



# DEVELOPMENT SERVICES SUPPORT CONTRACT AMENDMENT REQUEST

RS-23-087

May 16, 2023



# Background

2

- ❑ Engineering is tasked to perform engineering related permit reviews for private developments within the City.
- ❑ These development reviews are typically performed by professional engineering staff for adherence to city standards and codes.
- ❑ Due to staffing constraints related to vacant professional engineering positions, January 27, 2023, the City contracted with Pape-Dawson Engineers to provide professional engineering support for development review in the amount of \$49,500.00



# Background

3

- However, to date, the City has been unsuccessful in recruiting a licensed professional engineer to fill the existing vacancies.
- This request is to increase the available funds in the amount of \$75,000 for continued engineering support services from Pape-Dawson Engineers.
- There is sufficient funding available within the Development Services engineering division budget for professional services.



# Alternatives Considered

4

The City Council has two (2) alternatives.

- ❑ Do not approve the contract amendment. This could jeopardize the current schedule of engineering reviews of existing development permits and would delay approvals.
- ❑ Amend the Agreement with Pape-Dawson Engineers to increase the available funds by \$75,000.00



# Recommendation

5

- Staff recommends alternative 2, which is to authorize the City Manager to Amend the Agreement with Pape-Dawson Engineers to increase the available funds by \$75,000.00. Pape-Dawson Engineers are successfully working with our engineering staff in support of timely development permit reviews and permit issuance.