27.26	**$1.54**
Employee/Spouse	$30.90	$32.76	**$1.86**	$27.00	$28.60	**$1.60**
Employee/Children	$48.74	$51.68	**$2.94**	$27.90	$29.54	**$1.64**
Employee /Family	$91.86	$97.38	**$5.52**	$30.04	$31.82	**$1.78**

Staff Recommendation

Staff recommends the City Council approve the City to renew it's contract with BCBSTX for its medical/RX plans for an anticipated total cost of $10,143,605 for FY27 and to renew the City's contract with MetLife for its dental plans for a total cost of $842,111 for FY27; and authorize the City Manager or designee to execute agreements with BCBSTX and MetLife effective October 1, 2026, and that the City Manager or designee is further authorized to execute any necessary change orders in accordance with state and local law.

City of Killeen

Staff Report

File Number: RS-26-096

Consider a memorandum/resolution awarding RFP 26-23 - Liability, Property, and Workers' Compensation Insurance Services, to TML-IRP in the amount of $3,100,016 effective October 1, 2026.

DATE: **June 16, 2026**

TO: **Kent Cagle, Interim City Manager**

FROM: **Kate McDaniel, Executive Director of Human Resources**

SUBJECT: **Authorize the award of RFP 26-23 - Liability, Property, and Workers' Compensation Insurance Services, to TML-IRP**

BACKGROUND AND FINDINGS:

The City of Killeen currently secures liability, property, and workers' compensation insurance through Texas Municipal League - Intergovernmental Risk Pool (TML-IRP). The current agreement was enacted October 1, 2016.

To secure the "best value" in insurance coverages, City staff has utilized the RFP process to identify the provider with whom to partner. As part of the RFP process, entities were asked to describe their scope of services including, but not limited to, workers' compensation; liability; auto liability and physical damage; real and personal property; cyber liability; compliance; legal consulting; loss prevention; claims administration; and training.

RFP 26-23 was released for advertisement on Monday, March 23, 2026, with proposals due Wednesday, April 15, 2026. Purchasing received one response to the RFP from TML-IRP.

THE ALTERNATIVES CONSIDERED:

N/A

Which alternative is recommended? Why?

N/A

CONFORMITY TO CITY POLICY:

This item conforms to City Policy and state and local laws.

FINANCIAL IMPACT:

What is the amount of the revenue/expenditure in the current fiscal year? For future years?

The total proposed expense for all coverages is $3,100,016 ($859,192 for workers' compensation and $2,240,824 for all other coverages).

Future expenses would be dependent upon coverages selected, items covered, and loss experience.

Is this a one-time or recurring revenue/expenditure?

This is an annually recurring expenditure.

Is this revenue/expenditure budgeted?

Yes, funds will be included in the FY27 Proposed Budget, upon approval by City Council.

If not, where will the money come from?

N/A

Is there a sufficient amount in the budgeted line-item for this revenue/expenditure?

Yes, funds will be included in the FY27 Proposed Budget, upon approval by City Council.

RECOMMENDATION:

Staff recommend the City award RFP 26-23 to TML-IRP as the continued provider for the aforementioned lines of insurance in the amount of $3,100,016, effective October 1, 2026, and authorize the City Manager to execute any and all necessary change orders in accordance with state and local laws.

DEPARTMENTAL CLEARANCES:

Purchasing
Finance
Legal
City Manager

ATTACHED SUPPORTING DOCUMENTS:

Agreement
Presentation

RFP 26-23 – LIABILITY, PROPERTY, AND WORKERS' COMPENSATION INSURANCE SERVICES

RS-26-096

June 16, 2026

Background and Best Practices

- The City's current agreement for liability, property, and workers' compensation insurance services became effective on October 1, 2016.
  - Current agreement holder = Texas Municipal League – Intergovernmental Risk Pool (TML-IRP)
- To ensure best value and coverage, staff utilized the RFP process to bid for these insurance services.
- Going forward the City will bid these services at minimum every 5 years to ensure market competitiveness

RFP Requirements and Responses

- The City sought bids including but not limited to the following lines of coverage and services:
  - Coverages = workers' compensation, liability, auto liability and physical damage, real and personal property, and cyber liability
  - Services = compliance, legal consulting, loss prevention, claims administration, and training
- The City received responses from 1 vendor; TML-IRP

Staff Recommendation

Staff recommends the City Council approve the City to enter into a contract with TML-IRP as the continued provider of the aforementioned lines of insurance in the estimated amount of $3,100,016 effective October 1, 2026, and that the City Manager or designee is further authorized to execute any necessary change orders in accordance with state and local law.

City of Killeen

Staff Report

File Number: RS-26-097

Consider a memorandum/resolution declaring a vacancy on the Civil Service Commission and appointing a new member to fill the vacancy.

DATE: **June 16, 2026**

TO: **Kent Cagle, Interim City Manager**

FROM: **Kate McDaniel, Executive Director of Human Resources**

SUBJECT: **Civil Service Commission Vacancy and Appointment**

BACKGROUND AND FINDINGS:

The City of Killeen has various citizen boards, commissions and committees that serve in an advisory capacity.

Per Texas Local Government Code (TLGC) Sec. 143.006, Implementation: Commission, a person appointed to the commission must not have held a public office within the preceding three years. On May 12, 2026, Charles Kimble was sworn in as the councilmember for District 2, making him ineligible to hold his seat on the Civil Service Commission.

In accordance with TLGC Sec. 143.006 the City Manager shall appoint a person to serve the remainder of the unexpired term in the same manner as the original appointment.

THE ALTERNATIVES CONSIDERED:

N/A

Which alternative is recommended? Why?

N/A

CONFORMITY TO CITY POLICY:

This item conforms to City Policy and state and local laws.

FINANCIAL IMPACT:

What is the amount of the revenue/expenditure in the current fiscal year? For future years?

N/A

Is this a one-time or recurring revenue/expenditure?

N/A

Is this revenue/expenditure budgeted?

N/A

If not, where will the money come from?

N/A

Is there a sufficient amount in the budgeted line-item for this revenue/expenditure?

N/A

RECOMMENDATION:

It is recommended that the City Council declare a vacancy and accept the City Manager's appointment to fill the vacancy.

DEPARTMENTAL CLEARANCES:

Legal
City Manager

ATTACHED SUPPORTING DOCUMENTS:

Presentation

CIVIL SERVICE COMMISSION VACANCY AND APPOINTMENT

RS-26-097

June 16, 2026

Background

- Texas Local Government Code (TLGC) Sec. 143.006, Implementation: Commission, a person appointed to the commission must not held a public office within the preceding three (3) years.
- On May 12, 2026, Charles Kimble was sworn in as the councilmember for District 2, making him ineligible to hold his seat on the Civil Service Commission.
- TLGC Sec. 143.006 also states the City Manager shall appoint a person to serve the remainder of the unexpired term.

Staff Recommendation

Staff recommends that City Council declare a vacancy on the Civil Service Commission and accept the City Manager's appointment to fill the vacancy.

City of Killeen

Staff Report

File Number: RS-26-098

Consider a memorandum/resolution approving the Texas Association of School Boards (TASB) BuyBoard purchase for the Animal Shelter Dog Stray Kennel HVAC Unit Replacement from Southland Industries, in the amount of $146,500.

DATE: **June 16, 2026**

TO: **Kent Cagle, Interim City Manager**

FROM: **Amanda Moore, Director of Animal Services**

SUBJECT: **Approval of HVAC Unit Replacement - Animal Shelter Dog Stray Area**

BACKGROUND AND FINDINGS:

The HVAC unit serving the Dog Stray Kennel at Killeen Animal Services has reached the end of its useful life and now experiences recurring mechanical issues that affect its reliability and efficiency. The aging equipment can no longer consistently maintain appropriate temperatures throughout the kennel area.

Killeen Animal Services relies on a properly functioning HVAC system to maintain a safe, healthy, and comfortable environment for sheltered animals, staff, and visitors. During periods of extreme heat, inadequate cooling can expose employees to unsafe working conditions and increase risk of heat-related illnesses. Consistent temperature control also supports animal health, reduces stress, and helps prevent heat-related medical emergencies. Failure of the HVAC system during periods of high temperatures could jeopardize animal welfare. Replacing the existing HVAC unit will improve reliability, increase energy efficiency, reduce maintenance costs, and ensure continuous climate control within the kennel facility for both staff and sheltered animals.

Killeen Animal Services obtained a proposal from Southland Industries through the Texas BuyBoard Cooperative Purchasing Program, Contract No. 733-24. Southland Industries submitted a proposal in the amount of $146,500 for the replacement of the HVAC system serving the Dog Stray Kennel area. Staff reviewed the proposal and determined the pricing to be fair and reasonable for the scope of work provided.

THE ALTERNATIVES CONSIDERED:

1. Approve the HVAC Replacement Project in the amount of $146,500
2. Do not approve HVAC Replacement Project and continue to operate the existing HVAC System. Under this option, the system will continue to experience mechanical failures, reduced efficiency, and limitations in maintaining consistent temperature control within facility. Continued operation of the

existing system will result in increased maintenance requirements, interruption of facility operations, and adverse impacts to animal welfare.

Which alternative is recommended? Why?

Staff recommend City Council approval of the HVAC Replacement Project in the amount of $146,500.

CONFORMITY TO CITY POLICY:

Yes, purchases made through a cooperative contract are exempt from the competitive bidding process as stated in Texas Local Government Code section 271.102, subchapter F; a local government that purchases goods or services under this subchapter satisfies any state law requiring the local government to seek competitive bids for the purchase of goods or services.

FINANCIAL IMPACT:

What is the amount of the revenue/expenditure in the current fiscal year? For future years?

The expenditure for this project is $146,500 for the purchase of a HVAC replacement in the current fiscal year. No ongoing operating costs beyond routine maintenance have been identified, therefore no additional expenditure is projected for future fiscal years.

Is this a one-time or recurring revenue/expenditure?

Yes. One-time expenditure in the amount of $146,500.

Is this revenue/expenditure budgeted?

Yes

If not, where will the money come from?

N/A

Is there a sufficient amount in the budgeted line-item for this revenue/expenditure?

Yes, sufficient funding is budgeted in the General Fund under Capital Outlay/Building (Account #100-56110-280-281-000000).

RECOMMENDATION:

Staff recommends the Interim City Manager, or his/her designee approve the TASB BuyBoard purchase of the Animal Shelter Dog Stray Kennel HVAC Replacement Project from Southland Industries, in the amount of $146,500, and that the City Manager or his/her designee is expressly authorized to execute and all change orders within the amounts set by state and local law.

DEPARTMENTAL CLEARANCES:

City Manager
Finance
City Attorney
Purchasing

ATTACHED SUPPORTING DOCUMENTS:

Proposal
Contract Verification
Conflict of Interest Questionnaire
Buy Board Contract
Certificate of Interested Parties
Presentation

Customer Name: Travis Swanson
Company: City of Killeen

Date: 5/27/2026

Architect: N/A
Engineer: N/A
Plans: N/A
Specs: N/A
Addendas: N/A

Subject: **Killeen Animal Services - Buy Board #733-24**

Scope: **Mechanical, Plumbing**

Thank you for the opportunity to price this work. Southland Industries' price for the scope listed above is: **$146,500**

Attached to this document you will find any bid forms (if requested). Breakouts are for accounting purposes only.

A) SCOPE INCLUDES:

1 Demo, removal, and haul off of existing HVAC unit serving Killeen animal shelter kennel
2 Provide and install (1) 10-ton packaged unit with natural gas heat at the rear of building. The unit will sit on a frame to allow the condensate p-trap to function properly.
3 Provide and install exposed ductwork inside kennel area for air distribution. Provide Qty (1) supply grille in each of Qty (2) storage rooms at front end of space
4 Provide electrical modifications for powering of new HVAC Units
5 Provide and mount new thermostats for unit operation
6 Extend natural gas to new packaged unit
7 Subcontractors: duct insulation, hoisting, spray insulation
8 Engineering services

B) Terms and Conditions

1 Southland Industries reserves the right to review and approve all contract conditions as a condition of this proposal offer. Southland Industries' proposal is an offer expressly conditioned upon the parties reaching mutually-agreeable contract terms, including but not limited to a mutual waiver of consequential damages from any source. Any language in the contract documents that purports to exclude or supersede the conditions of this proposal is expressly rejected. Southland Industries' proposal is expressly conditioned upon the acceptance of all the terms below and these terms are expressly incorporated by reference into any applicable contract documents between the parties & supersedes any provision to the contrary in those contract documents.

2 Southland Industries will promptly submit pricing for any changes, modifications, or additions to the scope of work set out in this proposal. Southland Industries will not be required to proceed with any changed/additional/modified work until it receives an executed change order at a mutually-agreed upon price. If Southland Industries is directed to proceed and time is of the essence, Southland Industries will only be required to perform the changed/additional/modified work upon receiving an executed "time and materials" work order. The cost and Southland Industries' fee for this T&M work may be billed during the billing period in which the work is performed and will be due and paid within 30 days.

3 Southland Industries assumes they will be given clean access to the work; given in a sequential and methodical order that does not restrict or hinder Southland Industries' planned work progression. Should the project conditions reflect otherwise, Southland Industries reserves the right to a pricing adjustment that reflects costs associated with such a change in project work conditions.

4a Southland Industries and Customer agree that an extension of time and price adjustment is appropriate if Southland Industries' work is impacted or delayed under a Force Majeure Event. A Force Majeure Event means an unforeseen event or circumstances beyond the reasonable control of an affected Party, and which is not caused by an act or omission of a Party, resulting in a delay of the performance of an affected Party (other than in the obligation to make payments) after that Party has taken every reasonable step, including reasonable expenditures of money, to remedy, avoid or limit the impact of the event.

4b Force Majeure Events include Acts of God, severe and unforeseeable weather conditions, including tornados, weather-related fires, extreme heat, hurricanes, earthquakes, war and fire or explosions other than from construction equipment or supplies under control of control, and global shipping delays. Public health emergencies (including, but not limited to, epidemics and pandemics), declared by a governmental agency shall be treated as Force Majeure Events. Force Majeure Events do not include (i) local strikes, lock-outs, or other industrial disputes or actions between either party and its or their employees, (ii) insolvency or change in economic circumstances, or (iii)events involving a previous or existing condition at or before the Effective Date.

5 Based on current cost volatilities, proposal is valid for 14 calendar days from the date on this proposal.

6 Upon contract award, Southland will invoice 20% of the contract value for procurement and mobilization. The remainder will be billed as monthly WIP billings.

C) Clarifications:

1 Southland Industries assumes prompt award will allow sufficient time for submittal approval & procurement to meet schedule
2 Southland Industries assumes the work will be performed on a standard 5 day/40 hour week
3 Southland Industries assumes designers and other trades will provide their models for BIM coordination
4 Southland Industries will provide caulking for Southland Industries penetrations only in order to maintain fire and/or smoke rat
5 Southland Industries will model work we install for BIM coordination prior to shop drawings
6 Southland Industries assumes that this project does NOT have any controlled insurance program (CIP) requirements
7 Southland Industries assumes that this project does NOT have any Davis Bacon Wages requirements
8 Southland Industries assumes the MEP and structural designers have coordinated so all structure can support MEP systems

D) Exclusions:

1 Payment and performance bond
2 Sales tax, remodel tax
3 Credit card fees, Southland Industries is NO LONGER ACCEPTING credit card payments for construction
4 Acoustical caulking
5 Badging, orientation, or special training required for workers to be onsite
6 Cutting and/or patching of concrete, masonry, brick, sheetrock, plaster, or other surfaces
7 Duct cleaning
8 Fire alarm interlocks
9 Installation, unpacking, handling, or storage of owner-furnished equipment
10 Investigation, testing, remediation, abatement or any other work relating to asbestos risk management
11 Any work with existing exhaust fans or louvers
12 Miscellaneous steel/members to support Southland Industries scope; assume structure provided by others will support
13 Modeling, BIM, or any shop drawing work
14 Modifications of existing systems for current code compliance
15 Temporary heating or cooling during unit replacement
16 Scheduled overtime and/or shift work
17 Seismic isolation or accommodation of any type
18 Short or long-term maintenance on equipment
19 Test and balance or third party commissioning

We appreciate your consideration of our firm and look forward to working with you.

Respectfully,

Dylan Abel
Preconstruction Manager

License of Bidding Location: WACO - TACLA 57506C | TECL 40620 | M 17268

Regulated by The Texas Department of Licensing & Regulation, PO Box 12157, Austin, TX 78711, 1-800-803-9202

Contract Verification

Texas law provides that a governmental entity may not enter into certain contracts for goods and services with a company unless the company provides written verification regarding aspects of the company's business dealings.

- Texas Government Code, Chapter 2271 – the company must verify that it does not boycott Israel and will not boycott Israel during the term of the contract. *Boycott Israel is defined in Government Code Chapter 808.*

- Texas Government Code, Chapter 2274 – the company must verify that it does not boycott energy companies and will not boycott energy companies during the term of the contract. *Boycott energy company is defined in Government Code Chapter 809.*

- Texas Government Code, Chapter 2274 – the company must verify that it does not have a practice, policy, guidance, or directive that discriminates against a firearm entity or firearm trade association and will not discriminate during the term of the contract against a firearm entity or firearm trade association. Verification is not required from a sole source provider. *Discriminate, firearm entity and firearm trade association are defined in Government Code Chapter 2274.*

Affected by the above statutes are contracts 1) with a company with ten (10) or more full-time employees, and 2) valued at $100,000 or more to be paid wholly or partly from public funds. A contract with a sole proprietorship is not included.

By signing below, I verify that the company listed below does not boycott Israel, does not boycott energy companies, and does not discriminate against firearms entities or firearm trade associations and will not do so during the term of the contract entered into with the City of Killeen. I further certify that I am authorized by the company listed below to make this verification.

Signature

Southland Industries
Company Name

Cody Wetsel
Printed Name

Division Manager
Title

6/4/26
Date

CONFLICT OF INTEREST QUESTIONNAIRE

FORM CIQ

For vendor doing business with local governmental entity

This questionnaire reflects changes made to the law by H.B. 23, 84th Leg., Regular Session.

This questionnaire is being filed in accordance with Chapter 176, Local Government Code, by a vendor who has a business relationship as defined by Section 176.001(1-a) with a local governmental entity and the vendor meets requirements under Section 176.006(a).

By law this questionnaire must be filed with the records administrator of the local governmental entity not later than the 7th business day after the date the vendor becomes aware of facts that require the statement to be filed. *See* Section 176.006(a-1), Local Government Code.

A vendor commits an offense if the vendor knowingly violates Section 176.006, Local Government Code. An offense under this section is a misdemeanor.

OFFICE USE ONLY

Date Received

1 **Name of vendor who has a business relationship with local governmental entity.**

Southland Industries

2 ☐ **Check this box if you are filing an update to a previously filed questionnaire.** (The law requires that you file an updated completed questionnaire with the appropriate filing authority not later than the 7th business day after the date on which you became aware that the originally filed questionnaire was incomplete or inaccurate.)

3 **Name of local government officer about whom the information is being disclosed.**

N/A

Name of Officer

4 **Describe each employment or other business relationship with the local government officer, or a family member of the officer, as described by Section 176.003(a)(2)(A). Also describe any family relationship with the local government officer. Complete subparts A and B for each employment or business relationship described. Attach additional pages to this Form CIQ as necessary.**

N/A

A. Is the local government officer or a family member of the officer receiving or likely to receive taxable income, other than investment income, from the vendor?

☐ Yes ☑ No

B. Is the vendor receiving or likely to receive taxable income, other than investment income, from or at the direction of the local government officer or a family member of the officer AND the taxable income is not received from the local governmental entity?

☐ Yes ☑ No

5 **Describe each employment or business relationship that the vendor named in Section 1 maintains with a corporation or other business entity with respect to which the local government officer serves as an officer or director, or holds an ownership interest of one percent or more.**

N/A

6 ☐ Check this box if the vendor has given the local government officer or a family member of the officer one or more gifts as described in Section 176.003(a)(2)(B), excluding gifts described in Section 176.003(a-1).

7 D. Craig Wynn

Signature of vendor doing business with the governmental entity

6/4/26

Date

CONFLICT OF INTEREST QUESTIONNAIRE
For vendor doing business with local governmental entity

A complete copy of Chapter 176 of the Local Government Code may be found at http://www.statutes.legis.state.tx.us/Docs/LG/htm/LG.176.htm. For easy reference, below are some of the sections cited on this form.

Local Government Code § 176.001(1-a): "Business relationship" means a connection between two or more parties based on commercial activity of one of the parties. The term does not include a connection based on:

(A) a transaction that is subject to rate or fee regulation by a federal, state, or local governmental entity or an agency of a federal, state, or local governmental entity;

(B) a transaction conducted at a price and subject to terms available to the public; or

(C) a purchase or lease of goods or services from a person that is chartered by a state or federal agency and that is subject to regular examination by, and reporting to, that agency.

Local Government Code § 176.003(a)(2)(A) and (B):

(a) A local government officer shall file a conflicts disclosure statement with respect to a vendor if:

***

(2) the vendor:

(A) has an employment or other business relationship with the local government officer or a family member of the officer that results in the officer or family member receiving taxable income, other than investment income, that exceeds $2,500 during the 12-month period preceding the date that the officer becomes aware that

(i) a contract between the local governmental entity and vendor has been executed; or

(ii) the local governmental entity is considering entering into a contract with the vendor;

(B) has given to the local government officer or a family member of the officer one or more gifts that have an aggregate value of more than $100 in the 12-month period preceding the date the officer becomes aware that:

(i) a contract between the local governmental entity and vendor has been executed; or

(ii) the local governmental entity is considering entering into a contract with the vendor.

Local Government Code § 176.006(a) and (a-1)

(a) A vendor shall file a completed conflict of interest questionnaire if the vendor has a business relationship with a local governmental entity and:

(1) has an employment or other business relationship with a local government officer of that local governmental entity, or a family member of the officer, described by Section 176.003(a)(2)(A);

(2) has given a local government officer of that local governmental entity, or a family member of the officer, one or more gifts with the aggregate value specified by Section 176.003(a)(2)(B), excluding any gift described by Section 176.003(a-1); or

(3) has a family relationship with a local government officer of that local governmental entity.

(a-1) The completed conflict of interest questionnaire must be filed with the appropriate records administrator not later than the seventh business day after the later of:

(1) the date that the vendor:

(A) begins discussions or negotiations to enter into a contract with the local governmental entity; or

(B) submits to the local governmental entity an application, response to a request for proposals or bids, correspondence, or another writing related to a potential contract with the local governmental entity; or

(2) the date the vendor becomes aware:

(A) of an employment or other business relationship with a local government officer, or a family member of the officer, described by Subsection (a);

(B) that the vendor has given one or more gifts described by Subsection (a); or

(C) of a family relationship with a local government officer.

BuyBoard Vendor Contract Information Summary

Vendor	Southland Industries (formerly The Brandt Companies LLC)
Contact	Johnie Christ
Phone	512-364-2579
Email	johnie.christ@southlandind.com
Vendor Website	https://southlandind.com/
TIN	95-1596533
Address Line 1	19001 N. Heatherwide Blvd., Suite 120
Vendor City	Pflugerville
Vendor Zip	78660
Vendor State	TX
Vendor Country	USA
Delivery Days	10
Freight Terms	FOB Destination
Payment Terms	Vendor payment terms will
Shipping Terms	Freight prepaid by vendor and added to invoice
Ship Via	Other
Designated Dealer	No
EDGAR Received	Yes
Service-disabled Veteran Owned	No
Minority Owned	No
Women Owned	No
National	No
No Foreign Terrorist Orgs	Yes
No Israel Boycott	Yes
MWBE	No
ESCs	All Texas Regions
States	Texas
Contract Name	Trade Services
Contract No.	733-24
Effective	04/01/2024
Expiration	03/31/2027
Accepts RFQs	Yes

CERTIFICATE OF INTERESTED PARTIES

FORM 1295

Complete Nos. 1 - 4 and 6 if there are interested parties.
Complete Nos. 1, 2, 3, 5, and 6 if there are no interested parties.

OFFICE USE ONLY
CERTIFICATION OF FILING

Certificate Number:
2026-1472623

Date Filed:
06/04/2026

Date Acknowledged:

1 Name of business entity filing form, and the city, state and country of the business entity's place of business.

Southland Industries
Robinson, TX United States

2 Name of governmental entity or state agency that is a party to the contract for which the form is being filed.

City of Killeen

3 Provide the identification number used by the governmental entity or state agency to track or identify the contract, and provide a description of the services, goods, or other property to be provided under the contract.

030386
Packaged HVAC equipment for animal shelter

4 Name of Interested Party	City, State, Country (place of business)	Nature of interest (check applicable)	
		Controlling	Intermediary

5 Check only if there is NO Interested Party. [X]

6 UNSWORN DECLARATION

My name is Robert Cody Weisz, and my date of birth is 6/4/26.

My address is 909 Hesron Circle, Robinson, TX, 76706, McLennan.
(city) (state) (zip code) (country)

I declare under penalty of perjury that the foregoing is true and correct.

Executed in McLennan County, State of Texas, on the 4th day of June (month), 2026 (year).

Robert Cody Weisz

Signature of authorized agent of contracting business entity
(Declarant)

KILLEEN ANIMAL SHELTER HVAC REPLACEMENT

RS-26-098

June 16, 2026

Killeen Animal Shelter HVAC Replacement

- To protect the health and safety of staff and the animals in our care, Killeen Animal Services is requesting replacement of the current HVAC system serving the "Stray Building" at the Killeen Animal Shelter located at 3118 Commerce Dr.
- This building serves as the primary housing area for stray dogs entering our care, dogs being housed during court proceedings, and dogs required to undergo State-mandated rabies quarantine observation after a potential rabies exposure event has occurred.
- There are a total of thirty-six kennels in this building, and the building consistently operates at maximum or near-maximum capacity.

Killeen Animal Shelter HVAC Replacement



Killeen Animal Shelter Stray Building

Killeen Animal Shelter HVAC Replacement

- The current HVAC system is undersized for the design and use of the building. The temperature inside the building consistently remains at 90 degrees or higher with added humidity due to sanitation and cleaning requirements necessary to control the spread of disease.
- These conditions can result in heat exhaustion symptoms in staff members and dogs potentially requiring medical intervention due to heat exposure.
- Senior dogs, puppies, brachiocephalic breeds, and dogs with underlying health issues are especially susceptible to heat sensitivity and require consistent monitoring while housed in this building.

Killeen Animal Shelter HVAC Replacement

- In 2025, there were a total of 136 days in which the recorded temperature was 90 degrees Fahrenheit or higher.
- Killeen Animal Services saw our highest intake in dogs in March, May, July, and September of 2025.
- Southland Industries, on Buy Board contract #733-24, was contacted for a proposal. A quote was provided to replace the HVAC system and add new ductwork and insulation to the building for a total of $146,500.
- Funds are available from the Animal Services operational budget.

Killeen Animal Services HVAC Replacement

Staff recommends to authorize the Interim City Manager, or his designee, to approve the proposal for the replacement of the HVAC system provided by Southland Industries through their Buy Board cooperative contract #733-24, and authorize the Interim City Manager, or his designee, to execute any and all change orders within the amounts set by state and local law.

City of Killeen

Staff Report

File Number: RS-26-099

Consider a memorandum/resolution approving an agreement with Quick Roofing (TIPS Contract #25010402) for the roof repair/replacement at Killeen Public Library, Copper Mountain Branch, in the amount of $179,856.22.

DATE: **June 16, 2026**

TO: **Kent Cagle, Interim City Manager**

FROM: **Tiffanie McNair, Executive Director of Community Development**

SUBJECT: **Agreement with Quick Roofing for the roof replacement at Killeen Public Library, Copper Mountain Branch, in the amount of $179,856.22.**

BACKGROUND AND FINDINGS:

On December 4, 2025, while investigating a routine roof leak, city staff noted possible hail damage to the roof membrane. A claim was filed with the Texas Municipal League (TML) to assess damage. Upon inspection, the TML adjuster determined that the noted damage was not caused by hail.

Due to ongoing water penetration issues with the roof membrane, city staff requested that TML return and reassess the damage. The TML adjuster returned to the site on January 16, 2026, and determined that the damage did not appear to be hail but appeared to be a defect in the roofing membrane.

The TML adjuster, at this time, agreed to contact the warranty department of the roof membrane manufacturer, Duro-Last. A representative from Duro-Last inspected the roofing membrane on April 15, 2026, and it was determined that the membrane was not defective and the damage was caused by hail.

Duro-Last provided the City of Killeen and TML with a documented hail report that showed measurable hail in the area on five different dates in the past. After receiving the documentation from Duro-Last, TML agreed to cover the roof replacement due to hail damage.

Replacement of the roof is necessary to ensure a safe and healthy work environment.

Staff recommends acceptance of the quote from Quick Roofing, utilizing TIPS Contract #25010402, in the amount of $179,856.22 for the repair and replacement of the damaged roof at Copper Mountain Branch Library.

Purchases made through a cooperative contract are exempt from the competitive bidding process

as stated in the Texas Local Government Code (TLGC) §271.102(c); A local government that purchases goods or services under this subchapter satisfies any state law requiring the local government to seek competitive bids for the purchase of the goods or services.

THE ALTERNATIVES CONSIDERED:

N/A

Which alternative is recommended? Why?

Staff recommends the City Council authorize the Interim City Manager, or his designee, to enter into an agreement with Quick Roofing for the roof replacement at the Killeen Public Library, Copper Mountain Branch, in the amount of $179,856.22, and authorize the Interim City Manager, or his designee, to execute any and all change orders as permitted by state and local law.

CONFORMITY TO CITY POLICY:

Yes, entering into an agreement with Quick Roofing conforms to city policy based on their TIPS Contract #25010402. Purchases made through a cooperative contract are exempt from the competitive bidding process as stated in the Texas Local Government Code (TLGC) §271.10(c); A local government that purchases goods or services under this subchapter satisfies any state law requiring the local government to seek competitive bids for the purchase of goods or services.

FINANCIAL IMPACT:

What is the amount of the revenue/expenditure in the current fiscal year? For future years?

The amount is $179,856.22 in FY 2026. No anticipated expenses in future years for this project.

Is this a one-time or recurring revenue/expenditure?

One-time.

Is this revenue/expenditure budgeted?

No.

If not, where will the money come from?

Insurance Claims and Damages account #623-54750-170-172-600100.

Is there a sufficient amount in the budgeted line-item for this revenue/expenditure?

No. Funding will be appropriated at year end budget amendment in conjunction with insurance proceeds.

RECOMMENDATION:

Staff recommends the City Council authorize the Interim City Manager, or his designee, to execute an agreement with Quick Roofing for the roof replacement at the Killeen Public Library, Copper Mountain Branch, in the amount of $179,856.22 and authorize the Interim City Manager, or his designee, to execute any and all change orders as permitted by state and local law.

DEPARTMENTAL CLEARANCES:

Legal
Finance

ATTACHED SUPPORTING DOCUMENTS:

Proposal
Contract Verification Form
Certificate of Interested Parties
TIPS Summary Page
Presentation

QUICK ROOFING

8707 CR 6820 Unit A
Lubbock, TX 79407
Phone: 806-503-6350

ESTIMATE

Estimate # 896123
Date 06-02-2026

Bill To

City of Killeen
101 N College
Killeen, TX 76541
Phone: 2542901783
Email: tswanson@killeentexas.gov

Job Address

Copper Mountain Branch Library
3000 S W S Young Dr
Killeen, TX 76542
Phone:

Description	Qty	Price	Ext. Price
Quick Roofing Proposal			
TIPS #25010402			
NDL 20 yr warranty	1	$1,605.32	$1,605.32
Demo all existing roof layers down to metal decking			
4.4" ISO in field with Tapered ISO around scuppers per sq	110	$461.19	$50,730.90
60 mil TPO membrane with accssories per sq	125	$598.36	$74,795.00
Standard color parapet cap with cleat	450	$25.50	$11,475.00
Clean up work area, haul off and dispose of job related waste including dump fees			
Install scuppers			
Flashing all roof penetrations, plumbing pipes and RTUs			
Labor	125	$330.00	$41,250.00

City of Killeen Authorized Representative

Print Name _____

Salesperson: Steven McCord
Phone: 806-577-8423
Email: steven.mccord@quickroofing.com

X _____ Date _____

X Steven McCord Date 06/02/2026

QUICK ROOFING

8707 CR 6820 Unit A
Lubbock, TX 79407
Phone: 806-503-6350

ESTIMATE

Estimate # 896123
Date 06-02-2026

Description	Qty	Price	Ext. Price

Total $179,856.22

We took a core sample on the existing roof system of Copper Mountain Branch Library. Our core sample revealed the existing roof has two layers, comprised of 3" of ISO with Duralast then 1/2" foam board and second layer of Duralast. The City of Killeen has adopted the IBC 2021. According to the IBC 1512.2.1.1 - Exceptions 3.3 - A roof recover shall not be permitted where the existing roof has two or more applications of any type of roof covering. To follow code the roof will require the complete removal of all existing roof materials down to decking before a new roof system may be installed. Also, Killeen is in Climate Zone 2 which IECC table C402.1.3 requires installing above decking insulation with an R-25 value, which equates to 4.4" of ISO insulation. Our estimate includes all materials and installation methods required to meet the International Building Code adopted by the City of Killeen and will pass a Code Inspection. The new roof systems in this estimate will carry a 20 year No Dollar Limit manufacturers warranty. Our estimate includes installing the full 4.4" of new ISO required to meet city building code. The existing roof systems will be fully removed down to metal decking and only a single new roof layer (ISO/TPO) installed, as the building currently has two roof layers, there should be no expectation of structural changes needed. Estimate does not include any engineered stamped plans. If engineering is requested from Quick Roofing, there will be an additional charge to customer for the expense of an engineers work plus 10% overhead. TIPS #25010402. This job can only be accepted in full, no individual line items can be selected.

City of Killeen Authorized Representative

Print Name _____

Salesperson: Steven McCord
Phone: 806-577-8423
Email: steven.mccord@quickroofing.com

X _____ Date _____

X Steven McCord Date 06/02/2026

Contract Verification

Texas law provides that a governmental entity may not enter into certain contracts for goods and services with a company unless the company provides written verification regarding aspects of the company's business dealings.

