



## STAFF REPORT

**DATE:** October 5, 2021

**TO:** Kent Cagle, City Manager

**FROM:** Charles F. Kimble, Chief of Police

**SUBJECT:** Purchase of police uniforms and accessories in excess of \$50,000

### **BACKGROUND AND FINDINGS:**

The Killeen Police Department purchases police uniforms and accessories from Galls, LLC. Uniforms and accessories are purchased under TASB BuyBoard contract #524-17. The City of Killeen is a member of the BuyBoard purchasing cooperative.

Uniforms are an essential item that, due to the nature of police work, require regular replacement. Previous fiscal year expenditures to Galls, LLC were approximately \$160,000. Projected expenses for fiscal year 2022 are \$219,940, for uniform and clothing items as well as to outfit employees with an improved duty jacket.

### **THE ALTERNATIVES CONSIDERED:**

Delay purchases until fiscal year 23.

Authorize the purchases as proposed.

### **Which alternative is recommended? Why?**

Staff recommends authorizing the purchases of additional uniforms and accessories as proposed. Failure to do so will adversely affect the department's ability to train and properly equip officers.

### **CONFORMITY TO CITY POLICY:**

Purchases made through a cooperative contract satisfy the state competitive bidding requirements as stated in Texas Local Government Code section 271.102, subchapter F; a local government that purchases goods or services under this subchapter satisfies any state law requiring the local government to seek competitive bids for the purchase of the goods or services.

### **FINANCIAL IMPACT:**

Previous fiscal year expenditures to Galls, LLC totaled approximately \$160,000. The total projected purchases from Galls, LLC for the current fiscal year could rise to approximately \$219,940. The Police Department has identified budgeted funds to cover the expense.

**What is the amount of the expenditure in the current fiscal year? For future years?**

New and replacement uniforms and accessories are budgeted annually.

**Is this a one-time or recurring expenditure?**

Recurring

**Is this expenditure budgeted?**

Yes, in the General Fund Police Department account 010-6055-441.41-20 Uniform and Clothing.

**If not, where will the money come from?**

N/A

**Is there a sufficient amount in the budgeted line-item for this expenditure?**

Yes

**RECOMMENDATION:**

The city staff recommends that the City Manager or his designee be authorized to execute the described purchase of police uniforms and accessories from Galls, LLC through the TASB BuyBoard (contract # 587-19), in an amount not to exceed \$219,940, and any change orders as authorized by law.

**DEPARTMENTAL CLEARANCES:**

Purchasing  
Finance  
Legal

**ATTACHED SUPPORTING DOCUMENTS:**

Certificate of Interested Parties