



CHARTER REVIEW

RS-24-125

July 2, 2024

Background

- ❑ On June 18, 2024, City Council directed staff to proceed with the establishment of a Charter Review Committee.
- ❑ The Charter is the fundamental governing document of a home-rule city in Texas.
- ❑ The Charter may not be changed more often than every 2 years. The City's Charter was last amended in May 2022.
- ❑ The Charter is amended by popular vote at an election.
- ❑ The Council may establish a process to formulate the ballot issues, including establishing a review committee.

Proposal – Charter Review Committee

- Councilmember Proposal for Charter Review Committee:
 - Purpose and Scope: Committee to conduct thorough review of existing Charter and identify necessary amendments; gather input from community
 - Composition: 8 -9 members; Mayor and each Councilmember nominate one member
 - Qualifications: background in law, government, business, or community service; residents of Killeen
 - Timeline and Reporting: Appointments made within 30 days following approval of Proposal; Committee submits final report of recommendations to Council within 6 months

Procedure for Charter Amendments

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- ❑ Review Charter and Prepare Amendments
- ❑ Draft Proposition language
 - ▣ An amendment may not contain more than one subject
- ❑ Call Special Election by ordinance
- ❑ Publish Legal Notices
- ❑ Hold Election
- ❑ Council Order declaring that the amendment is adopted
- ❑ Certification of Amendment(s) to Secretary of State

Timeline for a *May 2025* Election

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□ February 14, 2025

- ▣ Last day to call a *May 2025* election via ordinance (include ballot language for each measure)

□ May 3, 2025

- ▣ Uniform Election Date

Options

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- ❑ Establish a Charter Review of citizens in accordance with Councilmember Proposal
- ❑ Do not establish a Charter Review Committee