- Texas Government Code, Chapter 2271 – the company must verify that it does not boycott Israel and will not boycott Israel during the term of the contract. Boycotting Israel is defined in Texas Government Code section 808.001 to mean refusing to deal with, terminating business activities with, or taking any action that is intended to penalize, inflict economic harm on, or limit commercial relations specifically with Israel, or with a person or entity doing business in Israel or in an Israeli-controlled territory, but does not include an action made for ordinary business purposes.
- Texas Government Code, Chapter 2274 – the company must verify that it does not have a practice, policy, guidance, or directive that discriminates against a firearm entity or firearm trade association and will not discriminate during the term of the contract against a firearm entity or firearm trade association. Verification is not required from a sole source provider. Discriminate against a firearm entity or a firearm trade association are defined in Texas Government Code section 2274.001 as (A) with respect to the entity or association, to (i) refuse to engage in the trade of any goods or services; (ii) refrain from continuing an existing business relationship; (iii) terminate an existing business relationship; or (iv) otherwise express a prejudice against the entity or association; and (B) does not include the established policies of a merchant, retail seller, or platform that restrict or prohibit the listing or selling of ammunition, firearms, or firearm accessories.
- Texas Government Code, Chapter 2276 – the company must verify that it does not boycott energy companies and will not boycott energy companies during the term of the contract. "Boycott energy company" is defined in Texas Government Code section 809.001 to mean, without an ordinary business purpose, refusing to deal with, terminating business activities with, or otherwise taking any action that is intended to penalize, inflict economic harm on, or limit commercial relations with a company because the company: (A) engages in the exploration, production, utilization, transportation, sale, or manufacturing of fossil fuel-based energy and does not commit or pledge to meet environmental standards beyond applicable federal and state law; or (B) does business with a company described by Paragraph (A).

Affected by the above statutes are contracts 1) with a company with ten (10) or more full-time employees, and 2) valued at $100,000 or more to be paid wholly or partly from public funds. A contract with a sole proprietorship is not included.

By signing below, I verify that the company listed below does not boycott Israel, does not boycott energy companies, and does not discriminate against firearms entities or firearm trade associations and will not do so during the term of the contract entered into with the City of Killeen. I further certify that I am authorized by the company listed below to make this verification.

Signature

Quick Roofing LLC
Company Name

Steven McCord
Printed Name

Sales Manager
Title

7/23/25
Date

CERTIFICATE OF INTERESTED PARTIES

FORM 1295

Complete Nos. 1 - 4 and 6 if there are interested parties.
Complete Nos. 1, 2, 3, 5, and 6 if there are no interested parties.

OFFICE USE ONLY
CERTIFICATION OF FILING

Certificate Number:
2025-1340610

Date Filed:
07/23/2025

Date Acknowledged:

1 Name of business entity filing form, and the city, state and country of the business entity's place of business.
Quick Roofing LLC
Kennedale, TX United States

2 Name of governmental entity or state agency that is a party to the contract for which the form is being filed.
City of Killeen

3 Provide the identification number used by the governmental entity or state agency to track or identify the contract, and provide a description of the services, goods, or other property to be provided under the contract.
25010402
Reroof

4 Name of Interested Party	City, State, Country (place of business)	Nature of interest (check applicable)	
		Controlling	Intermediary
Quick Roofing, LLC.	Kennedale, TX USA	X	

5 Check only if there is NO Interested Party. [X]

6 UNSWORN DECLARATION

My name is Donald Halpoin, and my date of birth is 11/01/1983.

My address is 6410 Cotton Country, Roperville (city), TX (state), 79358 (zip code), USA (country).

I declare under penalty of perjury that the foregoing is true and correct.

Executed in Lubbock County, State of Texas, on the 23rd day of July (month), 2025 (year).

Signature of authorized agent of contracting business entity
(Declarant)

VENDOR

Quick Roofing LLC

Overview

Print Profile

Address
925 E, Kennedale Parkway Kennedale, TX 76060

Website
www.quickroofing.com

Service/ Products Description
Quick Roofing is a full-service roofing ... **see more**

Non-Automated PO Instructions

PO Process

Email purchase order to
tipspo@tips-usa.com

PO and Quote must reference TIPS contract number

Attach as PDF - Only one (1) PO/Quote per attachment

Contacts

Choose Contracts (2)
25010402 - Trades, Labor, and Materials (JOC)

Primary

Contact:
Steven McCord

Title:
Manager

Phone:
(806) 577-8423

Email:
Steven.McCord@quickroofing.com

Secondary

Contact:
Daniel Halpain

Title:
Manager

Phone:
(806) 500-9129

Email:
daniel.halpain@quickroofing.com

States served

TX , OK , MN , FL , AL , LA , IA , NE , NM , NV , AR , TN , GA , IA , CO

Disadvantaged/minority/woman business enterprise: **No**

Historically underutilized business (hub): **No**

Due Diligence

25010402

Trades, Labor, and Materials (JOC)
Contract: 25010402

End Date: 04/30/2027

EDGAR COMPLIANCE: **YES**

View Doc

KILLEEN PUBLIC LIBRARY
COPPER MOUNTAIN BRANCH
ROOF REPLACEMENT

RS-26-099

June 16, 2026

Background

- On December 4, 2025, while investigating a roof leak at the Copper Mountain Branch Library, staff noted possible hail damage to the roof membrane.
- A claim was filed with The Texas Municipal League (TML) to assess damage.
- Upon inspection, TML adjuster initially determined that the damage was not caused by hail.
- Due to ongoing water penetration issues with the roof membrane, staff requested that TML return and re-assess the damage.

Background

- TML returned to the site on January 16, 2026, and determined that the damage did not appear to be hail and appeared to be a defect in the roofing membrane.
- The TML adjuster at this time agreed to contact the warranty department of the roof membrane manufacturer (Duro-Last).
- A representative from Duro-Last inspected the roofing membrane on April 15, 2026, and determined that the membrane was not defective and the damage was caused by hail.

Background

- Duro-Last provided the city and TML with a documented hail report that showed measurable hail in the area on five different dates.
- After receiving documentation from Duro-Last, TML agreed to cover roof replacement due to hail damage.
- Replacement of the roof is necessary to ensure a safe and healthy work environment.

TIPS Contract

- Staff obtained a quote through the TIPS cooperative purchasing program from Quick Roofing in the amount of $179,856.22.
- Quick Roofing conforms to city policy through their TIPS Contract (#25010402).
  - Purchases made through a cooperative contract are exempt from the competitive bidding process as stated in the Texas Local Government Code (TLGC) section 271.102(c).
- Funding will be included in the FY 2026 year-end budget amendment in conjunction with insurance proceeds.

Scope of Work

- Demo existing roof layers down to metal decking.
- Mechanically attach 4.4 ISO.
- Mechanically attach 60 mil TPO per membrane.
- Standard color parapet cap with cleat.
- Clean up work area, haul off debris, and dispose of job-related waste including dump fees.
- Install scuppers.
- Tapered ISO around scuppers.
- Flash all roof penetrations, plumbing pipes, and RTUs.
- 20-year No Dollar Limit (NDL) warranty.

Recommendation

Staff recommends that City Council authorize the City Manager, or his designee, to enter into an agreement with Quick Roofing for the Copper Mountain Branch Library roof replacement in the amount of $179,856.22.

City of Killeen

Staff Report

File Number: RS-26-100

Consider a memorandum/resolution appointing new members to the Board of Adjustment.

DATE: **June 16, 2026**

TO: **Kent Cagle, Interim City Manager**

FROM: **Wallis Meshier, Exec. Dir. Of Dev. Serv.**

SUBJECT: **Appoint two new members to BOA**

BACKGROUND AND FINDINGS:

On April 21, 2026, the City Council appointed six (6) citizens to the Board of Adjustment, including four (4) regular members and two alternates. One position remained vacant, as there were not enough applicants with construction experience to fill the remaining vacancy.
Killeen Code of Ordinances Sec. 31-67 stipulates that four (4) members shall have training or experience in the construction or building industry.
On April 24, 2026, Ms. Jennifer Knotts - who was appointed on April 21st as an alternate - submitted her resignation.

THE ALTERNATIVES CONSIDERED:

N/A

Which alternative is recommended? Why?

N/A

CONFORMITY TO CITY POLICY:

This item conforms with all relevant City of Killeen ordinances and policies.

FINANCIAL IMPACT:

What is the amount of the revenue/expenditure in the current fiscal year? For future years?

N/A

Is this a one-time or recurring revenue/expenditure?

N/A

Is this revenue/expenditure budgeted?

N/A

If not, where will the money come from?

N/A

Is there a sufficient amount in the budgeted line-item for this revenue/expenditure?

N/A

RECOMMENDATION:

Staff recommends that the City Council appoint two (2) citizens to the Board of Adjustment, including one (1) regular member with training or experience in the construction or building industry, and one (1) alternate.

DEPARTMENTAL CLEARANCES:

The Planning and Legal Staff have reviewed this item.

ATTACHED SUPPORTING DOCUMENTS:

Presentation

CONSIDER APPOINTMENTS TO THE BOARD OF ADJUSTMENT

RS-26-100

June 16, 2026

Background

- On April 21, 2026, the City Council appointed six (6) citizens to the Board of Adjustment, including four (4) regular members and two alternates.

- One position remained vacant, as there were not enough applicants with construction experience to fill the remaining vacancy.

Background

- Killeen Code of Ordinances Sec. 31-67 stipulates that four (4) members shall have training or experience in the construction or building industry.

- On April 24, 2026, Ms. Jennifer Knotts – who was appointed on April 21st as an alternate – submitted her resignation.

Recommendation

- Staff recommends that the City Council appoint two (2) citizens to the Board of Adjustment, including one (1) regular member with training or experience in the construction or building industry, and one (1) alternate.

City of Killeen

Staff Report

File Number: PH-26-018

Hold a public hearing and consider a memorandum/resolution approving the proposed fee schedule for Fiscal Year 2027 to be effective October 1, 2026.

DATE: **June 16, 2026**

TO: **Kent Cagle, Interim City Manager**

FROM: **Judith Tangalin, Executive Director of Finance**

SUBJECT: **Fiscal Year 2027 Fee Schedule and Increases**

BACKGROUND AND FINDINGS:

Throughout the budget process, the City of Killeen prioritizes public input, adhering to the City Charter and Financial Governance Policy. A mandatory public hearing is convened for any ordinance proposing new or increased fines and fees. This hearing serves as a crucial platform for citizens to voice their perspectives and feedback on proposed fees. The City strongly encourages all residents to participate in this process to ensure their voices are heard.

Per the Financial Governance Policy, all fees, except those set by City Council ordinance (e.g., Water and Sewer, Solid Waste, Drainage, Street Maintenance Fees), are listed in the fee schedule. User fees undergo annual review to ascertain full cost recovery levels or benchmark against peer city rates, comparing them to current structures and suggesting necessary adjustments.

The Proposed Fee Schedule was publicly accessible on the City's website from March 30, 2026, to April 30, 2026, with three comments received during this period.

The Fee Schedule encompasses all changes, including new fees, adjustments (increases/decreases), deletions, and title revisions. Below is a comprehensive list of proposed fee modifications, categorized by the respective Department/Division.

Animal Services

Fee	Current	Proposed
Adoption - Barn Cat	0.00	15.00
Adoption - Cat	0.00	60.00
Adoption - Dog	0.00	75.00
Adoption - Hen	0.00	10.00
Adoption - Small Animal and Exotic	0.00	15.00
General Cremation - Bulk	0.00	70.00
Private Cremation - Up to 30 lbs.	0.00	130.00

Private Cremation - 31 to 60 lbs.	0.00	150.00
Private Cremation - 61 to 90 lbs.	0.00	180.00
Private Cremation - 91 lbs. and above	0.00	210.00
ACO Field Impoundment	0.00	10.00
Impound - Intact Animal (1st Occurrence)	0.00	45.00
Impound - Intact Animal (2nd Occurrence)	0.00	70.00
Impound - Intact Animal (3rd+ Occurrence)	0.00	150.00
Impound - Small and Exotic Animals	0.00	20.00
Impound - Sterilized Animal (1st Occurrence)	0.00	30.00
Impound - Sterilized Animal (2nd Occurrence)	0.00	40.00
Impound - Sterilized Animal (3rd+ Occurrence)	0.00	100.00
Impound - Large Livestock (Horses, Cattle, Mules, etc.)	0.00	100.00
Impound - Small Livestock (Goats, Sheep, Pigs, Chickens, etc.)	0.00	30.00
Redemption Boarding - Large Livestock (Horses, Cattle, Mules, etc.)	0.00	10.00
Redemption Boarding - Small and Exotic Animals	0.00	10.00
Redemption Boarding - Small Livestock (Goats, Sheep, Pigs, Chickens, etc.)	0.00	10.00
State Required Quarantine Boarding	35.00	20.00
Medical Grooming	0.00	50.00
Canine Heartworm & Feline Combo Testing	0.00	15.00
Rabies Testing Submission	0.00	100.00
Cat Neuter	0.00	75.00
Cat Spay	0.00	75.00
Dog Neuter	0.00	75.00
Dog Spay	0.00	75.00
Elizabethan Collar	0.00	10.00
In-House Veterinary Examination	0.00	50.00
Rabies Vaccination for Privately Owned Pets	0.00	10.00
Replacement Rabies Tags	0.00	5.00
Owner Surrender - Litter of Kittens	0.00	80.00
Owner Surrender - Litter of Puppies	0.00	80.00
Owner Surrender - Small Animal and Exotic	0.00	10.00
Owner Surrender - Small Livestock (Goats, Sheep, Pigs, Chickens, etc.)	0.00	20.00
Owner Surrender - Sterilized	35.00	45.00
Aggressive Dog Registration	90.00	50.00
Animal Exhibition Permit	0.00	10.00
Business Permit for Kennel, Pet Shop, Riding School or Stables	37.50	45.00
Permit Inspection	0.00	25.00
Live Trap Deposit - Large	At Cost	100.00

Community Development - Killeen Arts and Activities Center

Fee	Current	Proposed
Room Rental for Group Classes (Mon-Thurs) Instructor Rate - A104 Performing Arts Auditorium	0.00	100.00
Room Rental for Group Classes (Mon-Thurs) Instructor Rate - B102 Meeting Room	0.00	37.50
Room Rental for Group Classes (Mon-Thurs) Instructor Rate - B111 Meeting Room	0.00	25.00
Room Rental for Group Classes (Mon-Thurs) Instructor Rate - C105 Clements Auditorium		0.00

50.00

Room Rental for Group Classes (Mon-Thurs) Instructor Rate - C114 Boardroom	0.00	18.75
Room Rental for Group Classes (Mon-Thurs) Instructor Rate - G108 Large Banquet Hall	0.00	75.00
Room Rental for Group Classes (Mon-Thurs) Instructor Rate - G125 Meeting Room	0.00	18.75
Room Rental for Group Classes (Mon-Thurs) Instructor Rate - G126 Small Banquet Hall	0.00	37.50

Community Development - Killeen Civic & Conference Center

Fee	Current	Proposed
Lift Operator	0.00	75.00
Uplighting (set of 6)	29.00	40.00
Arena Rider Practice without Lights	0.00	20.00
Arena Rider Practice with Lights	0.00	40.00
Standard Rate - Ballroom A	500.00	600.00
Standard Rate - Ballroom A & B	900.00	1,000.00
Standard Rate - Ballroom B	500.00	600.00
Standard Rate - Meeting Rooms Combined	300.00	330.00
Standard Rate - Rodeo Arena and Grounds	500.00	700.00

Community Development - Libraries

Fee	Current	Proposed
Non-Member Computer Guest Pass - 1 Day	0.00	1.00
Non-Member Computer Guest Pass - 1 Month	0.00	5.00
Interlibrary Loan Postage Charges	3.00	4.50

Development Services - Planning & Development

Fee	Current	Proposed
Site Development Permit (Commercial and Multi-Family) - Over 1 to 5 Acres	1,000.00	1,500.00
Site Development Permit (Commercial and Multi-Family) - Over 5 Acres	2,000.00	2,500.00

Development Services - Building & Inspection

Fee	Current	Proposed
Commercial Demolition	100.00	150.00
Donation Container Permit	25.00	50.00
Certificate of Occupancy - New	90.00	100.00
Certificate of Occupancy - Partial/Temporary (First 30 Days)	100.00	200.00
Certificate of Occupancy - Second Extension of 30 Days	200.00	400.00
Certificate of Occupancy - Third or More Extensions of 30 Days	270.00	600.00
Commercial & Multi-Family Individual Permit - Building	90.00	100.00
Commercial & Multi-Family Individual Permit - Electrical	50.00	60.00
Commercial & Multi-Family Individual Permit - Mechanical	50.00	60.00
Commercial & Multi-Family Individual Permit - Plumbing	50.00	60.00
Commercial & Multi-Family New & Additions - Plan Review	0.04	0.05
Commercial & Multi-Family Remodel, Repair & Improvements - Plan Review	0.04	0.05
Billboard Annual Registration	60.00	80.00
Off Premise Temporary Sign Permit	85.00	100.00

Portable Sign	75.00	80.00
Temporary On Premise Sign	75.00	80.00
Accessory Building	70.00	80.00
Failed Inspection Penalty of Any Kind	50.00	60.00
Fence (min. $70)	0.25	0.30
Partial Inspection	35.00	50.00
Residential New and Additions - Plan Review	0.04	0.05

Development Services - Code Enforcement

Fee	Current	Proposed
Abatement Restitution Administrative Fee	150.00	160.00

Development Services - Downtown Revitalization

Fee	Current	Proposed
Commercial/Business Vendor	100.00	160.00
Craft Vendor	25.00	75.00
Food Vendor & Food Truck	50.00	150.00

Engineering Services

Fee	Current	Proposed
Stop Work Order Release Fee	0.00	300.00
Abandonment of ROW/Easement	415.00	410.00
Easement Creation and Acceptance	0.00	410.00
Encroachment Agreement for ROW/Easements	0.00	410.00
ROW Inspection	100.00	125.00
Subdivision Construction Plan Review Less Than 1 to 10 Acres	1,750.00	2,000.00
Subdivision Construction Plan Review Over 10 to 50 Acres	3,000.00	3,500.00
Subdivision Construction Plan Review Over 50 Acres	4,500.00	5,000.00
Subdivision Inspection Less Than 1 to 10 Acres	3,000.00	3,200.00
Subdivision Inspection Over 10 to 50 acres	12,000.00	12,500.00
Subdivision Inspection Over 50 acres	18,000.00	19,000.00
Fire Hydrant Deposit Charge (Construction Meter)	2,000.00	2,500.00
Move a Fire Hydrant (Construction Meter)	50.00	100.00
Land/Site Disturbance Review and Permit Less Than 1 to 10 Acres	300.00	400.00
Land/Site Disturbance Review and Permit Over 10 to 50 Acres	450.00	550.00
Land/Site Disturbance Review and Permit Over 50 Acres	600.00	700.00

Finance-Utility Collections

Fee	Current	Proposed
Illegal Tampering - Damaging of any city issued devices	0.00	100.00
Damaged AMI Radio	0.00	173.00
Damaged AMI Radio Housing	0.00	33.00
Damaged Meter	0.00	118.00
Damaged Meter Box and Lid	0.00	23.00
Damaged Meter Cable	0.00	26.00
Damaged Meter Lid Only	0.00	9.00

Fire Department

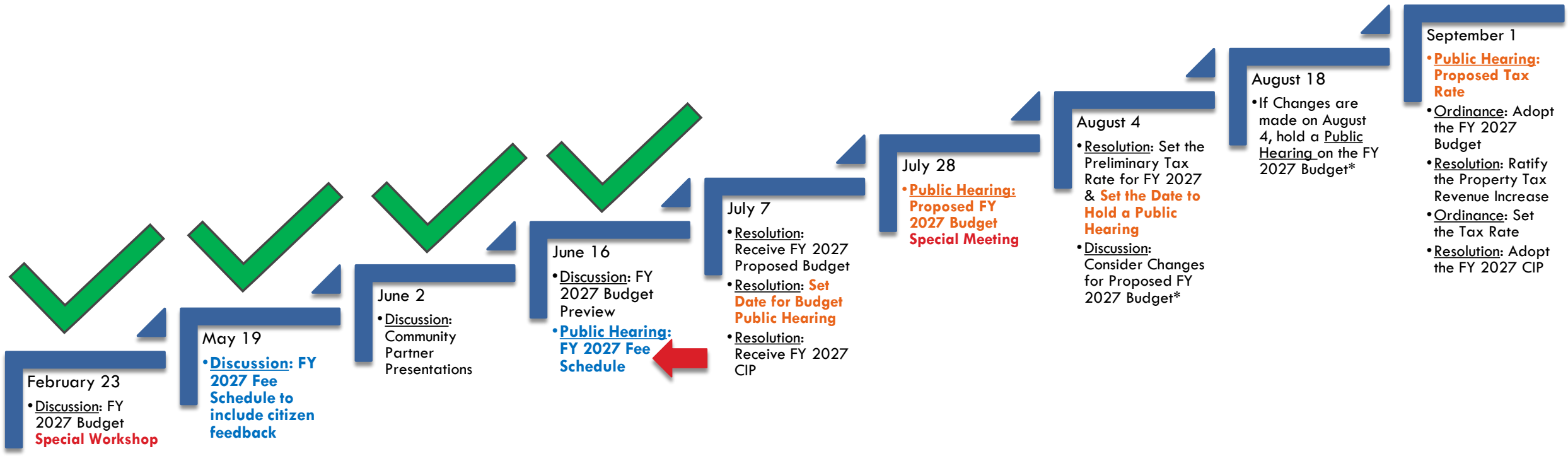
Fee	Current	Proposed

FY 2027 PROPOSED BUDGET
FEE INCREASES-PUBLIC HEARING

PH-26-018

June 16, 2026

Budget Calendar



Follow-Up from May 19th Discussion

- Emailed Deleted Fee List
- Parks & Recreation
  - FNB Senior Center
- Public Works
  - Solid Waste

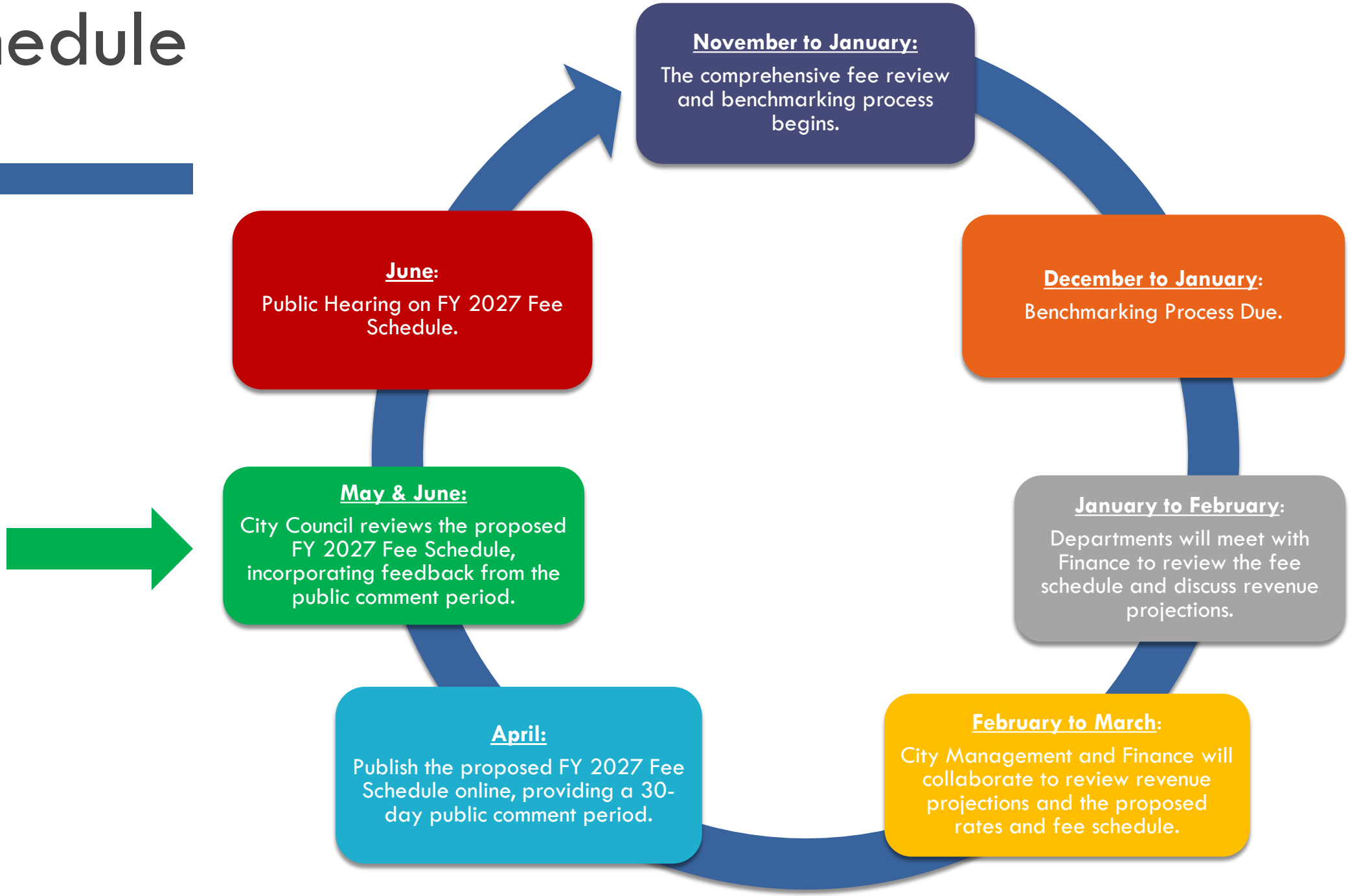
Request for Motion of Direction

- Changes will be incorporated into the adopted fee schedule

FY 2027 Proposed Fee Review - Process

- City Charter requires public hearing for any fee increases
- Financial Governance Policy requires all fees to be included in fee schedule, **except for the following rates/fee set by ordinance as approved by City Council:**
  - Water & Sewer
  - Solid Waste
  - Drainage
  - Street Maintenance Fee

Fee Schedule Process



FY 2027 Proposed Fee Review - Process

- Benchmark Peer Cities:
  - **By Location (Local)**
    1) Belton
    2) Copperas Cove
    3) Harker Heights
    4) Temple
  - **By Population (Size)**
    1) Abilene
    2) Amarillo
    3) Brownsville
    4) Denton
    5) Garland
    6) Grand Prairie
    7) Lubbock
    8) Midland
    9) Mesquite
    10) Round Rock
    11) Waco

FY 2027 Proposed Fee Review - Process

- **November 2025 – March 2026**
  - Conduct a comprehensive fee review with each department, comparing fees to those of peer cities.
- **March 31, 2026**
  - Publish and post proposed fees on the City's website.
  - Distribute press release, news alert, and social media post.
- **April 1 – 30, 2026**
  - Open comment period.
  - Three comments received.

FY 2027 Proposed Fee Review - Comments

- **Senior Center Activity Charges (Beginners Art, Ceramics, Chair Yoga, Circuit Training, Pilates, Pottery, Zumba, etc.)**
  - Concerned about the fee increases because many seniors who are on fixed incomes can find it difficult to manage the added costs.
  - Questions if there are any assistance options available.
  - Suggests no fee charged for physical fitness/wellness program to allow for the continuation of the "quality of life" and "enrichment" mission of the Senior Center.
  - Requests yearly membership that includes activities at no additional costs.

FY 2027 Proposed Fee Changes

- What is included in this presentation
  - ✓Proposed new fees
  - ✓ Fee increases
  - ✓ Restructured fees
- What is not included
  - Administrative title or format changes
  - Deleted fees
- Full details are available on the City's website

City Manager

- Animal Services

Animal Services

New Fees

Type	Unit	Benchmark Average	Current Fee	Proposed Fee	Change
Cremations					
Private (Up to 30 lbs)	Per Animal	N/A	$0.00	$130.00	$130.00
Private (31-60 lbs)	Per Animal	N/A	$0.00	$150.00	$150.00
Private (61-90 lbs)	Per Animal	N/A	$0.00	$180.00	$180.00
Private (91 lbs and above)	Per Animal	N/A	$0.00	$210.00	$210.00
Impoundments					
ACO Field Impoundment	Per Animal	$22.50	$0.00	$10.00	$10.00

Animal Services

New Fees

Type	Unit	Benchmark Average	Current Fee	Proposed Fee	Change
Impoundment					
Impound – Small and Exotic Animals	Per Animal	$48.33	$0.00	$20.00	$20.00
Livestock Impoundment					
Impound – Large Livestock	Per Animal	$83.00	$0.00	$100.00	$100.00
Impound – Small Livestock	Per Animal	$61.67	$0.00	$30.00	$30.00

Animal Services

New Fees

Type	Unit	Benchmark Average	Current Fee	Proposed Fee	Change
Livestock Impoundment					
Redemption Boarding – Large Livestock	Per Animal/ Per Day	$13.75	$0.00	$10.00	$10.00
Redemption Boarding – Small Livestock	Per Animal/ Per Day	$11.00	$0.00	$10.00	$10.00
Redemption Boarding – Small and Exotic Animals	Per Animal/ Per Day	$10.00	$0.00	$10.00	$10.00

Animal Services

New Fees

Type	Unit	Benchmark Average	Current Fee	Proposed Fee	Change
Medical					
Medical Grooming	Per Animal	$50.00	$0.00	$50.00	$50.00
Canine Heartworm & Feline Combo Testing	Per Animal	$15.00	$0.00	$15.00	$15.00
Rabies Testing Submission	Per Animal	$113.57	$0.00	$100.00	$100.00

Animal Services

New Fees

Type	Unit	Benchmark Average	Current Fee	Proposed Fee	Change
Veterinary Service					
Cat Neuter	Per Animal	$72.00	$0.00	$75.00	$75.00
Cat Spay	Per Animal	$79.00	$0.00	$75.00	$75.00
Dog Neuter	Per Animal	$89.00	$0.00	$75.00	$75.00
Dog Spay	Per Animal	$94.00	$0.00	$75.00	$75.00
Elizabethan Collar	Per Animal	$10.00	$0.00	$10.00	$10.00
In-House Veterinary Examination	Per Animal	$50.00	$0.00	$50.00	$50.00

Animal Services

New Fees

Type	Unit	Benchmark Average	Current Fee	Proposed Fee	Change
Veterinary Service					
Rabies Vaccination for Privately Owned Pets	Per Animal	$14.38	$0.00	$10.00	$10.00
Replacement Rabies Tags	Per Animal	$4.50	$0.00	$5.00	$5.00
Owner Surrender					
Litter of Kittens	Per Litter	$72.14	$0.00	$80.00	$80.00
Litter of Puppies	Per Litter	$72.14	$0.00	$80.00	$80.00

Animal Services

New Fees

Type	Unit	Benchmark Average	Current Fee	Proposed Fee	Change
Owner Surrender					
Small Animal and Exotic	Per Animal	$10.00	$0.00	$10.00	$10.00
Small Livestock	Per Animal	N/A	$0.00	$20.00	$20.00
Permits					
Animal Exhibition Permit	Per Activity	$50.00	$0.00	$10.00	$10.00
Inspections					
Permit Inspection	Per Permit	$50.00	$0.00	$25.00	$25.00

Animal Services

Fee Increase

Type	Unit	Benchmark Average	Current Fee	Proposed Fee	Change
Owner Surrender					
Sterilized	Per Surrender	$45.00	$35.00	$45.00	$10.00
Permits					
Business Permit for Kennel, Pet Shop, Riding School or Stables	Per Business	$70.00	$37.50	$45.00	$7.50

Animal Services

Restructured Fees

Type	Unit	Benchmark Average	Current Fee	Proposed Fee	Change
Adoptions					
Adoption – Barn Cats	Per Animal	$15.00	$0.00	$15.00	$15.00
Adoption – Cat	Per Animal	$53.31	$0.00	$60.00	$60.00
Adoption – Dog	Per Animal	$60.62	$0.00	$75.00	$75.00
Adoption – Hen	Per Animal	$11.00	$0.00	$10.00	$10.00
Adoption – Small Animal and Exotic	Per Animal	$15.71	$0.00	$15.00	$15.00
Cremations					
General Bulk	Per Animal	$60.00	$0.00	$70.00	$70.00

Animal Services

Type	Unit	Benchmark Average	Current Fee	Proposed Fee	Change
Impoundment					
Impound – Intact Animal (1st Occurrence)	Per Animal	$41.33	$0.00	$45.00	$45.00
Impound – Intact Animal (2nd Occurrence)	Per Animal	$69.00	$0.00	$70.00	$70.00
Impound – Intact Animal (3rd + Occurrence)	Per Animal	$77.33	$0.00	$100.00	$100.00

Animal Services

Type	Unit	Benchmark Average	Current Fee	Proposed Fee	Change
Impoundment					
Impound – Sterilized Animal (1st Occurrence)	Per Animal	$27.86	$0.00	$30.00	$30.00
Impound – Sterilized Animal (2nd Occurrence)	Per Animal	$41.67	$0.00	$40.00	$40.00
Impound – Sterilized Animal (3rd + Occurrence)	Per Animal	$58.67	$0.00	$100.00	$100.00

Community Development

- Killeen Arts & Activities Center
- Killeen Civic & Conference Center
- Libraries

Killeen Arts & Activities Center

New Fees

Type	Unit	Benchmark Average	Current Fee	Proposed Fee	Change
Room Rentals for Group Classes Only - Instructor Rates					
A104 – Performing Arts Auditorium	5,865 Sq. Ft.	N/A	$0.00	$100.00	$100.00
B102 – Meeting Room	1,075 Sq. Ft.	N/A	$0.00	$37.50	$37.50
B111 – Meeting Room	946 Sq. Ft.	N/A	$0.00	$25.00	$25.00
C105 – Clements Auditorium	2,222 Sq. Ft.	N/A	$0.00	$50.00	$50.00
C114 – Boardroom	512 Sq. Ft.	N/A	$0.00	$18.75	$18.75

Killeen Arts & Activities Center

New Fees

Type	Unit	Benchmark Average	Current Fee	Proposed Fee	Change
Room Rentals for Group Classes Only - Instructor Rates					
G108 – Large Banquet Hall	3,774 Sq. Ft.	N/A	$0.00	$75.00	$75.00
G125 – Meeting Room	541 Sq. Ft.	N/A	$0.00	$18.75	$18.75
G126 – Small Banquet Hall	948 Sq. Ft.	N/A	$0.00	$37.50	$37.50

Killeen Civic & Conference Center

New Fees

Type	Unit	Benchmark Average	Current Fee	Proposed Fee	Change
Room Rentals					
Arena Rider Practice Without Lights	Per Hour	N/A	$0.00	$20.00	$20.00
Arena Rider Practice With Lights	Per Hour	N/A	$0.00	$40.00	$40.00

