



# MICROSOFT ENTERPRISE LICENSE AGREEMENT (EA)

RS-22-119

September 6, 2022

# Background

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- For the past 3 years, the City of Killeen has utilized and purchased Microsoft products through an Enterprise Agreement (EA) which will expire September 30, 2022
- Microsoft Enterprise Agreements allows for, or include:
  - ▣ Volume pricing
  - ▣ Flexible license management
  - ▣ Software updates
  - ▣ Access to the most current, updated versions, of products like Windows, Office 365, One Drive, SharePoint, Teams and Outlook

# Enterprise License Agreement

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- All City workstations and most City servers are built utilizing a Microsoft operating system
- Every City workstation is equipped with Microsoft Office which includes Word, Excel, PowerPoint, and Outlook
- Additional programs used throughout the City are Microsoft Project, OneDrive, Teams, MS BI and SharePoint
- The City maintains a substantial number of enterprise application databases within Microsoft SQL Servers

# Background continued

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- SHI Government Solutions is a certified Microsoft partner and pricing is through the Texas Department of Information Resources contract DIR-TSO-4092
- The annual cost of the 3-year Microsoft Enterprise Agreement is \$511,999.46

# Alternatives

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- Do not enter into Microsoft Enterprise License Agreement
  - ▣ The City will not be able to update software and proper licensing
- Enter into Microsoft Enterprise License Agreement for a 3-year term of \$511,999.46
  - ▣ This will provide the City with the latest versions of software and proper licensing

# Recommendation

- Staff recommends the City Council authorize the City Manager, or designee to execute a contract for the procurement of a Microsoft Enterprise Agreement from SHI Government Solutions using the DIR contract DIR TSO-4092, and further that the City Manager, or designee be expressly authorized to execute any and all change orders or supplemental agreement within the amounts set by state and local law.