



# City of Killeen

## Agenda

### City Council

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Tuesday, June 2, 2026

3:00 PM

City Hall  
Council Chambers  
101 N. College Street  
Killeen, Texas 76541

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#### Call to Order and Roll Call

<input type="checkbox"/> Joseph Solomon, Mayor	<input type="checkbox"/> Jessica Gonzalez
<input type="checkbox"/> Debbie Nash-King	<input type="checkbox"/> Charles Kimble
<input type="checkbox"/> Mellisa Brown	<input type="checkbox"/> David Bass
<input type="checkbox"/> Beverly Ann Williams	<input type="checkbox"/> Anthony Kendrick

#### Invocation

#### Pledge of Allegiance

#### Approval of Agenda

#### Presentations

1. [PR-26-013](#) Discuss Proposed FY 2027 Budget related to Community Partners:

National Mounted Warfare Foundation  
Tax Appraisal District of Bell County  
Bell County Communications Center  
Bell County Public Health  
Hill Country Transit District (the HOP)  
Killeen Rodeo  
Killeen Economic Development Corporation  
Children's Advocacy Center of Central Texas  
Families In Crisis, Inc  
Innovation Black Chamber of Commerce

**Attachments:** [Community Partner Presentation Overview](#)  
[Presentation - National Mounted Warfare Foundation](#)  
[Presentation - Tax Appraisal District of Bell County](#)  
[Presentation - Bell County Communications Center](#)  
[Presentation - Bell County Public Health District](#)  
[Presentation - Hill Country Transit District](#)  
[Presentation - Killeen Rodeo](#)  
[Presentation - Killeen Economic Development Corporation](#)

[Presentation - Children's Advocacy Center of Central Texas](#)

[Presentation - Families in Crisis](#)

[Presentation - Innovation Black Chamber of Commerce](#)

## Work Session

Discuss agenda items 2-10 for the June 2, 2026 Regular Session

### Citizen Comments on Agenda Items

*This section allows members of the public to address the Council regarding any item, other than a public hearing item, on the agenda for Council's consideration. Each person shall sign up prior to the start of the Council meeting, may speak only one (1) time, and such address shall be limited to three (3) minutes. A timer will be placed so that the speaker and citizens can see it. A majority vote of the City Council is required for any time extensions. The Mayor and Councilmembers shall have one (1) minute to respond to citizen comments with a statement or explanation without engaging in dialogue.*

## Regular Session

### Consent Agenda

2. [MN-26-017](#) Consider Minutes of Special City Council Meeting of May 12, 2026 at 4:00 p.m.
3. [MN-26-018](#) Consider Minutes of Special City Council Meeting of May 12, 2026 at 5:00 p.m.
4. [RS-26-087](#) Consider a memorandum/resolution authorizing an interlocal agreement with TML-IRP to provide group critical illness coverage, as required by House Bill 4144, retroactively effective January 1, 2026.  
**Attachments:** [Statement of Responsibility](#)  
[Agreement](#)  
[Presentation](#)
5. [RS-26-088](#) Consider a memorandum/resolution appointing Councilmembers to various boards, commissions and committees.  
**Attachments:** [Order of Councilmembers by Tenure and Votes](#)  
[Presentation](#)
6. [RS-26-089](#) Consider a memorandum/resolution awarding Bid No. 26-16, W.S. Young and I-14 Drainage and Landscape Project, to Gage & Cade Construction LLC, in the amount of \$452,113.50.  
**Attachments:** [Bid Tab](#)  
[Bid Recommendation Letter](#)  
[Contract Verification Form](#)  
[Certificate of Interested Parties](#)  
[Presentation](#)

7. [RS-26-090](#) Consider a memorandum/resolution awarding Bid No. 26-22, Chaparral Road Traffic Signals, to ATSCC (Austin Traffic Signal Construction Company), in the amount of \$420,000.00.
- Attachments:** [Bid Tab](#)  
[Bid Recommendation Letter](#)  
[Contract Verification Form](#)  
[Certificate of Interested Parties](#)  
[Presentation](#)
8. [RS-26-091](#) Consider a memorandum/resolution approving a petition submitted by James Rich, requesting release from the City of Killeen Extraterritorial Jurisdiction (ETJ) for approximately 6.5 acres of land being Lots 3 and 4, Block 1, out of D.W. Wallace Addition. The subject properties are generally located southwest of the intersection of Farm-to-Market Highway No. 2484 and Brewer Road, Salado, Texas.
- Attachments:** [Petitions](#)  
[Maps](#)  
[Deed](#)  
[Presentation](#)
9. [RS-26-092](#) Consider a memorandum/resolution approving a fireworks display permit application for two public fireworks displays to be conducted at the Killeen Municipal Court and the Killeen Athletic Complex on July 4, 2026.
- Attachments:** [Application for Downtown](#)  
[Application for Park](#)  
[Presentation](#)

## Public Hearings

10. [PH-26-016](#) Hold a public hearing and consider an ordinance submitted by Shana Bailey on behalf of Y & J Investments Management, Inc. (Z26-09) to rezone approximately 0.04 acres out of Lot 1, Block 1, Y & J Addition from "B-3A" (Local Business and Retail Alcohol Sales District) to "B-C-1" (General Business and Alcohol Sales District). The subject property is locally addressed as 1103 West Veterans Memorial Boulevard, Suite 105, Killeen, Texas.
- Attachments:** [Maps](#)  
[Site Photos](#)  
[Minutes](#)  
[Ordinance](#)  
[Letter of Request](#)  
[Exhibit](#)  
[Presentation](#)

## Discussion Items

11. [DS-26-040](#) Discuss and consider 2027-2028 Legislative Priorities.  
*Attachments:* [Proposed State Legislative Priorities Presentation](#)
12. [DS-26-041](#) Receive Quarterly Financial Report  
*Attachments:* [Presentation](#)
13. [DS-26-044](#) Discuss and consider setting special meetings to discuss Charter amendments
14. [DS-26-043](#) Discuss overview of recommendations made by the Charter Review Committee  
*Attachments:* [Presentation](#)
15. [DS-26-045](#) Discuss charter amendments related to election dates, term limits for elected officials, resign-to-run provisions, and vacancies on City Council.  
*Attachments:* [Presentation](#)

## Adjournment

*I certify that the above notice of meeting was posted on the Internet and on the bulletin board at Killeen City Hall on or before 5:00 p.m. on May 26, 2026.*

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*Laura J. Calcote, City Secretary*

*The public is hereby informed that notices for City of Killeen meetings will no longer distinguish between matters to be discussed in open or closed session of a meeting. This practice is in accordance with rulings by the Texas Attorney General that, under the Texas Open Meetings Act, the City Council may convene a closed session to discuss any matter listed on the agenda, without prior or further notice, if the matter is one that the Open Meetings Act allows to be discussed in a closed session.*