Killeen Civic & Conference Center

Type	Unit	Benchmark Average	Current Fee	Proposed Fee	Change
Equipment Rental					
Uplighting (set of 6)	Per Set	$90.00	$29.00	$40.00	$11.00
Room Rental					
Ballroom A	3,900 Sq. Ft.	$1,565.16	$500.00	$600.00	$100.00
Ballroom A & B	7,800 Sq. Ft.	$2,012.49	$900.00	$1,000.00	$100.00
Ballroom B	3,900 Sq. Ft.	$1,565.16	$500.00	$600.00	$100.00

Killeen Civic & Conference Center

Type	Unit	Benchmark Average	Current Fee	Proposed Fee	Change
Room Rental					
Meeting Rooms Combined	1,440 Sq. Ft.	$634.48	$300.00	$330.00	$30.00
Rodeo Arena and Grounds	8,000 Sq. Ft.	$1,546.67	$500.00	$700.00	$200.00

Killeen Civic & Conference Center

Type	Unit	Benchmark Average	Current Fee	Proposed Fee	Change
Equipment Rental					
Lift Operator	Per Hour	$118.25	$0.00	$75.00	$75.00

Libraries

Type	Unit	Benchmark Average	Current Fee	Proposed Fee	Change
Computer Use					
Non-Member Computer Guest Pass (Per Day)	Each	$1.00	$0.00	$1.00	$1.00
Non-Member Computer Guest Pass (Per Month)	Each	$5.00	$0.00	$5.00	$5.00

Libraries

Fee Increase

Type	Unit	Benchmark Average	Current Fee	Proposed Fee	Change
General Fees					
Interlibrary Loan Postage Charges	Each	$3.04	$3.00	$4.50	$1.50

Development Services

- Building & Inspections
- Code Enforcement
- Downtown Revitalization
- Planning & Development

Building & Inspection

Fee Increase

Type	Unit	Benchmark Average	Current Fee	Proposed Fee	Change
Commercial					
Demolition	Per Structure	$165.75	$100.00	$150.00	$50.00
Donation Container Permit	Per Permit	$75.67	$25.00	$50.00	$25.00

Building & Inspection

Type	Unit	Benchmark Average	Current Fee	Proposed Fee	Change
Certificates of Occupancy					
New	Each	$115.46	$90.00	$100.00	$10.00
Partial/Temporary	Each	$250.00	$100.00	$200.00	$100.00
Second Extension	Each	$466.67	$200.00	$400.00	$200.00
Third or More Extensions	Each	$700.00	$270.00	$600.00	$330.00

Building & Inspection

Fee Increase

Type	Unit	Benchmark Average	Current Fee	Proposed Fee	Change
Commercial & Multi-Family Individual Permits by Type					
Building	Per Unit	$159.17	$90.00	$100.00	$10.00
Electrical	Per Unit	$61.10	$50.00	$60.00	$10.00
Mechanical	Per Unit	$60.25	$50.00	$60.00	$10.00
Plumbing	Per Unit	$64.85	$50.00	$60.00	$10.00
Commercial & Multi-Family New and Additions					
Plan Review	Per Sq. Ft.	$0.06	$0.04	$0.05	$0.01
Commercial & Multi-Family Remodel, Repair & Improvements					
Plan Review	Per Sq. Ft.	$0.05	$0.04	$0.05	$0.01

Building & Inspection

Fee Increase

Type	Unit	Benchmark Average	Current Fee	Proposed Fee	Change
Signs – Off Premise					
Billboard Annual Registration	Per Sign	$105.00	$60.00	$80.00	$20.00
Off Premise Temporary Sign Permit	Each	$114.20	$85.00	$100.00	$15.00
Signs – On Premise					
Portable Sign	Annual	$95.33	$75.00	$80.00	$5.00
Temporary On-Premise Sign	Per Permit	$93.20	$75.00	$80.00	$5.00

Building & Inspection

Fee Increase

Type	Unit	Benchmark Average	Current Fee	Proposed Fee	Change
General					
Accessory Building	Per Permit	$104.55	$70.00	$80.00	$10.00
Failed Inspection Penalty of Any Kind	Per Inspection	$75.00	$50.00	$60.00	$10.00
Fence (min. $70)	Per Linear Foot	$0.32	$0.25	$0.30	$0.05
Partial Inspection	Each	$55.00	$35.00	$50.00	$15.00
Residential New Additions					
Plan Review	Per Sq. Ft.	$0.07	$0.04	$0.05	$0.01

Code Enforcement

Fee Increase

Type	Unit	Benchmark Average	Current Fee	Proposed Fee	Change
Abatement Restitution Administrative Fee	Per Event	$163.33	$150.00	$160.00	$10.00

Downtown Revitalization

Type	Unit	Benchmark Average	Current Fee	Proposed Fee	Change
Downtown Events					
Commercial/Business Vendor	Each	$162.75	$100.00	$160.00	$60.00
Craft Vendor	Each	$112.75	$25.00	$75.00	$50.00
Food Vendor & Food Truck	Each	$174.70	$50.00	$150.00	$100.00

Downtown Revitalization

Type	Unit	Benchmark Average	Current Fee	Proposed Fee	Change
Vacant Building Registration - Current					
Registration	Per Application	N/A	$500.00	-	-
Annual Vacancy Fee	Per Year Vacant	N/A	$50.00	-	-
Vacant Building Registration – Proposed New Structure					
Annual Registration	Per Number of Years Vacant	N/A	$500.00	$500.00	$0.00

Planning & Development

Type	Unit	Benchmark Average	Current Fee	Proposed Fee	Change
Site Development Permit (Commercial & Multi-Family)					
0 to 1 acre	Per Application	$725.29	$1,000.00	$1,000.00	$0.00
Over 1 to 5 acres	Per Application	$725.29	$1,000.00	$1,500.00	$500.00
Over 5 acres	Per Application	$725.29	$2,000.00	$2,500.00	$500.00

Engineering Services

Engineering Services

New Fees

Type	Unit	Benchmark Average	Current Fee	Proposed Fee	Change
Stop Work Order Release Fee	Per Each	$344.44	$0.00	$300.00	$300.00
Engineering ROW/Easement Fees					
Easement Creation and Acceptance	Per Each	N/A	$0.00	$410.00	$410.00
Encroachment Agreement for ROW/Easements	Per Each	N/A	$0.00	$410.00	$410.00

Engineering Services

Fee Increase

Type	Unit	Benchmark Average	Current Fee	Proposed Fee	Change
Final Conformance Inspection of Public Infrastructure					
ROW Inspection	Per Inspection	$154.23	$100.00	$125.00	$25.00
Subdivision Inspection – Less Than 1 to 10 Acres	Per Permit	$7,838.11	$3,000.00	$3,200.00	$200.00

Engineering Services

Fee Increase

Type	Unit	Benchmark Average	Current Fee	Proposed Fee	Change
Final Conformance Inspection of Public Infrastructure					
Subdivision Inspection – Over 10 to 50 Acres	Per Permit	$12,544.78	$12,000.00	$12,500.00	$500.00
Subdivision Inspection – Over 50 Acres and Above	Per Permit	$32,134.11	$18,000.00	$19,000.00	$1,000.00
Fire Hydrants Construction Meters (3 inch)					
Deposit Charge	Per Hydrant	$2,321.00	$2,000.00	$2,500.00	$500.00
Move a Fire Hydrant	Per Hydrant	$140.50	$50.00	$100.00	$50.00

Engineering Services

Fee Increase

Type	Unit	Benchmark Average	Current Fee	Proposed Fee	Change
Land/Site Disturbance Review and Permit					
Less Than 1 to 10 Acres	Per Permit	$638.89	$300.00	$400.00	$100.00
Over 10 to 50 Acres	Per Permit	$1,050.00	$450.00	$550.00	$100.00
Over 50 Acres and Above	Per Permit	$1,411.11	$600.00	$700.00	$100.00
Subdivision Construction Plan Review					
Less Than 1 to 10 Acres	Per Permit	$5,186.92	$1,750.00	$2,000.00	$250.00
Over 10 to 50 Acres	Per Permit	$6,826.33	$3,000.00	$3,500.00	$500.00
Over 50 Acres and Above	Per Permit	$9,885.50	$4,500.00	$5,000.00	$500.00

Fire Department

Fire Department

New Fees

Type	Unit	Benchmark Average	Current Fee	Proposed Fee	Change
Ambulance Fees (Based on a One-Way Trip)					
Advanced Life Support (ALS) Disposables	Per Service	$177.23	$0.00	$177.23	$177.23
Advanced Treatment No Transport	Per Service	$650.00	$0.00	$650.00	$650.00
Basic Life Support (BLS) Disposables	Per Service	$78.43	$0.00	$78.43	$78.43

Fire Department

New Fees

Type	Unit	Benchmark Average	Current Fee	Proposed Fee	Change
Motor Vehicle & Hazardous Materials Incidents					
Natural Gas Leak Response – Contractor-Caused Damage	Per Service	N/A	$0.00	$500.00 plus $225.00/hour/engine; $300.00/hour/fire truck with an aerial ladder	

Fire Department

New Fees

Type	Unit	Benchmark Average	Current Fee	Proposed Fee	Change
Fire Department Training and Tower Use Fees					
Fire Service Instructor 1 Course (Hybrid Course)	Per Service	N/A	$0.00	$275.00	$275.00
Rappelling Tower Rental	Per 4 Hours	N/A	$0.00	$250.00	$250.00
Additional Oriented Strand Board (OSB)	Per Sheet	$24.00	$0.00	$24.00	$24.00
Cancellation Fee (if within 48 hours of event)	Per Service	N/A	$0.00	25% of Scheduled Cost	N/A

Fire Department

New Fees

Type	Unit	Benchmark Average	Current Fee	Proposed Fee	Change
Fire Department Training and Tower Use Fees					
Driver Operator – Aerial Course	Per Service	N/A	$0.00	$300.00	$300.00
Driver Operator – Pumper Course	Per Service	N/A	$0.00	$300.00	$300.00
Fire Inspector 1&2 Course (Hybrid Course)	Per Service	N/A	$0.00	$600.00	$600.00
Fire Investigator Course (Hybrid Course)	Per Service	N/A	$0.00	$600.00	$600.00

Fire Department

New Fees

Type	Unit	Benchmark Average	Current Fee	Proposed Fee	Change
Fire Department Training and Tower Use Fees					
Fire Officer 1 Course (Hybrid Course)	Per Service	N/A	$0.00	$275.00	$275.00
Fire Officer 2 Course (Hybrid Course)	Per Service	N/A	$0.00	$275.00	$275.00
Fire Service Instructor 2 Course (Hybrid Course)	Per Service	N/A	$0.00	$275.00	$275.00
Forcible Entry Training Prop	Per 4 Hours	N/A	$0.00	$200.00	$200.00
Incident Safety Officer	Per Service	N/A	$0.00	$250.00	$250.00

Fire Department

New Fees

Type	Unit	Benchmark Average	Current Fee	Proposed Fee	Change
Fire Department Training and Tower Use Fees					
On-Site Safety/Facility Officer	Per Hour	N/A	$0.00	$80.00	$80.00
Roof Prop with OSB Supplied	Per 4 Hours	$588.00	$0.00	$600.00	$600.00
Roof Prop Without OSB	Per 4 Hours	$335.00	$0.00	$350.00	$350.00
TCFP Skills Testing Session	Per Service	N/A	$0.00	$200.00	$200.00
Training Tower Rental With Class A Live Burn	Per 8 Hours	$1,400.00	$0.00	$1,500.00	$1,500.00

Fire Department

New Fees

Type	Unit	Benchmark Average	Current Fee	Proposed Fee	Change
Fire Department Training and Tower Use Fees					
Training Tower Rental Without Live Burn	Per 8 Hours	$696.00	$0.00	$700.00	$700.00
Training Tower Rental With Class A Live Burn	Per 4 Hours	$700.00	$0.00	$750.00	$750.00
Training Tower Rental Without Live Burn	Per 4 Hours	$348.00	$0.00	$350.00	$350.00

Fire Department

Fee Increase

Type	Unit	Benchmark Average	Current Fee	Proposed Fee	Change
Ambulance Fees (Based on a One-way Trip)					
Base Advanced Life Support 1 Inside City Limits	Per Service	$1,124.00	$911.00	$1,124.00	$213.00
Base Advanced Life Support 2 Inside City Limits	Per Service	$1,320.00	$1,040.00	$1,320.00	$280.00
Base Basic Life Support Inside City	Per Service	$942.89	$772.00	$942.00	$170.00
Mileage (Minimum)	Miles	$19.06	$17.50	$19.00	$1.50

Fire Department

Fee Increase

Type	Unit	Benchmark Average	Current Fee	Proposed Fee	Change
Ambulance Fees (Based on a One-way Trip)					
Standby Time	Per Half Hour	$181.38	$103.00	$125.00	$22.00
Fire Marshal Inspections					
Other	Per Inspection	$75.00	$50.00	$75.00	$25.00
Fire Marshal Fees for Permits					
Automatic Sprinkler System	Per Test	$140.00	$125.00	$140.00	$15.00
Fire Alarm System	Per Test	$102.27	$90.00	$100.00	$10.00
Fixed Fire Suppression	Per Test	$93.33	$75.00	$90.00	$15.00

Fire Department

Fee Increase

Type	Unit	Benchmark Average	Current Fee	Proposed Fee	Change
Fire Marshal Fees for Permits					
Fuel Line Pressure Test	Per Test	$81.25	$50.00	$75.00	$25.00
Fuel Tank Pressure Test (approx. 30 min)	Per Test	$93.75	$50.00	$75.00	$25.00
Fuel Tank Storage (approx. 30 min)	Per Test	$81.25	$50.00	$75.00	$25.00

Fire Department

Fee Increase

Type	Unit	Benchmark Average	Current Fee	Proposed Fee	Change
Motor Vehicle & Hazardous Materials Incidents					
Creating a Landing Zone	Per Service	$501.00	$496.00	$500.00	$4.00
Electric Vehicle Fire Surcharge	Per Service	N/A	$4,000.00	$4,500.00	$500.00
Extrication	Per Service	$1,645.50	$1,620.00	$1,645.00	$25.00
Hazmat – Level 1	Per Service	$916.00	$870.00	$916.00	$46.00
Hazmat – Level 2	Per Service	$3,265.50	$3,106.00	$3,265.00	$159.00
Hazmat – Level 3	Per Service	$7,682.00	$7,330.00	$7,682.00	$352.00

Legal

- City Secretary

City Secretary

New Fees

Type	Frequency	Benchmark Average	Current Fee	Proposed Fee	Change
Special Events					
Barricades for Special Events	Each	$7.50	$0.00	$7.00	$7.00

City Secretary

Type	Frequency	Benchmark Average	Current Fee	Proposed Fee	Change
Special Events					
Tier 1 – Minor Events	Per Event	$55.91	$55.00	$50.00	-$5.00
Tier 1 – Recurring	Per Event Series	$55.91	$55.00	$60.00	$5.00
Tier 2 – Limited Impact Events	Per Event	$70.00	$65.00	$75.00	$10.00
Tier 2 – Recurring	Per Event Series	$70.00	$65.00	$85.00	$20.00

City Secretary

Type	Frequency	Benchmark Average	Current Fee	Proposed Fee	Change
Special Events					
Tier 3 – Moderate Impact Events	Per Event	$80.91	$150.00	$100.00	-$50.00
Tier 3 – Recurring	Per Event Series	$80.91	$150.00	$110.00	-$40.00
Tier 4 – Major Impact Events	Per Event	$100.00	$0.00	$125.00	$125.00
Tier 4 – Recurring	Per Event Series	$100.00	$0.00	$135.00	$135.00

Parks & Recreation

- Aquatic Services
- Athletics
- Cemetery
- FNB Family Recreation Center
- Parks & Public Grounds
- Rosa Hereford Community Center
- FNB Senior Center

Aquatic Services

New Fees

Type	Unit	Benchmark Average	Current Fee	Proposed Fee	Change
Long Branch Pool (LB) Residents					
Season Pass (Additional Family Member Above 4)	Each	$41.25	$0.00	$20.00	$20.00
LB Pool Rental – Additional Hour	Per Additional Hour	$75.00	$0.00	$125.00	$125.00
Long Branch Pool (LB) Non-Residents					
Season Pass (Additional Family Member Above 4)	Each	$30.00	$0.00	$25.00	$25.00
LB Pool Rental – Additional Hour	Per Additional Hour	N/A	$0.00	$150.00	$150.00

Aquatic Services

Fee Increase

Type	Unit	Benchmark Average	Current Fee	Proposed Fee	Change
Non-Resident					
Lifeguard Training (For Non-Employee)	Per Course	N/A	$150.00	$175.00	$25.00
Swim Lessons	Per Reservation	$75.00	$55.00	$75.00	$20.00
Water Aerobics (10 Classes)	Per Session	N/A	$45.00	$55.00	$10.00

Aquatic Services

Fee Increase

Type	Unit	Benchmark Average	Current Fee	Proposed Fee	Change
Non-Resident Family Aquatic Center (FAC) Season Pass					
Adult	Each for Ages 17-54	N/A	$100.00	$125.00	$25.00
Senior	Each for Ages 55+	$230.00	$75.00	$90.00	$15.00
Youth	Each for Ages 4-16	$142.50	$75.00	$90.00	$15.00
Family (Up to 4 Members)	Per Family	$200.00	$200.00	$240.00	$40.00
Additional Family Member Above 4	Each	$127.50	$60.00	$75.00	$15.00

Aquatic Services

Fee Increase

Type	Unit	Benchmark Average	Current Fee	Proposed Fee	Change
Long Branch Pool (LB) Non-Residents					
Season Pass Adult	Each for Ages 17-54	$62.50	$65.00	$80.00	$15.00
Season Pass (Youth or Senior)	Each for Ages 4-16 or 55+	$45.00	$40.00	$50.00	$10.00
Season Pass (Family up to 4 Members)	Per Family	$102.50	$0.00	$175.00	$175.00
LB Pool Rental (1-250 Guests)	Per Reservation	$575.00	$200.00	$300.00	$100.00

Aquatic Services

Fee Increase

Type	Unit	Benchmark Average	Current Fee	Proposed Fee	Change
Long Branch Pool (LB) Residents					
LB Pool Rental (1-250 Guests)	Per Reservation	$265.89	$200.00	$250.00	$50.00

Aquatic Services

Type	Unit	Benchmark Average	Current Fee	Proposed Fee	Change
Family Aquatics Center (FAC) Powered by Zenner					
Entire Park Rental (1-600)	Every 2 Hours	$754.17	$0.00	$1,250.00	$1,250.00
Entire Park Rental (1-600) Additional Hour	Per Additional Hour	$250.00	$0.00	$750.00	$750.00

Athletics

New Fees

Type	Unit	Benchmark Average	Current Fee	Proposed Fee	Change
Tournaments/Competitions (Resident)					
Late Tournament Reservation Within 1 Month	Per Field	N/A	$0.00	$600.00	$600.00
Late Tournament Reservation Within 2 Months	Per Field	N/A	$0.00	$450.00	$450.00
Late Tournament Reservation Within 3 Months	Per Field	N/A	$0.00	$375.00	$375.00

Athletics

New Fees

Type	Unit	Benchmark Average	Current Fee	Proposed Fee	Change
Tournaments/Competitions (Non-Resident)					
Late Tournament Reservation Within 1 Month	Per Field	N/A	$0.00	$675.00	$675.00
Late Tournament Reservation Within 2 Months	Per Field	N/A	$0.00	$525.00	$525.00
Late Tournament Reservation Within 3 Months	Per Field	N/A	$0.00	$425.00	$425.00

Athletics

Fee Increase

Type	Unit	Benchmark Average	Current Fee	Proposed Fee	Change
Adult Athletic Leagues (Non-Resident)					
Basketball (3V3)	Per Team	$60.00	$125.00	$150.00	$25.00
Basketball (5V5)	Per Team	$329.08	$300.00	$360.00	$60.00
Flag Football	Per Team	$238.50	$300.00	$360.00	$60.00
Kick Ball	Per Team	$228.75	$150.00	$180.00	$180.00
Pickleball Individual	Per Individual	$63.00	$15.00	$50.00	$35.00
Pickleball Team	Per Team	$25.00	$30.00	$75.00	$45.00
Soccer	Per Team	$268.00	$300.00	$360.00	$60.00
Softball	Per Team	$314.75	$300.00	$360.00	$60.00
Volleyball	Per Team	$247.31	$300.00	$360.00	$60.00

Athletics

Fee Increase

Type	Unit	Benchmark Average	Current Fee	Proposed Fee	Change
Youth Athletic Leagues (Non-Resident)					
Baseball/Softball	Per Individual	$53.00	$50.00	$65.00	$15.00
Basketball	Per Individual	$64.50	$50.00	$65.00	$15.00
Football (7V7)	Per Individual	$63.50	$50.00	$65.00	$15.00
Kickball	Per Individual	$45.00	$50.00	$65.00	$15.00
Soccer	Per Individual	$61.00	$50.00	$65.00	$15.00
Volleyball	Per Individual	$58.33	$50.00	$65.00	$15.00
Early Registration	Per Individual	N/A	$40.00	$50.00	$10.00
Late Registration	Per Individual	N/A	$60.00	$70.00	$70.00
Select Team Registration	Per Team	N/A	$300.00	$360.00	$60.00

Athletics

Fee Increase

Type	Unit	Benchmark Average	Current Fee	Proposed Fee	Change
Camps (Non-Resident) (All Ages)					
Baseball/Softball Camp	Per Registration	$60.00	$50.00	$60.00	$10.00
Basketball Camp	Per Registration	$60.00	$50.00	$60.00	$10.00
Football Camp	Per Registration	$60.00	$50.00	$60.00	$10.00
Soccer Camp	Per Registration	$60.00	$50.00	$60.00	$10.00
Facility Rentals (Non-Resident)					
Baseball & Softball Field Deposit (refundable)-1 Day	Per Field	$317.14	$250.00	$300.00	$50.00
Complex Tournament Deposits (refundable)-2 Days	Per Complex	$45.00	$500.00	$600.00	$100.00

Athletics

Fee Increase

Type	Unit	Benchmark Average	Current Fee	Proposed Fee	Change
Facility Rentals (Non-Resident)					
Conder Park Field – Non-Competition	Per Field/Per Hour	$63.00	$35.00	$45.00	$10.00
Davis Baseball Field – Competition	Per Field	$190.56	$250.00	$360.00	$110.00
Davis Baseball Field – Non-Competition	Per Field/Per Hour	$188.75	$35.00	$45.00	$10.00
Killeen Athletic Complex – All Day Competition	Per Field	$45.00	$250.00	$360.00	$110.00

Athletics

Fee Increase

Type	Unit	Benchmark Average	Current Fee	Proposed Fee	Change
Facility Rentals (Non-Resident)					
Killeen Athletic Softball Complex – Non-Competition	Per Field/Per Hour	$58.33	$40.00	$50.00	$10.00
Lighting for Fields – One Day	Per Field	$30.15	$25.00	$36.00	$11.00
Lions Club Park Baseball Complex – One Day Competition	Per Field	$175.00	$250.00	$360.00	$110.00
Lions Club Park Softball Complex – One Day Competition	Per Field	$175.00	$250.00	$360.00	$360.00

Athletics

Fee Increase

Type	Unit	Benchmark Average	Current Fee	Proposed Fee	Change
Facility Rentals (Non-Resident)					
Lions Club Park Multi-Purpose Fields – One Day Competition	Per Field	$242.75	$250.00	$360.00	$110.00

Athletics

Fee Increase

Type	Unit	Benchmark Average	Current Fee	Proposed Fee	Change
Adult Athletic Leagues (Resident)					
Pickleball Individual	Per Individual	$37.25	$15.00	$40.00	$25.00
Pickleball Team	Per Team	$22.50	$30.00	$60.00	$30.00
Youth Athletic Leagues (Resident)					
Baseball/Softball	Per Individual	$51.13	$50.00	$55.00	$5.00
Basketball	Per Individual	$82.06	$50.00	$55.00	$5.00
Football 7V7	Per Individual	$59.50	$50.00	$55.00	$5.00
Kickball	Per Individual	$41.67	$50.00	$55.00	$5.00
Soccer	Per Individual	$58.83	$50.00	$55.00	$5.00

Athletics

Fee Increase

Type	Unit	Benchmark Average	Current Fee	Proposed Fee	Change
Youth Athletic Leagues (Resident)					
Volleyball	Per Individual	$56.52	$50.00	$55.00	$5.00
Early Registration	Per Individual	$35.00	$40.00	$45.00	$5.00
Late Registration	Per Individual	$38.00	$60.00	$65.00	$5.00
Facility Rentals (Resident)					
Davis Baseball Field – Competition	Per Field	$190.56	$250.00	$300.00	$50.00
Killeen Athletic Complex – All Day Competition	Per Field	$398.33	$250.00	$300.00	$50.00

Athletics

Fee Increase

Type	Unit	Benchmark Average	Current Fee	Proposed Fee	Change
Facility Rentals (Resident)					
Lions Club Park Baseball Complex – One Day Competition	Per Field	$304.00	$250.00	$300.00	$50.00
Lions Club Park Multi-Purpose Fields – One Day Competition	Per Field	$242.75	$250.00	$300.00	$50.00
Lions Club Park Softball Complex – One Day Competition	Per Field	$268.25	$250.00	$300.00	$50.00
Tournaments					
Admission – Adult	17+ Years	$40.00	$3.00	$5.00	$2.00
Admission – Youth	5 – 16 Years	N/A	$2.00	$3.00	$1.00

City Cemetery

Fee Increase

Type	Unit	Benchmark Average	Current Fee	Proposed Fee	Change
Digging Services (Opening/Closing No Setup)					
Adult Cremation Burial	Per Space	$493.75	$150.00	$250.00	$100.00
Infant Cremation Burial	Per Space	$493.75	$100.00	$250.00	$150.00
VA Marker Installations					
Bronze VA Marker Installation with Cemetery Concrete Base	Per Marker	$312.50	$75.00	$150.00	$75.00
Bronze VA Marker Installation with Supplied Granite Base	Per Marker	$312.50	$50.00	$100.00	$50.00
Flat VA Marker Installation	Per Marker	$312.50	$50.00	$100.00	$50.00
Upright VA Marker Installation	Per Marker	$462.50	$100.00	$150.00	$50.00

FNB Family Recreation Center

New Fees

Type	Unit	Benchmark Average	Current Fee	Proposed Fee	Change
Membership at FNB Family Recreation Center for Resident					
Adult Annual	Per Membership	$119.75	$0.00	$180.00	$180.00
Adult Monthly	Per Membership	$27.58	$0.00	$25.00	$25.00
Family Annual	Up to 4 Family Members	$348.50	$0.00	$450.00	$450.00
Family Monthly	Up to 4 Family Members	$52.75	$0.00	$50.00	$50.00
Senior Annual	Per Membership	$94.46	$0.00	$100.00	$100.00
Senior Monthly	Per Membership	$24.17	$0.00	$15.00	$15.00

FNB Family Recreation Center

New Fees

Type	Unit	Benchmark Average	Current Fee	Proposed Fee	Change
Membership at FNB Family Recreation Center for Resident					
Youth Annual	Per Membership	$91.58	$0.00	$100.00	$100.00
Youth Monthly	Per Membership	$21.70	$0.00	$20.00	$20.00
Family Annual – Add	Per Additional Family Member	$60.00	$0.00	$70.00	$70.00
Family Monthly – Add	Per Additional Family Member	$8.50	$0.00	$10.00	$10.00

FNB Family Recreation Center

New Fees

Type	Unit	Benchmark Average	Current Fee	Proposed Fee	Change
Membership at FNB Family Recreation Center for Non-Resident					
Adult Annual	Per Membership	$144.13	$0.00	$200.00	$200.00
Adult Monthly	Per Membership	$36.25	$0.00	$35.00	$35.00
Family Annual	Up to 4 Family Members	$323.00	$0.00	$500.00	$500.00
Family Monthly	Up to 4 Family Members	$71.00	$0.00	$60.00	$60.00
Senior Annual	Per Membership	$121.00	$0.00	$110.00	$110.00
Senior Monthly	Per Membership	$34.25	$0.00	$20.00	$20.00

FNB Family Recreation Center

New Fees

Type	Unit	Benchmark Average	Current Fee	Proposed Fee	Change
Membership at FNB Family Recreation Center for Non-Resident					
Youth Annual	Per Membership	$107.83	$0.00	$115.00	$115.00
Youth Monthly	Per Membership	$35.00	$0.00	$25.00	$25.00
Family Annual – Add	Per Additional Family Member	N/A	$0.00	$80.00	$80.00
Family Monthly – Add	Per Additional Family Member	N/A	$0.00	$15.00	$15.00

FNB Family Recreation Center

New Fees

Type	Unit	Benchmark Average	Current Fee	Proposed Fee	Change
Dual Membership at FNB Family Recreation Center and Rosa Hereford Community Center					
Resident Family Annual – Add	Per Additional Family Member	$60.00	$0.00	$75.00	$75.00
Resident Family Monthly – Add	Per Additional Family Member	$8.50	$0.00	$10.00	$10.00
Non-Resident Family Annual – Add	Per Additional Family Member	N/A	$0.00	$85.00	$85.00
Non-Resident Family Monthly – Add	Per Additional Family Member	N/A	$0.00	$15.00	$15.00

FNB Family Recreation Center

New Fees

Type	Unit	Benchmark Average	Current Fee	Proposed Fee	Change
Events					
Parade Entry – All Ages	Every Additional 50 Feet	$50.00	$0.00	$50.00	$50.00
Parade Entry – All Ages – Late Registration	Per Each Late Entry	N/A	$0.00	$75.00	$75.00
Events (Residents)					
Centex Race Host	Per Race	N/A	$0.00	$150.00	$150.00

FNB Family Recreation Center

New Fees

Type	Unit	Benchmark Average	Current Fee	Proposed Fee	Change
Events (Residents)					
Recreation Program Fee	Per Person	$37.39	$0.00	$40.00	$40.00
Events (Non-Residents)					
Centex Race Host	Per Race	N/A	$0.00	$180.00	$180.00
Recreation Program Fee	Per Person	$37.50	$0.00	$48.00	$48.00

FNB Family Recreation Center

Fee Increase

Type	Unit	Benchmark Average	Current Fee	Proposed Fee	Change
Dual Membership for Non-Resident					
Adult Annual	Per Membership	$261.33	$200.00	$250.00	$50.00
Adult Monthly	Per Membership	$37.88	$25.00	$31.00	$6.00
Family Annual	Per Family (Up to 4 Members)	$630.00	$540.00	$630.00	$90.00
Family Monthly	Per Family (Up to 4 Members)	$70.00	$50.00	$60.00	$10.00
Senior Citizen Annual	Per Membership	$259.00	$105.00	$140.00	$35.00
Senior Citizen Monthly	Per Membership	$43.00	$15.00	$25.00	$10.00
Youth Annual	Per Membership	$152.25	$115.00	$140.00	$25.00

FNB Family Recreation Center

Fee Increase

Type	Unit	Benchmark Average	Current Fee	Proposed Fee	Change
Dual Membership for Non-Resident					
Youth Monthly	Per Membership	$32.00	$20.00	$25.00	$5.00
Events (Non-Residents)					
Friday Night Frenzy	Per Person	N/A	$10.00	$25.00	$15.00
Event Vendors (Non-Residents)					
Event Commercial/Business Vendor	Each	N/A	$100.00	$300.00	$200.00
Event Craft Vendor	Each	N/A	$25.00	$75.00	$50.00
Event Food Vendor & Food Truck	Each	N/A	$50.00	$150.00	$100.00

FNB Family Recreation Center

Fee Increase

Type	Unit	Benchmark Average	Current Fee	Proposed Fee	Change
Event Vendors (Non-Residents)					
Event Specialty Vendor	Each	N/A	$100.00	$150.00	$50.00
Facility Rentals (Non-Residents)					
Aerobics Room (1,508 sq. ft)	Every 2 Hours	N/A	$60.00	$75.00	$15.00
Basketball Court (1 Full Court)	Every 2 Hours	$120.00	$90.00	$115.00	$25.00
Basketball Court (1/2 Court)	Every 2 Hours	$150.00	$50.00	$65.00	$15.00

FNB Family Recreation Center

Fee Increase

Type	Unit	Benchmark Average	Current Fee	Proposed Fee	Change
Facility Rentals (Non-Residents)					
Basketball Court (2 Courts)	Every 2 Hours	N/A	$250.00	$300.00	$500.00
Basketball Replacement Fee	Per Ball	N/A	At Cost	Cost + 20%	20% of Cost
Meeting Room (576 sq. ft.)	Every 2 Hours	$70.00	$50.00	$65.00	$15.00
Multipurpose Room (816 sq. ft.)	Every 2 Hours	$110.00	$50.00	$100.00	$50.00

FNB Family Recreation Center

Fee Increase

Type	Unit	Benchmark Average	Current Fee	Proposed Fee	Change
Events					
5K Registration – All Ages	Per Registration	$26.88	$25.00	$30.00	$5.00
5K Registration – All Ages – Late	Per Registration	$31.25	$30.00	$35.00	$5.00
½ Marathon - Late	Per Registration	N/A	$75.00	$85.00	$10.00
Events (Residents)					
Friday Night Frenzy	Per Person	$13.33	$10.00	$15.00	$5.00
Event Vendors (Residents)					
Event Commercial/Business Vendor	Each	$75.00	$100.00	$200.00	$100.00

FNB Family Recreation Center

Fee Increase

Type	Unit	Benchmark Average	Current Fee	Proposed Fee	Change
Event Vendors (Residents)					
Event Craft Vendor	Each	$62.50	$25.00	$50.00	$25.00
Event Food Vendor & Food Truck	Each	$79.17	$50.00	$100.00	$50.00
Facility Rentals (Residents)					
Basketball Court (1 Full Court)	Every 2 Hours	$106.50	$90.00	$105.00	$15.00
Multipurpose Room (816 sq. ft.)	Every 2 Hours	$100.35	$50.00	$70.00	$20.00

Parks & Public Grounds

Fee Increase

Type	Unit	Benchmark Average	Current Fee	Proposed Fee	Change
Facility Rentals (Non-Residents)					
Pavilion – Long Branch Park (Spray Pad and Skate Park)	Per Rental Block	$190.00	$100.00	$175.00	$75.00
Pavilion – (AA Lane Park, Andy K. Wells, Conder Park, Lions Club Park, Lion's Neighborhood, Marlboro Park, Rotary Park)	Per Rental Block	$156.25	$50.00	$125.00	$75.00
Trail Event Rental	Per Rental Block	N/A	$150.00	$225.00	$75.00

