

**ORDINANCE NO. 23-072**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF KILLEEN, TEXAS, AMENDING THE FY 2024 ANNUAL BUDGET OF THE CITY OF KILLEEN TO INCREASE REVENUE AND EXPENSE ACCOUNTS IN MULTIPLE FUNDS; REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT WITH THIS ORDINANCE; PROVIDING A SAVINGS CLAUSE; AND ESTABLISHING AN EFFECTIVE DATE.**

**WHEREAS**, a budget for operating the municipal government of the City of Killeen for the Fiscal Year October 1, 2023 to September 30, 2024, has been adopted by City Council in accordance with the City Charter; and

**WHEREAS**, it is the desire of the Killeen City Council to amend the FY 2024 Annual Budget; and

**WHEREAS**, the budget amendment requires City Council approval;

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF KILLEEN:**

**SECTION 1.** That Ordinance 23-062, adopting a budget for operating the municipal government of the City of Killeen for the Fiscal year October 1, 2023 to September 30, 2024, be amended as to the portion of said budget as follows:

**Revenues:**

<b>Account Number</b>	<b>Description</b>	<b>Budget Change</b>	<b>Budget</b>
010-0000-331.02-05	OTHER-EGRANTS		\$ -
	Allocate grant funds for the CPR-Regional Community Preparedness project, aimed at promoting public awareness and preparedness through various activities such as billboards, social media content, flyers, informational meetings, workshops, and educational materials.	5,000	
	<b>Budget Change Sub-total</b>	5,000	
	<b>Account Sub-total</b>		5,000
207-0000-332.01-01	USDOJ		\$ 160,845
	Allocate the Justice Assistance Grant (JAG) award for the year 2023. The City of Temple will receive \$20,713, Bell County \$24,855, and the remaining funds will be allocated to the City of Killeen, designated for the Real Time Crime Center project.	92,057	
	<b>Budget Change Sub-total</b>	92,057	
	<b>Account Sub-total</b>		252,902
	<b>REVENUES TOTAL</b>	<b>\$ 97,057</b>	<b>\$ 257,902</b>

**Expenditures:**

<b>Account Number</b>	<b>Description</b>	<b>Budget Change</b>	<b>Budget</b>
010-3250-426.40-05	FULL-TIME SALARIES		\$ 247,796
	Carry forward unspent FY 2023 non-CIP appropriations for ARPA funding and allocate additional available ARPA funds as per City Council's directive on October 3, 2023.	21,820	
	<b>Budget Change Sub-total</b>	21,820	
	<b>Account Sub-total</b>		269,616
010-3250-426.40-11	SEASONAL EMPLOYEES		-
	Carry forward unspent FY 2023 non-CIP appropriations for ARPA funding and allocate additional available ARPA funds as per City Council's directive on October 3, 2023.	92,036	
	<b>Budget Change Sub-total</b>	92,036	
	<b>Account Sub-total</b>		92,036
010-3250-426.40-82	MEDICAL INSURANCE		14,084
	Carry forward unspent FY 2023 non-CIP appropriations for ARPA funding and allocate additional available ARPA funds as per City Council's directive on October 3, 2023.	3,661	
	<b>Budget Change Sub-total</b>	3,661	
	<b>Account Sub-total</b>		17,745
010-3250-426.40-83	DENTAL INSURANCE		528
	Carry forward unspent FY 2023 non-CIP appropriations for ARPA funding and allocate additional available ARPA funds as per City Council's directive on October 3, 2023.	131	
	<b>Budget Change Sub-total</b>	131	
	<b>Account Sub-total</b>		659
010-3250-426.40-84	LIFE INSURANCE		43
	Carry forward unspent FY 2023 non-CIP appropriations for ARPA funding and allocate additional available ARPA funds as per City Council's directive on October 3, 2023.	13	
	<b>Budget Change Sub-total</b>	13	
	<b>Account Sub-total</b>		56
010-3250-426.40-85	RETIREMENT - TMRS		36,973
	Carry forward unspent FY 2023 non-CIP appropriations for ARPA funding and allocate additional available ARPA funds as per City Council's directive on October 3, 2023.	3,208	
	<b>Budget Change Sub-total</b>	3,208	
	<b>Account Sub-total</b>		40,181