*This meeting is being conducted in accordance with the Texas Open Meetings Law [V.T.C.A., Government Code, § 551.001 et seq.]. This meeting is being conducted in accordance with the Americans with Disabilities Act [42 USC 12101 (1991)]. The facility is wheelchair accessible and handicap parking is available. Requests for sign interpretive services are available upon requests received at least 48 hours prior to the meeting. To make arrangements for those services, please call 254-501-7717, City Secretary's Office, or TDD 1-800-734-2989.*

## Notice of Meetings

*The Mayor and/or City Council have been invited to attend and/or participate in the following meetings/conferences/events. Although a quorum of the members of the City Council may or may not be available to attend this meeting, this notice is being posted to meet the requirements of the Texas Open Meetings Act and subsequent opinions of the Texas Attorney General's Office. No official action will be taken by Council.*

- *Main Street Program Celebration, May 27, 2026, 10:30 a.m.-12:00 p.m, Brick and Barrell, 415 N. Gray St.*
- *Leadership Killeen Graduation, May 27, 2026, 11:15 a.m., Covenant Life Church, 4001 E. Elms Rd.*
- *Gilmer Road Opening Ribbon Cutting, May 28, 2026, 9:30 a.m., Gilmer and 761st Battalion St.*
- *Boards & Commissions Meet & Greet, June 30, 2026, Killeen Civic and Conference Center - Lonestar Room, 3601 WS Young Dr.*

**Dedicated Service -- Every Day, for Everyone!**



# City of Killeen

## Staff Report

File Number: PR-26-013

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Discuss Proposed FY 2027 Budget related to Community Partners:

National Mounted Warfare Foundation  
Tax Appraisal District of Bell County  
Bell County Communications Center  
Bell County Public Health  
Hill Country Transit District (the HOP)  
Killeen Rodeo  
Killeen Economic Development Corporation  
Children's Advocacy Center of Central Texas  
Families In Crisis, Inc  
Innovation Black Chamber of Commerce

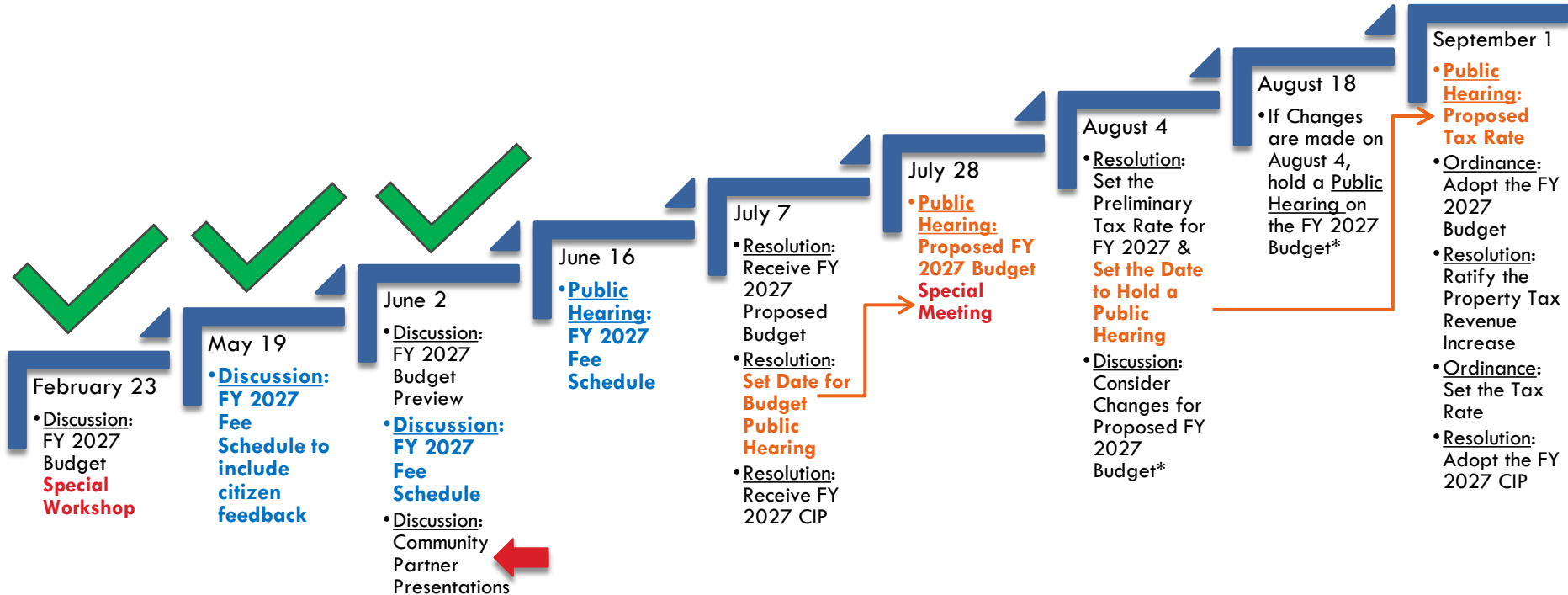


# FY 2027 PROPOSED BUDGET COMMUNITY PARTNER PRESENTATIONS

PR-26-013

June 2, 2026

# Budget Calendar



# Community Partner Requests

\*Identifies Amount Included in the FY 2027 Proposed Budget

3

## Bell County Communications Center

- Current \$2,034,826 Request \$2,222,096\*

## Bell County Public Health

- Current \$341,608 Request \$384,967\*

## Children's Advocacy Center of Central Texas

- Current \$41,500\* Request \$58,100

## Families In Crisis, Inc.

- Current \$0 Request \$350,000

## Hill Country Transit District (the HOP)

- Current \$650,000 Request \$650,000\*

## Innovation Black Chamber of Commerce

- Current \$0 Amended \$50,000 Request \$186,000

## Killeen Economic Development Corporation

- Current \$885,000\* Amended \$1,100,000 Request \$1,500,000

## Killeen Rodeo (HOT Fund)

- Current \$50,000 Request \$50,000\*

## National Mounted Warfare Foundation (HOT Fund)

- Current \$80,000 Request \$80,000\*

## Tax Appraisal District of Bell County

- Current \$811,464 Request \$866,620\*

# MOUNTED WARFARE

National Mounted Warfare Foundation  
City of Killeen  
Community Partner Briefing  
June 2, 2026