Parks & Public Grounds

Fee Increase

Type	Unit	Benchmark Average	Current Fee	Proposed Fee	Change
Facility Rentals (Residents)					
Pavilion – Long Branch Park (Spray Pad and Skate Park)	Per Rental Block	$124.00	$100.00	$125.00	$25.00
Pavilion – (AA Lane Park, Andy K. Wells, Conder Park, Lions Club Park, Lion's Neighborhood, Marlboro Park, Rotary Park)	Per Rental Block	$80.06	$50.00	$75.00	$25.00

Rosa Hereford Community Center

New Fees

Type	Unit	Benchmark Average	Current Fee	Proposed Fee	Change
Membership at Rosa Hereford Community Center for Resident					
Adult Annual	Per Membership	$119.75	$0.00	$180.00	$180.00
Adult Monthly	Per Membership	$27.58	$0.00	$25.00	$25.00
Family Annual	Up to 4 Family Members	$348.50	$0.00	$450.00	$450.00
Family Monthly	Up to 4 Family Members	$52.75	$0.00	$50.00	$50.00
Senior Annual	Per Membership	$94.46	$0.00	$0.00	$0.00
Senior Monthly	Per Membership	$24.17	$0.00	$0.00	$0.00

Rosa Hereford Community Center

New Fees

Type	Unit	Benchmark Average	Current Fee	Proposed Fee	Change
Membership at Rosa Hereford Community Center for Resident					
Youth Annual	Per Membership	$91.58	$0.00	$100.00	$100.00
Youth Monthly	Per Membership	$21.70	$0.00	$20.00	$20.00
Family Annual – Add	Per Additional Family Member	$60.00	$0.00	$70.00	$70.00
Family Monthly – Add	Per Additional Family Member	$8.50	$0.00	$10.00	$10.00

Rosa Hereford Community Center

New Fees

Type	Unit	Benchmark Average	Current Fee	Proposed Fee	Change
Membership at Rosa Hereford Community Center for Non-Resident					
Adult Annual	Per Membership	$144.13	$0.00	$200.00	$200.00
Adult Monthly	Per Membership	$36.25	$0.00	$35.00	$35.00
Family Annual	Up to 4 Family Members	$323.00	$0.00	$500.00	$500.00
Family Monthly	Up to 4 Family Members	$71.00	$0.00	$60.00	$60.00
Senior Annual	Per Membership	$121.00	$0.00	$110.00	$110.00
Senior Monthly	Per Membership	$34.25	$0.00	$20.00	$20.00

Rosa Hereford Community Center

New Fees

Type	Unit	Benchmark Average	Current Fee	Proposed Fee	Change
Membership at Rosa Hereford Community Center for Non-Resident					
Youth Annual	Per Membership	$107.83	$0.00	$115.00	$115.00
Youth Monthly	Per Membership	$35.00	$0.00	$25.00	$25.00
Family Annual – Add	Per Additional Family Member	N/A	$0.00	$80.00	$80.00
Family Monthly – Add	Per Additional Family Member	N/A	$0.00	$15.00	$15.00

Rosa Hereford Community Center

New Fees

Type	Unit	Benchmark Average	Current Fee	Proposed Fee	Change
Facility Rentals					
Activity Room 136 – Kitchen Usage	Add-On	$63.00	$0.00	$75.00	$75.00

Rosa Hereford Community Center

Fee Increase

Type	Unit	Benchmark Average	Current Fee	Proposed Fee	Change
Facility Rentals (Non-Residents)					
Activity Room 134	Every 2 Hours	$70.00	$50.00	$60.00	$10.00
Activity Room 134/135	Every 2 Hours	N/A	$100.00	$120.00	$20.00
Activity Room 135	Every 2 Hours	$70.00	$50.00	$60.00	$10.00
Activity Room 136	Every 2 Hours	$135.00	$150.00	$180.00	$30.00

Rosa Hereford Community Center

Fee Increase

Type	Unit	Benchmark Average	Current Fee	Proposed Fee	Change
Facility Rentals (Non-Residents)					
Basketball Court (1 Full Court)	Every 2 Hours	$180.00	$90.00	$120.00	$30.00
Basketball Court (1/2 Court)	Every 2 Hours	$150.00	$50.00	$60.00	$10.00
Billiards Room 115	Every 2 Hours	N/A	$100.00	$125.00	$25.00
Meeting Room 152	Every 2 Hours	$70.00	$100.00	$125.00	$25.00
Meeting Room 153	Every 2 Hours	$70.00	$50.00	$125.00	$75.00

Rosa Hereford Community Center

Type	Unit	Benchmark Average	Current Fee	Proposed Fee	Change
Facility Rentals					
Resident Computer Lab & Library	Every 2 Hours	$103.75	$175.00	$75.00	-$100.00
Non-Resident Computer Lab & Library	Every 2 Hours	$103.75	$175.00	$90.00	-$85.00

FNB Senior Center

New Fees

Type	Unit	Benchmark Average	Current Fee	Proposed Fee	Change
Memberships (Non-Residents)					
Senior Citizen Annual	Per Membership	$48.33	$0.00	$30.00	$30.00
Senior Citizen Monthly	Per Membership	$15.50	$0.00	$12.00	$12.00
Events (Monthly) (Residents and Non-Residents)					
Beginners Art	Per Membership	$30.25	$0.00	$20.00	$20.00
Ceramics Class	Per Membership	$12.50	$0.00	$10.00	$10.00
Chair Yoga	Per Membership	$26.92	$0.00	$20.00	$20.00
Circuit Training	Per Membership	$22.00	$0.00	$20.00	$20.00
Functional Fitness	Per Membership	$24.50	$0.00	$20.00	$20.00

FNB Senior Center

New Fees

Type	Unit	Benchmark Average	Current Fee	Proposed Fee	Change
Events (Monthly) (Residents and Non-Residents)					
Pilates	Per Membership	$35.00	$0.00	$20.00	$20.00
Pottery Class	Per Membership	$30.67	$0.00	$20.00	$20.00
Power Step	Per Membership	$35.00	$0.00	$20.00	$20.00
Sewing Class	Per Membership	N/A	$0.00	$10.00	$10.00
Stability & Balance	Per Membership	$25.00	$0.00	$20.00	$20.00
Zumba	Per Membership	$16.88	$0.00	$20.00	$20.00

FNB Senior Center

Fee Increase

Type	Unit	Benchmark Average	Current Fee	Proposed Fee	Change
Facility Rentals (Non-Residents)					
Arts & Crafts Room	Every 2 Hours	$80.00	$70.00	$80.00	$10.00
Ballroom	Every 2 Hours	$175.00	$150.00	$175.00	$25.00
Meeting Room	Every 2 Hours	$85.00	$65.00	$85.00	$20.00

Public Works

- Solid Waste

Public Works – Solid Waste

New Fees

Type	Unit	Benchmark Average	Current Fee	Proposed Fee	Change
Commercial Rates 10 cubic yards Dumpster Container Fees					
Extra pickups: Call-in service	Per Container	$125.29	$0.00	$104.51	$104.51
Extra pickups: Reload on-site	Per Container	N/A	$0.00	$93.32	$93.32
Commercial Rates 2 cubic yards Compactor Container Fees					
Extra pickups: Call-in service	Per Container	$64.71	$0.00	$85.12	$85.12
Extra pickups: Reload on-site	Per Container	$64.71	$0.00	$73.93	$73.93

Public Works – Solid Waste

New Fees

Type	Unit	Benchmark Average	Current Fee	Proposed Fee	Change
Commercial Rates 3 cubic yards Compactor Container Fees					
Extra pickups: Call-in service	Per Container	$68.23	$0.00	$104.51	$104.51
Extra pickups: Reload on-site	Per Container	$68.23	$0.00	$93.32	$93.32
Commercial Rates 4 cubic yards Compactor Container Fees					
Extra pickups: Call-in service	Per Container	$63.83	$0.00	$123.90	$123.90
Extra pickups: Reload on-site	Per Container	$63.83	$0.00	$112.71	$112.71

Public Works – Solid Waste

New Fees

Type	Unit	Benchmark Average	Current Fee	Proposed Fee	Change
Commercial Rates 6 cubic yards Compactor Container Fees					
Extra pickups: Call-in service	Per Container	$85.05	$0.00	$162.68	$162.68
Extra pickups: Reload on-site	Per Container	$85.05	$0.00	$151.49	$151.49
Commercial Rates 8 cubic yards Compactor Container Fees					
Extra pickups: Call-in service	Per Container	$102.51	$0.00	$201.46	$201.46
Extra pickups: Reload on-site	Per Container	$102.51	$0.00	$190.27	$190.27

Public Works – Solid Waste

New Fees

Type	Unit	Benchmark Average	Current Fee	Proposed Fee	Change
Commercial Rates 10 cubic yards Compactor Container Fees					
Extra pickups: Call-in service	Per Container	$221.00	$0.00	$240.24	$240.24
Extra pickups: Reload on-site	Per Container	$221.00	$0.00	$229.05	$229.05
Additional Residential Rates					
Brush Collection (4x4x12) up to 6 cubic yards	Minimum	$38.00	$0.00	$21.00	$21.00
Non-Collectible Fee	Minimum	$146.00	$0.00	$150.00	$150.00
Non-Collectible Fee	Per Cubic Yard	N/A	$0.00	$10.00	$10.00

Public Works – Solid Waste

Fee Increase

Type	Unit	Benchmark Average	Current Fee	Proposed Fee	Change
Commercial Rates 2 cubic yards Dumpster Container Fees					
Extra pickups: Call-in service	Per Container	$50.68	$42.30	$57.97	$15.67
Extra pickups: Reload on-site	Per Container	$43.17	$30.28	$46.78	$16.50
Commercial Rates 3 cubic yards Dumpster Container Fees					
Extra pickups: Call-in service	Per Container	$54.85	$51.31	$63.79	$12.48
Extra pickups: Reload on-site	Per Container	$38.93	$35.94	$52.60	$16.66

Public Works – Solid Waste

Fee Increase

Type	Unit	Benchmark Average	Current Fee	Proposed Fee	Change
Commercial Rates 4 cubic yards Dumpster Container Fees					
Extra pickups: Call-in service	Per Container	$59.08	$58.01	$69.61	$11.60
Extra pickups: Reload on-site	Per Container	$42.56	$42.64	$58.42	$15.78
Commercial Rates 6 cubic yards Dumpster Container Fees					
Extra pickups: Call-in service	Per Container	$66.24	$62.32	$81.24	$18.92
Extra pickups: Reload on-site	Per Container	$47.91	$46.42	$70.05	$23.63

Public Works – Solid Waste

Fee Increase

Type	Unit	Benchmark Average	Current Fee	Proposed Fee	Change
Commercial Rates 8 cubic yards Dumpster Container Fees					
Extra pickups: Call-in service	Per Container	$71.15	$67.72	$92.88	$25.16
Extra pickups: Reload on-site	Per Container	$50.72	$48.10	$81.69	$33.59
Transfer Station Rates					
Deposit for Recurring Use of Transfer Station – Account Setup	One Time Fee	$58.50	$200.00	$500.00	$300.00

Public Works

- Water & Sewer

Public Works – Water & Sewer

Fee Increase

Type	Unit	Benchmark Average	Current Fee	Proposed Fee	Change
Sewer Line CCTV re-inspection (These costs are added to the public infrastructure acceptance re-inspection fee)	Per Foot	$1.30	$1.25	$1.30	$0.05
BPAT/FOG					
Re-inspection Fee for Backflow/FOG Certificate of Occupancy	Per Each	$71.00	$50.00	$75.00	$25.00
Water Meters (Base charge if builder installs tap)					
1”	Per Meter	$1,906.66	$470.00	$550.00	$80.00
3/4”	Per Meter	$1,218.74	$380.00	$450.00	$70.00

Public Works – Water & Sewer

Fee Increase

Type	Unit	Benchmark Average	Current Fee	Proposed Fee	Change
Water Meters (Tap charge included when city installs water service line, meter, and box in established subdivision)					
1" – Long Service	Per Meter	$2,165.75	$1,500.00	$1,800.00	$300.00
1" – Short Service	Per Meter	$3,129.24	$950.00	$1,140.00	$190.00
1-1/2" – Long Service	Per Meter	$4,140.48	$1,700.00	$2,040.00	$340.00
1-1/2" – Short Service	Per Meter	$5,984.81	$1,200.00	$1,440.00	$240.00
2" – Long Service	Per Meter	$4,914.80	$2,800.00	$3,360.00	$560.00
2" – Short Service	Per Meter	$8,198.10	$2,500.00	$3,000.00	$500.00
3/4" – Long Service	Per Meter	$2,070.25	$1,200.00	$1,440.00	$240.00
3/4" – Short Service	Per Meter	$2,377.27	$880.00	$1,056.00	$176.00

Finance

- Utility Collections

Utility Collections

Type	Unit	Benchmark Average	Current Fee	Proposed Fee	Change
Illegal Tampering – Damaging of any city issued devices	Per Event	N/A	$0.00	$100.00	$100.00
Damaged Meter/AMI Components					
Damaged AMI Radio	Per incident	N/A	$0.00	$173.00	$173.00
Damaged AMI Radio Housing	Per Incident	N/A	$0.00	$33.00	$33.00
Damaged Meter	Per Incident	N/A	$0.00	$118.00	$118.00
Damaged Meter Box and Lid	Per Incident	N/A	$0.00	$23.00	$23.00
Damaged Meter Cable	Per Incident	N/A	$0.00	$26.00	$26.00
Damaged Meter Lid Only	Per Incident	N/A	$0.00	$9.00	$9.00

City of Killeen

Staff Report

File Number: PH-26-019

Hold a public hearing and consider an ordinance submitted by Vincent Gerard & Associates on behalf of First Assembly of God Inc. **(Case# Z26-10)** for a Conditional Use Permit (CUP) to allow for the installation of a wireless telecommunication tower on property zoned "B-3" (Local Business District), being approximately 2.0 acres, being Lot 1, Block 1, McClurkan Addition. The subject property is locally addressed as 7432 East Trimmier Road, Killeen, Texas. (Requires 3/4 Majority Vote for Approval)

DATE: **June 16, 2026**

TO: **Kent Cagle, Interim City Manager**

FROM: **Wallis Meshier, Exec. Dir. Of Dev. Serv.**

SUBJECT: **Zoning Case # Z26-10: "B-3" to "B-3 W/CUP"**

BACKGROUND AND FINDINGS:

Property Information:

Property Owner: First Assembly of God Inc.
Agent: Vincent Gerard & Associates
Current Zoning: "B-3" (Local Business District)
Proposed Zoning: "B-3 W/CUP" (Local Business District with Conditional Use Permit)
FLUM Designation: 'C' (Campus)
Growth Sector Designation: 'CG' (Controlled Growth)

Summary of Request:

The applicant is requesting approval of a Conditional Use Permit (CUP) to construct an approximately 85-foot tall monopole wireless telecommunications tower on property zoned "B-3" (Local Business District) at 7432 East Trimmier Road. The proposed facility is intended to improve wireless service coverage in the southeastern portion of Killeen. The tower is designed to accommodate multiple carriers and will include associated ground equipment.

Zoning/Plat Case History:

The property was annexed into the City of Killeen in 2004 through Ordinance No. 04-12 and

subsequently zoned "A" (Agriculture District). In 2014, the property was rezoned to "B-3" (Local Business District) through Ordinance No. 14-094. The property is platted as Lot 1, Block 1, McClurkan Addition.

Character of the Area:

North: Developed property (Christian Life Church) zoned "A-R1" (Agricultural Single-Family Residential District)
South: Developed commercial property (First Assembly of God Inc.) zoned "B-3" (Local Business District)
East: Developed residential property zoned "R-1" (Single-Family Residential District)
West: Undeveloped property zoned "A-R1" (Agricultural Single-Family Residential District)

Future Land Use Map Analysis:

The property is located within the 'Controlled Growth' (Growth Sector) area on the Growth Sector Map and designated as 'Campus' (Place Type) on the Future Land Use Map (FLUM) of the Killeen 2040 Comprehensive Plan.

The 'Controlled Growth' sector includes areas in the city limits and approved Municipal Utility Districts (MUDs) that have access to city infrastructure in close proximity. Development proposed in this sector will be evaluated for adherence to the Big Ideas and Recommendations of the plan, particularly those related to housing and neighborhood options, and improve the fiscal health and sustainability of Killeen.

The 'Campus' place type is characterized by large-scale institutional developments and the associated amenities and services that support them. Examples include Texas A&M University-Central Texas, Killeen Independent School District facilities, and large church campuses. These areas function as regional destinations due to their institutional presence and service offerings. While development within this place type is primarily institutional in nature, supporting residential uses may also be appropriate. This place type encourages a development mix of up to one hundred percent (100%) nonresidential uses and up to twenty-five percent (25%) residential uses.

The request is consistent with the following Big Ideas of the 2040 Comprehensive Plan:

- Resource stewardship and fiscally responsible growth ensure a more prosperous community for the long haul.

The comprehensive plan calls for managing the development of land and capital investments (such as streets, utilities, and drainage) to ensure a more prosperous community for the long haul, and similar to the need for these common resident services listed here, staff notes that there is a need for other types of utilities, such as wireless services. So, staff finds that the proposed communication tower may provide the community with better or more reliable phone services in the vicinity.

Development Zone Analysis:

This property is located within the City of Killeen Development Zone #8, which is generally situated south of Stagecoach Road, east of State Highway 195, and west of East Trimmier Road. This development zone consists of approximately 60.33% residential uses and 39.67% commercial uses. Overall, the current land use mix in the surrounding area includes approximately 463.61 acres (13.19%) of Special Districts, 1,657.65 acres (47.14%) of Residential, no Industrial acreage (0.00%), 191.31 acres (5.44%) of Commercial, and 1,203.59 acres (34.23%) of Agricultural uses, for a total of approximately 3,516.15 acres. In addition, vacant land accounts for approximately 1,631.73 acres, or 46.41% of the area.

Water, Sewer and Drainage Services:

Provider: City of Killeen

Within Service Area: Yes

Feasibility Study or Service Commitment: Water, wastewater, and drainage services are located within the City of Killeen municipal utility service area and are available to the subject tract.

Note: This zoning change request does not cover the entire parcel.

Water services are available for the tract via an existing 6" water distribution main located on the west side of East Trimmier Road.

Wastewater services are available for the tract via an existing 6" wastewater main located on the west side of East Trimmier Road.

No existing storm sewer infrastructure is adjacent to the tract.

Transportation and Thoroughfare Plan:

Access for the tract is via East Trimmier Road, which is an 85-foot-wide right-of-way and is classified as a Proposed Minor Arterial in the currently adopted Comprehensive Plan.

No appreciable increase in traffic is expected to be generated as a result of this zoning classification change.

PARKS AND PROPOSED TRAIL PLAN:

There are no proposed parks or trails located on this site.

Environmental Assessment:

The tract is in the Stillhouse Hollow Lake / Lampasas River Watershed. The tract is located in Zone X Unshaded (0.2% Annual Chance Flood Hazard Area), per Federal Emergency Management

Agency Flood Insurance Rate Map 48027C0290E with effective date September 26, 2008.

The tract is not impacted by freshwater ponds, freshwater forested/shrub wetlands, freshwater emergent wetlands, or riverine habitats as shown on the National Wetlands Inventory maps for the properties. No visual evidence of other environmental impediments is apparent on the tract at this time.

Public Notification:

Staff notified property owners of forty-four (44) surrounding properties regarding this request.

As of the date of this staff report, twelve (12) responses have been received regarding this request. Of the responses received, five (5) are from property owners located within the 200-foot notification buffer and seven (7) are from property owners located within the 400-foot notification buffer.

Staff Findings:

Staff finds that the proposed zoning is compatible with existing land use and is consistent with the Future Land Use Map and Killeen 2040 Comprehensive Plan.

THE ALTERNATIVES CONSIDERED:

The City Council has three (3) alternatives:

- Disapprove the applicant's CUP request;
- Approve the CUP with conditions; or
- Approve the applicant's CUP request as recommended by the Planning & Zoning Commission.

Which alternative is recommended? Why?

Staff recommends approval of the request for a Conditional Use Permit (CUP) with the following conditions:

1. The project will substantially comply with the Site Plan.

2. The project will comply with requirements for collocation, screening, lighting, and site development per Sec. 31-604, 31-606, and 31-609 prior to issuance of Certificate of Occupancy.

3. Parking areas and drive aisles will be constructed with an all-weather surface (asphalt or concrete) per Sec. 31-487.

4. The site design shall maximize use of existing trees and vegetation, and landscape screening shall be installed and maintained per Sec. 31-609 (a) (6).

5. The applicant shall construct a public sidewalk along the street frontage to connect the existing sidewalks.

6. Permits shall expire if not constructed within six (6) months, not put into use within one hundred twenty (120) days after construction, or discontinued for more than six (6) consecutive months, unless extended per Sec. 31-610.

7. The permittee shall notify the director of changes in ownership or operation of the tower within thirty (30) days.

CONFORMITY TO CITY POLICY:

This zoning request conforms to the City's policy and procedures, as detailed in Chapter 31 of the Killeen Code of Ordinances.

FINANCIAL IMPACT:

What is the amount of the expenditure in the current fiscal year? For future years?

This zoning request does not involve the expenditure of city funds. Public infrastructure serving the property is already in place and maintained by the City. These maintenance costs will continue throughout the life of the development.

Is this a one-time or recurring expenditure?

This is not applicable.

Is this expenditure budgeted?

This is not applicable.

If not, where will the money come from?

This is not applicable.

Is there a sufficient amount in the budgeted line item for this expenditure?

This is not applicable.

RECOMMENDATION:

Pursuant to Sec. 31-603(b) of the Killeen Code of Ordinances, approval of a Conditional Use Permit for a wireless telecommunications tower requires a three-fourths (3/4) majority vote of the City Council. Accordingly, approval of this request will require a minimum of six (6) affirmative votes from the seven-member City Council.

Staff recommends approval of the applicant's request for a Conditional Use Permit (CUP) to allow the installation of a wireless telecommunications tower on property zoned "B-3" (Local Business District), subject to the aforementioned conditions.

At their regular meeting on May 11, 2-26, the Planning and Zoning Commission recommended approval of the applicant's request as recommended by staff with an additional condition that the tower is camouflaged with a tree design by a vote of 5 to 2, with Commissioner Sabree and Commissioner Moss in opposition.

Commissioner Sabree stated that she was opposed because the adverse effects caused by proximity of residing by a wireless telecommunication tower are not known and the citizens present stated there was no issue with their current coverage.

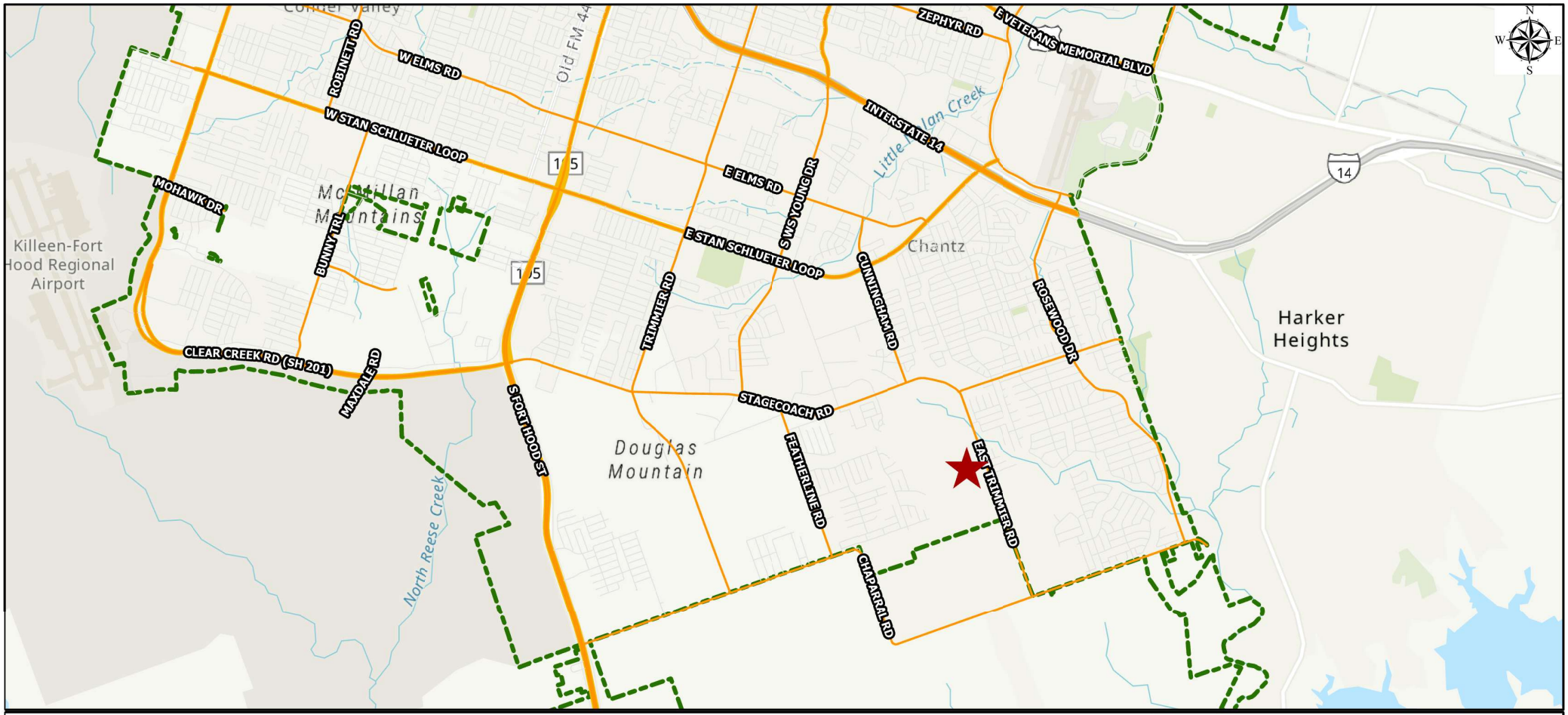
Commissioner Moss also stated he was in opposition because the citizens stated that they had no issue with their current coverage and he would like to see information depicting that the surrounding antennas are at capacity.

DEPARTMENTAL CLEARANCES:

The Planning and Legal staff have reviewed this item..

ATTACHED SUPPORTING DOCUMENTS:

Maps
Site Photos
Minutes
Ordinance
Letter of Request
Site Plans
Responses
Presentation



LOCATION MAP

Council District: 2

0 1 2

Miles

Zoning Case 2026-10

B-3 TO B-3 W/CUP

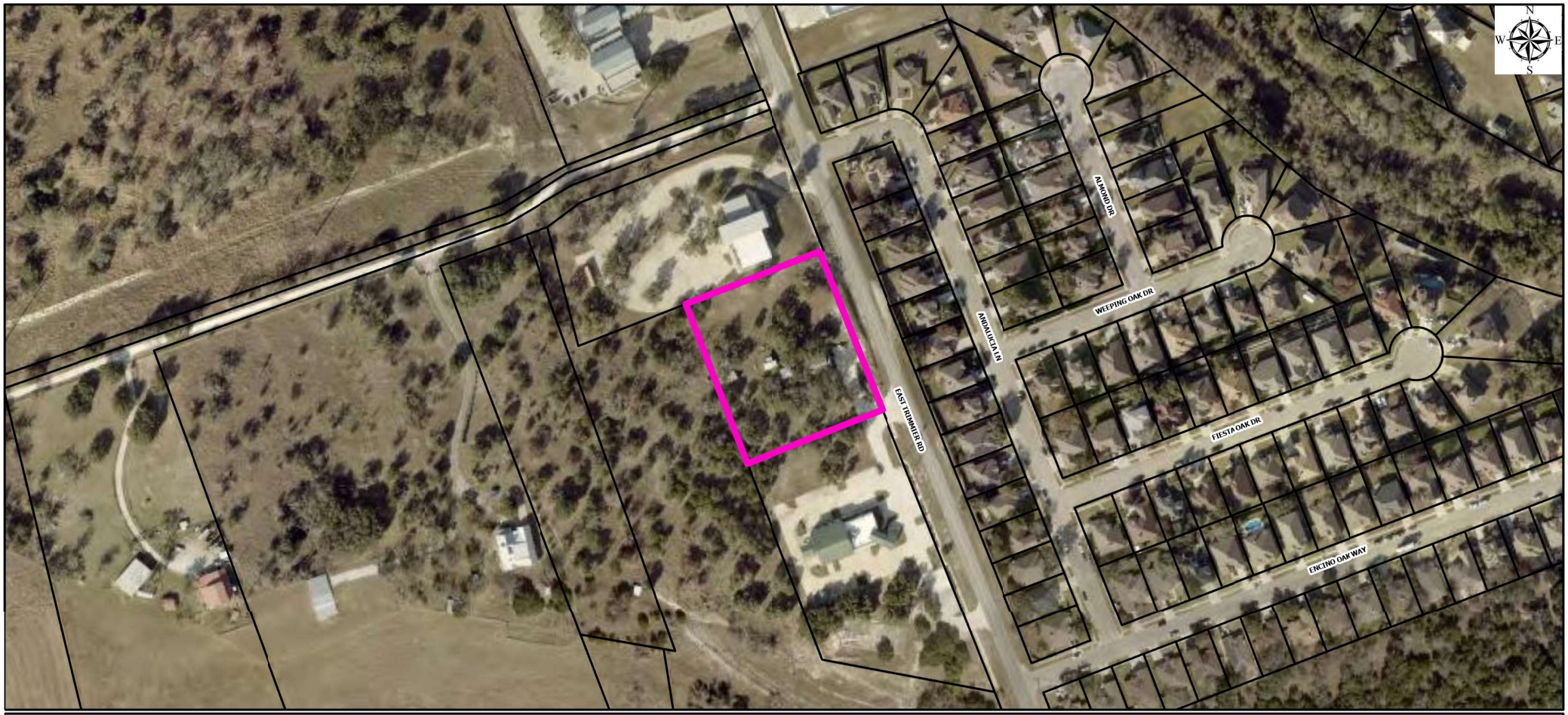
Legend

Major Roads

City Limit

Zoning Case Location

Subject Property Legal Description: MCCLURKAN ADDITION, BLOCK 001, LOT 0001. ACRES 2



AERIAL MAP

Council District: 2

0 200 400

Feet

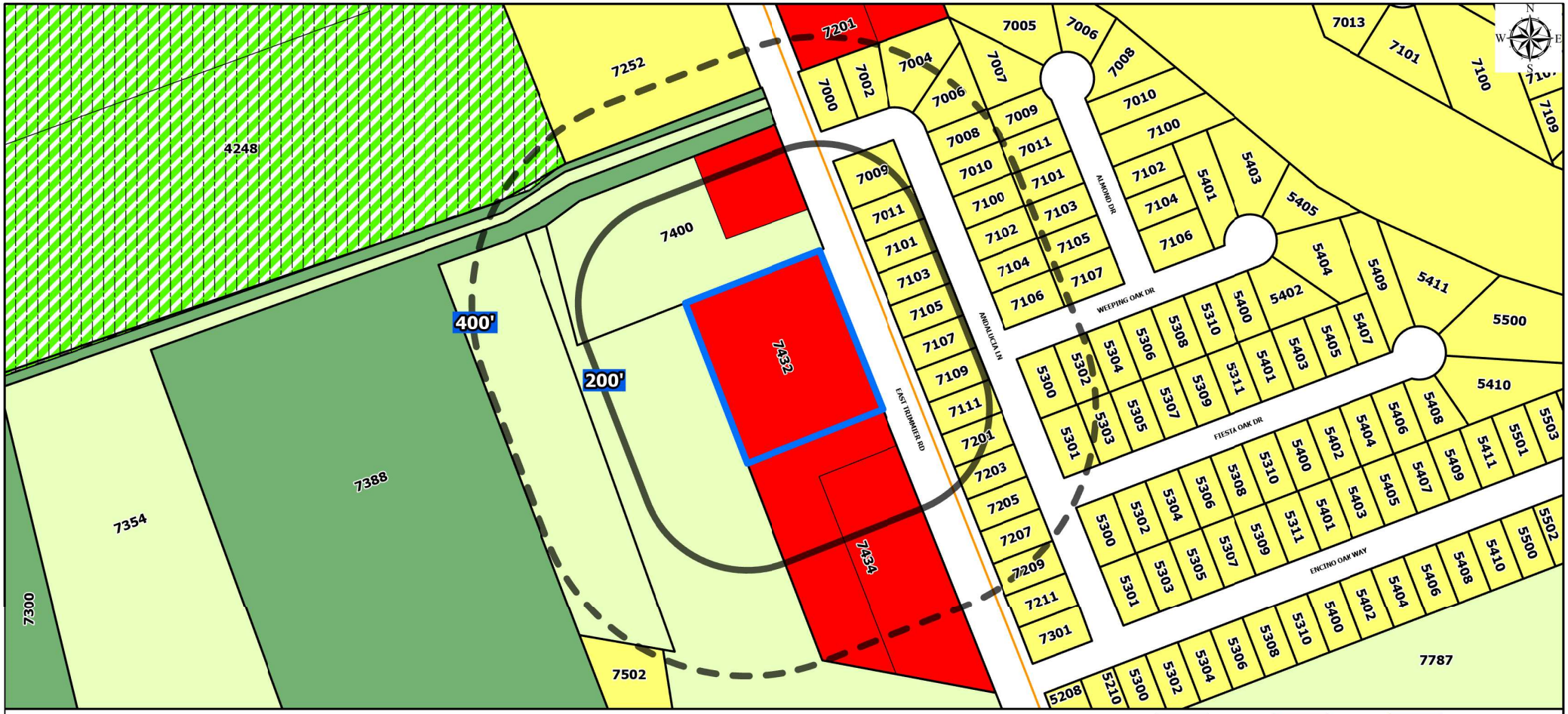
Zoning Case 2026-10

B-3 TO B-3 W/CUP

Legend

Zoning Case

Subject Property Legal Description: MCCLURKAN ADDITION, BLOCK 001, LOT 0001. ACRES 2



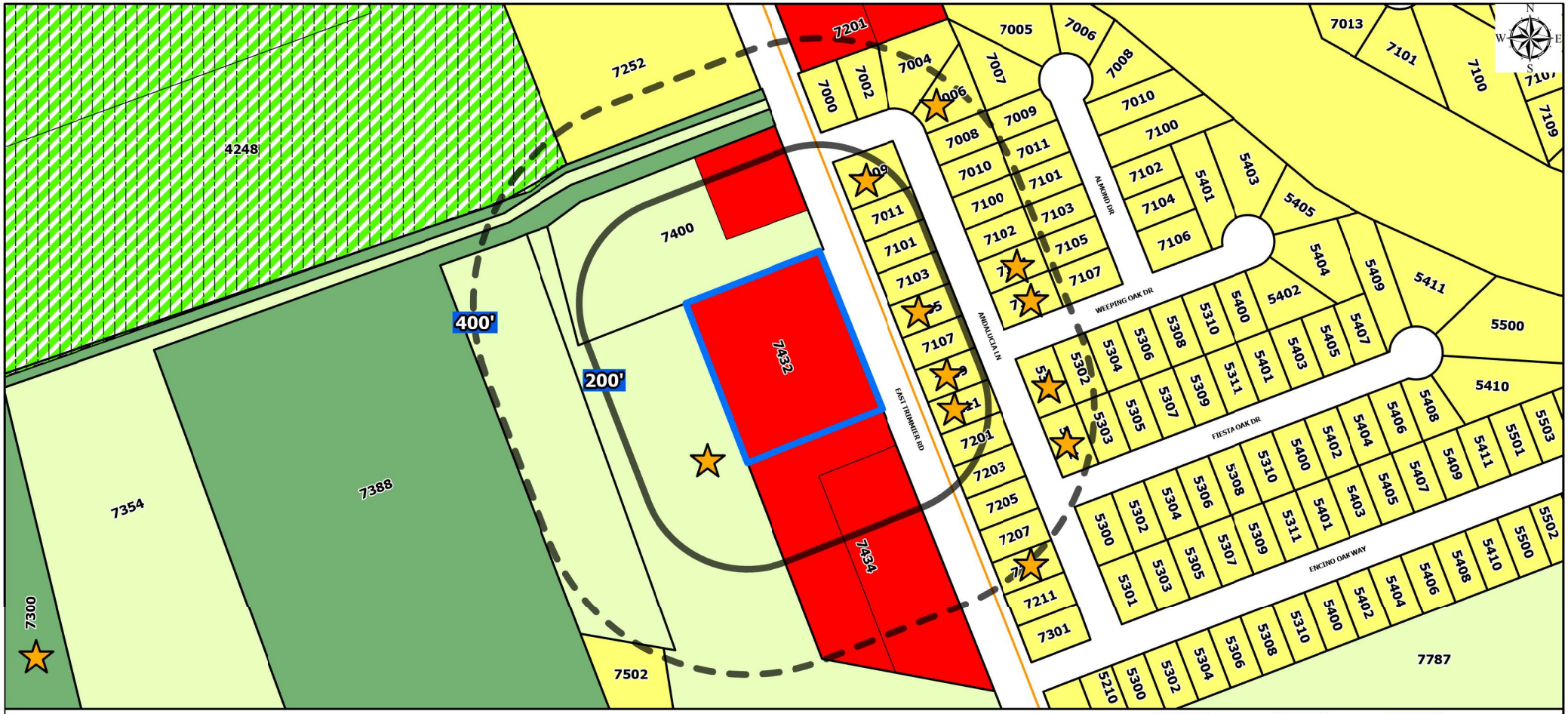
NOTIFICATION MAP
Council District: 2

0 200 400
Feet

Zoning Case 2026-10
B-3 TO B-3 W/CUP

Legend
A
A-R1
B-3
PUD
R-1
City Limit
Zoning Case

Subject Property Legal Description: MCCLURKAN ADDITION, BLOCK 001, LOT 0001. ACRES 2



RESPONSE MAP
Council District: 2

0 200 400
Feet

Zoning Case 2026-10

B-3 TO B-3 W/CUP

Area in Opposition (141,500.10 SqFt) ÷ 200' Buffer Area (362,827.21 SqFt) = 38.99%

Legend

- A
- A-R1
- B-3
- PUD
- R-1
- City Limit
- Zoning Case
- Opposed

Subject Property Legal Description: MCCLURKAN ADDITION, BLOCK 001, LOT 0001. ACRES 2

SITE PHOTOS

Case #Z26-10: “B-3” to “B-3 w/CUP”

View of the subject property from East Trimmier Road:



View looking toward the rear of the subject property:



SITE PHOTOS

Case #Z26-10: “B-3” to “B-3 w/CUP”

View looking south toward Chaparral Road from the subject property:



View looking north toward Stagecoach Road from the subject property:



MINUTES
PLANNING AND ZONING COMMISSION MEETING
MAY 11, 2026
CASE # Z26-10
"B-3" to "B-3 W/CUP"

Hold a public hearing and consider a request submitted by Vincent Gerard & Associates on behalf of First Assembly of God Inc. **(Case# Z26-10)** for a Conditional Use Permit (CUP) to allow for the installation of a wireless telecommunication tower on property zoned "B-3" (Local Business District), being approximately 2.0 acres, being Lot 1, Block 1, McClurkan Addition. The subject property is locally addressed as 7432 East Trimmier Road, Killeen, Texas.

