

City of Killeen
Sole/Single Source Purchase Form

Vendor Name: Dailey-Wells Communications
Vendor Contact: Brian Beatty
Phone: 972-550-2302 FAX: 972-550-2364

Check one: This is a recurring procurement from 10/16 to 10/17 (cannot exceed 1 yr)
(mm/yy) (mm/yy)

OR

This is a one-time procurement for this product or service. (Cost \$ _____)

Purpose: You will complete this form for procurements where the basis for the vendor selection is:

- 1) Only one *specific* supply or service that can reasonably meet your need
- 2) Only one vendor who can reasonably provide that supply or service

You MUST meet BOTH criteria to have a sole-source procurement.

You MUST meet criteria #1 to have a *brand name* sole source procurement.

Date of Request _____ Requisition or PO Number: _____
Requesting Department: Fire Department
Contact Name: Lorianne Luciano
Phone: 254-501-7696 Fax: _____
E-Mail: Lluciano@killeentexas.gov

Before a decision can be made to approve a request for Sole Source procurement, the following information is needed. Please provide all of the requested information on this form and submit it to the Purchasing Manager.

Note: A sole source justification cannot be based on price alone. If sole source is approved, your department will be required to make a determination that the price is fair and reasonable. Please submit applicable information on this form.

Note: If additional space is required, use additional sheets of paper and submit with this completed form.

1) NEEDS STATEMENT –

Describe in detail the product and/or service to be procured and how they meet your needs.

The radios will be used for emergency communications during calls for service. The Harris

brand radios are the only radios allowed for use with the proprietary radio system at the Bell County Communications Center. Daily-Wells is the sole source purchase and repair center for Harris Radio Corporation.

2) FEATURES REQUIREMENTS –

What unique design/performance features does this product/service have that are essential to your requirements? Please provide a brief yet technical explanation as to why these features are essential. Provide the manufacturer and model of your existing equipment. List the major features/capabilities of the product/service that are required:

The Harris radios are the only radios allowed on the Bell County Communications system.

3) COMPETING BRANDS INVESTIGATED –

What other suppliers did you contact? Did you consider other products or services with similar capabilities? Indicate the specific brands/models of competitors' products that were investigated and describe why, specifically, they do not meet some, or all, of the FEATURES REQUIREMENTS listed in Item #2. Requestor needs to state that to the best of his/her knowledge, these are the only companies that make this type of equipment. Please list sales representatives and telephone numbers so we may contact these vendors to verify that other products do not meet your needs.

See the attached sole source letter from Harris Communications.

4) BRAND NAME SOLE SOURCE –

Is the specific brand/model of product being recommended for procurement available from more than one source (i.e., dealers, distributors)? () Yes (X) No

If "Yes", this will be processed as a brand name sole source. Please provide the company names of known sources:

5) CONFLICT OF INTEREST STATEMENT -

The Department must have the vendor verify that there is no real or potential Conflict of Interest (CIQ) in recommending this product and/or service as a Sole Source procurement. If there is any potential for Conflict of Interest, the vendor is responsible for filling out a CIQ questionnaire.

6) SOLE SOURCE PURCHASE JUSTIFICATION MEMO-

Attach the memorandum from the vendor which addresses the five (5) criteria for justification of a sole source purchase, mentioned above.

Department Approval:

By signing below, the Department is certifying that the information submitted on this form is accurate. The final determination of sole source or brand name sole source will be made by the City Manager.

Kenneth Hawthorne 9/20/16
Signature (Department Head) Date

FOR PURCHASING DIVISION USE ONLY

RECOMMENDATION:

- Sole source approved – purchase as requested.
- Brand name approved – issue bid on a “no substitutes” basis.
- Sole Source not approved – issue bid using performance specifications.

[Signature] 9/21/16
Purchasing Manager Date

Recommend: Approval or Disapproval

[Signature] 10/4/16
Director of Finance Date Comments

Recommend: Approval or Disapproval

[Signature] 10-5-16
City Attorney Date Comments

Approved or Disapproved

[Signature] 10/5/16
City Manager Date Comments



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Irving, Texas 75063
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Fax. 972.550.2364

September 19, 2016

Randy Jimenez
Purchasing Director
City of Killeen
101 N. College
Killeen, Texas 76541

Dear Mr. Jimenez:

Bell County has purchased and installed an Enhanced Digital Access Communications Systems (EDACS) manufactured by M/A-COM, Inc., now known as Harris Corporation. This system provides the critical Public Safety and Public Service communications for Bell County as well as the cities of Belton, Temple, Killeen, Harker Heights and many other agencies throughout the surrounding area.

At this time, EDACS/P25 equipment for this system falls under Harris Corporation intellectual property rights and the proprietary protocols represent a patent, copyright or secret process and are, therefore, currently only available from the manufacturer, Harris Corporation.

Dailey-Wells Communications is the only authorized Harris Corporation Network Solutions Provider to provide system sales, service and repairs to include mobiles, portables, control stations and other EDACS/P25 equipment for agencies operating on this communications system including the City of Killeen. This assignment was made effective September 2004 and does not have an end date. If this status should change at some point in the future you will be notified by Harris Corporation in writing. Orders for Harris Corporation equipment, service and associated accessories should be placed through Dailey-Wells Communications.

Thank you for your attention in this matter. Harris Corporation and Dailey-Wells Communications look forward to the opportunity to continue the service and sales support of EDACS Systems throughout your area.

Sincerely,

Brian Beatty
Manager Indirect Sales, Harris Corporation

Cc: Jim Sawyer, Director of Sales, Dailey-Wells Communications