

## CITY COUNCIL MEMORANDUM

**AGENDA ITEM**

**Appointment of Executive Director of  
Community Services**

**ORIGINATING DEPARTMENT**

**City Manager**

**BACKGROUND**

The position of Executive Director of Community Services was approved in the FY 2013-14 Budget.

Section 29 of the City Charter authorizes the City Manager to appoint department heads with approval of the Council.

**DISCUSSION/CONCLUSION**

After review and evaluation of the organization, it was determined that a new position was not necessary, but rather a restructure of an existing position was in order. The Director of Parks and Recreation, Brett Williams, will oversee the Golf Course Division and Volunteer Services Division along with the existing service areas included in Parks and Recreation.

With this restructuring, Brett Williams will remain in the position and will assume the duties and title of Executive Director of Community Services. The appointment is conditioned upon confirmation by the City Council.

**RECOMMENDATIONS**

Sufficient funds are available in the Community Services budget for this position.