NATIONAL MOUNTED WARFARE MUSEUM

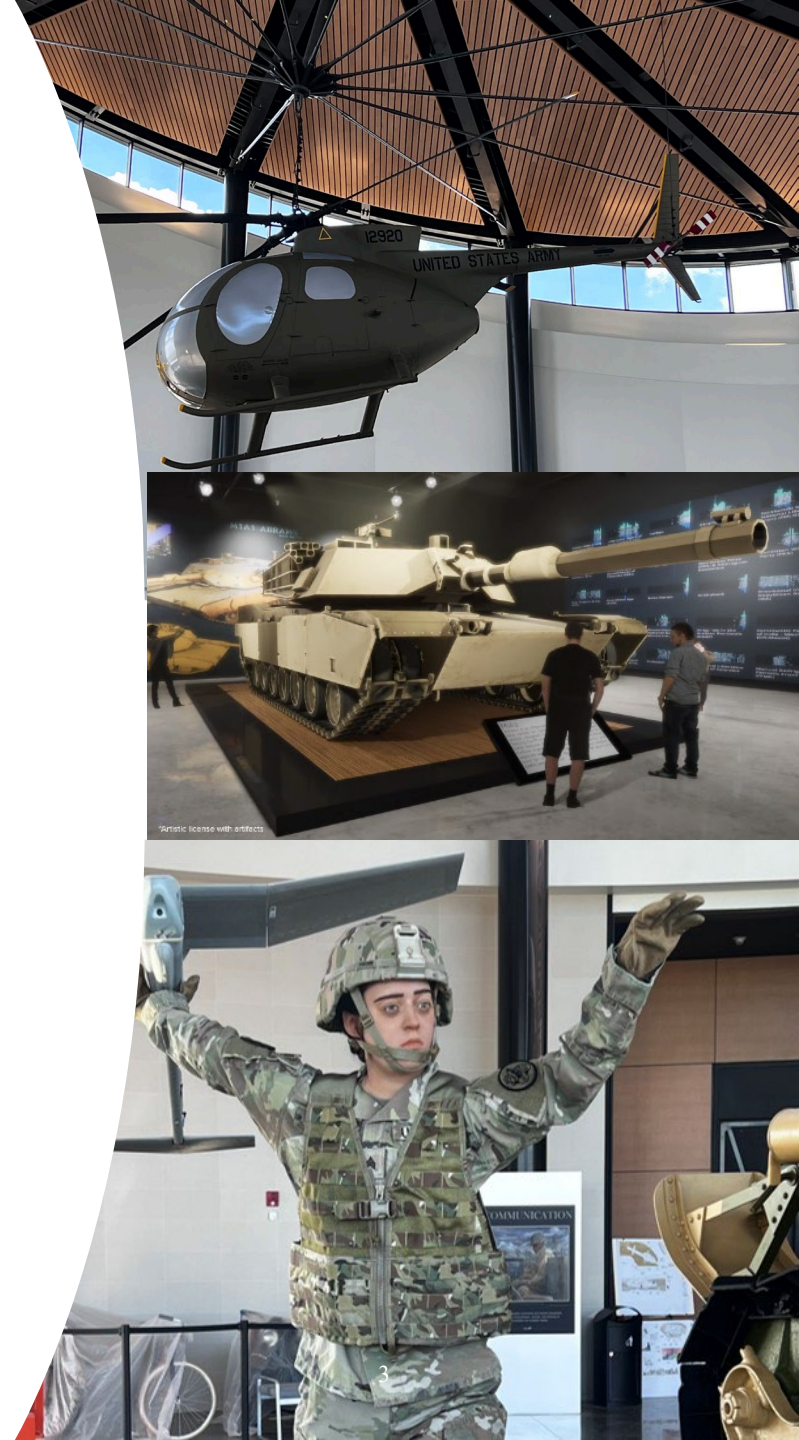
The National Mounted Warfare Foundation was incorporated in 2010 with the mission to build a world-class military museum in the heart of Texas to honor the history of the units and soldiers who have served at Fort Hood and share their stories of service and valor.



# NMWM Attendance

Month	Attendance	Daily Avg	Out of MSA	Percent
April 25	2633	111	800	30%
May 25	3709	143	1501	40%
June 25	3319	166	1122	34%
July 25	3977	166	1601	40%
August 25	2847	124	999	35%
September 25	2038	120	894	44%
October 25	0	0	0	0
November 25	1250	139	617	49%
December 25	1615	108	572	35%
Yearly Total	27,752	124	10,053	3%

Month	Attendance	Daily Avg	Out of MSA	Percent
January 26	1436	90	630	44%
February 26	1546	176	1217	43%
March 26	2815	128	878	30%
April 26	2695	150	1000	3%





# Use of Funds

## FY 25

Month	Amount Expended	Activity
Oct-24	\$2,000.00	Burkett Media Management
Nov-24	\$2,000.00	Burkett Media Management
Dec-24	\$2,000.00	Burkett Media Management
Jan-25	\$2,000.00	Burkett Media Management
Feb-25	\$17,000.00	Burkett Media Management, Star Advertising
Mar-25	\$7,000.00	Burkett Media Management, Star Advertising
Apr-25	\$5,616.94	Star Advertising, LJ Pylon Signs, Camel City
May-25	\$4,600.00	Star Advertising, LJ Pylon Signs
Jun-25	\$1,600.00	LJ Pylon Sign
Jul-25	\$4,600.00	Star Advertising, LJ Pylon Signs
Aug-25	\$10,641.27	LJ Pylon Sign, Certified Folder
Sep-25	\$20,715.00	Star Advertising, LJ Pylon Sign, Ohana Ink, KXXV, KVUE, Primary Outdoor
<b>Total Expenditures</b>	<b>\$79,773.21</b>	
<b>Total Funds Available</b>	<b>\$80,000.00</b>	
<b>Remaining Balance</b>	<b>\$226.79</b>	

## FY 26

Month	Amount Expended	Activity
Oct-25	\$1,600.00	LJ Pylon Sign
Nov-25	\$10,600.00	LJ Pylon Sign, Star Advertising
Dec-25	\$4,600.00	LJ Pylon Sign, Star Advertising
Jan-26	\$3,500.00	Star Advertising, Texas Brazos Trail Region
Feb-26	\$4,600.00	LJ Pylon Sign, Star Advertising
Mar-26	\$1,600.00	LJ Pylon Sign
<b>Expenditures To Date</b>	<b>\$26,500</b>	
<b>Total Funds Available</b>	<b>\$80,000</b>	
<b>Remaining Balance</b>	<b>\$53,500</b>	



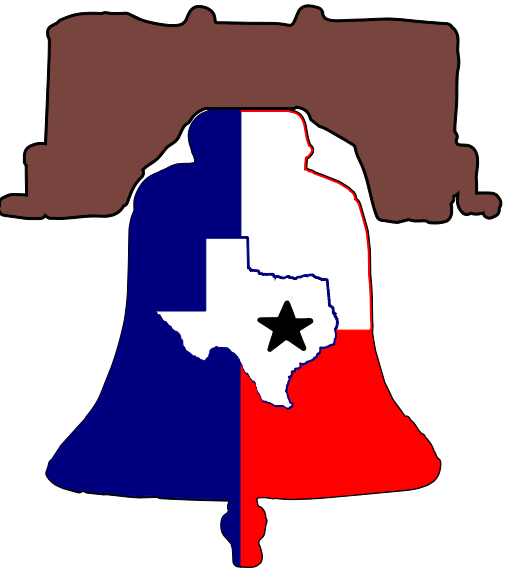
Thank you, City of Killeen,  
for your support and consideration!

Hours of Operation Tuesday – Saturday, 10 AM to 5 PM.

