



**City of Killeen Arts Commission  
101 N. College Street  
Killeen, TX 76541**

December 12, 2025

Mr. Kent Cagle  
Killeen City Manager  
PO Box 1329  
Killeen, TX 76540

Dear Mr. Cagle,

Pursuant to Section 2-118 of the City of Killeen Code of Ordinances, I respectfully request the removal of the following commissioner from the City of Killeen Arts Commission due to excessive absences. I also request that City Council appoint a replacement at the earliest opportunity.

Commissioner Deborah Hocutt

Commissioner Hocutt was appointed by City Council on Tuesday, September 16, 2025. Commissioner Hocutt application had not been submitted to city staff prior to her appointment to the commission. She has not been sworn in nor submitted the required additional documentation. Since her appointment, Commissioner Hocutt has not attended any Arts Commission meetings despite multiple attempts by staff to engage her. On November 17, 2025, she verbally informed the Finance Executive Assistant that she was no longer interested in serving on the board; however, she has not provided written confirmation of her resignation. Her absences are listed below:

October 10, 2025

November 14, 2025

December 12, 2025

If you have any questions regarding this request, please do not hesitate to contact me.  
Sincerely,

Christopher Brown  
Chairperson  
City of Killeen Arts Commission