



## STAFF REPORT

**DATE:** July 17, 2018

**TO:** Ronald L. Olson, City Manager

**FROM:** David A. Olson, Executive Director of Public Works

**SUBJECT:** Authorize the Rejection of Concrete, Street Materials, Top Soil, Rock, and Slurry Seal Services, Bid 18-16

### **BACKGROUND AND FINDINGS:**

The City of Killeen advertised for bids for the procurement of the City's estimated annual requirements of Concrete, Street Materials, Top Soil, Rock, and Slurry Seal Services. These items include Concrete, Sac Grout, Bedding material, Thermoplastic, Crack Seal, Slurry Seal Services, Type D Asphalt, Type C Asphalt, 1.5 Asphalt Overlay, Cold mix Asphalt, Top Soil, Base Material, and Rip Rap Rock. The intent was to select one or more qualified bidders to supply materials or services. Two addendums to the bid package were issued in the process, modifying the relevant bid table.

On June 20, 2018, (7) seven bids were received and read aloud at 2:15 p.m. in the Council Chambers. The bids received were from Viking Construction, Killeen Crushed Stone, Nathan Neiman, Dream Team, Killeen Ready Mix, Oldcastle Materials, and Lonestar Paving.

Numerous observations were made following the opening of the submitted bid packets:

<b>VENDOR</b>	<b>ISSUE</b>	<b>CORRECTION REQUIRED</b>
<b>Viking Construction</b> <b>Killeen Crushed Stone</b>	Blur out Pg 20 w/ no initials No Addendums attached Pg 29-114 not included Check list blank	Strike out only w/ initials Attach All Addendums Include all pages of bid Fill out entire bid
<b>Nathan Neiman</b> <b>Dream Team</b>	Pg 29-127 not included Pg 17,11-19,21-23,27-127 Not included	Include all pages of bid Include all pages of bid
<b>Killeen Ready Mix</b>	No Addendums attached Pg 29-113 not included	Attach all Addendums Include all pages of bid
<b>Oldcastle Materials</b> <b>Lonestar Paving</b>	Bid Packet Complete Bid Packet Complete	

Street Operations along with Purchasing staff have evaluated the bid for conformance with the bid information and instructions and recommend rejecting all the bid submittals due to the majority of unresponsiveness and lack of competitive bids available. The general instructions and preparation of bids conditions within the bid documents allow the City to reject any and all

bid proposals. Following rejection, it is City staff's intent to re-advertise for competitive and responsible bidders.

**THE ALTERNATIVES CONSIDERED:**

- 1) Award the bid based upon non-responsive and incomplete bids.
- 2) Reject all bids.

**CONFORMITY TO CITY POLICY:**

Per Bid Information and Instructions, Preparation for Bids, all errors or changes in the bid shall be corrected by striking through the error or change once in ink. The bidder shall initial next to each correction made. Bid documents must be complete and sealed in an envelope. It is bidder's responsibility to obtain and acknowledge all addendums and include with bid submittal.

**FINANCIAL IMPACT:**

The rejection of Bid No. 18-16 will result in the re-advertisement of this bid at an approximate cost of \$250.

**RECOMMENDATION:**

City staff recommends that the City Council reject the (7) seven bid submissions for Bid 18-16 Concrete, Street Materials, Topsoil, Rock, and Slurry Seal Services.

**DEPARTMENTAL CLEARANCES:**

Legal  
Finance  
Public Works

**ATTACHED SUPPORTING DOCUMENTS:**

N/A