Closed Thanksgiving Day, Christmas Eve, Christmas Day, and New Year's Day

Group tours available from 8:30 to 10 AM, Tuesday – Friday

# Tax Appraisal District of Bell County Entity Meeting 2026



**Bell CAD**

CHIEF APPRAISER

BILLY WHITE, RPA, CCA, CAE, AAS, RTA, CTA

DEPUTY CHIEF APPRAISER

TAMMY HUBNIK, RPA, RTA, CTA



# Board of Directors

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Kevin Koch, Chairman - Elected Place 1 (2026)

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Joe Burnett, Vice-Chairman / Secretary – Entity Appointed (2027)

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Jared Byran – Entity Appointed (2027)

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Sam Fulcher – Entity Appointed (2029)

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Susan Jones – Entity Appointed (2027)

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Kenny Wells– Entity Appointed (2029)

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Gopal Guttikonda – Elected Place 2 (2026)

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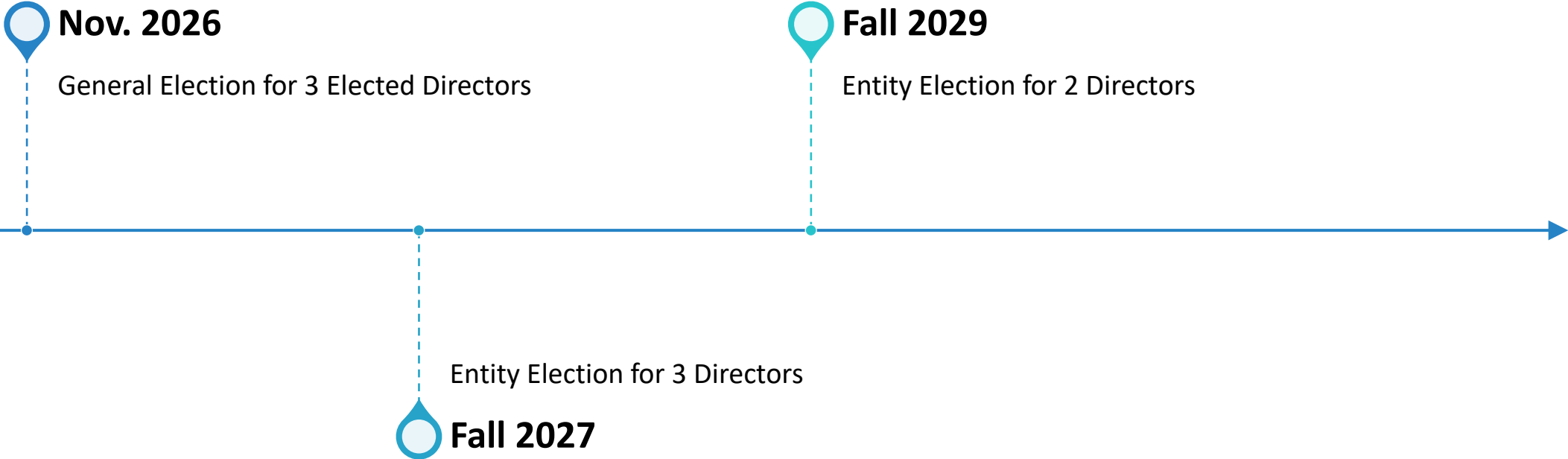
Ashley Smith – Elected Place 2 (2026)

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Shay Luedeke – Tax Assessor-Collector

# Future Board of Director Elections

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# Customer Service

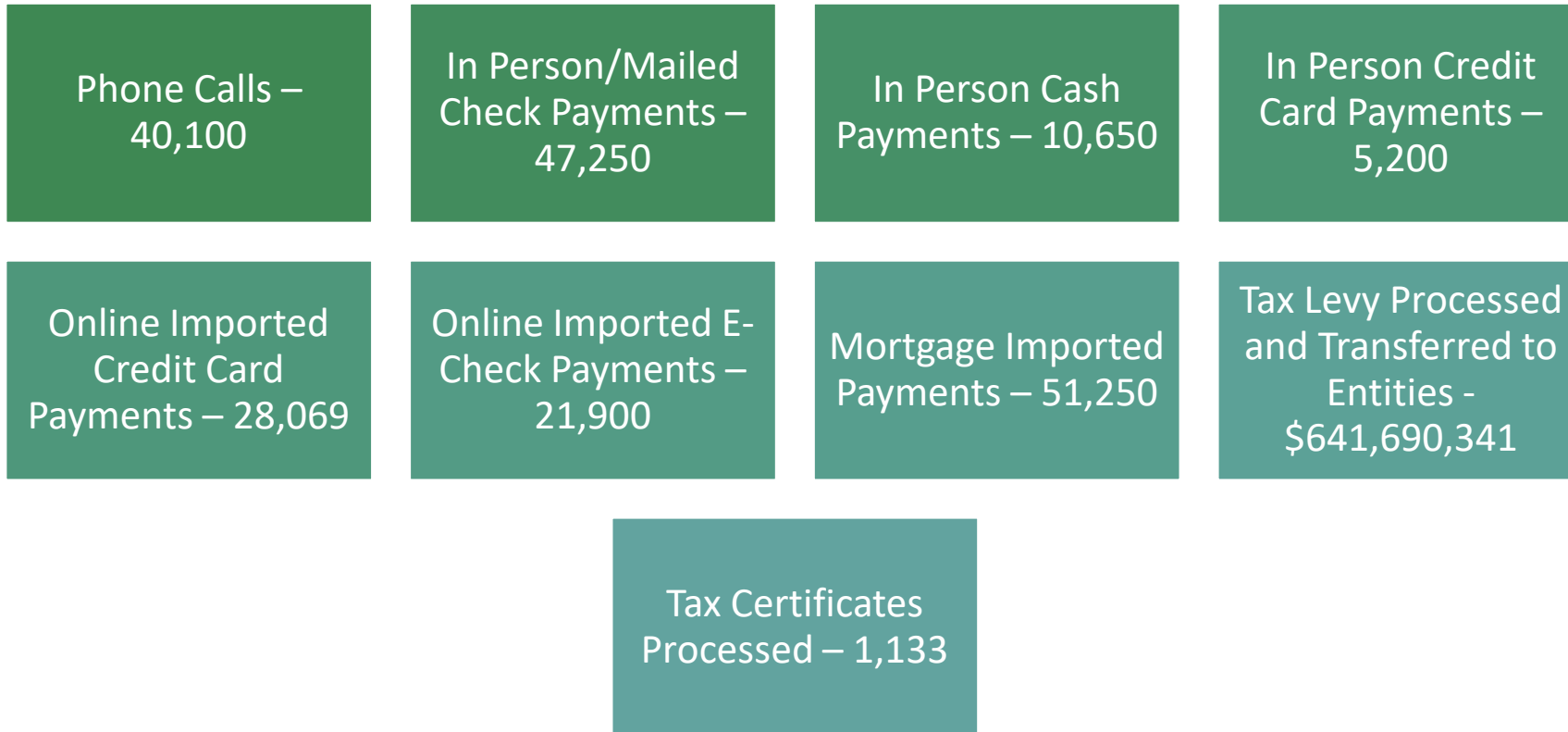
1,741 Responses since April 1, 2025

↓	● Excellent/Good ↓	● Fair ↓	● Poor ↓	Total ↓
Staff available in a timely manner.	98.50% 1711	0.92% 16	0.58% 10	1737
Staff greeted you and offered to help you.	98.79% 1713	0.58% 10	0.63% 11	1734
Staff showed knowledge regarding information presented and discussed.	98.38% 1703	0.75% 13	0.87% 15	1731
Staff answered your question in an efficient manner.	97.98% 1698	0.92% 16	1.10% 19	1733
Overall, how would you rate your experience.	97.40% 1684	0.93% 16	1.68% 29	1729