This item was presented to the Commission during their Work Session. Ms. Lopez was available to answer questions.

Vincent Huebinger with Vincent and Gerard & Associates was present to represent the case. Mr. Huebinger explained that the purpose of this wireless telecommunication tower was to improve capacity and improve in-building coverage. Stated that there is currently coverage in the area, but the focus of the tower is to improve coverage northeast of the subject property. The subject property was the only available site that would meet the commercial zoning requirements, while increasing the coverage for the target neighborhood.

Mr. Huebinger mentioned the RF (radiofrequency) exposure and why the tower should not cause concern regarding adverse health effects to citizens nearby.

Commissioner Moss asked the applicant if there was information available depicting the requests for service in that area or any complaints. Mr. Huebinger stated that the carrier would have that information at their network operations center. He further explained how the network providers would determine whether a new wireless tower would be required.

Commissioner Moss inquired if this was the only site that this proposed project could be located at. Mr. Huebinger stated that this was the only property that was appropriately zoned in the area that required coverage.

Chairman Purifoy stated that from the responses submitted, citizens expressed health concerns and fall risks of the tower. Mr. Huebinger described how the fall zone depicted on the site plan and the engineering of the plans will ensure safety of the surrounding neighborhoods.

Commissioner Jones asked if the development of this wireless telecommunication tower caused the property values to go down. Mr. Huebinger clarified that there is no decrease in property values due to proximity to wireless telecommunication towers. Mr. Huebinger also stated that Verizon has released studies stating that depict an increase in property value in nearby homes that have better coverage.

There was a discussion of the collocation, and how the other network carriers would be able to use the proposed wireless telecommunication tower.

There was also a discussion about how this proposed tower would improve coverage in the area.

There was also a discussion about the input of Watts and radiofrequency and concerns of negative effects to health or medical devices.

Chairman Purifoy opened the public hearing at 5:07 p.m.

Mr. Steven Jones spoke in opposition to the request. He stated that in residential neighborhoods, citizens will be using either fiber optics or Wi-Fi, so there is no need for these developments. Mr. Jones expressed concerns regarding children's safety and health issues. He also said that he currently has no coverage issues within his home.

There was a discussion about the possible location of a nearby wireless telecommunication tower.

Mr. Ed DiPrete spoke in opposition to this request. He stated that he would not have chosen his current home if there had been a wireless telecommunication tower at the proposed subject property at the time of purchase. He expressed concerns about a decrease in the property value of his home and safety. Mr. DiPrete stated that he had no coverage issues within his home.

Mr. Ricky Reyes spoke in opposition to the request. He expressed concerns about the decrease in property values and increased density caused by new developments.

Mr. Cecil Adams spoke in support of this request. He explained that he was the pastor of church adjacent to the subject property, who are the ones submitting this request for consideration. Mr. Adams stated that the reason the tower will be located on the subject property is due to future residential development in the area. Mr. Adams said that he has experienced issues with coverage, while streaming for his church services.

Mr. Donald Smith spoke in support of this request. Mr. Smith stated that he was a member of the same church as Mr. Adams and that when the board of the church voted on approving moving forward with this project, it was unanimous approval.

The Commission called the applicant, Mr. Huebinger, back to the podium.

Commissioner Moss asked the applicant if it was possible for any of the pre-existing surrounding towers to be boosted, to improve the coverage in the target area. Mr. Huebinger stated that it is possible to add antennas to the towers to improve coverage, but the max is nine (9) and the surrounding towers have already been boosted to capacity.

There was a discussion about whether the applicant would be willing to camouflage the tower to look like a tree.

Mr. Huebinger addressed some of the comments made by the citizens.

There was a discussion about whether the cellphone tower would depreciate the property values of the surrounding neighborhood.

With no one wishing to speak, the public hearing was closed at 5:30 p.m.

Commissioner Cooper moved to recommend approval of the request as recommended by staff with a condition that the tower is camouflaged with a pine tree design. Commissioner Jones seconded, and the motion passed by a vote of 5 to 2, with Commissioner Moss and Commissioner Sabree in opposition.

Commissioner Sabree stated that she was opposed because the adverse effects caused by the proximity of residing by a wireless telecommunication tower are not known and the citizens present stated there was no issue with their current coverage.

Commissioner Moss also stated he was in opposition because the citizens stated that they had no issue with their current coverage and he would like to see information depicting that the surrounding antennas are at capacity.

ORDINANCE NO. 26-XXX

AN ORDINANCE AMENDING THE CITY OF KILLEEN ZONING ORDINANCE BY CHANGING THE ZONING OF APPROXIMATELY 2.0 ACRES BEING LOT 1, BLOCK 1, MCCLURKAN ADDITION FROM "B-3" (LOCAL BUSINESS DISTRICT) TO "B-3" (LOCAL BUSINESS DISTRICT) W/CONDITIONAL USE PERMIT; PROVIDING A SAVINGS CLAUSE; PROVIDING FOR THE REPEAL OF CONFLICTING PROVISIONS; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, pursuant to Chapter 211 of the Texas Local Government Code and Section 31-39 of the City of Killeen Code of Ordinances, the City Council, upon application, may amend the City of Killeen Zoning Ordinance following a recommendation by the Planning and Zoning Commission and a public hearing;

WHEREAS, Vincent Gerard & Associates, on behalf of behalf of First Assembly of God Inc., presented to the City of Killeen, a request for an amendment to the City of Killeen Zoning Ordinance by changing the classification of approximately 2.0 acres, being Lot 1, Block 1, McClurkan Addition, locally addressed as 7432 East Trimmier Road, from "B-3" (Local Business District) to "B-3" (Local Business District) with a Conditional Use Permit (CUP) for the installation of a wireless telecommunication tower with conditions as follows:

1. The project will substantially comply with the Site Plan.

2. The project will comply with requirements for collocation, screening, lighting, and site development per Sec. 31-604, 31-606, and 31-609 prior to issuance of Certificate of Occupancy.

3. Parking areas and drive aisles will be constructed with an all-weather surface (asphalt or concrete) per Sec. 31-487.

4. The site design shall maximize use of existing trees and vegetation, and landscape screening shall be installed and maintained per Sec. 31-609 (a)(6).

5. The applicant shall construct a public sidewalk along the street frontage to connect the existing sidewalks.

6. Permits shall expire if not constructed within six (6) months, not put into use within one hundred twenty (120) days after construction, or discontinued for more than six (6) consecutive months, unless extended per Sec. 31-610.

7. The permittee shall notify the director of changes in ownership or operation of the tower within thirty (30) days.

WHEREAS, the Planning and Zoning Commission of the City of Killeen, following a public hearing on May 11, 2026, duly recommended approval of the application for amendment, subject to an additional condition requiring the tower to be camouflaged as a tree;

WHEREAS, due notice of the filing of said request and the date of hearing thereon was given as required by law, and hearing on said request was set for 3:00 P.M., on June 16, 2026, at the City Hall, City of Killeen; and

WHEREAS, the City Council at said hearing duly considered said request, the action of the Planning and Zoning Commission, and the evidence in support thereof, and the City Council being of the majority opinion that the applicant's zoning request should be approved as recommended by the Planning and Zoning Commission.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF KILLEEN:

SECTION I. That the zoning classification of approximately 2.0 acres, being Lot 1, Block 1, McClurkan Addition, locally addressed as 7432 East Trimmier Road, from "B-3" (Local Business District) to "B-3" (Local Business District) with a Conditional Use Permit (CUP) for the installation of a wireless telecommunication tower with conditions.

SECTION II. That should any section or part of this ordinance be declared unconstitutional or invalid for any reason, it shall not invalidate or impair the validity, force, or effect of any other section or parts of this ordinance.

SECTION III. That all ordinances and resolutions, or parts thereof, in conflict with the provisions of this ordinance are hereby repealed to the extent of such conflict.

SECTION IV. That this ordinance shall take effect immediately upon passage of the ordinance.

PASSED AND APPROVED at a regular meeting of the City Council of the City of Killeen, Texas, this 16th day of June 2026, at which meeting a quorum was present, held in accordance with the provisions of V.T.C.A., Government Code, § 551.001, *et seq*.

APPROVED:

_____
Joseph Soloman, MAYOR

ATTEST:

_____
Laura J. Calcote, CITY SECRETARY

APPROVED AS TO FORM

_____
Holli C. Clements, CITY ATTORNEY
Case #26-10
Ord. #26-___

VINCENT GERARD & ASSOCIATES, INC.

Mr. Wallis Meshier
Planning & Development
Killeen Texas

March 27, 2006

Summary Letter for Vertical Bridge Verizon Mobility Wireless Communications Site. 7432 E Trimmier Road Killeen Texas 76542

After a request from Verizon Mobility and a search of all properties within a 1/4-mile search ring study, we believe we have found an excellent location and solution for a wireless site in the Southeastern Portion of Killeen Texas for best coverage in this immediate area. This site will provide necessary coverage to the homes, in home businesses, and new neighborhoods for wireless customers in and around the area along Trimmier Road and East Stagecoach Road, within the high residential development area of Killeen. This site will accommodate all the major carriers at 85'with a 10' lightening rod. (TOS 95') Verizon radio frequency engineers are having some "in building coverages" issues in the immediate area of this location. Their customers are also having "Capacity" issues with their site to the west and north in Killeen. The combination of a new home development and existing homesites for local communications that now include larger attachments, videos, pictures and general applications have slowed down the RF power for existing sites. These sites are discussed below and need to offload this RF and data traffic to this proposed current site. Their goal is to have 5G quick speed data and continue their best in building coverage throughout Southeastern Killeen. If this capacity issue is not alleviated, customers will start receiving long wait times in the queue and will eventually start dropping calls due to capacity overload on their existing infrastructure. No other vertical options were available for co-locations.

Master Inventory of existing sites with Verizon Equipment within 5 miles
Towers #1, # 2 & 3 are shown on the below capacity map.

Approval Process
Verizon has requested an 85' monopole height, which will allow Vertical Bridge to market to the other two big carriers, T-Mobile and AT&T wireless. A monopole design is the least obtrusive structure in our industry. By code Division 6 Tower Regulations, wireless use is allowed by a Conditional Use Permit in this B-3 Commercial Zone.



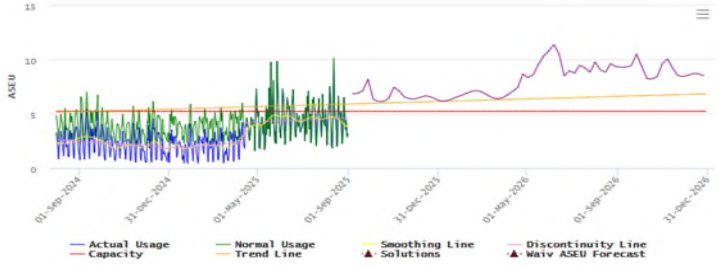
Zoning Map

Capacity Explained Verizon Sites *(Proprietary)*



Note; All Verizon Sites Shown operating Over capacity

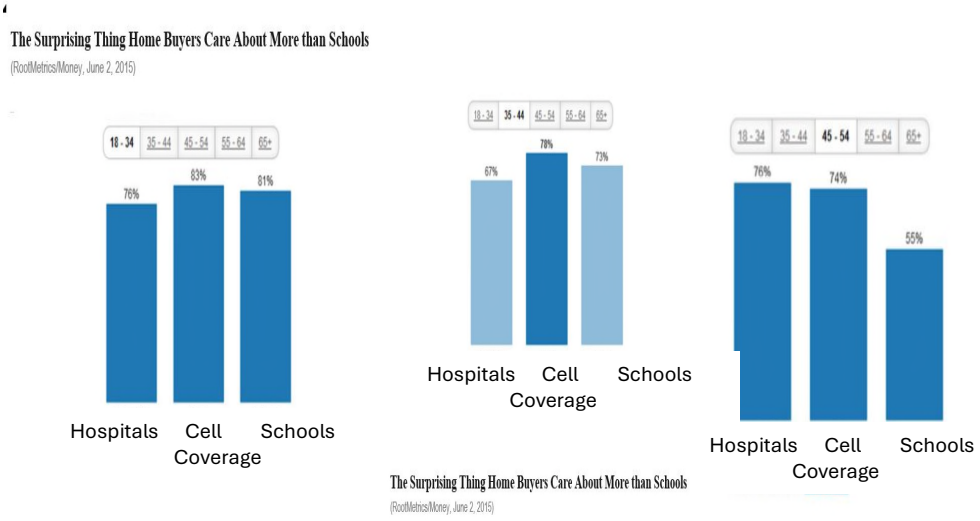
Capacity issues are becoming a difficult situation with the increased use of Smart phones and multiple applications and alerts customers are using. Verizon has provided a map of existing sites with capacity issues, shown in red for the site to the westa nd north sectors. The carrier has added additional antenna to the existing structure and the antenna array is completely full. These modifications occur over the course of years of operations. The exhibit above shows an antenna sector operating above the normal capacity and those sites shown in a red line will need to be offloaded. Once the sutuation looks like this antenna sectores for Verizon, the RF enginering team issues a new search ring for the area of concern to download the major increase of activity and data on that site. That is the case for this proposed site location. The bar graph below is an example of the current capacity issues.

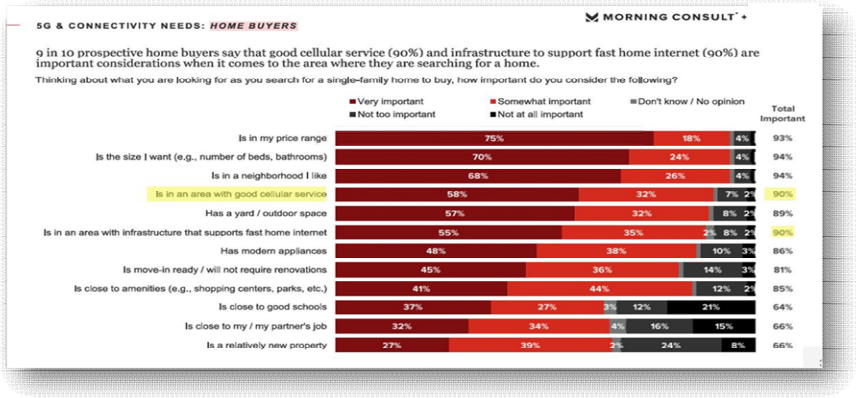


Fall Zone
Monopoles at 85' in height typically have a fall zone designed by the manufacturer in case of catastrophe. The monopole will not fall like a tree, rather implode onto itself in a designated weak point on the pole. For this site, the fall zones for an 85' monopoles is typically 30-40' from the base of the structure. This allows surrounding land use and property owners the benefit of full use of their property in case of a major ice storm and wind damage the structure.

Residential Setbacks & Inspection trips.
The closest residential lots are 260' to the east across E Trimmier Road. This is over 3x the height of the monopole. The unmanned site will be accessed 1x per month by maintenance workers by pickup truck or SUV for inspections. A waiver is necessary for any landscaping on all sides of the site, considering that the site is located amongst a heavy live oak tree cover. The current tract of land is being used as a parsonage and missionary house for the church.

Value of Surrounding Property, Use and enjoyment of surrounding landowners.
There has not been any substantial evidence on decreased values use and enjoyment of adjoining properties. Recent studies show an actual preference of home buyers for great or good coverages over schools and hospitals nearby. Root Metrics and Morning Consult has prepared a study based on surveys of homebuyers on what were the most important items in their purchase of a specific property. Age difference varies, and among the older folks the hospitals increase in concern. Below are the bar graphs from Root Metrics studies and Morning Consult. We have also included a value study from an MAI Appraiser in Tennessee for backup information which concludes no decreased values on adjoining properties around wireless communication Tower sites.





Necessity of the Specific Use Permit for Public Safety & Welfare.
The carrier's data shows that over 90% of 911 calls come from mobile phones. This site will increase the capacity for 911, adding reliable speed and connection to the 911 dispatchers.

Nature of the site, Available Vertical Infrastructure, Zoning and Candidate Options
The tower owner Vertical Bridge and Primary carrier Verizon Mobility have explored every available option for existing infrastructure such as the existing towers, water tanks and rooftops. No other options were available for co-location. This leads us to a new site build. It will be a standard monopole, and the equipment will be outdoor cabinets, backup battery and backup generators for emergency power loss only. The monopole and equipment are shown on the zoning drawings and site plan filed with this SUP application.

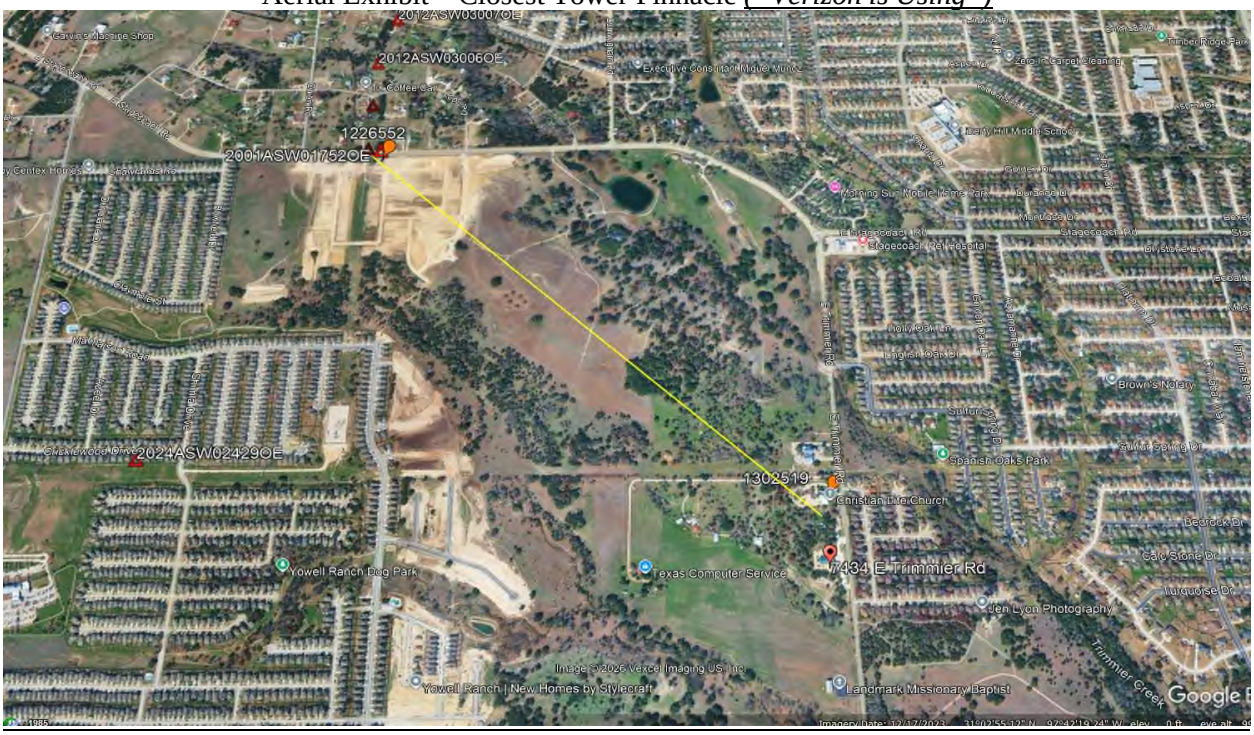
Tower Owner Responsibilities
Vertical Bridge will maintain the site in good condition and actively pursue additional carriers on this site. They have provided a letter in this application.

If there are any questions concerning the summary, zoning site plan and supplemental information please contact us or Jody Kriloff, Vertical Bridge.

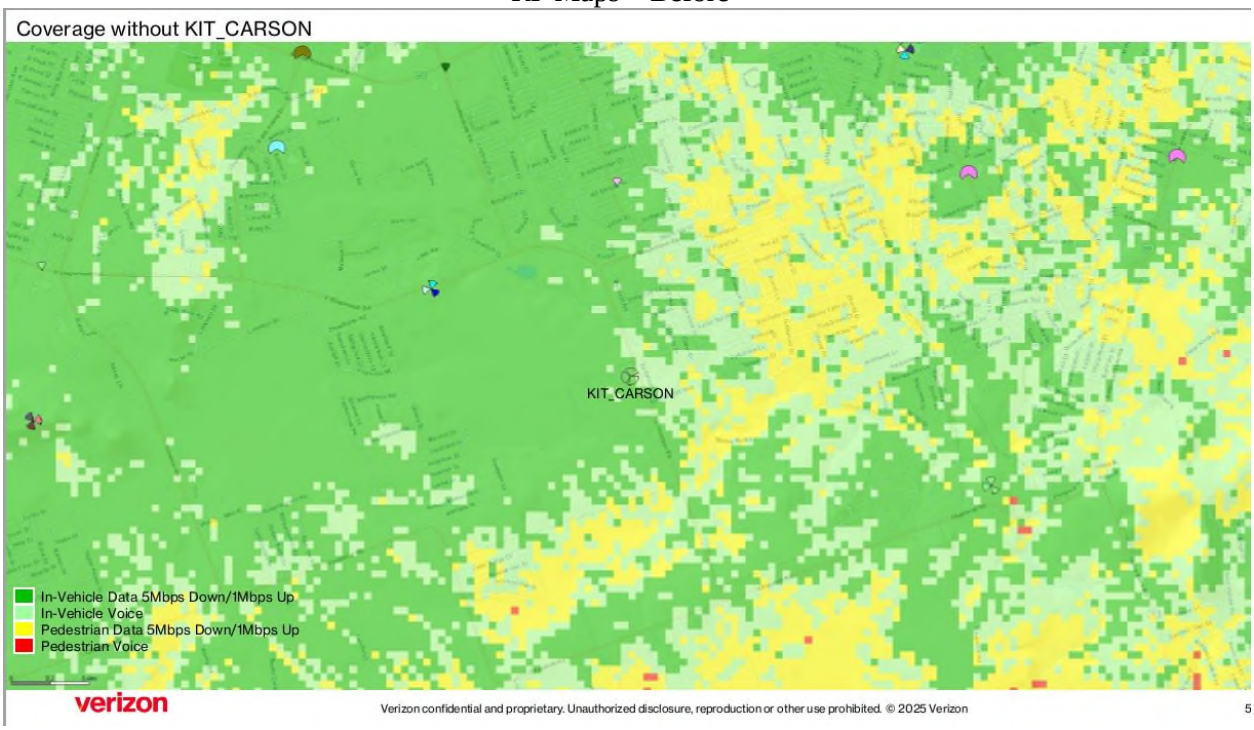
Sincerely

Vincent G. Huebinger

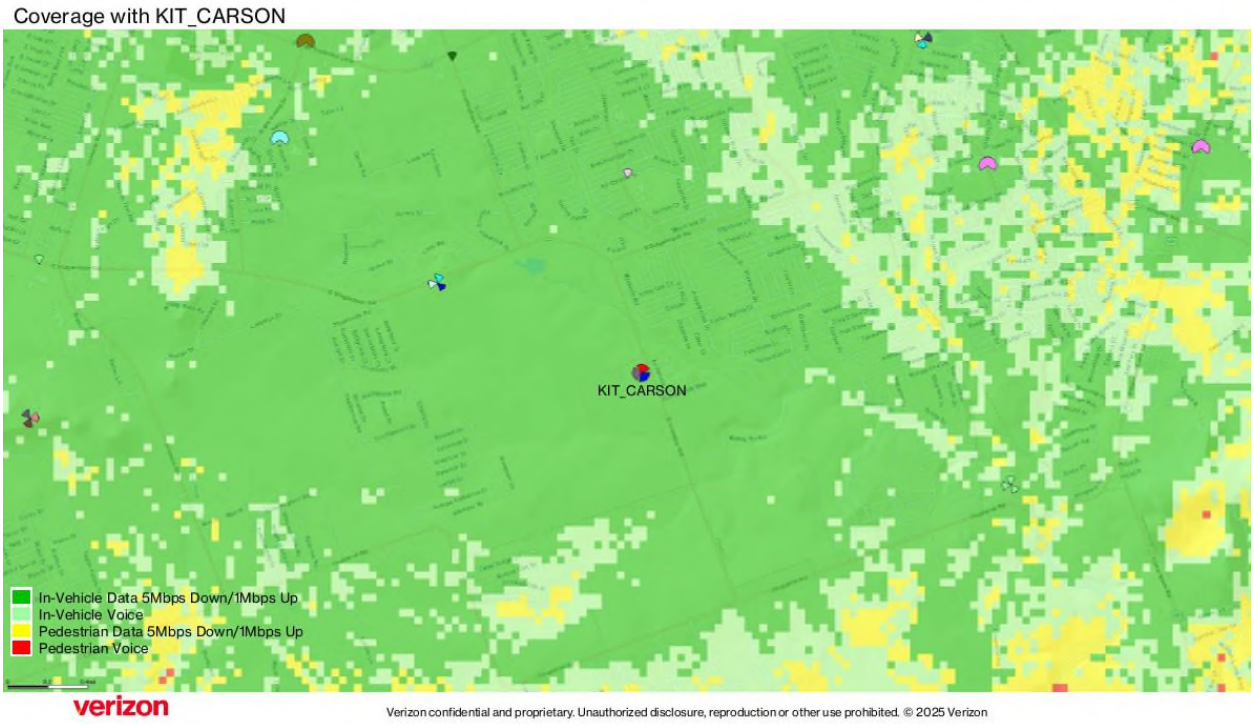
Aerial Exhibit – Closest Tower Pinnacle *(“Verizon is Using”)*



RF Maps- “Before”



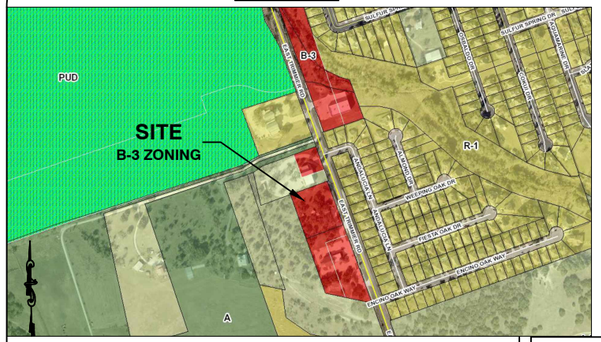
RF Maps –“On Air”



CONDITIONAL USE PLAN

PROPOSED WIRELESS TELECOMMUNICATIONS FACILITY WITH **85'** MONOPOLE AND EQUIPMENT

ZONING MAP:



AERIAL MAP:



PROJECT INFORMATION:

TOWER OWNER
VERTICAL BRIDGE
750 PARK OF COMMERCE DRIVE,
BOCA RATON, FL 33487
CONTACT: JODY KRILOFF
EMAIL: JODY.KRILOFF@VERTICALBRIDGE.COM
PH: 512-586-3229

APPLICANT
VINCENT GERARD & ASSOCIATES
5524 BEE CAVES ROAD #K4,
AUSTIN, TX 78746
CONTACT: VINCE HUEBINGER
PHONE: 512.328.2693

ZONING
B-3 LOCAL BUSINESS
DISTRICT

SITE LOCATION
LAT. 31° 02' 44.0" N
LONG. 97° 41' 56.8" W

PROJECT TYPE
NEW 85' MONOPOLE
UNMANNED TELECOMMUNICATION
FACILITY, CONSISTING OF FUTURE
EQUIPMENT PLATFORMS, SHELTERS,
DIRECTIONAL AND GPS ANTENNAS

UTILITIES
ELECTRIC PROVIDER
TXU ENERGY RETAIL COMPANY

PERMITTING
COUNTY: BELL COUNTY
JURISDICTION: CITY OF KILLEEN
BUILDING CODE: 2014 IBC
EXISTING USE: RURAL/VACANT
PROPOSED USE: TELECOMMUNICATIONS FACILITY

LEGAL DESCRIPTION
ALAMO LAND & SUGAR CO W165'-N987.59'
LOT 9 BLK 51 EXC W115'-N463.09' 2.518AC
GR 2.478AC NET

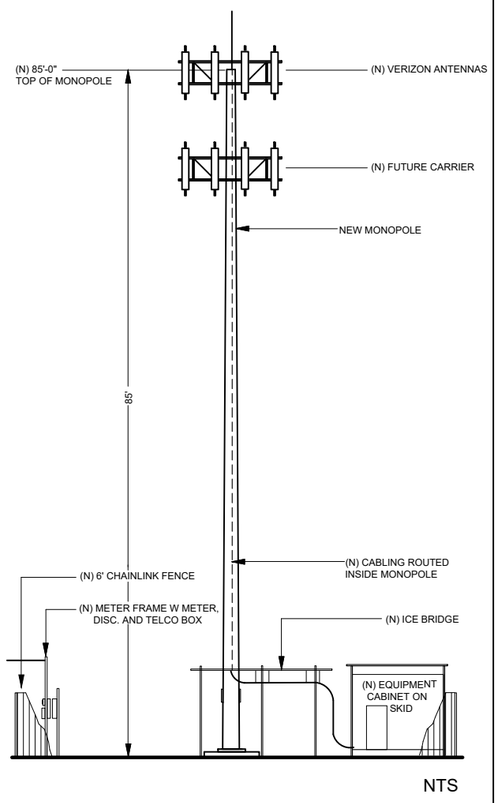
PRIMARY CARRIER
VERIZON WIRELESS
CONTACT: TIM CALETKA
6696 TRI COUNTY PKWY #100,
SCHERTZ, TX 78154
210-834-1664

ONE-CALL TEXAS
CONTRACTOR TO CALL
BEFORE DIGGING
PHONE: 811 OR
1.800.545.6000

LANDOWNER
FIRST ASSEMBLY OF GOD INC
PO BOX 11299,
KILLEEN, TX 76547

ADDRESS
7430 E TRIMMIER RD,
KILLEEN, TX 76542
(911 ADDRESS)

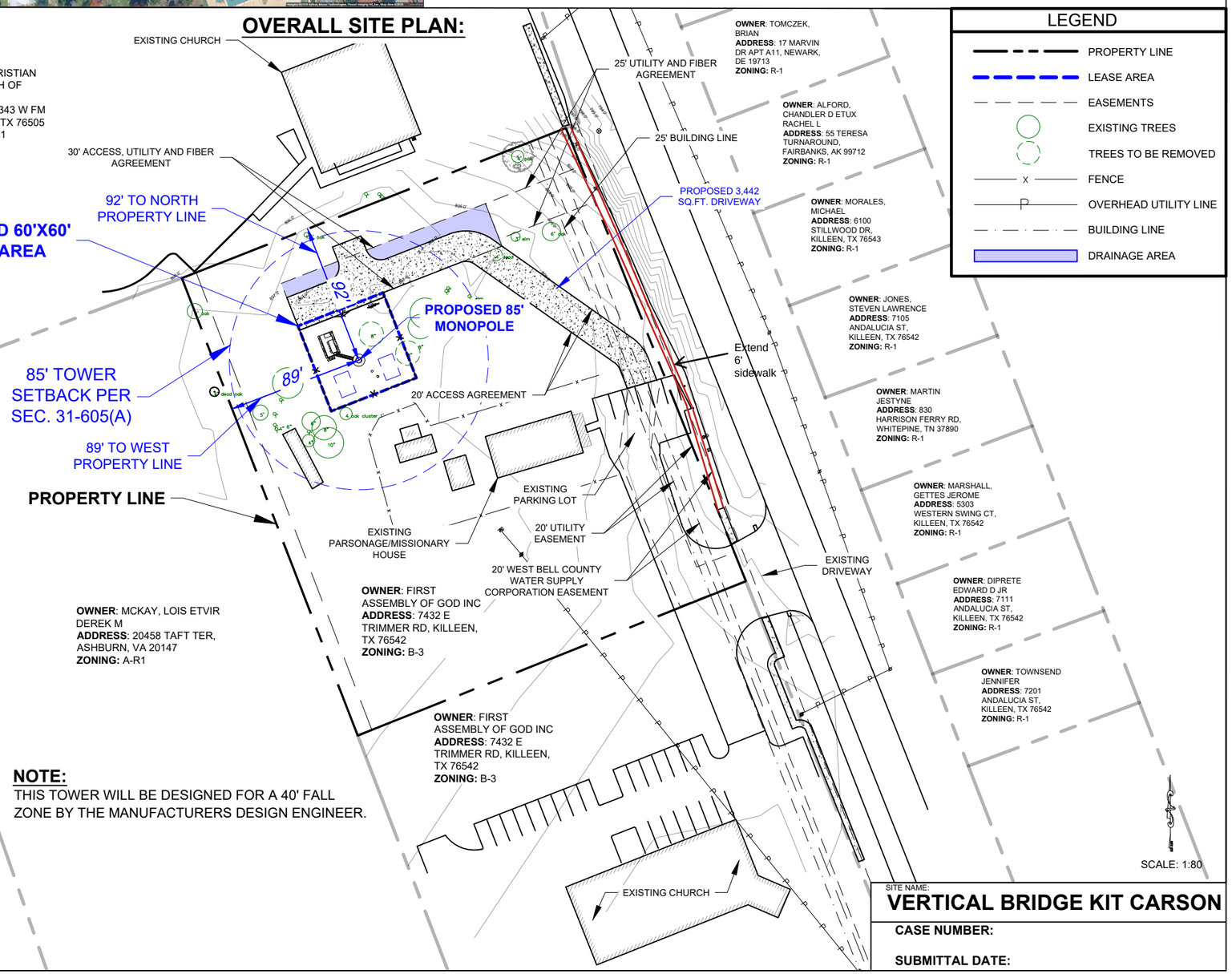
PROPOSED TOWER ELEVATION



NTS

NOTE: TYPICAL LEASE AREA, ACTUAL EQUIPMENT LOCATIONS MAY VARY.