**Expenditures (continued):**

<b>Account Number</b>	<b>Description</b>	<b>Budget Change</b>	<b>Budget</b>
010-3250-426.40-87	SOCIAL SECURITY		15,511
	Carry forward unspent FY 2023 non-CIP appropriations for ARPA funding and allocate additional available ARPA funds as per City Council's directive on October 3, 2023.	9,176	
	<b>Budget Change Sub-total</b>	9,176	
	<b>Account Sub-total</b>		24,687
010-3250-426.40-88	MEDICARE		3,628
	Carry forward unspent FY 2023 non-CIP appropriations for ARPA funding and allocate additional available ARPA funds as per City Council's directive on October 3, 2023.	2,146	
	<b>Budget Change Sub-total</b>	2,146	
	<b>Account Sub-total</b>		5,774
010-3250-426.40-89	WORKERS COMPENSATION		376
	Carry forward unspent FY 2023 non-CIP appropriations for ARPA funding and allocate additional available ARPA funds as per City Council's directive on October 3, 2023.	229	
	<b>Budget Change Sub-total</b>	229	
	<b>Account Sub-total</b>		605
010-3250-426.41-10	OFFICE		921
	Carry forward unspent FY 2023 non-CIP appropriations for ARPA funding and allocate additional available ARPA funds as per City Council's directive on October 3, 2023.	197	
	<b>Budget Change Sub-total</b>	197	
	<b>Account Sub-total</b>		1,118
010-3250-426.41-65	SUPPLIES		300
	Carry forward unspent FY 2023 non-CIP appropriations for ARPA funding and allocate additional available ARPA funds as per City Council's directive on October 3, 2023.	14	
	<b>Budget Change Sub-total</b>	14	
	<b>Account Sub-total</b>		314
010-3250-426.44-05	TELEPHONE		1,440
	Carry forward unspent FY 2023 non-CIP appropriations for ARPA funding and allocate additional available ARPA funds as per City Council's directive on October 3, 2023.	216	
	<b>Budget Change Sub-total</b>	216	
	<b>Account Sub-total</b>		1,656

## Expenditures (continued):

Account Number	Description	Budget Change	Budget
010-3250-426.44-30	TRAINING AND TRAVEL		1,110
	Carry forward unspent FY 2023 non-CIP appropriations for ARPA funding and allocate additional available ARPA funds as per City Council's directive on October 3, 2023.	500	
	<b>Budget Change Sub-total</b>	500	
	<b>Account Sub-total</b>		1,610
010-3250-426.44-70	TROPHIES AND AWARDS		300
	Carry forward unspent FY 2023 non-CIP appropriations for ARPA funding and allocate additional available ARPA funds as per City Council's directive on October 3, 2023.	140	
	<b>Budget Change Sub-total</b>	140	
	<b>Account Sub-total</b>		440
010-3250-426.47-99	PROFESSIONAL SERVICES		-
	Carry forward unspent FY 2023 non-CIP appropriations for ARPA funding and allocate additional available ARPA funds as per City Council's directive on October 3, 2023.	800	
	<b>Budget Change Sub-total</b>	800	
	<b>Account Sub-total</b>		800
010-7075-442.44-26	ADVERTISING & PROMOTIONS		-
	Allocate grant funds for the CPR-Regional Community Preparedness project, aimed at promoting public awareness and preparedness through various activities such as billboards, social media content, flyers, informational meetings, workshops, and educational materials.	5,000	
	<b>Budget Change Sub-total</b>	5,000	
	<b>Account Sub-total</b>		5,000
010-9501-491.50-86	PROGRAMS		40,000
	Carry forward unspent FY 2023 non-CIP appropriations for ARPA funding and allocate additional available ARPA funds as per City Council's directive on October 3, 2023.	1,447,738	
	Carry forward unspent FY 2023 PFC appropriations for the Grocery Store Initiative.	65,000	
	<b>Budget Change Sub-total</b>	1,512,738	
	<b>Account Sub-total</b>		1,552,738