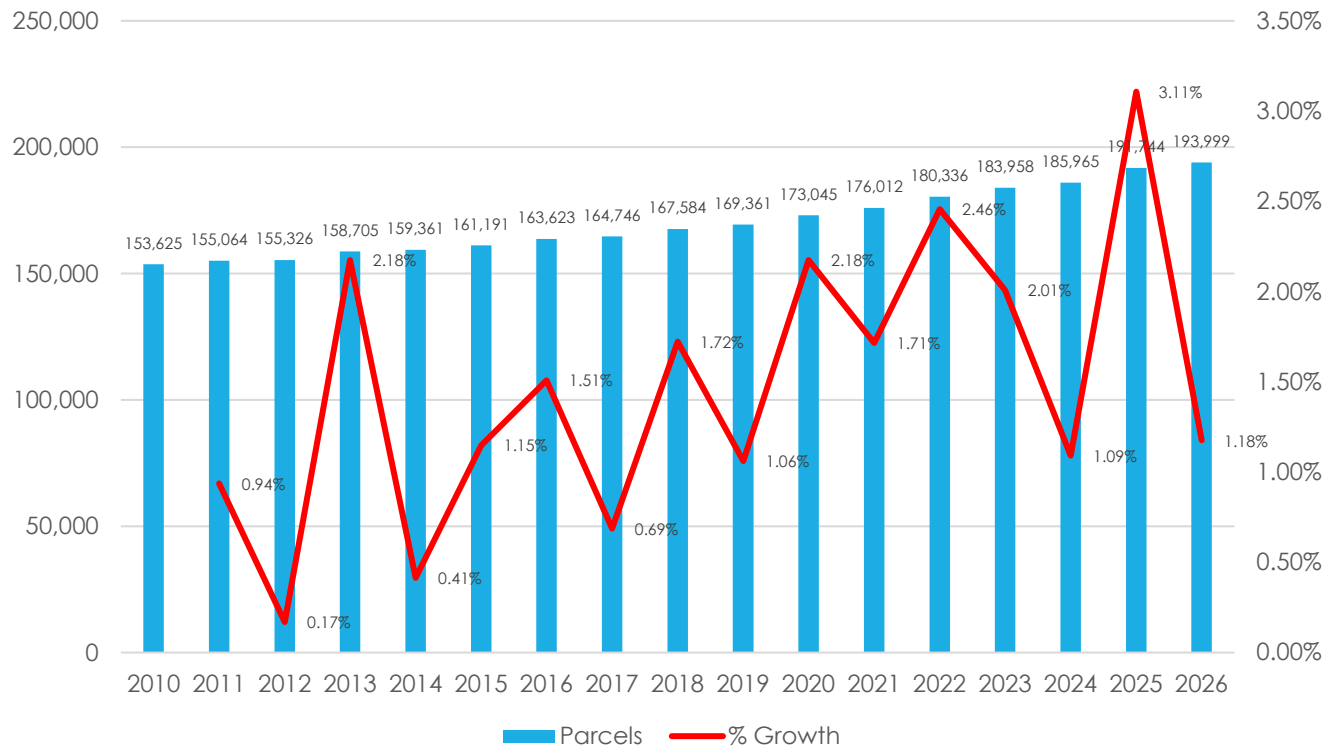
# 2025 Recap for Customer Service

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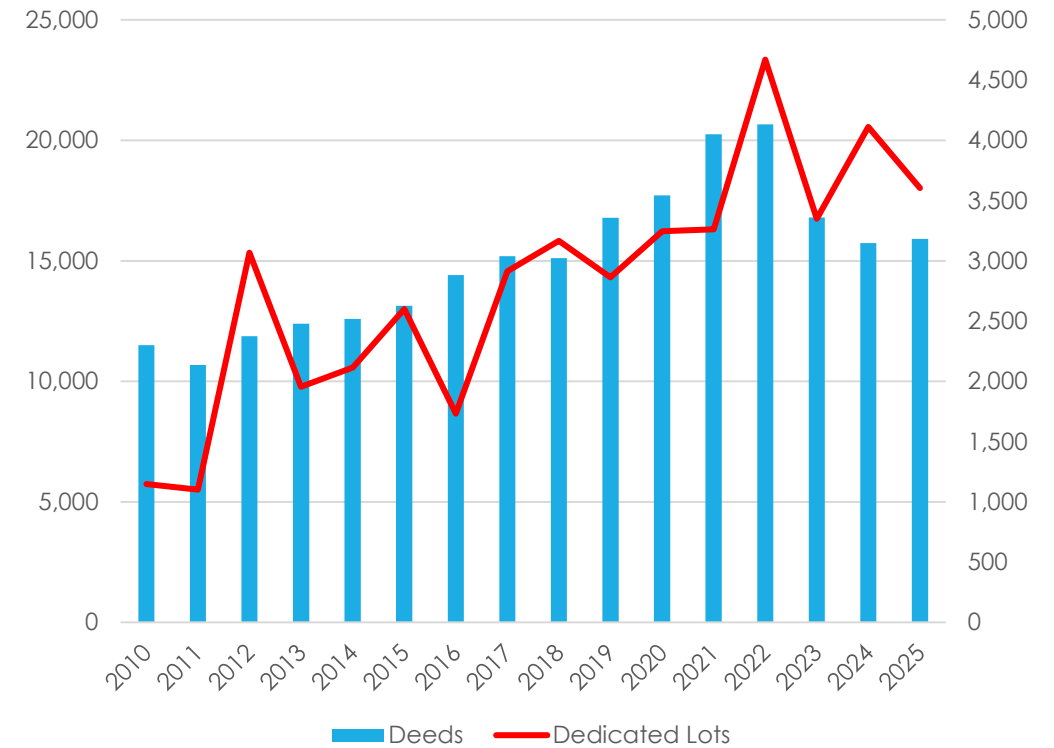
# GIS & Records

Parcel Growth since 2010



Average Growth Since 2010 – 1.47%  
 Average Growth Since 2020 – 1.34%

Deeds & Lots



Processed 184 Plats & Certified 214 Plats



# Appraisal

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An aerial night photograph of a city, showing a dense network of lights from buildings and streets. The sky is dark with some light clouds. The text 'Aerial Appraisal Projects' is overlaid in white, centered horizontally. There are thin white horizontal lines above and below the text.