OVERALL SITE PLAN:



SCALE: 1:80

NOTE:
THIS TOWER WILL BE DESIGNED FOR A 40' FALL ZONE BY THE MANUFACTURERS DESIGN ENGINEER.

SITE NAME:
VERTICAL BRIDGE KIT CARSON

CASE NUMBER:

SUBMITTAL DATE:

vertical bridge

VINCENT GERARD & ASSOCIATES
LAND PLANNING & ZONING CONSULTANTS
1715 CAPITAL OF TEXAS HWY SOUTH, STE. 207
AUSTIN, TEXAS 78746
(512)328-2693 - FAX: (512)328-4011 * vgerard@flash.net

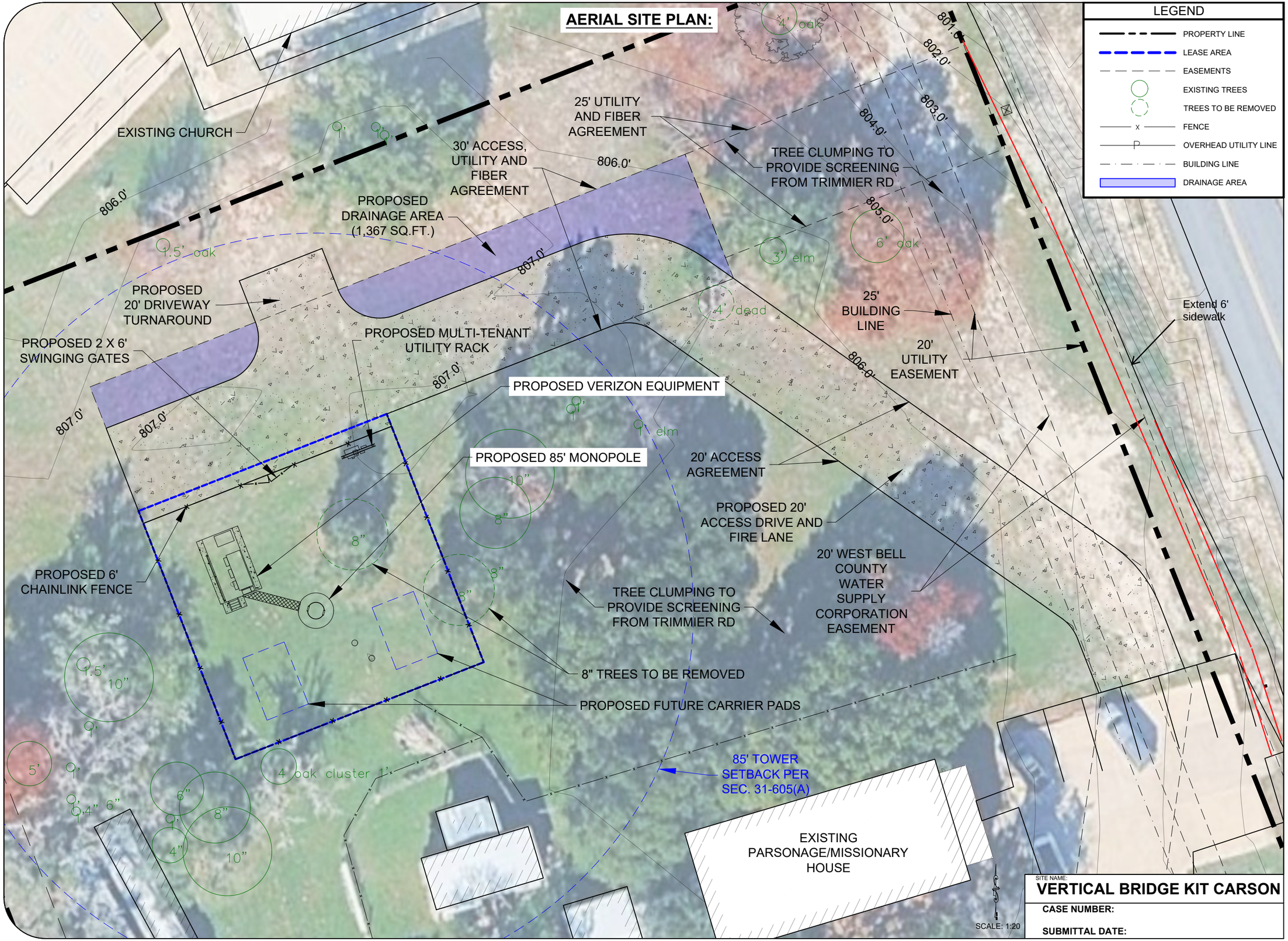
SITE INFORMATION
7430 E TRIMMIER RD,
KILLEEN, TX 76542
(911 ADDRESS)

PROPERTY OWNER
FIRST ASSEMBLY OF GOD INC
PO BOX 11299,
KILLEEN, TX 76547

TOWER OWNER
VERTICAL BRIDGE
750 PARK OF COMMERCE DRIVE,
BOCA RATON, FL 33487

1

AERIAL SITE PLAN:



LEGEND

- PROPERTY LINE
- LEASE AREA
- EASEMENTS
- EXISTING TREES
- TREES TO BE REMOVED
- FENCE
- OVERHEAD UTILITY LINE
- BUILDING LINE
- DRAINAGE AREA

vertical bridge

VINCENT GERARD & ASSOCIATES
LAND PLANNING & ZONING CONSULTANTS
1715 CAPITAL OF TEXAS HWY SOUTH, STE. 207
AUSTIN, TEXAS 78746 • 512-306-1225
(512)328-2909 - FAX: (512)328-9011 • vgerard@flash.net

SITE INFORMATION
7430 E TRIMMIER RD,
KILLEEN, TX 76542
(911 ADDRESS)

PROPERTY OWNER
FIRST ASSEMBLY OF GOD INC
PO BOX 11299,
KILLEEN, TX 76547

TOWER OWNER
VERTICAL BRIDGE
750 PARK OF COMMERCE DRIVE,
BOCA RATON, FL 33487

SITE NAME:
VERTICAL BRIDGE KIT CARSON

CASE NUMBER:

SUBMITTAL DATE:

City of Killeen
Development Services|Planning

RECEIVED
MAY 11 2026
By JL

April 29, 2026

RE: Case# Z26-10

Hold a public hearing and consider a request submitted by Vincent Gerard & Associates on behalf of First Assembly of God Inc. **(Case# Z26-10)** for a Conditional Use Permit (CUP) to allow for the installation of a wireless telecommunication tower on property zoned "B-3" (Local Business District), being approximately 2.0 acres, being Lot 1, Block 1, McClurkan Addition. The subject property is locally addressed as 7432 East Trimmier Road, Killeen, Texas.

Dear Property Owner:

The enclosed map shows the property to be rezoned, outlined by a solid blue line. The dashed circular line marks the 400-foot radius around the property. In accordance with Texas Local Government Code Sec. 211.007, we are required to provide written notice to the owner of all properties within two hundred (200) feet of the proposed change. Additionally, the City of Killeen provides written notice to the owner of all properties within four hundred (400) feet of the proposed change.

The City of Killeen Planning and Zoning Commission will review this request at their Workshop **at 4:30 p.m.** on **May 11, 2026.** Immediately following the Workshop, the Planning and Zoning Commission will hold a Public Hearing regarding this request during their **Regular Meeting**. The meetings will be held in the **Utility Collections Conference Room, at Utility Collections, 210 W. Avenue C, Killeen, Texas.**

You may also indicate your support or opposition to this request, by filling out the bottom portion of this letter and sending it to: ***City of Killeen, Planning Division, 200 E. Avenue D, Suite 6, Killeen, Texas 76541***. To be considered a protest under Sec. 211.006 (d) of the Texas Local Government Code, the protest must be written and signed by the owner of the property located within 200 feet of the notification area. Any petition, whether in support of or opposition to this request, must be received by the Planning Department no later than **12:00 p.m., May 11, 2026.** After the Planning and Zoning meeting, this matter will be forwarded to the City Council Workshop (for review) on **June 16, 2026** at **3:00 p.m.,** followed immediately by the City Council Meeting (for voting) **in Council Chambers, at City Hall, 101 North College Street, Killeen, Texas,** where you may also appear and speak. If you desire additional information relative to this matter, please call (254) 501-7631.

----------CUT HERE----------

YOUR NAME: Vonda Costa **PHONE NUMBER:** 254 462 2277

CURRENT ADDRESS: 7300 East Trimmier

ADDRESS OF PROPERTY OWNED: Killeen TX

COMMENTS: I don't give my permission for Installation 5G tower

SIGNATURE:

REQUEST: "B-3" to "B-3" w/CUP for Cell Tower

Z26-10/41

RECEIVED
MAY 11 2026
By JL

City of Killeen
Development Services|Planning

April 29, 2026

RE: Case# Z26-10

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----------CUT HERE----------

YOUR NAME: Lois mckay	**PHONE NUMBER:** 571 919 9822
CURRENT ADDRESS: 20458 Taft Ter, Ashburn, VA 20147	
ADDRESS OF PROPERTY OWNED: # 451593, E. Trimmier Rd.	Killeen, TX 76542
COMMENTS: see attached letter	
SIGNATURE:	**REQUEST: "B-3" to "B-3" w/CUP for Cell Tower** Z26-10/04

Derek and Lois McKay
20458 Taft Terrace
Ashburn, VA 20147
Phone: 571-919-9822 or 571-919-7137
Email: expat.mckay@gmail.com

RECEIVED
MAY 11 2026
By JL

May 11, 2026

City of Killeen Planning Division
200 E. Avenue D, Suite 6
Killeen, Texas 76541

RE: Formal Written Protest Pursuant to Tex. Local Gov't Code § 211.0061 — Case No. Z26-10 | Conditional Use Permit for Wireless Telecommunication Tower at 7432 East Trimmier Road, Killeen, Texas

Dear Members of the Killeen Planning and Zoning Commission and City Council:

I. Standing and Authority to Protest

We are the owners of real property located within 200 feet of the subject property at 7432 East Trimmier Road, Killeen, Texas (Lot 1, Block 1, McClurkan Addition), which is the subject of Case No. Z26-10. Our property is identified in the Bell County Appraisal District records as Property ID No. 451593 (JD ALCORN #25). As qualifying property owners, We hereby submit this formal written protest pursuant to Texas Local Government Code § 211.0061 (as amended effective September 1, 2025, by H.B. 24, 89th Texas Legislature) against the issuance of a Conditional Use Permit (CUP) to allow installation of a wireless telecommunication tower on property zoned "B-3" (Local Business District).

Pursuant to Tex. Local Gov't Code § 211.0061(b), a formal protest of a proposed change to a zoning regulation or district boundary must be written and signed by owners of at least 20% of the area of the lots or land covered by the proposed change, or at least 60% of the area of the lots or land immediately adjoining the area covered by the proposed change and extending 200 feet therefrom. If such threshold is met, the proposed change must receive the affirmative vote of at least three-fourths (3/4) of all members of the governing body in order to take effect. We respectfully request that this protest be entered into the official record and that neighboring property owners within 200 feet be notified of their right to join this protest.

II. Grounds for Protest Under Texas Law

A. The CUP Is Incompatible with the Surrounding Area and Violates the Intent of the Zoning Code

Under Tex. Local Gov't Code § 211.001, the purpose of municipal zoning authority is to promote the public health, safety, morals, and general welfare, and to protect the character and stability of residential areas. The subject property is bordered by and directly across the street from a newly constructed residential neighborhood. Approving a CUP for a large commercial telecommunications tower in this location is fundamentally incompatible with the residential and mixed-use character of the immediate vicinity.

A Conditional Use Permit, as authorized under Texas zoning law and the City of Killeen's zoning ordinance, may only be granted where the proposed use is consistent with the general purpose and intent of the applicable zoning district and does not materially injure the use and enjoyment of other property in the immediate vicinity. The placement of an industrial-scale telecommunications tower in direct proximity to a residential neighborhood fails this standard and should be denied on that basis alone.

Furthermore, We are the owner of Property ID No. 451593 (JD ALCORN #25) and plan to pursue rezoning of our property to residential use in the future, consistent with the residential development already present and growing in the immediate area. Approval of this CUP would directly impair that planned rezoning, prejudice our property's highest and best use, and undermine the City's own interest in promoting orderly, compatible residential growth in this corridor. Specifically, the proximity of a commercial telecommunications tower to our property may render a future residential rezoning application difficult or impossible to approve, as the presence of such infrastructure is widely considered incompatible with residential land use standards and would undermine any finding that the area is suitable for residential development. The Commission should weigh the long-term land use trajectory of the surrounding area, not merely its current zoning designation, when evaluating the compatibility of this CUP.

B. Documented and Foreseeable Harm to Property Values

The Texas Constitution, Article I, Section 17, expressly prohibits the taking, damaging, or destruction of private property for public use without adequate compensation. While this protest does not constitute an eminent domain claim, it places the Commission on formal notice that approval of this CUP is reasonably certain to damage the value and enjoyment of nearby private property. Relevant findings include:

- Certified real estate appraisers and peer-reviewed research consistently document property value declines of 15–20% in close proximity to cell towers.
- The U.S. Department of Housing and Urban Development (HUD) officially classifies cell towers as a Hazard and Nuisance, requiring appraisers to make adjustments to assessed value.
- More than 90% of surveyed homebuyers report they would pay less for a property near a cell tower, severely limiting the marketability of affected properties.
- A reduction in property values would also reduce the City's ad valorem tax base, harming the public interest as well as private landowners.

RECEIVED
MAY 11 2026
By

Should the City approve this CUP and property values decline by 25% or more, affected owners may have a cognizable claim under the Texas Private Real Property Rights Preservation Act, Tex. Gov't Code Chapter 2007, which waives sovereign immunity for governmental actions that result in such a devaluation. I raise this not as a threat but as a material risk the Commission should weigh in its deliberation.

C. Public Safety — Hazardous Materials and Structural Risk

Cell tower installations routinely store hazardous materials on-site, including lead-acid battery arrays and diesel fuel storage tanks exceeding 180 gallons, used for backup power. These materials pose risks of chemical leakage, groundwater contamination, fire, and toxic smoke in the event of equipment failure or natural disaster. Several Texas county fire departments have formally designated such sites as HAZMAT locations. Approving this CUP in close proximity to a residential neighborhood creates foreseeable public safety risks inconsistent with the City's duty to promote the health and safety of its residents under Tex. Local Gov't Code § 211.001.

D. Adverse Impact on Neighborhood Character and the City's Comprehensive Plan

Texas zoning law, under Tex. Local Gov't Code § 211.004, requires that zoning regulations be made in accordance with a comprehensive plan and designed to preserve the character of existing development. The construction of a large telecommunications tower directly adjacent to a new residential community is inconsistent with orderly and compatible land use development. Granting this CUP would constitute improper "spot approval" of an incompatible use, and sets a precedent for further industrial or commercial encroachment into an area that is actively developing as a residential corridor.

E. Request for Alternative Site Analysis

Prior to any approval, We respectfully request that the Commission require the applicant to demonstrate that alternative locations for this telecommunications infrastructure were fully evaluated, and that no suitable site exists farther from residential development. Many Texas municipalities and communities nationwide have adopted minimum residential setback requirements of 500 to 1,500 feet for cell tower installations. The City of Killeen should evaluate whether such a setback policy is warranted here and whether this location satisfies any such standard.

III. Formal Request for Relief

For the foregoing reasons, and pursuant to the authority granted under Texas Local Government Code § 211.0061, I formally protest the issuance of Conditional Use Permit Case No. Z26-10. We respectfully request that the Planning and Zoning Commission and City Council:

RECEIVED
MAY 11 2026
By JL

4/5

- Deny the Conditional Use Permit requested in Case No. Z26-10;
- Enter this written protest into the official record for Case No. Z26-10, triggering the supermajority (3/4) vote requirement under Tex. Local Gov't Code § 211.0061(d) if the applicable protest threshold is met;
- Require the applicant to provide a full alternative site analysis prior to any approval;
- Consider adopting a residential setback ordinance for telecommunications towers consistent with Tex. Local Gov't Code § 211.003's authority to regulate the height and use of structures.

Although We are unable to attend the public hearing in person, as We currently reside out of state, We respectfully request that this written protest be given full and equal consideration by the Commission and City Council in accordance with Tex. Local Gov't Code § 211.0061. A property owner's physical absence from a hearing does not diminish the legal weight or validity of a timely filed written protest, and We ask that the record reflect accordingly. We are available to provide additional documentation or a written statement upon request. Should the Commission approve this CUP over valid written protest, We reserve all rights available to me under Texas law, including the right to seek judicial review pursuant to Tex. Local Gov't Code § 211.011.

Respectfully submitted,

Derek and Lois McKay
Property Owner ID # 451593 — Protesting Party, Case No. Z26-10

Statutory References: Tex. Local Gov't Code §§ 211.001, 211.003, 211.004, 211.006, 211.0061 (H.B. 24, eff. Sept. 1, 2025), 211.007, 211.011; Tex. Const. Art. I, § 17; Tex. Gov't Code Chapter 2007 (Private Real Property Rights Preservation Act)

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By JL

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City of Killeen
Development Services|Planning

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MAY 11 2026
By JL

April 29, 2026

RE: Case# Z26-10

Hold a public hearing and consider a request submitted by Vincent Gerard & Associates on behalf of First Assembly of God Inc. **(Case# Z26-10)** for a Conditional Use Permit (CUP) to allow for the installation of a wireless telecommunication tower on property zoned "B-3" (Local Business District), being approximately 2.0 acres, being Lot 1, Block 1, McClurkan Addition. The subject property is locally addressed as 7432 East Trimmier Road, Killeen, Texas.

Dear Property Owner:

The enclosed map shows the property to be rezoned, outlined by a solid blue line. The dashed circular line marks the 400-foot radius around the property. In accordance with Texas Local Government Code Sec. 211.007, we are required to provide written notice to the owner of all properties within two hundred (200) feet of the proposed change. Additionally, the City of Killeen provides written notice to the owner of all properties within four hundred (400) feet of the proposed change.

The City of Killeen Planning and Zoning Commission will review this request at their Workshop **at 4:30 p.m.** on **May 11, 2026.** Immediately following the Workshop, the Planning and Zoning Commission will hold a Public Hearing regarding this request during their **Regular Meeting**. The meetings will be held in the **Utility Collections Conference Room, at Utility Collections, 210 W. Avenue C, Killeen, Texas.**

You may also indicate your support or opposition to this request, by filling out the bottom portion of this letter and sending it to: ***City of Killeen, Planning Division, 200 E. Avenue D, Suite 6, Killeen, Texas 76541***. To be considered a protest under Sec. 211.006 (d) of the Texas Local Government Code, the protest must be written and signed by the owner of the property located within 200 feet of the notification area. Any petition, whether in support of or opposition to this request, must be received by the Planning Department no later than **12:00 p.m., May 11, 2026.** After the Planning and Zoning meeting, this matter will be forwarded to the City Council Workshop (for review) on **June 16, 2026** at **3:00 p.m.,** followed immediately by the City Council Meeting (for voting) **in Council Chambers, at City Hall, 101 North College Street, Killeen, Texas,** where you may also appear and speak. If you desire additional information relative to this matter, please call (254) 501-7631.

----------CUT HERE----------

YOUR NAME: Ricky P. Reyes **PHONE NUMBER:** 254-466-2670

CURRENT ADDRESS: 7804 Andalucia St. 254-290-5810

ADDRESS OF PROPERTY OWNED: 7004 Andalucia St. Killeen 76542

COMMENTS:

Please see attached.

We strongly oppose this proposal.

SIGNATURE: [signature]

REQUEST: "B-3" to "B-3" w/CUP for Cell Tower

Z26-10/ 23

ATTENTION CITY OF KILLEEN:

WE, **RICKY AND ROSEMARIE REYES**, OF 7006 ANDALUCIA ST, KILLEEN, TX, STRONGLY OPPOSE THE PROPOSITION TO BUILD A WIRELESS TELECOMMUNICATION TOWER ON PROPERTY ZONE "B-3" ON LOT 1, BLOCK 1, MCCLURKAN ADDITION, WHICH HAPPENS TO BE THE FIRST ASSEMBLY OF GOD CHURCH DIRECTLY ACROSS FROM OUR NEIGHBORHOOD. OUR HOME IS WITHIN THE 400 FEET RADIUS OF WHERE THIS TOWER IS EXPECTED TO BE BUILT, WHICH WILL SIGNIFICANTLY IMPACT OUR PROPERTY VALUE. FOR MANY REASONS, WE ARE STRONGLY OPPOSING THIS.

1. THERE IS ALREADY 3 CELL TOWERS BUILT NORTH AND ONE CELL TOWER BUILT EAST OF OUR PROPERTY, ALL APPROXIMATELY WITHIN 1500 FT. STUDIES SHOW THAT ALTHOUGH A CELL TOWER MAY OFFER BENEFIT OF BETTER SIGNAL STRENGTH TO WIRELESS CUSTOMERS, THESE STRUCTURES RAISE CONCERNS ABOUT HEALTH, AESTHETICS AND POTENTIAL FINANCIAL IMPACT ON NEARBY HOMES. THIS IS VERY TRUE.

2. WE PURPHASED OUR HOME IN 2024 AND WE CONTINUE TO PAY ON A MORTGAGE THAT IS STILL NEARLY EQUIVALENT TO THE APPRAISED VALUE FROM 2024. THIS IS OUR HOME AND WHERE ALL OUR HARD-WORKING MONEY GOES TO IN MAKING IT A SAFE, PEACEFUL AND ENJOYABLE PLACE TO LIVE. IN 2024, WE HAD KNOW IDEA THERE WERE PLANS TO BUILD A DOLLAR GENERAL STORE ONE BLOCK AWAY. SINCE THEN, OUR HOME VALUE DROPPED $9K IN 2025, AND ANOTHER PROPOSAL TO DROP THE VALUE $12K MORE IN 2026 - THAT IS A TOTAL OF $21K IN JUST TWO YEARS! WE JUST LOST EQUITY IN TWO YEARS TIME, WHICH IS DEEPLY CONCERNING. IT WILL TAKE YEARS TO CATCH UP TO THIS LOSS IN VALUE. IF A CELL TOWER IS BUILT, WE RISK LOSING MORE VALUE ON OUR HOME - HOMEOWNERS ARE LOSING TO BIG CORPORATIONS WHILE THEY GAIN; AND TO HAVE A CHURCH PROFIT AS WELL WITH NO REGARDS TO HOMEOWNERS AFFECTED BY THIS IS NOT RIGHT AT ALL.

3. A CELL TOWER LITERALLY VISIBLE FROM MY FRONT DOOR WILL BE AN EYESORE. WE PICKED OUR HOME BECAUSE IT WAS AESTHETICALLY PLEASING AND WORTH THE PURCHASE PRICE IN THIS AREA. SOMEONE ELSE'S GAIN SHOULD NOT BE AT THE COMFORT OF OTHERS.

4. WE ARE IN OUR 50s, AND SAFETY IS A BIG CONCERN. WE ALSO HAVE NEIGHBORHOOD CHILDREN WHO ARE ALWAYS OUTSIDE PLAYING. WE SHOULD NOT HAVE TO WORRY ABOUT BAD WEATHER, ICEY STORMS, OR HIGH WINDS POTENTIALLY CAUSING STRUCTURAL DAMAGE ON A NEARBY CELL TOWER WHERE PARTS CAN GO FLYING, OR THE STRUCTURE MIGHT COLLAPSE CAUSING SEVERE DAMAGE OR INJURY TO THE PEOPLE OF OUR NEIGHBORHOOD AND THEIR HOMES. THIS IS A HUGE SAFETY AND HEALTH RISK TO WORRY ABOUT.

5. A CELL TOWER CAN ALSO BE AN EXTREME FIRE HAZARD; IF SPARKS OCCUR, HOMEOWNERS NOW MUST WORRY ABOUT FIRES SPREADING. ARE HOME INSURANCE COMPANIES NOW GOING TO CHARGE MORE BECAUSE OF ALL THESE HAZARDS AND RISKS? HOW IS THIS FAIR?

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By JL

6. ONLY HOMEOWNERS WITHIN A CERTAIN FEET WERE NOTIFIED OF THIS PROPOSAL AND IT IS EXTREMELY CONCERNING THAT THE CITY DOES NOT TRULY NOTIFY ALL HOMEOWNERS THAT THIS PROPOSAL COULD ADVERSELY AFFECT. THIS IS AN UNFAIR ADVANTAGE, BECAUSE MANY HOMEOWNERS ARE NOT AWARE AND THEREFORE NOT SHOWING UP IN NUMBERS TO FIGHT THIS. WE SHOULD NOT HAVE TO WORRY ABOUT OUR HOMES DECREASING IN VALUE WHILE OTHERS PROFIT, ESPECIALLY HOMEOWNERS WHO JUST BOUGHT THEIR HOMES AND HAVE ALREADY SEEN SIGNIFICANT DECREASE SUCH OUR HOME. WITH SO MANY NEW HOMES BEING BUILT NEARBY, NEW HOMEOWNERS ARE LIKELY NOT BEING PROPERLY INFORMED OF THE RISKS.

WE SINCERELY HOPE THAT THE CITY WILL RECONSIDER THIS PROPOSAL. IT IS CAUSING A DISSERVICE TO THE HARDWORKING PEOPLE AND HOMEOWNERS AFFECTED.

THANK YOU FOR YOUR TIME.

RICKY AND ROSEMARIE REYES

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MAY 11 2026
By JL

TAX APPRAISAL DISTRICT OF BELL COUNTY
PO BOX 390
BELTON, TX 76513-0390
Phone: (254) 939-5841
www.bellcad.org

2026 Notice of Appraised Value

THIS IS NOT A TAX STATEMENT
DO NOT PAY FROM THIS NOTICE

Property ID: 398282
Ownership %: 1.00000000
Legal: SPANISH OAKS, BLOCK 008, LOT 0004
Legal Acres: 0.0000
Situs: 7006 ANDALUCIA LN

46367*123**G50**0.574**1/4*********AUTO**5-DIGIT 76542
REYES, RICKY & ROSEMARIE
7006 ANDALUCIA ST
KILLEEN, TX 76542-5949

Online Protest Info:	
Account ID:	945879
EFile PIN:	AGF2YE

DATE OF NOTICE: April 15, 2026

Dear Property Owner,
The appraisal as of January 1, 2026 is outlined below:

PROTEST FILING DEADLINE: May 15, 2026

	Appraisal Information	Last Year - 2025	Proposed - 2026
(+)	Structure / Improvement Market Value	247,836	235,982
(+)	Market Value of Non Ag/Timber Land	53,000	53,000
(=)	Total Market Value	300,836	288,982
	Assessed Value	300,836	~~288,982~~
	Homestead Cap Value excluding Non-Homesite Value (i.e. Ag, Commercial)	300,836	288,982
	Exemptions	DVHS HS	DVHS HS

Homestead Cap Value/Circuit Breaker Limitation (Total Market Value – Assessed Value) = $0

Under Section 23.231, Tax Code, for the 2024, 2025, and 2026 tax years, the appraised value of real property other than a residence homestead for ad valorem tax purposes may not be increased by more than 20 percent each year, with certain exceptions. The circuit breaker limitation provided under Section 23.231, Tax Code, expires December 31, 2026. Unless this expiration date is extended by the Texas Legislature, beginning in the 2027 tax year, the circuit breaker limitation provided under Section 23.231, Tax Code, will no longer be in effect and may result in an increase in ad valorem taxes imposed on real property previously subject to the limitation.

The Tax Appraisal District of Bell County DOES NOT set tax rates. The governing body of each taxing unit decides whether or not taxes on the property will increase. The Appraisal District only determines the value of the property.

Visit Texas.gov/PropertyTaxes to find a link to your local property tax database on which you can easily access information regarding your property taxes, including information regarding the amount of taxes that each entity that taxes your property will impose if the entity adopts its proposed tax rate. Your local property tax database will be updated regularly during August and September as local elected officials propose and adopt the property tax rates that will determine how much you pay in property taxes.

Loss of another $12K

Home is already losing value.

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MAY 11 2026
By JL

4/4

1/2 46367

1/2

YOUR NAME: Tyler Morgan	**PHONE NUMBER:** 573-413-3454
CURRENT ADDRESS: 7009 Andalucia St Killeen TX 76542	
ADDRESS OF PROPERTY OWNED: 7009 Andalucia St Killeen TX 76542	
COMMENTS: We are opposed to the installation of a wireless telecommunication tower on property zoned B-3. Due to the fact it would drop the property value for all the properties in our neighborhood.	
SIGNATURE: Tyler Morgan	**REQUEST: "B-3" to "B-3" w/CUP for Cell Tower** **Z26-10/19**

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By JL

RECEIVED
MAY 11 2026
By JL

2/2

To whom it may concern,

I am writing to formally express my strong opposition to the proposed installation of a telecommunication tower on the First Assembly of Gods property. This specific project poses a significant threat to the financial well-being & residential character of our entire neighborhood.

Our homes are more than just shelters; for most of us, they represent our primary financial asset & a lifetime of investment. Reliable real estate data & common market sentiment suggest that presence of large industrial structures in close proximity to residential zones can lead to a measurable decrease in property values. By moving forward with this tower, the church is effectively prioritizing short-term lease revenue over the long-term equity & financial security of hundreds of its neighbors.

Beyond the financial impact, there is the matter of community harmony. A neighborhood is defined by its aesthetic & the mutual respect between its institutions & its residents. Placing a massive, metallic structure near our residential skyline disrupts the visual integrity of our streets & sets a very troubling precedent for land use.

I urge the City of Killeen Planning & Zoning Commission to consider the collective burden being placed on the homeowners. There must be alternative locations, industrial zones, or less populated areas, where this infrastructure can be built without devaluing the hard-earned assets of local families. I ask that you stand with the residents & deny the request for this church.

Sincerely,

Tyler & Brittney Morgan
7009 Andalucia St, Killeen, TX 76542
573-413-3454

City of Killeen

April 29, 2026

RE: Case# Z26-10

Hold a public hearing and consider a request submitted by Vincent Gerard & Associates on behalf of First Assembly of God Inc. **(Case# Z26-10)** for a Conditional Use Permit (CUP) to allow for the installation of a wireless telecommunication tower on property zoned "B-3" (Local Business District), being approximately 2.0 acres, being Lot 1, Block 1, McClurkan Addition. The subject property is locally addressed as 7432 East Trimmier Road, Killeen, Texas.

Dear Property Owner:

The enclosed map shows the property to be rezoned, outlined by a solid blue line. The dashed circular line marks the 400-foot radius around the property. In accordance with Texas Local Government Code Sec. 211.007, we are required to provide written notice to the owner of all properties within two hundred (200) feet of the proposed change. Additionally, the City of Killeen provides written notice to the owner of all properties within four hundred (400) feet of the proposed change.