Expenditures (continued):

Account Number	Description	Budget Change	Budget
207-6000-441.50-20	RESERVE APPROPRIATION		210,706
	Allocate the Justice Assistance Grant (JAG) award for the year 2023. The City of Temple will receive \$20,713, Bell County \$24,855, and the remaining funds will be allocated to the City of Killeen, designated for the Real Time Crime Center project.	46,489	
	<b>Budget Change Sub-total</b>	46,489	
	<b>Account Sub-total</b>		257,195
207-6000-441.55-62	PASS THRU GRANTS		-
	Allocate the Justice Assistance Grant (JAG) award for the year 2023. The City of Temple will receive \$20,713, Bell County \$24,855, and the remaining funds will be allocated to the City of Killeen, designated for the Real Time Crime Center project.	45,568	
	<b>Budget Change Sub-total</b>	45,568	
	<b>Account Sub-total</b>		45,568
208-6000-441.50-20	RESERVE APPROPRIATION		200,000
	Allocate Police State Seizure Fund and Police Federal Seizure Fund balances to fund the Real Time Crime Center, initially placing them in Reserve until project quotes and scope are determined.	120,718	
	<b>Budget Change Sub-total</b>	120,718	
	<b>Account Sub-total</b>		320,718
209-6000-441.50-20	RESERVE APPROPRIATION		70,000
	Allocate Police State Seizure Fund and Police Federal Seizure Fund balances to fund the Real Time Crime Center, initially placing them in Reserve until project quotes and scope are determined.	53,547	
	<b>Budget Change Sub-total</b>	53,547	
	<b>Account Sub-total</b>		123,547
214-0705-457.40-05	FULL-TIME SALARIES		518,496
	Carry forward unspent FY 2023 non-CIP appropriations for ARPA funding and allocate additional available ARPA funds as per City Council's directive on October 3, 2023.	30,584	
	<b>Budget Change Sub-total</b>	30,584	
	<b>Account Sub-total</b>		549,080
214-0705-457.40-25	LONGEVITY		10,861
	Carry forward unspent FY 2023 non-CIP appropriations for ARPA funding and allocate additional available ARPA funds as per City Council's directive on October 3, 2023.	88	
	<b>Budget Change Sub-total</b>	88	
	<b>Account Sub-total</b>		10,949

## Expenditures (continued):

Account Number	Description	Budget Change	Budget
214-0705-457.40-30	INCENTIVE PAY		1,200
	Carry forward unspent FY 2023 non-CIP appropriations for ARPA funding and allocate additional available ARPA funds as per City Council's directive on October 3, 2023.	79	
	<b>Budget Change Sub-total</b>	79	
	<b>Account Sub-total</b>		1,279
214-0705-457.40-82	MEDICAL INSURANCE		61,719
	Carry forward unspent FY 2023 non-CIP appropriations for ARPA funding and allocate additional available ARPA funds as per City Council's directive on October 3, 2023.	19,767	
	<b>Budget Change Sub-total</b>	19,767	
	<b>Account Sub-total</b>		81,486
214-0705-457.40-83	DENTAL INSURANCE		2,967
	Carry forward unspent FY 2023 non-CIP appropriations for ARPA funding and allocate additional available ARPA funds as per City Council's directive on October 3, 2023.	607	
	<b>Budget Change Sub-total</b>	607	
	<b>Account Sub-total</b>		3,574
214-0705-457.40-84	LIFE INSURANCE		270
	Carry forward unspent FY 2023 non-CIP appropriations for ARPA funding and allocate additional available ARPA funds as per City Council's directive on October 3, 2023.	24	
	<b>Budget Change Sub-total</b>	24	
	<b>Account Sub-total</b>		294
214-0705-457.40-85	RETIREMENT - TMRS		80,472
	Carry forward unspent FY 2023 non-CIP appropriations for ARPA funding and allocate additional available ARPA funds as per City Council's directive on October 3, 2023.	6,774	
	<b>Budget Change Sub-total</b>	6,774	
	<b>Account Sub-total</b>		87,246
214-0705-457.40-87	SOCIAL SECURITY		34,353
	Carry forward unspent FY 2023 non-CIP appropriations for ARPA funding and allocate additional available ARPA funds as per City Council's directive on October 3, 2023.	3,243	
	<b>Budget Change Sub-total</b>	3,243	
	<b>Account Sub-total</b>		37,596