# Aerial Appraisal Projects

## IMAGE TECHNOLOGIES

### ChangeFinder™

ChangeFinder identifies and chronicles property changes, such as new construction, additions and demolition. Without leaving the desks, assessment and appraisal staff can:

- › Reduce costly and time-intensive site inspections
- › Validate information
- › Locate property changes



 eagleview

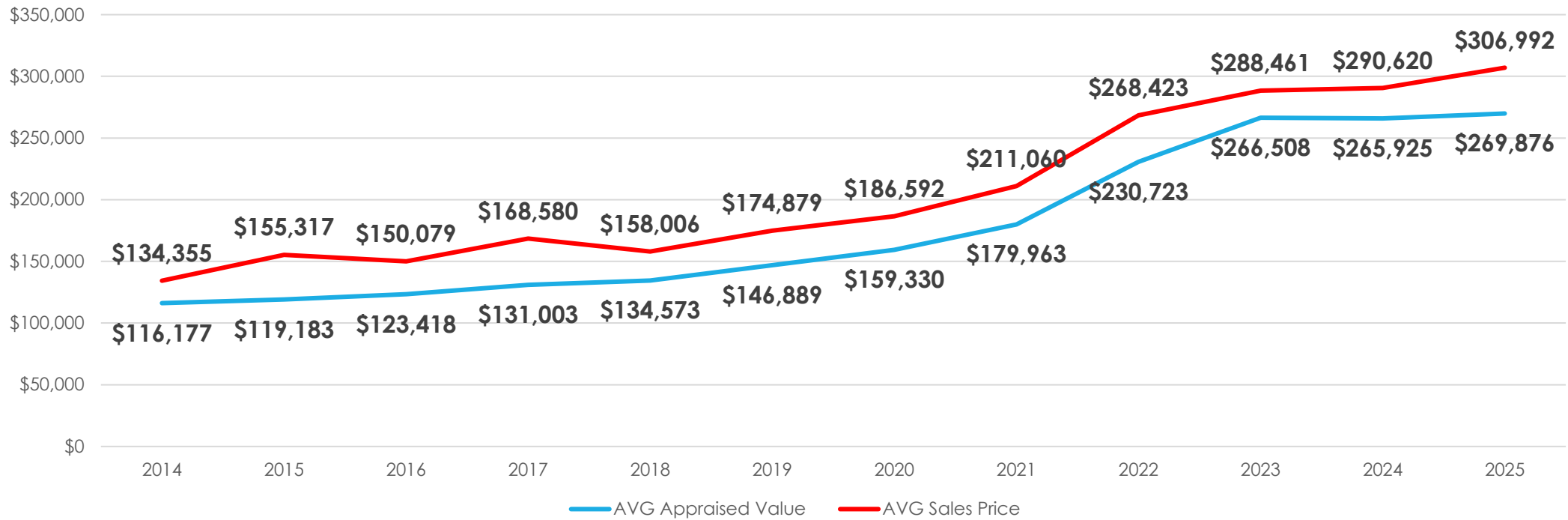
eagleview.com

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Project	Frequency	Accounts	Total Cost	Est. Value Added	Est. Taxes Added	Est. Return on Investment
<b>Change Finder</b>	Annual	6,390	\$95,716	\$365,427,553	\$6,943,124	7,254%
<b>Pool Finder</b>	Annual	90	\$13,370	\$3,498,320	\$66,468	1,843%
<b>Total</b>			\$109,086	\$368,925,873	\$7,009,592	1.311%

It is important to note that this value and taxes are only for the first year, but they will continue to add value and taxes in future years. Estimated Taxes were derived using an average total tax rate of 1.9%.

Average Bell CAD Appraised Value vs Average Sales Price



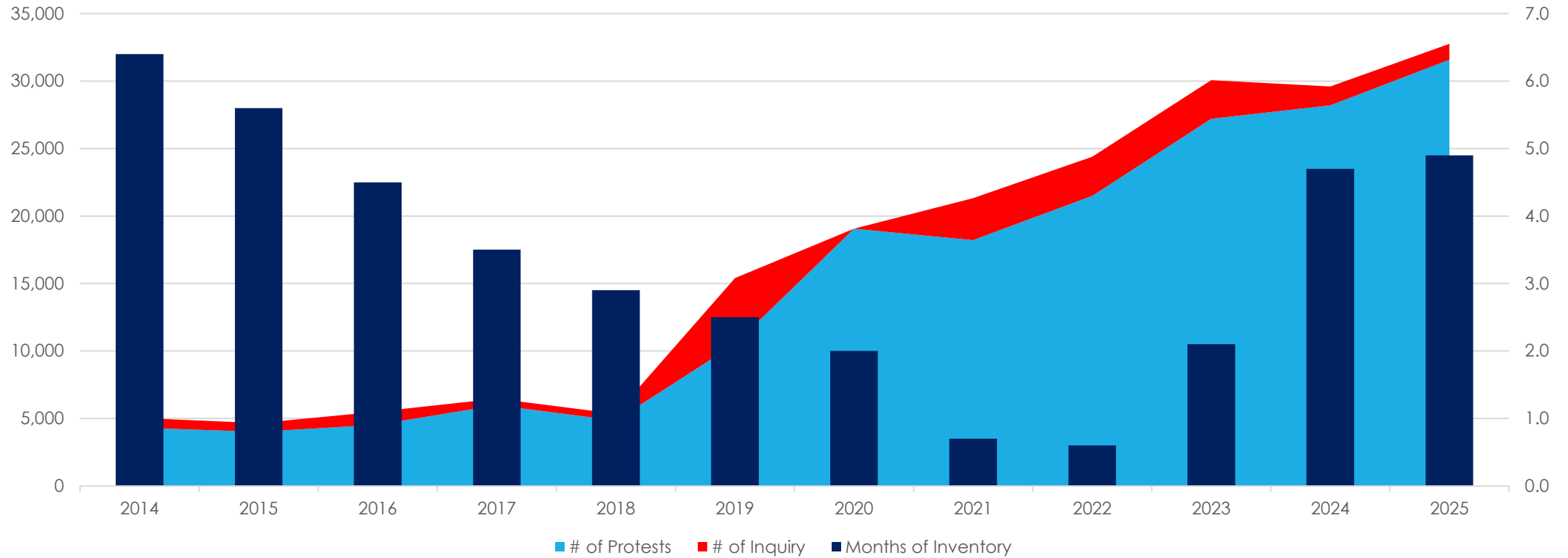
# Appraised Value vs Sales Price



# Protests

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### Total Protests/Inquiries vs Months of Inventory



Tax Year	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025
Month Invtry	4.5	3.6	3.3	2.0	2.3	1.6	0.4	0.2	2.1	4.7	4.9
# of Protests	4,020	4,539	5,984	4,845	10,525	19,053	18,219	21,487	26,358	27,593	31,587
# of Inquiries	641	968	491	509	4,878	0	3,097	2,900	2,865	1,393	1,166
Total	4,661	5,507	6,475	5,354	15,403	19,053	21,316	24,387	29,223	28,986	32,753



How are  
we  
graded?