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----------CUT HERE----------

YOUR NAME: Steven L. Jones	**PHONE NUMBER:** 573-280-6178
CURRENT ADDRESS: 7105 Andalucia, Killeen, TX 76542	
ADDRESS OF PROPERTY OWNED: 7105 Andalucia, Killeen, TX 76542	
COMMENTS: I formally object to the requested zone change and special use permit. See Attached.	
SIGNATURE: S2J.	**REQUEST: "B-3" to "B-3" w/CUP for Cell Tower** **Z26-10/** 15

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By VL

1/3

Steven L. Jones
7105 Andalucia
Killeen, TX 76542
573-280-6178
senoj@hot.rr.com

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By JL

May 6, 2026

City of Killeen Planning and Zoning Commission
201 W. Avenue C, Killeen, Texas

RE: Formal Protest of Case# Z26-10 – Proposed Telecommunication Tower at 7432 East Trimmier Road, Killeen, Texas.

To Members of the Planning Commission:

I am writing as a homeowner in the Andalucia Neighborhood, Killeen to formally object to the requested zone change and special use permit for the telecommunications tower proposed for 7432 East Trimmier Road, Killeen, Texas.

My property is located at 7105 Andalucia which is less than 200 feet from the proposed site.

I urge the Commission to deny this application based on the following:

- **Incompatibility with Residential Zoning**: The proposed tower is located in a residential area, directly infringing on the enjoyment of my property. Placing an industrial structure of this magnitude this close to homes is incompatible with the character of our neighborhood.

- **Depreciation of Property Value**: A tower of this size in close proximity will have a significant negative impact on the resale value of my home and others in the neighborhood. The National Association of Realtors data (attached) suggests that my home will lose 15-20% of resale value!

- **Structural Safety and Fall Risk:** At a distance of less than 200 feet, my residence sits within the potential "fall zone" and "ice throw" radius of the structure. Given our sometimes extreme weather patterns it poses a direct physical threat to my family and property that is not mitigated.

- **Insurance:** Some homeowners' insurance policies may include "extra hazard" charges or specific exclusions for damage related to nearby towers.

- **Failure to exhaust other options:** There are currently two towers located within one mile of my property, one to the North and one to the South. Coverage is excellent with no dead spots in the area. Is the tower even necessary or beneficial in the proposed location?

- **Proper notification:** At least one owner of property in the 200 foot zone is Active Duty Military. She has relocated and leases out the property in her absence. She may currently be deployed to a combat zone. With only one week notice provided, I seriously doubt that she has been properly notified of these proceedings.

I request that this protest be included in the official public record for this case and that I be notified of all future hearings or decisions regarding this matter.

Sincerely,

Steven L. Jones

What is the impact on property values for a telecom tower to be built within 200 feet?

Building a telecom tower within 200 feet of a residential property typically results in a significant negative impact on its market value, with research and real estate experts citing **price drops between 2% and 20%.** National Association of REALTORS® +2

The 200-foot range is considered the **highest impact zone.** Houses at this distance often sell for less and take longer to close because nearly **94% of potential buyers** report being less interested in properties near cell towers. Environmental Health Sciences - +2

Estimated Value Impact by Proximity

The loss in value is directly tied to how close the tower is and whether it is visible from the home.

Distance from Tower	Estimated Value Decrease	Key Factor
0 – 330 feet (0–100m)	**15% to 20%**	Highest impact; "nuisance" zone
330 – 660 feet (100–200m)	**10% to 15%**	Significant marketability loss
660 – 1,000 feet (200–300m)	**5% to 10%**	Impact begins to taper off
Over 1,500 feet	**Minimal to 0%**	Effects largely disappear

Primary Drivers of Devaluation

- **Visual Aesthetics:** Large, industrial-looking structures are seen as "eyesores" that clash with residential character. Towers that are **visible** from the property suffer an average **9.78% price drop,** compared to much smaller impacts for those that are

Ask anything

+

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By JL

City of Killeen
Development Services|Planning

April 29, 2026

RE: Case# Z26-10

Hold a public hearing and consider a request submitted by Vincent Gerard & Associates on behalf of First Assembly of God Inc. **(Case# Z26-10)** for a Conditional Use Permit (CUP) to allow for the installation of a wireless telecommunication tower on property zoned "B-3" (Local Business District), being approximately 2.0 acres, being Lot 1, Block 1, McClurkan Addition. The subject property is locally addressed as 7432 East Trimmier Road, Killeen, Texas.

Dear Property Owner:

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----------CUT HERE----------

YOUR NAME: EDWARD DiPrete JR **PHONE NUMBER:** 401-286-5755
CURRENT ADDRESS: 7111 ANDALUCIA ST KILLEEN
ADDRESS OF PROPERTY OWNED: 7111 ANDALUCIA ST. KILLEEN
COMMENTS:
We do not want a Tower of any kind located within our Propert area. Thank You

SIGNATURE: Edward D. DiPrete

REQUEST: "B-3" to "B-3" w/CUP for Cell Tower

Z26-10/15

P.O. Box 1329 Killeen, Texas 76541• 254.501.7648 •Fax 254.501.7628
www.KilleenTexas.gov

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By JL

Z26-10

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MAY 07 2026
By JL

Edward D. DiPrete Jr.
7111 Andalucia
Killeen, TX 76542
401-286-5155
nelta1@aol.com

May 7, 2026

City of Killeen Planning and Zoning Commission
201 W. Avenue C, Killeen, Texas

RE: Formal Protest of Case# Z26-10 – Proposed Telecommunication Tower at 7432 East Trimmier Road, Killeen, Texas.

To Members of the Planning Commission:

I am writing as a homeowner in the Andalucia Neighborhood, Killeen to formally object to the requested zone change and special use permit for the telecommunications tower proposed for 7432 East Trimmier Road, Killeen, Texas.

My property is located at 7111 Andalucia which is less than 200 feet from the proposed site.

I urge the Commission to deny this application based on the following:

- **Incompatibility with Residential Zoning**: The proposed tower is located in a residential area, directly infringing on the enjoyment of my property. Placing an industrial structure of this magnitude this close to homes is incompatible with the character of our neighborhood.

- **Depreciation of Property Value**: A tower of this size in close proximity will have a significant negative impact on the resale value of my home and others in the neighborhood. The National Association of Realtors data (attached) suggests that my home will lose 15-20% of resale value!

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I request that this protest be included in the official public record for this case and that I be notified of all future hearings or decisions regarding this matter.

Sincerely,

Edward D. DiPrete

Edward D. DiPrete Jr.

City of Killeen
Development Services|Planning

April 29, 2026

RE: Case# Z26-10

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----------CUT HERE----------

YOUR NAME: Shanura Q. Stephens **PHONE NUMBER:** 254-289-1589

CURRENT ADDRESS: 7104 Andalucia, Killeen TX 76542

ADDRESS OF PROPERTY OWNED: 7104 Andalucia Killeen TX 76542

COMMENTS: I formally object to the requested zone change and speciál use permit.

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By JL

SIGNATURE:

REQUEST: "B-3" to "B-3" w/CUP for Cell Tower

Z26-10/ 28

City of Killeen
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April 29, 2026

RE: Case# Z26-10

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----------CUT HERE----------

YOUR NAME: ROGER Trevino II **PHONE NUMBER:** 254-449-6387

CURRENT ADDRESS: 5301 Fiesta Oak Drive, Killeen, TX 76542

ADDRESS OF PROPERTY OWNED: Same as above

COMMENTS:

We, the undersigned residents and property owners within the Spanish Oaks subdivision, respectfully oppose the proposed construction of a telecommunications tower near our homes. While we understand the need for improved infrastructure, we believe that the proposed location is inappropriate due to concerns regarding neighborhood aesthetics, property value, and the overall impact on our community. We respectfully request that local officials deny approval for this location and consider sites further away from residential areas.

SIGNATURE: and K. Trevino

REQUEST: "B-3" to "B-3" w/CUP for Cell Tower

Z26-10/15

City of Killeen
Development Services|Planning

April 29, 2026

RE: Case# Z26-10

Hold a public hearing and consider a request submitted by Vincent Gerard & Associates on behalf of First Assembly of God Inc. **(Case# Z26-10)** for a Conditional Use Permit (CUP) to allow for the installation of a wireless telecommunication tower on property zoned "B-3" (Local Business District), being approximately 2.0 acres, being Lot 1, Block 1, McClurkan Addition. The subject property is locally addressed as 7432 East Trimmier Road, Killeen, Texas.

Dear Property Owner:

The enclosed map shows the property to be rezoned, outlined by a solid blue line. The dashed circular line marks the 400-foot radius around the property. In accordance with Texas Local Government Code Sec. 211.007, we are required to provide written notice to the owner of all properties within two hundred (200) feet of the proposed change. Additionally, the City of Killeen provides written notice to the owner of all properties within four hundred (400) feet of the proposed change.

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----------CUT HERE----------

YOUR NAME: Heath Guidry **PHONE NUMBER:** 940-781-6478

CURRENT ADDRESS: 7209 Andalucia Dr, Killeen Tx 76542

ADDRESS OF PROPERTY OWNED: 7209 Andalucia, Killeen, Tx 76542

COMMENTS: No tower here!

SIGNATURE: [signature]

REQUEST: "B-3" to "B-3" w/CUP for Cell Tower

Z26-10/15

P.O. Box 1329 Killeen, Texas 76541• 254.501.7648 •Fax 254.501.7628

RECEIVED
MAY 07 2026
By JL

City of Killeen
Development Services|Planning

April 29, 2026

RE: Case# Z26-10

Hold a public hearing and consider a request submitted by Vincent Gerard & Associates on behalf of First Assembly of God Inc. **(Case# Z26-10)** for a Conditional Use Permit (CUP) to allow for the installation of a wireless telecommunication tower on property zoned "B-3" (Local Business District), being approximately 2.0 acres, being Lot 1, Block 1, McClurkan Addition. The subject property is locally addressed as 7432 East Trimmier Road, Killeen, Texas.

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----------CUT HERE----------

YOUR NAME: Lorenzo Maldonado **PHONE NUMBER:** (410)937-7033

CURRENT ADDRESS: 5300 Weeping Oak Dr. Killeen, TX 76542

ADDRESS OF PROPERTY OWNED: 5300 Weeping Oak Dr. Killeen, TX 76542

COMMENTS:

I do not want a cell tower near our home.

RECEIVED
MAY 07 2026
By

SIGNATURE: L Maldonado

REQUEST: "B-3" to "B-3" w/CUP for Cell Tower

Z26-10/ 15

City of Killeen
Development Services|Planning

April 29, 2026

RE: Case# Z26-10

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----------CUT HERE----------

YOUR NAME: Michelle MARSHall **PHONE NUMBER:** 2543321079

CURRENT ADDRESS: 7109 Andalucia ST.

ADDRESS OF PROPERTY OWNED: Killeen, TX 76542

COMMENTS: Please consider not placing this wireless communication across from our property I DONT want it & don't agree with it thanks in advance

SIGNATURE: Michelle Marshall

REQUEST: "B-3" to "B-3" w/CUP for Cell Tower

Z26-10/15

P.O. Box 1329 Killeen, Texas 76541• 254.501.7648 •Fax 254.501.7628

RECEIVED
MAY 07 2026
By JL

City of Killeen
Development Services|Planning

April 29, 2026

RE: Case# Z26-10

Hold a public hearing and consider a request submitted by Vincent Gerard & Associates on behalf of First Assembly of God Inc. **(Case# Z26-10)** for a Conditional Use Permit (CUP) to allow for the installation of a wireless telecommunication tower on property zoned "B-3" (Local Business District), being approximately 2.0 acres, being Lot 1, Block 1, McClurkan Addition. The subject property is locally addressed as 7432 East Trimmier Road, Killeen, Texas.

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----------CUT HERE----------

YOUR NAME: Steven L. Jones **PHONE NUMBER:** 573-280-6178

CURRENT ADDRESS: 7105 Andalucia, Killeen, TX 76542

ADDRESS OF PROPERTY OWNED: 7105 Andalucia, Killeen, TX 76542

COMMENTS: I formally object to the requested zone change and special use permit. See Attached.

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MAY 06 2026
By JL

SIGNATURE: S2L

REQUEST: "B-3" to "B-3" w/CUP for Cell Tower

Z26-10/ 15

Steven L. Jones
7105 Andalucia
Killeen, TX 76542
573-280-6178
senoj@hot.rr.com

May 6, 2026

City of Killeen Planning and Zoning Commission
201 W. Avenue C, Killeen, Texas

RE: Formal Protest of Case# Z26-10 – Proposed Telecommunication Tower at 7432 East Trimmier Road, Killeen, Texas.

To Members of the Planning Commission:

I am writing as a homeowner in the Andalucia Neighborhood, Killeen to formally object to the requested zone change and special use permit for the telecommunications tower proposed for 7432 East Trimmier Road, Killeen, Texas.

My property is located at 7105 Andalucia which is less than 200 feet from the proposed site.

I urge the Commission to deny this application based on the following:

- **Incompatibility with Residential Zoning**: The proposed tower is located in a residential area, directly infringing on the enjoyment of my property. Placing an industrial structure of this magnitude this close to homes is incompatible with the character of our neighborhood.

- **Depreciation of Property Value**: A tower of this size in close proximity will have a significant negative impact on the resale value of my home and others in the neighborhood. The National Association of Realtors data (attached) suggests that my home will lose 15-20% of resale value!

- **Structural Safety and Fall Risk:** At a distance of less than 200 feet, my residence sits within the potential "fall zone" and "ice throw" radius of the structure. Given our sometimes extreme weather patterns it poses a direct physical threat to my family and property that is not mitigated.

- **Insurance:** Some homeowners' insurance policies may include "extra hazard" charges or specific exclusions for damage related to nearby towers.

- **Failure to exhaust other options:** There are currently two towers located within one mile of my property, one to the North and one to the South. Coverage is excellent with no dead spots in the area. Is the tower even necessary or beneficial in the proposed location?

- **Proper notification:** At least one owner of property in the 200 foot zone is Active Duty Military. She has relocated and leases out the property in her absence. She may currently be deployed to a combat zone. With only one week notice provided, I seriously doubt that she has been properly notified of these proceedings.

I request that this protest be included in the official public record for this case and that I be notified of all future hearings or decisions regarding this matter.

Sincerely,

Steven L. Jones



What is the impact on property values for a telecom tower to be built within 200 feet?

Building a telecom tower within 200 feet of a residential property typically results in a significant negative impact on its market value, with research and real estate experts citing **price drops between 2% and 20%**. National Association of REALTORS® +2

The 200-foot range is considered the **highest impact zone**. Houses at this distance often sell for less and take longer to close because nearly **94% of potential buyers** report being less interested in properties near cell towers. Environmental Health Sciences - +2

Estimated Value Impact by Proximity

The loss in value is directly tied to how close the tower is and whether it is visible from the home.

Distance from Tower	Estimated Value Decrease	Key Factor
0 – 330 feet (0–100m)	**15% to 20%**	Highest impact; "nuisance" zone
330 – 660 feet (100–200m)	**10% to 15%**	Significant marketability loss
660 – 1,000 feet (200–300m)	**5% to 10%**	Impact begins to taper off
Over 1,500 feet	**Minimal to 0%**	Effects largely disappear

Primary Drivers of Devaluation

- **Visual Aesthetics:** Large, industrial-looking structures are seen as "eyesores" that clash with residential character. Towers that are **visible** from the property suffer an average **9.78% price drop**, compared to much smaller impacts for those that are

Ask anything

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By JL

- **Market Liquidity:** Properties near towers take longer to sell because the "pool" of willing buyers is significantly smaller—as many as **79% of buyers** say they would never consider a property within a few blocks of a tower. Environmental Health Sciences - +1

Potential Mitigations

If a tower is being proposed near you, some property owners have successfully used these strategies:

- **Tax Appeals:** You may be able to lower your property tax bill by arguing that "Telecommunication Tower Tarnishing" has reduced your home's fair market value. Fair Assessments LLC
- **Camouflaging:** Requesting that the tower be disguised (e.g., as a "monopine" or flag pole) can reduce the visual impact and subsequent value loss. Deutsche Nationalbibliothek
- **Setback Requirements:** Check local zoning laws; many municipalities require towers to be set back at least 1,500 feet from residential areas to protect property values. Environmental Health Sciences - +1

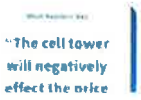
To give you more specific advice, let me know:

- Is the tower **visible from your main windows** or yard?
- Is it a **large lattice tower** or a smaller **5G "small cell"** on a utility pole?
- Are you in a **residential neighborhood** or a more **rural/industrial area**?

17 sites

Cell Towers Drop Property Values

* Realtor Evidence and Published Research on Market Impacts. Realtors and peer-reviewed studies report that cell towers can reduce



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National Association of REALTORS®

Mobile Cell Tower May Impact The Value of Your Property - LinkedIn

Jan 24, 2025 — Real Estate | Founder | Life & business coach |... * Living near a cell tower can potentially impact the worth of your property. Whi...



LinkedIn · Saša Stanisavljević RS

Show all

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By JL

CASE #Z26-10:
“B-3” TO “B-3 W/CUP”

PH-26-019

June 16, 2026

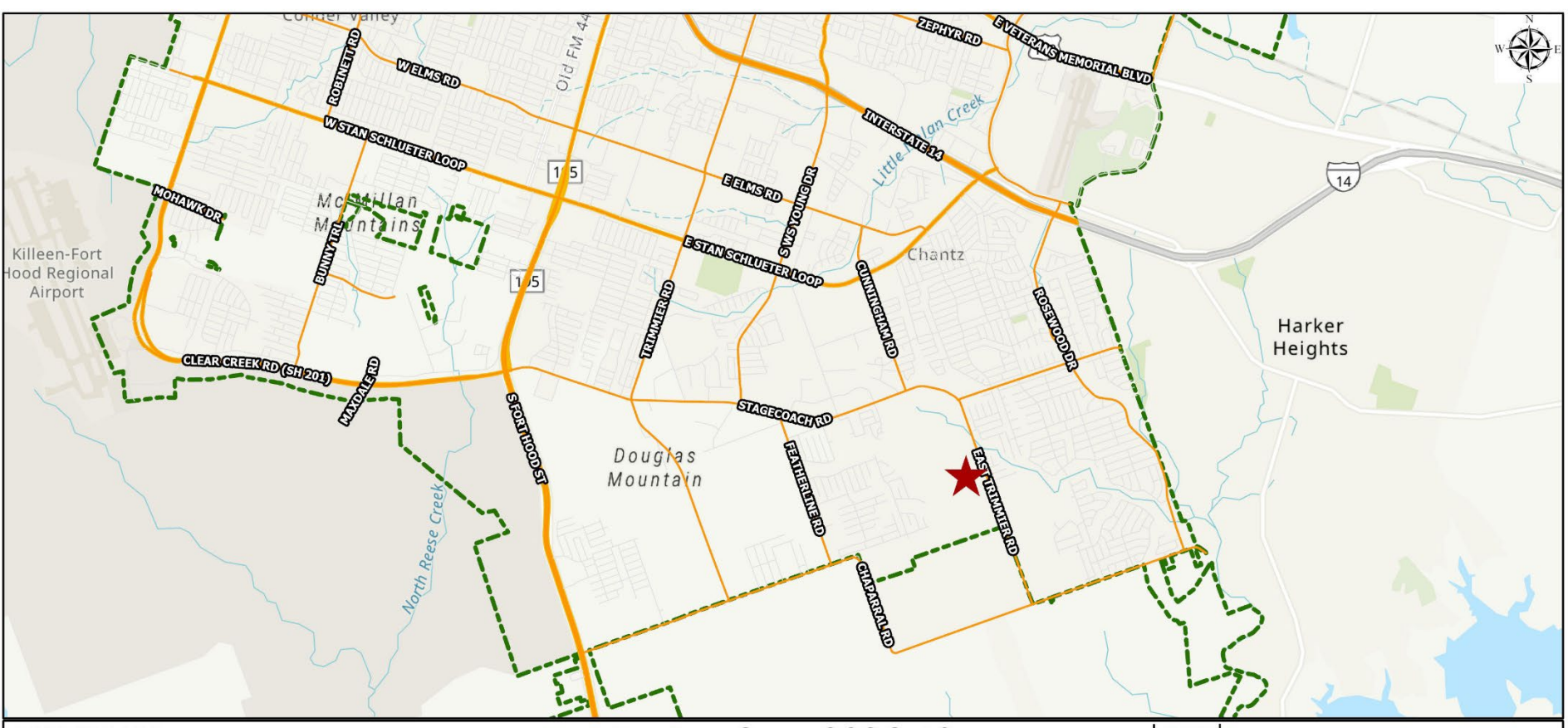
Case #Z26-10: “B-3” to “B-3 W/CUP”

- Hold a public hearing and consider a request submitted by Vincent Gerard & Associates on behalf of First Assembly of God Inc. (Case# Z26-10) for a Conditional Use Permit (CUP) to allow for the installation of a wireless telecommunication tower on property zoned “B-3” (Local Business District), being approximately 2.0 acres, being Lot 1, Block 1, McClurkan Addition.
- The subject property is locally addressed as 7432 East Trimmier Road, Killeen, Texas.

Summary of Request

- The applicant is requesting approval of a Conditional Use Permit (CUP) to allow for the construction of an 85-foot monopole wireless telecommunications tower.

- The proposed facility is intended to improve wireless service coverage in the southeastern portion of Killeen. It is designed to accommodate multiple carriers and will include associated ground equipment.



LOCATION MAP

Council District: 2

0 1 2

Miles

Zoning Case 2026-10

B-3 TO B-3 W/CUP

Legend

Major Roads

City Limit

Zoning Case Location

Subject Property Legal Description: MCCLURKAN ADDITION, BLOCK 001, LOT 0001. ACRES 2



AERIAL MAP

Council District: 2

0 200 400

Feet

Zoning Case 2026-10

B-3 TO B-3 W/CUP

Legend

Zoning Case

Subject Property Legal Description: MCCLURKAN ADDITION, BLOCK 001, LOT 0001. ACRES 2

Case #Z26-10: “B-3” to “B-3 W/CUP”

View of the subject property from East Trimmier Road:



Case #Z26-10: “B-3” to “B-3 W/CUP”

View looking south toward Chaparral Road from subject property:



Case #Z26-10: “B-3” to “B-3 W/CUP”

Looking north toward Stagecoach Road from the subject property:



Case #Z26-10: “B-3” to “B-3 W/CUP”

Aerial image shows the subject property & the surrounding area:







PROJECT INFORMATION:

TOWER OWNER
VERTICAL BRIDGE
750 PARK OF COMMERCE DRIVE,
BOCA RATON, FL 33487
CONTACT: JODY KRILOFF
EMAIL: JODY.KRILOFF@VERTICALBRIDGE.COM
PH: 512-586-3229

APPLICANT
VINCENT GERARD & ASSOCIATES
5524 BEE CAVES ROAD #K4,
AUSTIN, TX 78746
CONTACT: VINCE HUEBINGER
PHONE: 512.328.2693

ZONING
B-3 LOCAL BUSINESS
DISTRICT

SITE LOCATION
LAT: 31° 02' 44.0" N
LONG: 97° 41' 56.8" W

PROJECT TYPE
NEW 85' MONOPOLE
UNMANNED TELECOMMUNICATION FACILITY, CONSISTING OF FUTURE EQUIPMENT PLATFORMS, SHELTERS, DIRECTIONAL AND GPS ANTENNAS

UTILITIES
ELECTRIC PROVIDER
TXU ENERGY RETAIL COMPANY

PERMITTING
COUNTY: BELL COUNTY
JURISDICTION: CITY OF KILLEEN
BUILDING CODE: 2014 IBC
EXISTING USE: RURAL/VACANT
PROPOSED USE: TELECOMMUNICATIONS FACILITY

LEGAL DESCRIPTION
ALAMO LAND & SUGAR CO W165'-N867.59'
LOT 9 BLK 51 EXC W115'-N463.09' 2.518AC
GR 2.478AC NET

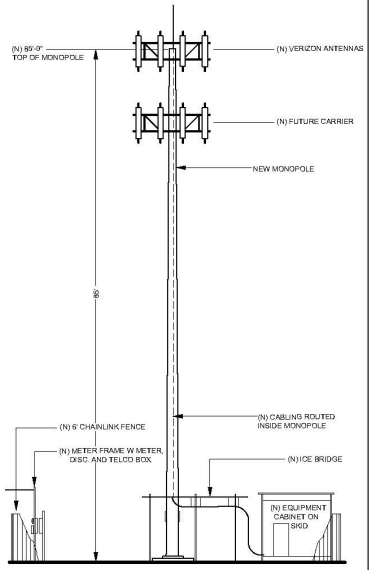
PRIMARY CARRIER
VERIZON WIRELESS
CONTACT: TIM CALETKA
6696 TRI COUNTY PKWY #100,
SCHERTZ, TX 78154
210-934-1664

ONE-CALL TEXAS
CONTRACTOR TO CALL
BEFORE DIGGING
PHONE: 811 OR
1.800.545.6000

LANDOWNER
FIRST ASSEMBLY OF GOD INC
PO BOX 11299,
KILLEEN, TX 76547

ADDRESS
7430 E TRIMMIER RD,
KILLEEN, TX 76542
(911 ADDRESS)

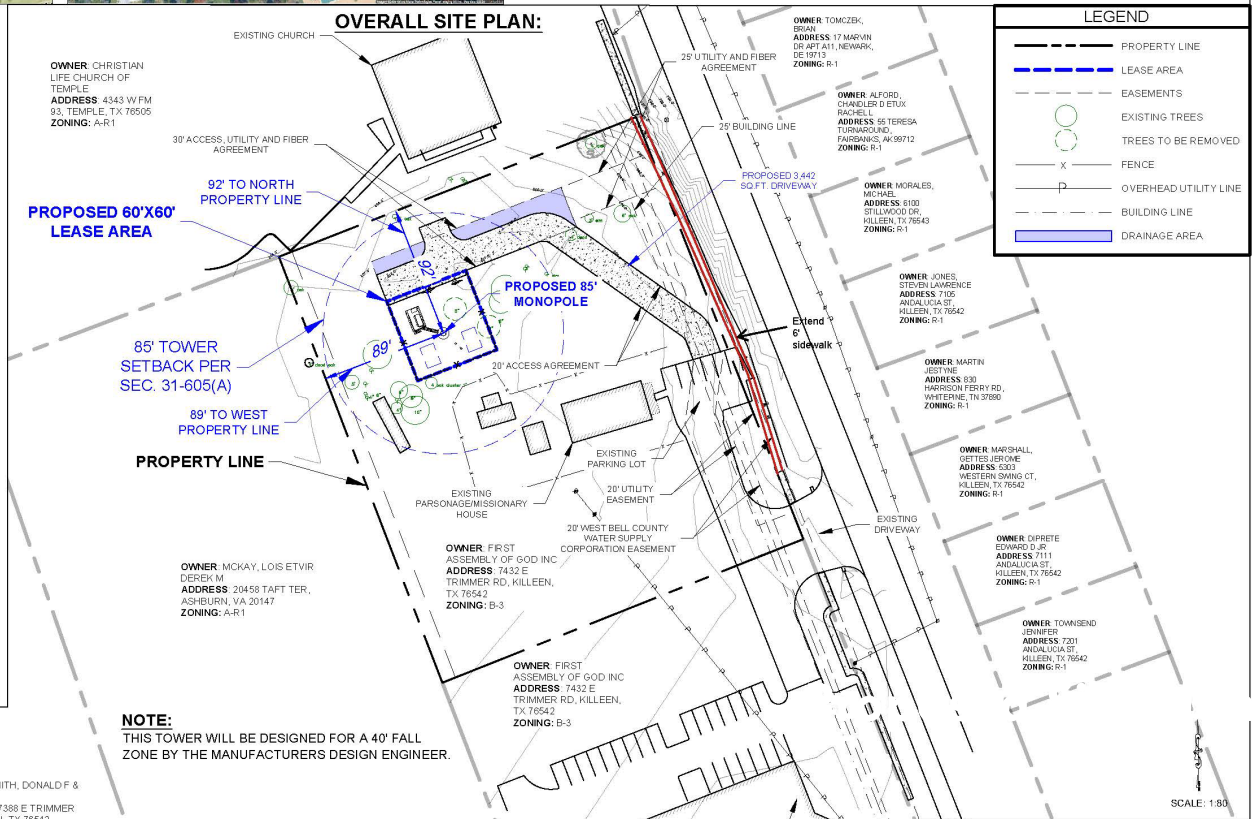
PROPOSED TOWER ELEVATION



NTS

NOTE: TYPICAL LEASE AREA, ACTUAL EQUIPMENT LOCATIONS MAY VARY.

OVERALL SITE PLAN:



SCALE: 1:80

NOTE:
THIS TOWER WILL BE DESIGNED FOR A 40' FALL ZONE BY THE MANUFACTURERS DESIGN ENGINEER.

SITE NAME:
VERTICAL BRIDGE KIT CARSON

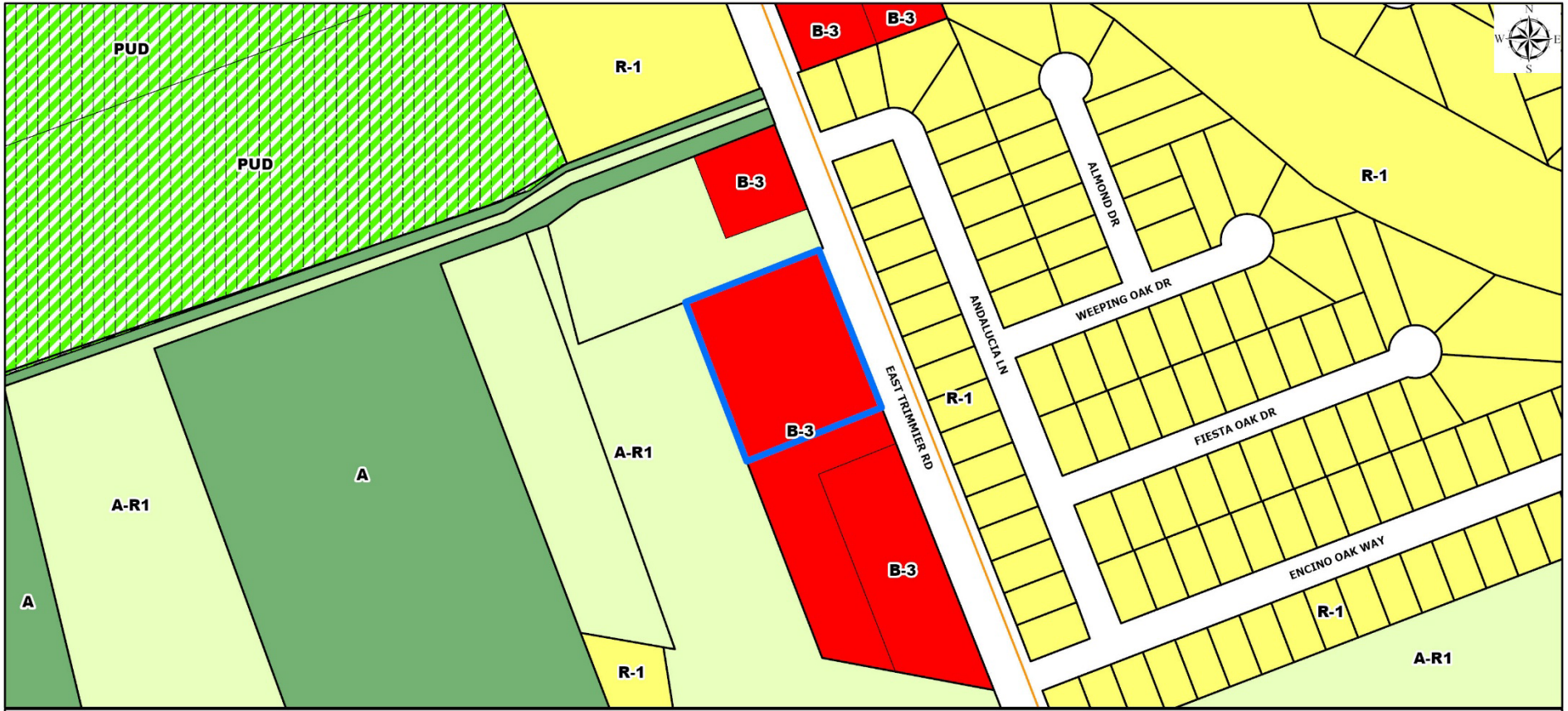
vertical bridge

VINCENT GERARD & ASSOCIATES
LAND PLANNERS & ZONING CONSULTANTS
5524 BEE CAVES ROAD #K4, AUSTIN, TEXAS 78746
(512)328-2693 FAX(512)328-4153 vince@gerardaus.com

SITE INFORMATION
7430 E TRIMMIER RD, KILLEEN, TX 76542 (911 ADDRESS)

PROPERTY OWNER
FIRST ASSEMBLY OF GOD INC
PO BOX 11299,
KILLEEN, TX 76547

TOWER OWNER
VERTICAL BRIDGE
750 PARK OF COMMERCE DRIVE,
BOCA RATON, FL 33487



ZONING MAP

Council District: 2

0 200 400

Feet

Zoning Case 2026-10

B-3 TO B-3 W/CUP

Subject Property Legal Description: MCCLURKAN ADDITION, BLOCK 001, LOT 0001. ACRES 2

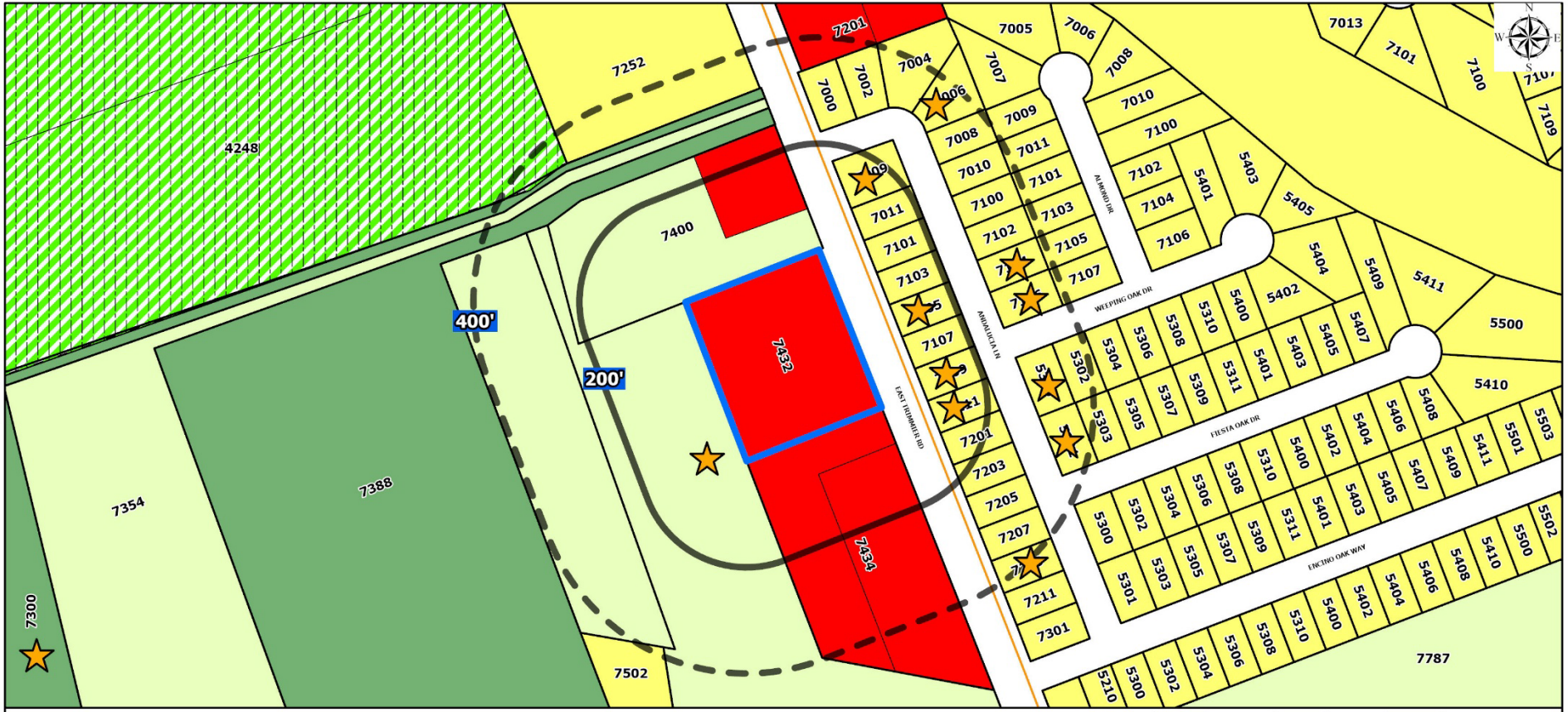
Comprehensive Plan Alignment

- The property is located within the ‘Controlled Growth’ (Growth Sector) area on the Growth Sector Map and designated as ‘Campus’ (Place Type) on the Future Land Use Map (FLUM) of the Killeen 2040 Comprehensive Plan.