## Expenditures (continued):

Account Number	Description	Budget Change	Budget
214-0705-457.40-88	MEDICARE		8,034
	Carry forward unspent FY 2023 non-CIP appropriations for ARPA funding and allocate additional available ARPA funds as per City Council's directive on October 3, 2023.	758	
	<b>Budget Change Sub-total</b>	758	
	<b>Account Sub-total</b>		8,792
214-0705-457.40-89	WORKERS COMPENSATION		6,991
	Carry forward unspent FY 2023 non-CIP appropriations for ARPA funding and allocate additional available ARPA funds as per City Council's directive on October 3, 2023.	827	
	<b>Budget Change Sub-total</b>	827	
	<b>Account Sub-total</b>		7,818
214-0705-457.41-20	UNIFORMS & CLOTHING		6,630
	Carry forward unspent FY 2023 non-CIP appropriations for ARPA funding and allocate additional available ARPA funds as per City Council's directive on October 3, 2023.	4,860	
	<b>Budget Change Sub-total</b>	4,860	
	<b>Account Sub-total</b>		11,490
214-2020-415.55-43	GRANTS TO THE ARTS		313,461
	Carry forward unspent FY 2023 non-CIP appropriations for ARPA funding and allocate additional available ARPA funds as per City Council's directive on October 3, 2023.	92,150	
	<b>Budget Change Sub-total</b>	92,150	
	<b>Account Sub-total</b>		405,611
247-5570-429.47-04	VETERINARY SERVICES		-
	Carry over unutilized appropriations for the PETCO Grant. Project codes 210043 pertain to FY 2021 funds, 220005 to FY 2022, and 230002 to FY 2023.	116,418	
	<b>Budget Change Sub-total</b>	116,418	
	<b>Account Sub-total</b>		116,418

## Expenditures (continued):

Account Number	Description	Budget Change	Budget
327-8905-493.69-01	DESIGN/ENGINEERING		-
	Carry forward unspent funds from the 2023 CO Bond for various projects. These funds cannot be rolled over as part of the CIP Rollover because they were appropriated after the FY 2024 CIP was proposed and, therefore, do not fall within the ordinance allowing for automatic rollover.	750,000	
	<b>Budget Change Sub-total</b>	750,000	
	<b>Account Sub-total</b>		750,000
327-8905-493.69-03	CONSTRUCTION		-
	Carry forward unspent funds from the 2023 CO Bond for various projects. These funds cannot be rolled over as part of the CIP Rollover because they were appropriated after the FY 2024 CIP was proposed and, therefore, do not fall within the ordinance allowing for automatic rollover.	1,950,000	
	<b>Budget Change Sub-total</b>	1,950,000	
	<b>Account Sub-total</b>		1,950,000
327-8920-493.61-35	EQUIPMENT & MACHINERY		-
	Carry forward unspent funds from the 2023 CO Bond for various projects. These funds cannot be rolled over as part of the CIP Rollover because they were appropriated after the FY 2024 CIP was proposed and, therefore, do not fall within the ordinance allowing for automatic rollover.	775,000	
	<b>Budget Change Sub-total</b>	775,000	
	<b>Account Sub-total</b>		775,000
327-8920-493.69-01	DESIGN/ENGINEERING		-
	Carry forward unspent funds from the 2023 CO Bond for various projects. These funds cannot be rolled over as part of the CIP Rollover because they were appropriated after the FY 2024 CIP was proposed and, therefore, do not fall within the ordinance allowing for automatic rollover.	2,050,000	
	<b>Budget Change Sub-total</b>	2,050,000	
	<b>Account Sub-total</b>		2,050,000
327-8920-493.69-02	LAND/ROW		-
	Carry forward unspent funds from the 2023 CO Bond for various projects. These funds cannot be rolled over as part of the CIP Rollover because they were appropriated after the FY 2024 CIP was proposed and, therefore, do not fall within the ordinance allowing for automatic rollover.	850,000	
	<b>Budget Change Sub-total</b>	850,000	
	<b>Account Sub-total</b>		850,000



