



STAFF REPORT

DATE: January 29, 2019
TO: Ronald L. Olson, City Manager
FROM: Eva Bark, Executive Director of Human Resources
SUBJECT: Annual Evaluation and Pay Increase of City Auditor

BACKGROUND AND FINDINGS:

The position of City Auditor is currently filled by Matthew Grady. Matthew Grady has served in this capacity since January 17, 2017. Per City Charter Section 40, the City Council may appoint a city auditor to carry out the internal audit functions as the City Council shall assign to him and the city auditor shall be a Certified Public Accountant.

On January 22, 2019, Council met with Mr. Grady for his annual performance evaluation and based on the majority consensus Council approved a 2% step salary increase for the City Auditor.

THE ALTERNATIVES CONSIDERED:

Council can choose to approve a 2% step salary increase or can choose not to approve a 2% step salary increase.

Which alternative is recommended? Why?

Staff recommends that the Council approve a 2% step salary increase for the City Auditor, Matthew Grady, based on the majority consensus reached at the Council workshop held on January 22, 2019.

CONFORMITY TO CITY POLICY:

Texas Government Code sec. 40 provides that the governing body may appoint a city auditor. The city auditor shall carry out the internal audit functions, shall perform such other duties as the city council shall assign to him and shall be a Certified Public Accountant.

FINANCIAL IMPACT:

What is the amount of the expenditure in the current fiscal year? For future years?

The City Auditor's current annual salary is \$78,407. A 2% increase will bring the total annual salary to \$79,975. The additional annual cost of salary and benefits associated with the 2% increase is as follows:

FY19 - \$1,650 (partial year)
FY20 - \$2,053 (full year)

Is this a one-time or recurring expenditure?

This is a recurring expenditure.

Is this expenditure budgeted?

Yes, it is budgeted in account 010-0208-413.40-05.

Is there a sufficient amount in the budgeted line-item for this expenditure?

Yes

RECOMMENDATION:

Staff recommends that the Council approve a 2% step salary increase for City Auditor Matthew Grady based on the majority consensus reached at the Council workshop held on January 22, 2019.

DEPARTMENTAL CLEARANCES:

Finance
City Attorney

ATTACHED SUPPORTING DOCUMENTS:

N/A