Public Notification

- Staff notified property owners of forty-four (44) surrounding properties regarding this request.

- Staff has received twelve (12) responses in opposition to this request, including five (5) from property owners within the 200-foot buffer, six (6) from property owners within the 400-foot buffer, and one (1) from a property owner outside the 400-foot buffer.



RESPONSE MAP
Council District: 2

0 200 400
Feet

Zoning Case 2026-10

B-3 TO B-3 W/CUP

Area in Opposition (141,500.10 SqFt) ÷ 200' Buffer Area (362,827.21 SqFt) = 38.99%

Legend

- A
- A-R1
- B-3
- PUD
- R-1
- City Limit
- Zoning Case
- Opposed

Subject Property Legal Description: MCCLURKAN ADDITION, BLOCK 001, LOT 0001. ACRES 2

Staff Findings

- Per Killeen Code of Ordinance Sec. 31-603(b), approval of a Conditional Use Permit for a wireless telecommunications tower requires a three-fourths (3/4) majority vote of the City Council. Accordingly, approval of this request will require a minimum of six (6) affirmative votes by City Council.

Staff Recommendation

- Staff recommends approval of the applicant's request for a Conditional Use Permit (CUP) to allow the installation of a wireless telecommunications tower on property zoned "B-3" (Local Business District) with the following conditions:

Staff Recommendation

1. The project will substantially comply with the Site Plan.
2. The project will comply with requirements for collocation, screening, lighting, and site development per Sec. 31-604, 31-606, and 31-609 prior to issuance of Certificate of Occupancy.
3. Parking areas and drive aisles will be constructed with an all-weather surface (asphalt or concrete) per Sec. 31-487.

Staff Recommendation

4. The site design shall maximize use of existing trees and vegetation, and landscape screening shall be installed and maintained per Sec. 31-609 (a)(6).

5. The applicant shall construct a public sidewalk along the street frontage to connect the existing sidewalks.

Staff Recommendation

6. Permits shall expire if not constructed within six (6) months, not put into use within one hundred twenty (120) days after construction, or discontinued for more than six (6) consecutive months, unless extended per Sec. 31-610.

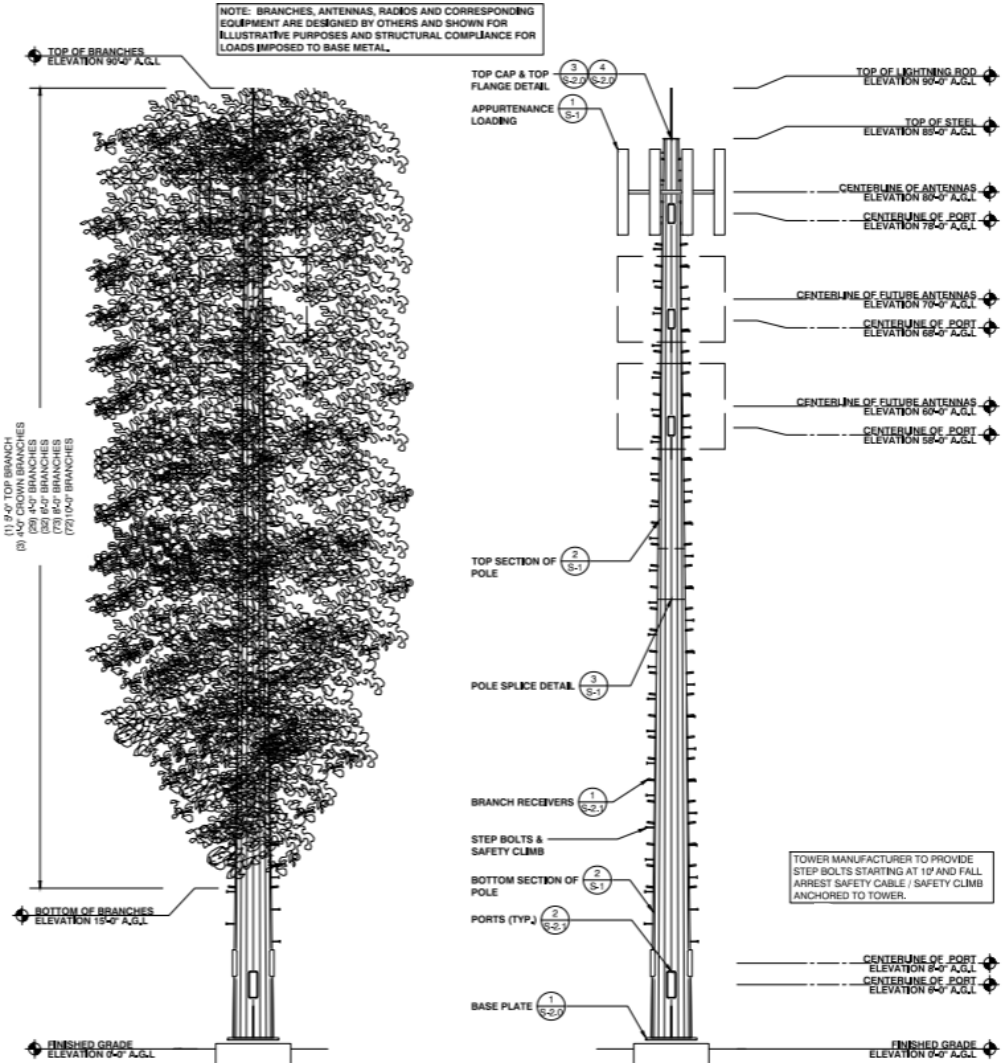
7. The permittee shall notify the director of changes in ownership or operation of the tower within thirty (30) days.

Commission Recommendation

- At their regular meeting on May 11, 2026, the Planning and Zoning Commission recommended approval of the applicant's request by a vote of 5 to 2, with an additional condition requiring the tower to be camouflaged as a tree. Commissioners Sabree and Moss voted in opposition.

- Those Commissioners in opposition concurred with the residents that there is no need for a tower in this location.

Exhibit Provided by Applicant:



Case #Z26-10: “B-3” to “B-3 W/CUP”

View looking south along Gray Street toward Long Ave:



Case #Z26-10: “B-3” to “B-3 W/CUP”

Examples of Camouflaged Cell Towers:







City of Killeen

Staff Report

File Number: DS-26-048

Fiscal Year 2027 Budget Preview

City of Killeen

Staff Report

File Number: DS-26-041

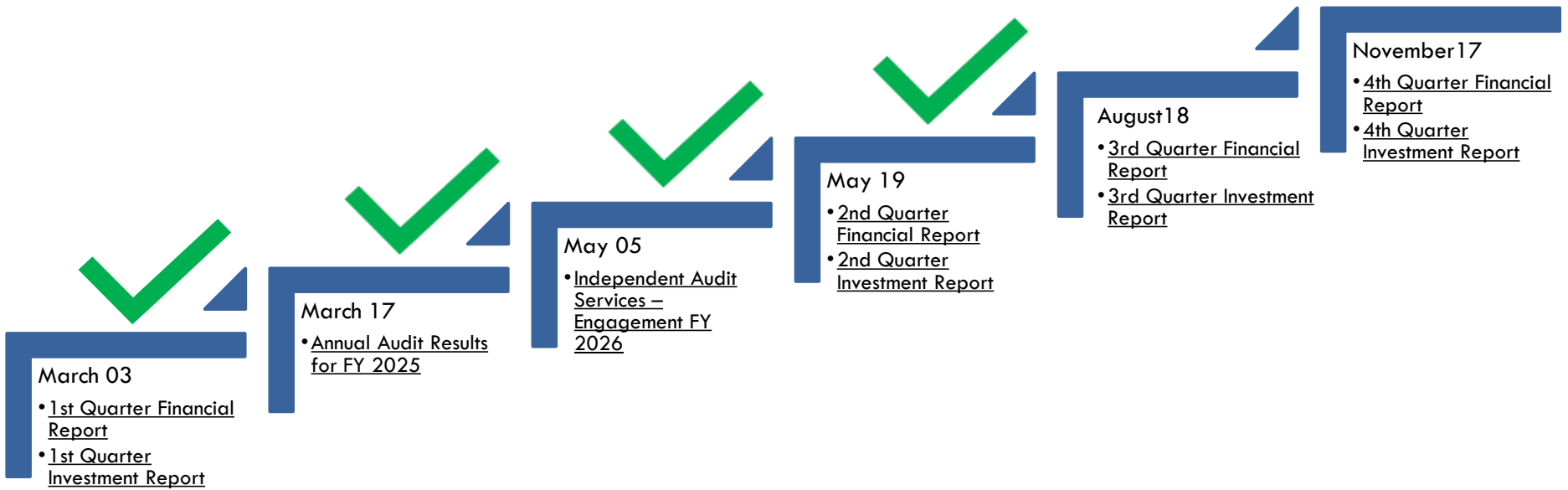
Receive Quarterly Financial Report

2ND QUARTER FINANCIAL REPORT

DS-26-041

June 16, 2026

Accounting Calendar FY 2026



Overview

- Staffing Indicators
- Review Major Operating Funds
- Special Revenue Funds

Staffing Indicators – Turnover

12-Month Annualized Turnover (as of March 2026)							
Department	Total Approved Positions	Total Exiting Employees	Dept. Turnover %	Department	Total Approved Positions	Total Exiting Employees	Dept. Turnover %
ANIMAL SERVICES	30	20	66.67%	FIRE DEPARTMENT	273	29	10.62%
AVIATION	47	8	17.02%	HUMAN RESOURCES	16	3	18.75%
CITY MANAGER	6.5	0	0.00%	INFORMATION TECHNOLOGY	22	1	4.55%
COMMUNICATIONS AND MARKETING	8	3	37.50%	LEGAL	10	4	40.00%
COMMUNITY DEVELOPMENT	79.63	14	17.58%	PARKS AND RECREATION	87.49	24	27.43%
DEVELOPMENT SERVICES	42	9	21.43%	POLICE DEPARTMENT	344	34	9.88%
ENGINEERING SERVICES	32	1	3.13%	PUBLIC WORKS	270	64	23.70%
FINANCE	118.5	33	27.85%				

TOTAL OF RESIGNED EMPLOYEES	**247**
TOTAL EMPLOYEES	**1,386.12**
OVERALL TURNOVER	**17.82%**

	FY 2026	FILLED	% FILLED
TOTAL CLASSIFIED	**854.12**	**607.12**	**71.08%**
PUBLIC SAFETY SWORN POSITIONS:			
FIRE	**263**	**270**	**102.66%**
POLICE	**269**	**279**	**103.72%**

General Fund

Key Revenue Sources

General Fund

	YTD Total Mar 31, 2026	Revised Budget	% Budget	YTD Total Mar 31, 2025	Inc/Dec PY
Property Taxes	$ 57,457,595	$ 58,967,744	97.44%	$ 53,973,667	6.45%
Sales and Excise Taxes	18,571,098	36,922,058	50.30%	18,306,992	1.44%
Franchise	1,240,864	5,924,412	20.94%	1,369,133	-9.37%
Licenses & Permits	1,048,011	3,005,773	34.87%	1,317,483	-20.45%
Intergovernmental	830,325	2,070,103	40.11%	1,557,944	-46.70%
Charges For Services	3,832,334	8,795,765	43.57%	3,807,136	0.66%
Fines & Fees	1,935,585	3,499,725	55.31%	1,814,925	6.65%
Investment Income	874,435	2,552,254	34.26%	755,625	15.72%
Miscellaneous Income	88,006	83,279	105.68%	168,297	-47.71%
Other Financing Sources	5,741,917	11,584,620	49.57%	5,639,554	1.82%
Total Revenues	**$ 91,620,170**	**$ 133,405,733**	**68.68%**	**$ 88,711,756**	**3.28%**



Key Expenses/Fund Balance

General Fund

	YTD Total Mar 31, 2026	Revised Budget	% Budget	YTD Total Mar 31, 2025	Inc/Dec PY
Personnel Services	$ 46,177,248	$ 99,665,057	46.33%	$ 42,531,980	8.57%
Supplies	2,537,361	5,875,435	43.19%	1,899,489	33.58%
Repairs & Maintenance	1,460,868	3,388,532	43.11%	1,089,565	34.08%
Misc Services & Charges	6,463,619	14,390,931	44.91%	5,084,997	27.11%
Designated Expenses	2,878,031	6,108,692	47.11%	3,483,836	-17.39%
Capital Outlay	448,517	948,818	47.27%	661,780	-32.23%
Debt Service	41,487	116,729	35.54%	59,968	-30.82%
Other Financial Uses	3,520,237	3,559,474	98.90%	5,618,774	-37.35%
Total Expenses	**$ 63,527,368**	**$ 134,053,668**	**47.39%**	**$ 60,430,389**	**5.12%**
Net Change	**$ 28,092,802**	**$ (647,935)**			
Fund Balance - Beginning	35,032,844	35,032,844			
Fund Balance - Ending	**$ 63,125,646**	**$ 34,384,909**			

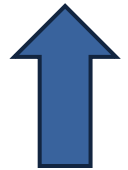


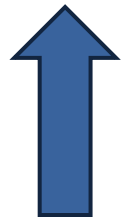
Water & Sewer Fund

Key Financials

Water & Sewer Fund

	YTD Total Mar 31, 2026	Revised Budget	% Budget	YTD Total Mar 31, 2025	Inc/Dec PY
Charges For Services	23,421,302	51,495,749	45.48%	22,752,872	2.94%
Investment Income	175,267	587,093	29.85%	239,270	-26.75%
Other Financing Sources	300,423	323,895	92.75%	143,506	109.34%
Total Revenues	**$ 23,896,992**	**$ 52,406,737**	**45.60%**	**$ 23,135,648**	**3.29%**
Personnel Services	4,137,247	9,156,494	45.18%	4,143,922	-0.16%
Supplies	389,860	1,050,386	37.12%	456,317	-14.56%
Repairs & Maintenance	351,074	909,702	38.59%	557,485	-37.03%
Misc Services & Charges	2,488,782	5,476,509	45.44%	2,267,677	9.75%
Designated Expenses	8,251,430	17,720,774	46.56%	7,633,064	8.10%
Capital Outlay	235,874	1,341,732	17.58%	139,999	68.48%
Debt Service	1,534,406	6,703,393	22.89%	521,757	194.08%
Other Financial Uses	6,869,689	10,268,939	66.90%	8,311,965	-17.35%
Total Expenses	**$ 24,258,362**	**$ 52,627,929**	**46.09%**	**$ 24,032,186**	**0.94%**
Net Change	**$ (361,370)**	**$ (221,192)**			
Fund Balance - Beginning	10,147,573	10,147,573			
Fund Balance - Ending	**$ 9,786,203**	**$ 9,926,381**			





Solid Waste Fund

Key Financials

Solid Waste Fund

	YTD Total Mar 31, 2026	Revised Budget	% Budget	YTD Total Mar 31, 2025	Inc/Dec PY
Charges For Services	13,969,622	28,176,177	49.58%	13,189,609	5.91%
Investment Income	65,096	244,484	26.63%	107,173	-39.26%
Other Financing Sources	41,900	30,000	139.67%	1,499	2695.94%
Total Revenues	**$ 14,076,618**	**$ 28,451,661**	**49.48%**	**$ 13,310,960**	**5.75%**
Personnel Services	3,151,835	6,509,403	48.42%	2,846,244	10.74%
Supplies	616,656	1,613,234	38.22%	595,708	3.52%
Repairs & Maintenance	597,406	1,528,011	39.10%	568,086	5.16%
Misc Services & Charges	1,076,392	2,348,271	45.84%	1,011,643	6.40%
Designated Expenses	2,633,387	8,787,035	29.97%	3,352,804	-21.46%
Capital Outlay	97,730	201,272	48.56%	74,599	31.01%
Debt Service	30,958	688,971	4.49%	35,873	-13.70%
Other Financial Uses	4,844,989	6,776,895	71.49%	5,323,295	-8.99%
Total Expenses	**$ 13,049,353**	**$ 28,453,092**	**45.86%**	**$ 13,808,252**	**-5.50%**
Net Change	**$ 1,027,265**	**$ (1,431)**			
Fund Balance - Beginning	6,935,095	6,935,095			
Fund Balance - Ending	**$ 7,962,360**	**$ 6,933,664**			



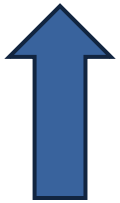
Drainage Utility Fund

Key Financials

Drainage Utility Fund

	YTD Total Mar 31, 2026	Revised Budget	% Budget	YTD Total Mar 31, 2025	Inc/Dec PY
Charges For Services	2,684,634	5,481,674	48.97%	2,598,891	3.30%
Investment Income	17,523	84,407	20.76%	20,599	-14.93%
Other Financing Sources	4,700	16,149	29.10%	15,750	-70.16%
Total Revenues	**$ 2,706,857**	**$ 5,582,230**	**48.49%**	**$ 2,635,240**	**2.72%**
Personnel Services	1,138,025	2,602,101	43.73%	1,070,760	6.28%
Supplies	64,031	200,079	32.00%	63,363	1.05%
Repairs & Maintenance	69,738	250,275	27.86%	82,034	-14.99%
Misc Services & Charges	159,907	386,756	41.35%	185,923	-13.99%
Designated Expenses	2,567	122,509	2.10%	4,027	-36.26%
Debt Service	2,990	522,730	0.57%	5,424	-44.88%
Other Financial Uses	1,041,588	1,497,780	69.54%	1,005,799	3.56%
Total Expenses	**$ 2,478,846**	**$ 5,582,230**	**44.41%**	**$ 2,417,330**	**2.54%**
Net Change	**$ 228,011**	**$ -**			
Fund Balance - Beginning	1,839,222	1,839,222			
Fund Balance - Ending	**$ 2,067,233**	**$ 1,839,222**			





Aviation Fund

Key Financials

Aviation Fund

	YTD Total Mar 31, 2026	Revised Budget	% Budget	YTD Total Mar 31, 2025	Inc/Dec PY
Intergovernmental	1,519,575	3,539,150	42.94%	1,577,500	-3.67%
Charges For Services	2,580,220	3,351,644	76.98%	1,516,205	70.18%
Investment Income	48,181	120,404	40.02%	22,758	111.71%
Miscellaneous Income	154,804	50	309608.00%	50	309507.72%
Other Financing Sources	2,900	-	-	820	253.66%
Total Revenues	**$ 4,305,680**	**$ 7,011,248**	**61.41%**	**$ 3,117,333**	**38.12%**
Personnel Services	1,386,227	3,175,683	43.65%	1,312,293	5.63%
Supplies	77,455	235,180	32.93%	121,099	-36.04%
Repairs & Maintenance	272,391	781,406	34.86%	283,632	-3.96%
Misc Services & Charges	450,443	1,007,600	44.70%	412,606	9.17%
Designated Expenses	962,860	484,607	198.69%	156,670	514.58%
Capital Outlay	-	17,000	0.00%	21,200	-100.00%
Debt Service	267,372	402,721	66.39%	1,550	17149.81%
Other Financial Uses	371,143	371,143	100.00%	356,868	4.00%
Total Expenses	**$ 3,787,891**	**$ 6,475,340**	**58.50%**	**$ 2,665,918**	**42.09%**
Net Change	**$ 517,789**	**$ 535,908**			
Fund Balance - Beginning	2,751,527	2,751,527			
Fund Balance - Ending	**$ 3,269,316**	**$ 3,287,435**			

Golf Course Fund

Key Financials

Golf Course Fund

	YTD Total Mar 31, 2026	Revised Budget	% Budget	YTD Total Mar 31, 2025	Inc/Dec PY
Charges For Services	879,307	1,543,690	56.96%	800,870	9.79%
Investment Income	4,635	5,146	90.07%	2,859	62.12%
Total Revenues	**$ 883,942**	**$ 1,548,836**	**57.07%**	**$ 803,729**	**9.98%**
Repairs & Maintenance	17,387	10,418	166.89%	-	0.00%
Misc Services & Charges	798,672	1,475,283	54.14%	726,235	9.97%
Capital Outlay	-	-	-	68,583	-100.00%
Debt Service	108,062	221,694	48.74%	-	0.00%
Total Expenses	**$ 924,121**	**$ 1,707,395**	**54.12%**	**$ 794,818**	**16.27%**
Net Change	**$ (40,179)**	**$ (158,559)**			
Fund Balance - Beginning	313,274	313,274			
Fund Balance - Ending	**$ 273,095**	**$ 154,715**			

Hotel Occupancy Tax (HOT) Fund

Key Financials

Hotel Occupancy Tax Fund

	YTD Total Mar 31, 2026	Revised Budget	% Budget	YTD Total Mar 31, 2025	Inc/Dec PY
Taxes	949,223	1,989,567	47.71%	840,854	12.89%
Intergovernmental	84,118	86,000	97.81%	96,490	-12.82%
Charges For Services	358,574	975,157	36.77%	370,474	-3.21%
Investment Income	14,598	66,277	22.03%	26,102	-44.07%
Miscellaneous Income	-	2,420	0.00%	2,420	-100.00%
Total Revenues	**$ 1,406,513**	**$ 3,119,421**	**45.09%**	**$ 1,336,340**	**5.25%**
Personnel Services	502,332	1,046,159	48.02%	477,034	5.30%
Supplies	22,450	55,441	40.49%	25,184	-10.86%
Repairs & Maintenance	29,761	72,015	41.33%	58,823	-49.41%
Misc Services & Charges	331,979	816,086	40.68%	275,838	20.35%
Designated Expenses	173,374	482,994	35.90%	330,719	-47.58%
Capital Outlay	-	-	-	146,293	-100.00%
Debt Service	63,596	715,650	8.89%	75,064	-15.28%
Total Expenses	**$ 1,123,492**	**$ 3,188,345**	**35.24%**	**$ 1,388,955**	**-19.11%**
Net Change	**$ 283,021**	**$ (68,924)**			
Fund Balance - Beginning	791,379	791,379			
Fund Balance - Ending	**$ 1,074,400**	**$ 722,455**			



Street Maintenance Fund

Key Financials

Street Maintenance Fund

	YTD Total Mar 31, 2026	Revised Budget	% Budget	YTD Total Mar 31, 2025	Inc/Dec PY
Charges For Services	4,992,409	10,032,396	49.76%	4,834,602	3.26%
Investment Income	317,025	212,844	148.95%	199,842	58.64%
Total Revenues	**$ 5,309,434**	**$ 10,245,240**	**51.82%**	**$ 5,034,444**	**5.46%**
Repairs & Maintenance	139,835	4,650,000	3.01%	49,394	183.10%
Capital Outlay	263,060	11,175,147	2.35%	12,500	2004.48%
Debt Service	325,615	1,536,850	21.19%	343,365	-5.17%
Total Expenses	**$ 728,510**	**$ 17,361,997**	**4.20%**	**$ 405,259**	**79.76%**
Net Change	**$ 4,580,924**	**$ (7,116,757)**			
Fund Balance - Beginning	17,025,703	17,025,703			
Fund Balance - Ending	**$ 21,606,627**	**$ 9,908,946**			





Questions

City of Killeen

Staff Report

File Number: DS-26-049

Killeen Children's Library and Immersion Center Plan of Action Update

CHILDREN'S MUSEUM & IMMERSION CENTER EXPLORATION PLAN OF ACTION-UPDATE

DS-26-049

June 16, 2026

Background

- On January 6, 2026, City Council directed staff to develop a coordinated Plan of Action to explore the development of a Children's Museum and Immersion Center incorporated within a Children's Public Library.
- The direction included evaluating:
  - Potential partnerships and roles;
  - Governance structure;
  - Funding strategies;
  - Potential locations;
  - Programming aligned with early childhood literacy; and
  - Immersive learning opportunities.

Collaboration Efforts

- Community Development received advisement from the following internal departments:
  - City Manager's Office
  - Community Development
    - Library Services Division
    - Killeen Convention & Visitors Bureau
  - Finance
  - Development Services
- Community stakeholders (on-going)
  - Killeen Independent School District (KISD)
  - Innovation Black Chamber of Commerce (IBCC)

Immersion Center/Children's Museum

- A Children's Immersion Center/Museum concept supports:
  - Early childhood literacy development
  - Hands-on learning environments
  - Educational enrichment opportunities
  - Access to family-centered programming
  - Community quality-of-life enhancements
- Overall, this concept focuses on expanding learning opportunities for children and families across Killeen and may attract visitors from surrounding communities.

Potential Partnership/Roles

- KISD representatives stated that an operating partnership was not likely but, their board could be interested in a membership of an immersion center/museum for use by its schools.
- National Mounted Warrior Museum expressed interest in cross-promotion of the proposed facility.
- IBCC would be interested in an advisory role.
- 409 N. Gray Street owner may be interested in additional discussion regarding an immersion center/children's museum concept.

Funding Strategies

- City of Killeen funded:
  - General Fund
  - Hotel Tax Fund
  - Capital Improvement Programs
  - Bonds
    - General Obligation Bond
    - Certificate of Obligation Bond
- Grants
- Donations
  - Establish a not-for-profit foundation

Governance Structure

- Most immersion centers/museums operate as a not-for-profit organization with an executive board.
  - This could be achieved by establishing a library foundation.
- None of the organizations contacted were governed or financed mainly by its city.
- Staffing levels vary based on size and operations.
  - Staff ranged from approximately 15 to 80 employees.
  - Volunteers are present but, not used to supplement overall staffing needs.

Potential Locations

- Sites that can be evaluated adaptive reuse:
  - 409 N. Gray St.
  - Killeen Public Library Main Branch
  - Peebles Elementary School (North Killeen)
  - Clifton Park Elementary School (Former Site, near I-14)
- Southwest Killeen

Potential Locations

- Anthem Park represents a potential location for future community-serving facilities, housing, and retail/entertainment.
- Key considerations include:
  - Approximately 203 acres of planned development area;
  - Potential for regional entertainment activity;
  - Access to future residential neighborhoods;
  - Opportunity to serve surrounding communities; and
  - Potential to support long-term family activity destinations.

Early Childhood Literacy Programming

- Killeen Public Library (KPL) offers "Story Time" for specific age groups.
  - Ages 0-5 years
  - Ages 6-10 years
  - Story Time with Stay & Play: Ages 0-6
    - This program allows children to stay after the story time, socialize with others and strengthen cognitive development.
- These programs provide an opportunity for children to socialize, prepare craft, play games and develop a lifelong love of reading.

Current Immersive Learning at KPL

- Little Play Date - Children ages 0-3 years can socialize with others and strengthen cognitive development by playing with age-appropriate toys.
- LEGO Day - This event celebrates the "birthday" of LEGO Bricks and offers free interactive building stations.
- LEGO Block Party! - For ages 3+ years; helps develop fine motor skills, supports creativity, and promotes social skills.
- DUPLO Baby Block Party! – 0 - 3 years; helps develop fine motor skills, supports creativity, and promotes social skills.

Current Immersive Learning at KPL

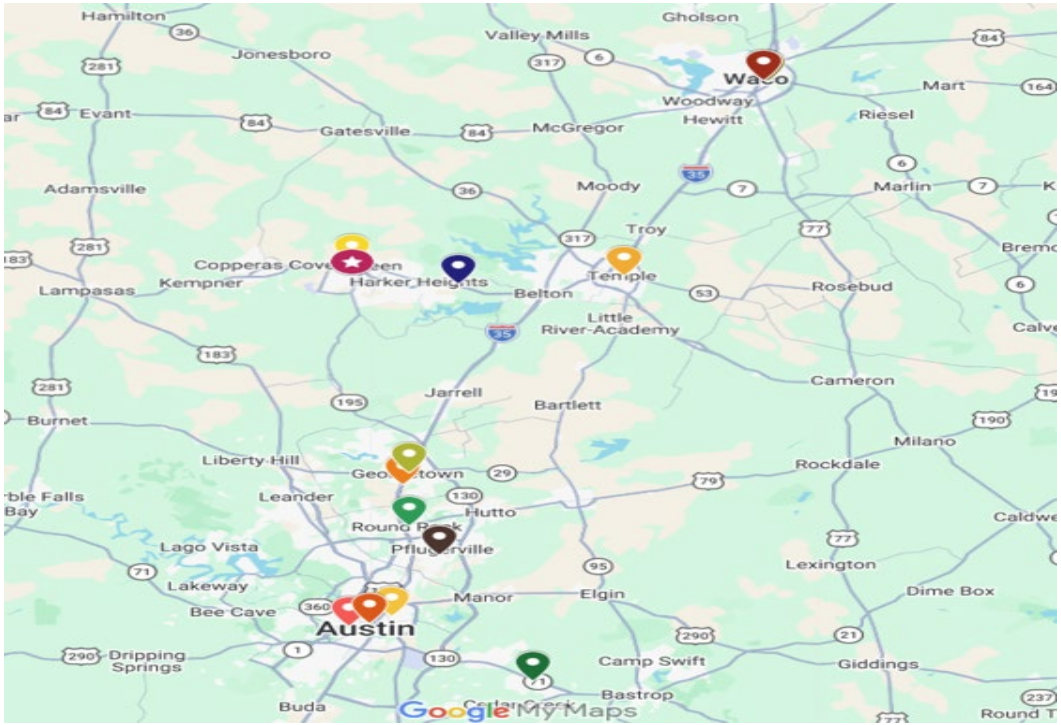
- Magic Show - Programs such as a magic show stimulates critical thinking, boosts imagination, promotes socialization.
- Portable Planetarium – Offered for the 1st time July 25, 2026; this program is intended to help children develop an interest in STEM, and to help foster critical thinking.
- Mario Day - Offers the opportunity to enhance cognitive development, encourage creativity, and socialization.
- Library Mini-Golf - Library Mini-Golf helps build motor skills, helps develop the skill of patience, and promotes critical thinking.

Central Texas Immersion Centers/Museums

- There are approximately 15 immersion centers, museums, and learning destinations are located within about one hour of Killeen.
- Killeen exploration focuses on identifying opportunities that:
  - Expand access locally;
  - Complement existing regional facilities; and
  - Support family learning opportunities and quality of life within Killeen.

Central Texas Immersion Centers/Museums

- Austin Nature & Science Cen... (1)
- Bullock Texas State History ... (1)
- Georgetown Art Center (1)
- Inner Space Cavern (1)
- Killeen (1)
- Mayborn Museum Complex (1)
- National Mounted Warrior M... (1)
- Pflugerville Library (1)
- Round Rock Public Library - ... (1)
- SMART Museum (1)
- Temple Children's Museum (1)
- Texas Ranger Hall of Fame &... (1)
- The Dinosaur Park (1)
- Thinkery (1)



Staff Next Steps

- KPL will pursue organizational membership at the Thinkery Interactive Museum at an annual cost of $500 for two (2) membership cards for use by KPL members.
  - Allows for up to 6 visitors each day with membership.
  - Unlimited visits annually.
- KPL will implement additional immersive programming which responds to the KPL 5-Year Strategic Plan 2026-2030.

Motion of Direction Options

- Council may provide direction regarding:
  - Continued exploration of an immersion center/museum concept.
  - Exploration of library expansion to include immersive features and enhanced immersive programming.
- Either direction may include funding options and publishing an RFP for professional services for site selection, design, and engineering.

City of Killeen

Staff Report

File Number: DS-26-050

Review Governing Standards

GOVERNING STANDARDS

DS-26-050

June 16, 2026

Background

- The Governing Standards and Expectations were originally adopted by resolution in June 2018 and revised annually since then.
- The intent is for the Governing Standards to serve as a single-source reference containing the Council's rules, protocols, procedures, policies and expectations for itself, committee members, staff and the public.
- Section 7-20 provides that the new City Council shall begin review of the Governing Standards after the election and work to re-adopt an updated version by the end of July each year.

Recommended Changes due to November General Election Date

- Section 2-60(d): Update the date for which city facilities may not be used for Councilmember-Sponsored Meetings from January 1 through election day to July 1 of odd numbered years through election day
- Section 3-10(f): Update the date for Council appointments to committees and subcommittees
- Section 7-20: Update the date for annual review of the Governing Standards

Recommended Changes due to consolidated Board of Adjustment

- Section 3-20(e): Add Board of Adjustment to the list of Boards and Commissions that have appointment subcommittees

Next Steps

- The City Council may:

  1) continue discussions for further amendments to the Governing Standards and Expectations;

  2) readopt the Governing Standards and Expectations with amendments at a future date.