**Expenditures (continued):**

Account Number	Description	Budget Change	Budget
327-8920-493.69-03	CONSTRUCTION		-
	Carry forward unspent funds from the 2023 CO Bond for various projects. These funds cannot be rolled over as part of the CIP Rollover because they were appropriated after the FY 2024 CIP was proposed and, therefore, do not fall within the ordinance allowing for automatic rollover.	13,560,000	
	<b>Budget Change Sub-total</b>	13,560,000	
	<b>Account Sub-total</b>		13,560,000
327-8920-493.69-04	FURNITURE & FIXTURES		-
	Carry forward unspent funds from the 2023 CO Bond for various projects. These funds cannot be rolled over as part of the CIP Rollover because they were appropriated after the FY 2024 CIP was proposed and, therefore, do not fall within the ordinance allowing for automatic rollover.	30,000	
	<b>Budget Change Sub-total</b>	30,000	
	<b>Account Sub-total</b>		30,000
327-8920-493.69-05	CONTINGENCY		-
	Carry forward unspent funds from the 2023 CO Bond for various projects. These funds cannot be rolled over as part of the CIP Rollover because they were appropriated after the FY 2024 CIP was proposed and, therefore, do not fall within the ordinance allowing for automatic rollover.	735,000	
	<b>Budget Change Sub-total</b>	735,000	
	<b>Account Sub-total</b>		735,000
327-8930-493.69-03	CONSTRUCTION		-
	Carry forward unspent funds from the 2023 CO Bond for various projects. These funds cannot be rolled over as part of the CIP Rollover because they were appropriated after the FY 2024 CIP was proposed and, therefore, do not fall within the ordinance allowing for automatic rollover.	10,630,000	
	<b>Budget Change Sub-total</b>	10,630,000	
	<b>Account Sub-total</b>		10,630,000
327-8960-493.69-04	FURNITURE & FIXTURES		-
	Carry forward unspent funds from the 2023 CO Bond for various projects. These funds cannot be rolled over as part of the CIP Rollover because they were appropriated after the FY 2024 CIP was proposed and, therefore, do not fall within the ordinance allowing for automatic rollover.	100,000	
	<b>Budget Change Sub-total</b>	100,000	
	<b>Account Sub-total</b>		100,000

**Expenditures (continued):**

<b>Account Number</b>	<b>Description</b>	<b>Budget Change</b>	<b>Budget</b>
327-8960-493.69-05	CONTINGENCY		-
	Carry forward unspent funds from the 2023 CO Bond for various projects. These funds cannot be rolled over as part of the CIP Rollover because they were appropriated after the FY 2024 CIP was proposed and, therefore, do not fall within the ordinance allowing for automatic rollover.	190,000	
	<b>Budget Change Sub-total</b>	190,000	
	<b>Account Sub-total</b>		190,000
327-8995-493.50-20	RESERVE APPROPRIATION		-
	Carry forward unspent funds from the 2023 CO Bond for various projects. These funds cannot be rolled over as part of the CIP Rollover because they were appropriated after the FY 2024 CIP was proposed and, therefore, do not fall within the ordinance allowing for automatic rollover.	109,000	
	<b>Budget Change Sub-total</b>	109,000	
	<b>Account Sub-total</b>		109,000
526-0512-521.42-33	EQUIPMENT AND MACHINERY		-
	On October 30, 2018, resolution RS-18-094 authorized the use of Customer Facility Charges (CFC) for airport improvements. Funds allocated for Repair and Maintenance cover Fuel Farm and Car Wash Facility upkeep, while those in the Consultanting account support an EV charging station network sustainability study at the Airport.	20,000	
	<b>Budget Change Sub-total</b>	20,000	
	<b>Account Sub-total</b>		20,000
526-0512-521.47-01	CONSULTING		-
	On October 30, 2018, resolution RS-18-094 authorized the use of Customer Facility Charges (CFC) for airport improvements. Funds allocated for Repair and Maintenance cover Fuel Farm and Car Wash Facility upkeep, while those in the Consultanting account support an EV charging station network sustainability study at the Airport.	49,900	
	<b>Budget Change Sub-total</b>	49,900	
	<b>Account Sub-total</b>		49,900
529-0510-521.69-07	PFC PROJECTS		-
	Appropriation to meet the FAA grant match requirement for the Airport Taxiway B Rehab project.	20,989	
	<b>Budget Change Sub-total</b>	20,989	
	<b>Account Sub-total</b>		20,989
	<b>EXPENDITURES TOTAL</b>	<b>\$ 34,014,415</b>	<b>\$ 35,903,585</b>

