

**City of Killeen**  
Regular City Council Meeting  
Killeen City Hall  
April 23, 2019 at 5:00 p.m.

Presiding: Mayor Jose Segarra

Attending: Mayor Pro Tem Jim Kilpatrick, Councilmembers, Butch Menking, Juan Rivera, Gregory Johnson (arrived at 5:03 p.m.), Shirley Fleming, Debbie Nash-King and Steve Harris

Also attending were City Manager Ron Olson, City Attorney Kathryn Davis, City Secretary Lucy Aldrich, and Sergeant-at-Arms Gilman.

Pastor Charles Reid, Jr. gave the invocation, and Mayor Segarra led everyone in the Pledge of Allegiance.

### **Approval of Agenda**

*Motion was made by Mayor Pro Tem Kilpatrick to approve the agenda as written. Motion was seconded by Councilmember Fleming. The motion carried unanimously.*

### **Minutes**

*Motion was made by Councilmember Menking to approve the minutes of the April 9, 2019 Regular City Council Meeting. Motion was seconded by Councilmember Fleming. Motion carried unanimously.*

### **Resolutions**

**RS-19-039** Consider a memorandum/resolution rejecting all bids received for Bid No. 19-13 Print Shop Supplies.  
**Staff Comments:** Hilary Shine, Executive Director of Communications.  
Bids for print shop supplies were solicited to find the best products and prices. On February 26, 2019, the city received two bids. The bid called for a one year contract commitment with three automatic one-year renewals with fixed pricing. Both bidders subsequently declined to meet the city's contract terms. Staff has reevaluated the city wide print supply needs and determined the bid-process is not the most productive way to purchase print supplies. The process of receiving three quotes from vendors is the most cost effective way to receive print supplies. Therefore, staff recommends City Council reject all bids received for Bid #19-13 Print Shop Supplies.

*Motion was made by Councilmember Rivera to approve RS-19-039. Motion was seconded by Councilmember Nash-King. Motion carried unanimously.*

### Public Hearings

**PH-19-006** **HOLD** a public hearing and consider an ordinance to repeal and replace Chapter 30, Article I, Water Conservation, of the Code of Ordinances of the City of Killeen, Texas, providing for a new Water Conservation and Drought Contingency Plan.

The City Secretary read the caption of the ordinance.

AN ORDINANCE REPEALING AND REPLACING CHAPTER 30, ARTICLE I, WATER CONSERVATION, OF THE OFFICIAL CODE OF ORDINANCES OF THE CITY OF KILLEEN, TEXAS, PROVIDING FOR A WATER CONSERVATION AND DROUGHT CONTINGENCY PLAN; PROVIDING FOR THE REPEAL OF CONFLICTING PROVISIONS; PROVIDING A SAVINGS CLAUSE; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING FOR PUBLICATION AND AN EFFECTIVE DATE.

**Staff comments:** Danielle Singh, Interim Executive Director of Public Works.

Ms. Singh gave a brief overview of the agenda item. Chapter 11 of the Texas Water Code and Title 30 of the Texas Administrative Code require the City to submit an updated Water Conservation Plan (WCP) and Drought Contingency Plan (DCP) to the Texas Commission Environmental Quality and the Texas Water Development Board every 5 years. Staff revised the current combined WCP and DCP so that it aligns with the TCEQ's model ordinance and the Centex Sustainability Partnership's project to standardize water conservation and drought contingency messaging throughout the region. There are no additional requirements to citizens. City staff recommends that the City Council approve the ordinance repealing and replacing Chapter 30, Article I, Water Conservation by providing for a new Water Conservation and Drought Contingency Plan.

Mayor Segarra opened the public hearing.

With no one appearing to speak, the public hearing was closed.

*Motion was made by Councilmember Menking to approve PH-19-006. Motion was seconded by Councilmember Nash-King. Motion carried unanimously.*

**PH-19-007** **HOLD** a public hearing and consider an ordinance amending Chapter 26, Article I and Article II, of the Killeen Code of Ordinances relating to preliminary and final plat requirements.

The City Secretary read the caption of the ordinance.

AN ORDINANCE AMENDING CHAPTER 26 OF THE CODE OF ORDINANCES OF THE CITY OF KILLEEN; AMENDING ARTICLE I, DEFINITIONS AND VARIOUS SECTIONS OF ARTICLE II; PROVIDING A SEVERABILITY CLAUSE; PROVIDING FOR REPEAL OF CONFLICTING PROVISIONS; PROVIDING A SAVINGS CLAUSE; PROVIDING FOR PUBLICATION AND AN EFFECTIVE DATE.

**Staff comments:** Ray Shanaa, Executive Director of Planning and Development Services.

Dr. Shanaa gave a brief overview of the agenda item. On December 11, 2018, City staff briefed the Council on updating the City's development codes, starting with the City's subdivision regulations. City Staff proposed several phases of subdivision amendments including: mandatory preliminary plat requirements; Traffic Impact Analysis (TIA) requirements; revised street connectivity/ access management standards; and general text amendments. Based on the City Council's motion of direction, staff initiated the mandatory preliminary plat update with the Planning and Zoning Commission. Staff conducted one stakeholders' meeting with the local development community and received input and feedback on the proposed changes to Chapter 26 and three public hearings were held with the Planning and Zoning Commission (March 4, March 18 and April 1).

The ordinance provides for the following:

- Require the developer to consider the extent of a common plan of development, rather than just a single, isolated phase.
- Applies to the entire tract of land under common ownership, including tracts owned by parent subsidiary or brother-sister groups.
- Require preliminary plats to provide a full picture of the overall development including streets, easements, utilities, conceptual lot locations, conceptual drainage information, density information, proposed phasing, as-built drawings, etc.
- Require the developer to consider the extent of a common plan of development, rather than just a single, isolated phase.
- Provide for the expiration of preliminary plats and for vesting protections in accordance with state law.
- Requires that construction plans be released for construction prior to final plat being deemed filed and that infrastructure or guarantee of completion be accepted prior to recordation of final plat.
- Adds definitions to support revisions.

The Planning and Zoning Commission recommended approval of the ordinance amendments, as presented, by a vote of 6 to 0. If approved, staff recommends that the ordinance take effect in 30 days.

Mayor Segarra opened the public hearing.

With no one appearing to speak, the public hearing was closed.

*Motion was made by Mayor Pro-Tem Kilpatrick to approve PH-19-007. Motion was seconded by Councilmember Rivera. Motion carried unanimously.*

**Adjournment**

With no further business, upon motion being made by Councilmember Rivera, seconded by Councilmember Fleming, and unanimously approved, the meeting was adjourned at 5:20 p.m.

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Jose Segarra, Mayor

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Lucy C. Aldrich, City Secretary