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**Glenn Hegar**  
**Texas Comptroller of Public Accounts**  
**2024-25 Final Methods and Assistance Program Review**  
**Tax Appraisal District of Bell County**  
**Current MAP Cycle Chief Appraiser(s): Billy White**  
**Previous MAP Cycle Chief Appraiser(s): Billy White**

This review is conducted in accordance with Tax Code Section 5.102(a) and related Comptroller Rule 9.301. The Comptroller is required by statute to review appraisal district governance, taxpayer assistance, operating procedures and appraisal standards.



Mandatory Requirements	PASS/FAIL
Does the appraisal district board of directors, through the chief appraiser, ensure administrative functions are followed in accordance with Chapter 6 of the Texas Property Tax Code?	PASS
Does the appraisal district have up-to-date appraisal maps?	PASS
Is the implementation of the appraisal district's most recent reappraisal plan current?	PASS
Are the appraisal district's appraisal records up-to-date and is the appraisal district following established procedures and practices in the valuation of property?	PASS
Are values reproducible using the appraisal district's written procedures and appraisal records?	PASS

Appraisal District Activities	RATING
Governance	Meets All
Taxpayer Assistance	Meets All
Operating Procedures	Meets All
Appraisal Standards, Procedures and Methodology	Meets All

**Appraisal District Ratings:**

Meets All – The total point score is 100

Meets – The total point score ranges from 90 to less than 100

Needs Some Improvement - The total point score ranges from 85 to less than 90

Needs Significant Improvement – The total point score ranges from 75 to less than 85

Unsatisfactory – The total point score is less than 75

Review Areas	Total Questions in Review Area (excluding N/A Questions)	Total "Yes" Points	Total Score (Total "Yes" Questions/Total Questions) x 100
Governance	15	15	100
Taxpayer Assistance	15	15	100
Operating Procedures	23	23	100
Appraisal Standards, Procedures and Methodology	28	28	100

# APPRAISAL DISTRICT RATIO STUDY RESULTS



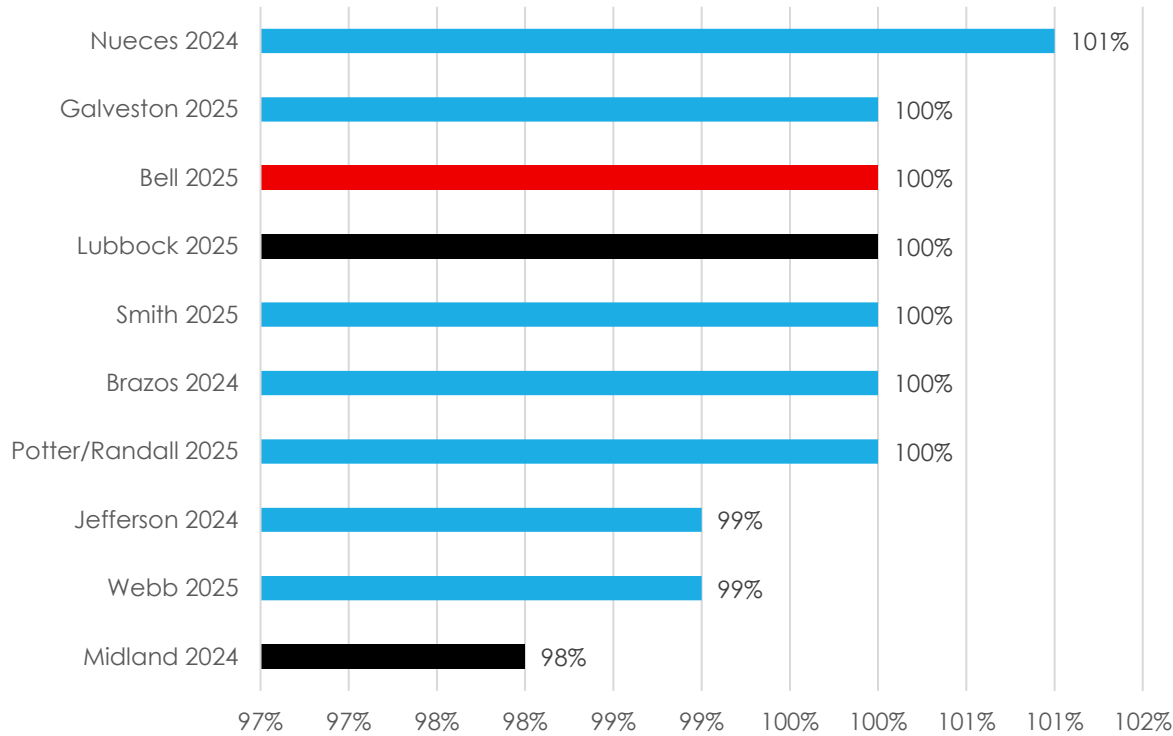
## Bell County

All ISD's except Moody ISD were found to be **VALID** and **WITHIN** range during the preliminary study.