**SECTION II:** That the City Council finds that the public notice and public hearing requirements of Section 38 and 56 of the City Charter have been complied with prior to the enactment of this ordinance.


**SECTION III:** That should any section or part of any section or paragraph of this ordinance be declared invalid or unconstitutional for any reason, it shall not invalidate or impair the validity, force or effect of any other section or sections or part of a section or paragraph of this ordinance.

**SECTION IV:** That all ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed to the extent of such conflict.


**SECTION V:** That this ordinance shall be effective after its passage and publication according to law.

**PASSED AND APPROVED** at a regular meeting of the City Council of the City of Killeen, Texas, this 28th day of November 2023, at which meeting a quorum was present, held in accordance with the provisions of V.T.C.A., Government Code, §551.001 et seq.


**APPROVED**

  
Debbie Nash-King  
Mayor

**ATTEST:**

  
Laura J. Calcote  
City Secretary

**APPROVED AS TO FORM:**

  
Holli C. Clements  
City Attorney





# FY 2024 BUDGET AMENDMENT

PH-23-060

November 14, 2023

# Budget Amendment - Overview

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- ☐ **General Fund**
  - ☐ OHSEM Grant
  - ☐ ARPA Carry Forward
  - ☐ PFC Carry Forward
  - ☐ Allocate ARPA per City Council Direction
- ☐ **Law Enforcement Grant Fund**
  - ☐ JAG Grant
- ☐ **Police State & Federal Seizure Funds**
  - ☐ Allocate Fund Balance
- ☐ **Hotel Occupancy Tax Fund**
  - ☐ ARPA Carry Forward
- ☐ **Animal Services Donation/Grant Fund**
  - ☐ PETCO Grant Carry Forward
- ☐ **Certificates of Obligation 2023 Fund**
  - ☐ Carry Forward
- ☐ **Aviation Funds**
  - ☐ PFC Grant Match
  - ☐ CFC Fund Balance Allocation

# Budget Amendment - General Fund

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Description	FY 2024 Budget	Budget Change	Amended Budget
Other-Egrants	\$ -	\$ 5,000	\$ 5,000
<b>Total Revenue</b>	<b>\$ -</b>	<b>\$ 5,000</b>	<b>\$ 5,000</b>
Advertising & Promotions	\$ 57,709	5,000	\$ 62,709
Boys & Girls Club	-	500,000	500,000
Business Assistance	-	107,302	107,302
Downtown Events	-	117,048	117,048
Grocery Store Initiative	-	82,428	82,428
PD Mental Health Program	-	165,663	165,663
FD Mental Health Program	-	174,896	174,896
Summer Youth Hiring Program	-	134,287	134,287
Centex Alcohol Rehab Center	-	15,400	15,400
Friends in Crisis	-	350,000	350,000
<b>Total Expense</b>	<b>\$ 57,709</b>	<b>\$ 1,652,025</b>	<b>\$ 1,709,734</b>

# Budget Amendment - Law Enforcement Grant Fund

Description	FY 2024 Budget	Budget Change	Amended Budget
USDOJ	\$ 160,845	\$ 92,057	\$ 252,902
<b>Total Revenue</b>	<b>\$ 160,845</b>	<b>\$ 92,057</b>	<b>\$ 252,902</b>
Pass Thru Grants	\$ -	45,568	\$ 45,568
Reserve Appropriation	\$ 210,706	46,489	\$ 257,195
<b>Total Expense</b>	<b>\$ 210,706</b>	<b>\$ 92,057</b>	<b>\$ 302,763</b>

