



STAFF REPORT

DATE: **October 23, 2018**

TO: **Ronald L. Olson, City Manager**

FROM: **Charles F. Kimble, Chief of Police**

SUBJECT: **Memorandum of Understanding with Bell County on behalf of Bell County Communications Center**

BACKGROUND AND FINDINGS:

The Bell County Communications Center in Belton provides emergency communications and dispatching services for the public safety agencies in Bell County, to include the City of Killeen.

The Bell County Communications Center is the Public Safety Answering Point (PSAP) and Emergency Communications Center for Bell County, which requires a backup site to provide emergency communications and dispatch services in the event of a disruption in its abilities to provide those services at its primary site. To ensure continuity of emergency communications and dispatch services in the event that the Bell County Communications Center is unable to provide services due to an emergency such as fire, flood, tornado, equipment malfunction or any other natural or man-made cause, the City of Killeen has agreed that the Bell County Communications Center shall activate the back-up PSAP/Emergency Communications Center for Bell County until service at the primary site can be restored.

Bell County Communications Center's backup site is located at the Killeen Police Department headquarters building at 3304 Community Boulevard, Killeen, Texas, and is currently a four-911 call answering position site. Both parties recognize the need for the expansion to fifteen call answering and dispatch positions and wish to enter into a written Memorandum of Understanding.

Bell County is responsible for cost of expanding the existing back-up site to include electrical and HVAC upgrades for a minimum 15-position site. Bell County is responsible for the purchase and maintenance of equipment, furniture and Bell County personnel salary required for a 15-position emergency communications backup site.

The space for the Backup Site will be provided to Bell County Communications Center rent free.

THE ALTERNATIVES CONSIDERED:

Which alternative is recommended? Why?

1. Sign the Memorandum of Understanding.
2. Do not sign the Memorandum of Understanding.

It is best practice to have a written MOU with neighboring agencies in place to allow for immediate response and understanding of expectations. Therefore, participation in this Memorandum of Understanding is recommended.

CONFORMITY TO CITY POLICY:

This Memorandum of Understanding conforms to City policy.

FINANCIAL IMPACT:

What is the amount of the expenditure in the current fiscal year? For future years?

There are no expenditures for entering into the Memorandum of Understanding.

Is this a one-time or recurring expenditure?

N/A

Is this expenditure budgeted?

N/A

If not, where will the money come from?

N/A

Is there a sufficient amount in the budgeted line-item for this expenditure?

N/A

RECOMMENDATION:

Staff recommends that the City Council approve the Memorandum of Understanding with Bell County on behalf of the Bell County Communications Center and authorize the City Manager, or his designee, to execute the agreement.

DEPARTMENTAL CLEARANCES:

Legal

ATTACHED SUPPORTING DOCUMENTS:

Memorandum of Understanding