



CITY OF KILLEEN
OFFICE OF THE CITY MANAGER

June 19, 2019

Mayor and Council,

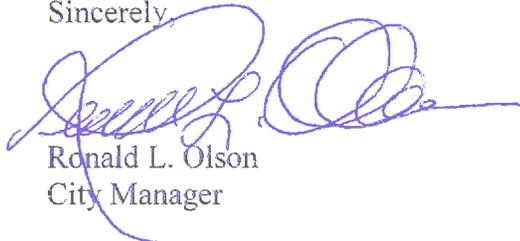
With more than 40 years in the City Management profession, I have been both challenged and fulfilled in public service. However, I am now looking forward to a new phase of life.

This letter is courtesy notice that I intend to retire October 1 of this year.

Until that time, I plan to remain fully engaged in completing the planning cycle and the budget for the next fiscal year. This will lay the groundwork for the next City Manager and allow them time to create their own plans for the future. The length of notice I am giving should provide the City Council with sufficient time to begin, and maybe complete, the process for finding my replacement. I will work with the Mayor to schedule a discussion at an upcoming workshop so that you can determine the specifics of the process you would like to follow for moving forward.

Thank you for the trust you have placed in me to manage the operations of this City. Leading our dedicated staff has been, and continues to be, an honor.

Sincerely,



Ronald L. Olson
City Manager