# Budget Amendment - Police Seizure Funds

## Police State Seizure Fund

Description	FY 2024 Budget	Budget Change	Amended Budget
Reserve Appropriation	\$ 200,000	\$ 120,718	\$ 320,718
<b>Total Expense</b>	<b>\$ 200,000</b>	<b>\$ 120,718</b>	<b>\$ 320,718</b>

## Police Federal Seizure Fund

Description	FY 2024 Budget	Budget Change	Amended Budget
Reserve Appropriation	\$ 70,000	\$ 53,547	\$ 123,547
<b>Total Expense</b>	<b>\$ 70,000</b>	<b>\$ 53,547</b>	<b>\$ 123,547</b>



# Budget Amendment - Hotel Occupancy Tax Fund

6

Description	FY 2024 Budget	Budget Change	Amended Budget
HOT Fund Employees	-	67,611	67,611
Grants to Arts - FY 2020	-	50,451	50,451
Grants to Arts - FY 2021	-	41,699	41,699
<b>Total Expense</b>	<b>\$ -</b>	<b>\$ 159,761</b>	<b>\$ 159,761</b>

**Budget Amendment -  
Animal Services Donation/Grant Fund**

<b>Description</b>	<b>FY 2024 Budget</b>	<b>Budget Change</b>	<b>Amended Budget</b>
Veterinary Services	\$ -	\$ 116,418	\$ 116,418
<b>Total Expense</b>	<b>\$ -</b>	<b>\$ 116,418</b>	<b>\$ 116,418</b>

# Budget Amendment - Certificates of Obligation 2023 Fund

Description	FY 2024 Budget	Budget Change	Amended Budget
Construction	\$ -	26,140,000	\$ 26,140,000
Design/Engineering	-	2,800,000	\$ 2,800,000
Contingency	-	925,000	\$ 925,000
Land/Row	-	850,000	\$ 850,000
Equipment & Machinery	-	775,000	\$ 775,000
Furniture & Fixtures	-	130,000	\$ 130,000
Reserve Appropriation	-	109,000	\$ 109,000
<b>Total Expense</b>	<b>\$ -</b>	<b>\$ 31,729,000</b>	<b>\$ 31,729,000</b>

# Budget Amendment - Aviation Funds

## Aviation Passenger Facility Charge Fund

Description	FY 2024 Budget	Budget Change	Amended Budget
PFC Projects	\$ -	\$ 20,989	\$ 20,989
<b>Total Expense</b>	<b>\$ -</b>	<b>\$ 20,989</b>	<b>\$ 20,989</b>

## Aviation Customer Facility Charge Fund

Description	FY 2024 Budget	Budget Change	Amended Budget
Equipment And Machinery	\$ -	\$ 20,000	\$ 20,000
Consulting	-	49,900	\$ 49,900
<b>Total Expense</b>	<b>\$ -</b>	<b>\$ 69,900</b>	<b>\$ 69,900</b>

## Recommendation

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**City Council approve the ordinance amending the  
FY 2024 Annual Budget**

**CITY COUNCIL MEMORANDUM FOR ORDINANCE**

**DATE:** November 14, 2023  
**TO:** Kent Cagle, City Manager  
**FROM:** Miranda Drake, Assistant Director of Finance  
**SUBJECT:** Budget Amendment

**BACKGROUND AND FINDINGS:**

This budget amendment comprises nine initiatives, with the first five involving grant funding.

The initiatives are as follows:

1. Allocate the Justice Assistance Grant (JAG) award of \$92,057 for the year 2023. The pass-through amount to the City of Temple is \$20,713, amount to Bell County is \$24,855, with the remaining funds of \$46,489 earmarked for the Real Time Crime Center project for the City of Killeen.
2. Allocate grant funds of \$5,000 for the CPR-Regional Community Preparedness project, aimed at promoting public awareness and preparedness through various activities such as billboards, social media content, flyers, informational meetings, workshops, and educational materials.
3. Carry forward unspent FY 2023 non-CIP appropriations for American Rescue Plan Act (ARPA) funding of \$1,741,786 and allocate additional available ARPA funds as per City Council's directive on October 3, 2023.
4. Carry over unutilized appropriations for the PETCO Grants of \$116,418. Project codes 210043 pertain to FY 2021 funds, 220005 to FY 2022, and 230002 to FY 2023.
5. Appropriation of \$20,989 to meet the Federal Aviation Administration (FAA) grant match requirement for the Airport Taxiway B Rehab project.
6. Carry forward unspent funds from the 2023 Certificates of Obligation (CO) Bonds for multiple projects. These funds cannot be rolled over as part of the CIP Rollover because they were appropriated after the FY 2024 CIP was proposed and, therefore, do not fall within the ordinance allowing for automatic rollover.
7. Allocate Police State Seizure Fund (\$120,718) and Police Federal Seizure Fund (\$53,547) balances to assist with funding the Real Time Crime Center, initially placing them in a reserve appropriation until project quotes and scope are determined.
8. Appropriate \$20,000 to cover repair and maintenance at the Fuel Farm and Car Wash Facility for upkeep. Appropriate \$49,900 in the Consulting account to support an Electric Vehicle (EV) Charging Station Network Sustainability Study at the Airport.
9. Carry forward unspent FY 2023 Killeen Public Facility Corporation (KPFC) appropriations of \$65,000 for the Grocery Store Initiative.

<b>Grant Related Appropriations</b>	<b>Revenues</b>	<b>Expenditure</b>
Law Enforcement Grant Fund	\$92,057	\$92,057
General Fund	5,000	1,587,025
Hotel Occupancy Tax Fund	-	159,761
Animal Services Donation/Grant Fund	-	116,418
Aviation PFC Fund	-	20,989
<b>Total</b>	<b>\$97,057</b>	<b>\$1,976,250</b>

<b>Non-Grant Related Appropriations</b>	<b>Revenues</b>	<b>Expenditure</b>
Certificates of Obligation 2023	-	\$31,729,000
Police State Seizure Fund	-	120,718
Customer Facility Charge Fund	-	69,900
General Fund	-	65,000
Police Federal Seizure Fund	-	53,547
<b>Total</b>	<b>-</b>	<b>\$32,038,165</b>

#### **THE ALTERNATIVES CONSIDERED:**

- Option 1 - Do not approve the ordinance amending the FY 2024 Annual Budget.  
Option 2 - Approve the ordinance amending the FY 2024 Annual Budget.

#### **Which alternative is recommended? Why?**

Option 2 is recommended to approve the ordinance amending the FY 2024 Annual Budget.

#### **CONFORMITY TO CITY POLICY:**

The City's Financial Governance Policies, Section V. Budget Administration (B)(1) states that City Council may amend or change the budget by ordinance.

#### **FINANCIAL IMPACT:**

#### **What is the amount of the expenditure in the current fiscal year? For future years?**

This FY 2024 budget amendment includes:

- General Fund: increase \$5,000 in revenues and \$1,652,025 in expenditures
- Hotel Occupancy Tax Fund: increase \$159,761 in expenses
- Other Special Revenue Funds: increase \$92,057 in revenues and \$382,740 in expenditures
- Aviation Funds: increase \$90,889 in expenses
- Certificates of Obligation 2023 Fund: increase \$31,729,000 in expenditures

#### **Is this a one-time or recurring expenditure?**

One-time

**Is this expenditure budgeted?**

Upon approval of the attached ordinance amending the FY 2024 Annual Budget

**If not, where will the money come from?**

N/A

**Is there a sufficient amount in the budgeted line-item for this expenditure?**

Upon approval of the attached ordinance amending the FY 2024 Annual Budget

**RECOMMENDATION:**

City Council approve the ordinance amending the FY 2024 Annual Budget.

**DEPARTMENTAL CLEARANCES:**

Legal

**ATTACHED SUPPORTING DOCUMENTS:**

Ordinance  
Presentation