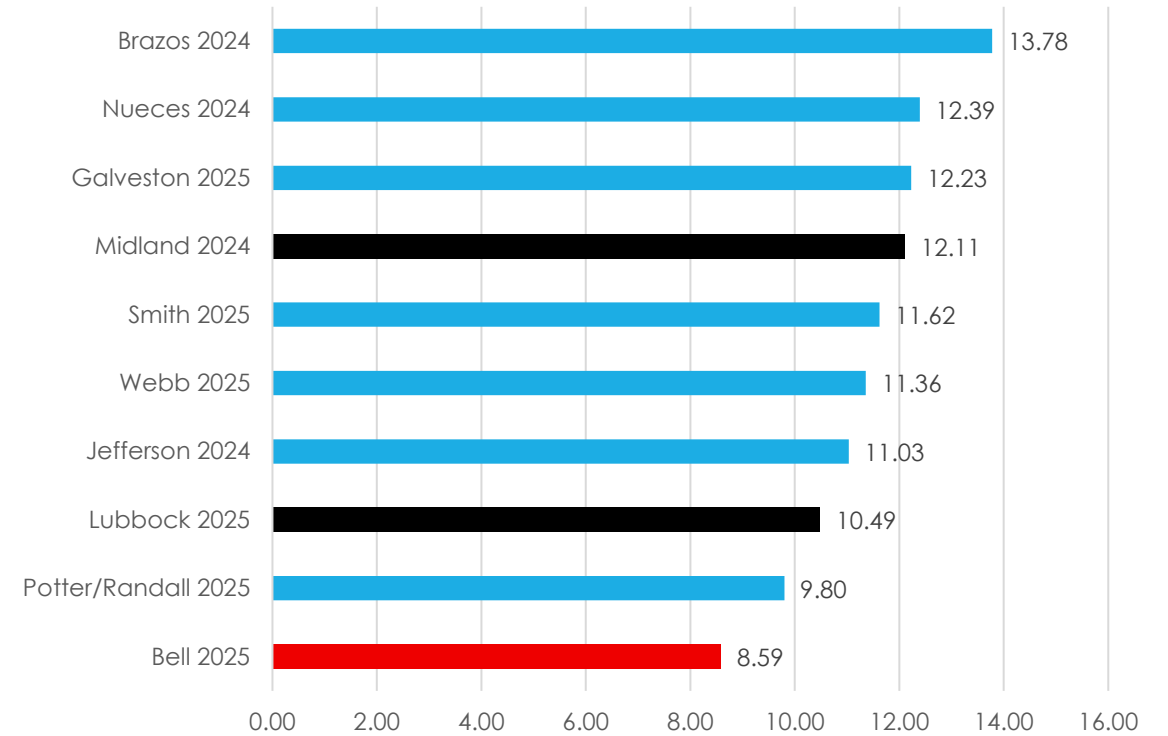
CATEGORY	No of Ratios	2025 CAD Reported Appraisal Values	Median Level of Appraisal	Coefficient of Dispersion	% Ratios within (+/-) 10% of Median	% Ratios within (+/-) 25% of Median	Price Related Differential
A.SINGLE-FAMILY RESIDENCES	2,046	\$29,922,826,933	100%	7.03	78.93%	95.85%	1.01
B.MULTI-FAMILY RESIDENCES	207	\$3,676,599,452					
C1.VACANT LOTS	40	\$799,007,206					
C2.COLONIA LOTS	0	\$0					
D2.FARM/RANCH IMP	0	\$30,847,992					
E.RURAL-NON-QUAL	201	\$2,799,143,442	100%	18.16	45.27%	73.13%	0.96
F1.COMMERCIAL REAL	204	\$4,535,302,697	95%	12.44	59.31%	85.29%	1.00
F2.INDUSTRIAL REAL	0	\$1,382,261,121					
G.OIL, GAS, MINERALS	0	\$0					
J.UTILITIES	15	\$882,492,648	98%	6.16	60.00%	100.00%	1.00
L1.COMMERCIAL PERSONAL	94	\$1,449,184,008					
L2.INDUSTRIAL PERSONAL	0	\$2,182,177,855					
M.OTHER PERSONAL	0	\$52,880,541					
O.RESIDENTIAL INVENTORY	0	\$521,853,342					
S.SPECIAL INVENTORY	0	\$123,896,049					
OVERALL	2,807	\$48,358,473,286	100%	8.59	73.85%	92.63%	1.01

“The Texas Comptroller conducts the Property Value Study (PVS) every other year for all districts. The study is performed for each ISD and the CAD and determines each CAD’s median sales-to-appraisal ratio, which must fall between 95% and 105%. The PVS also calculates the coefficient of dispersion (COD), a measure of appraisal uniformity and accuracy. As noted in *IAAO PROPERTY ASSESSMENT VALUATION* (3rd ed., 2010, p. 446), “Low CODs (15.0 or less) tend to be associated with good appraisal uniformity.”

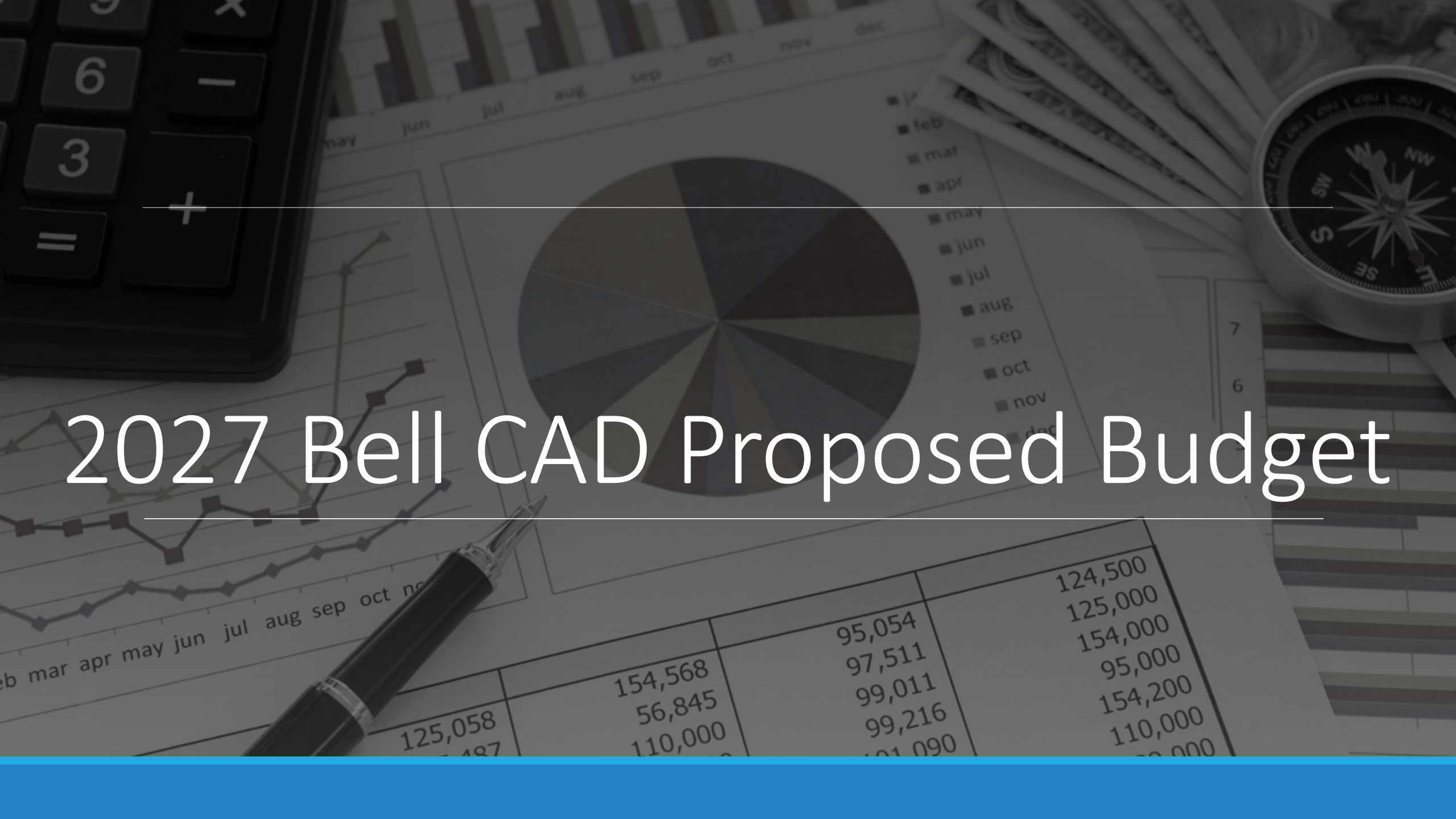
CAD Median Sales to Appraisal Overall Ratio



Overall Coefficient of Dispersion (COD)

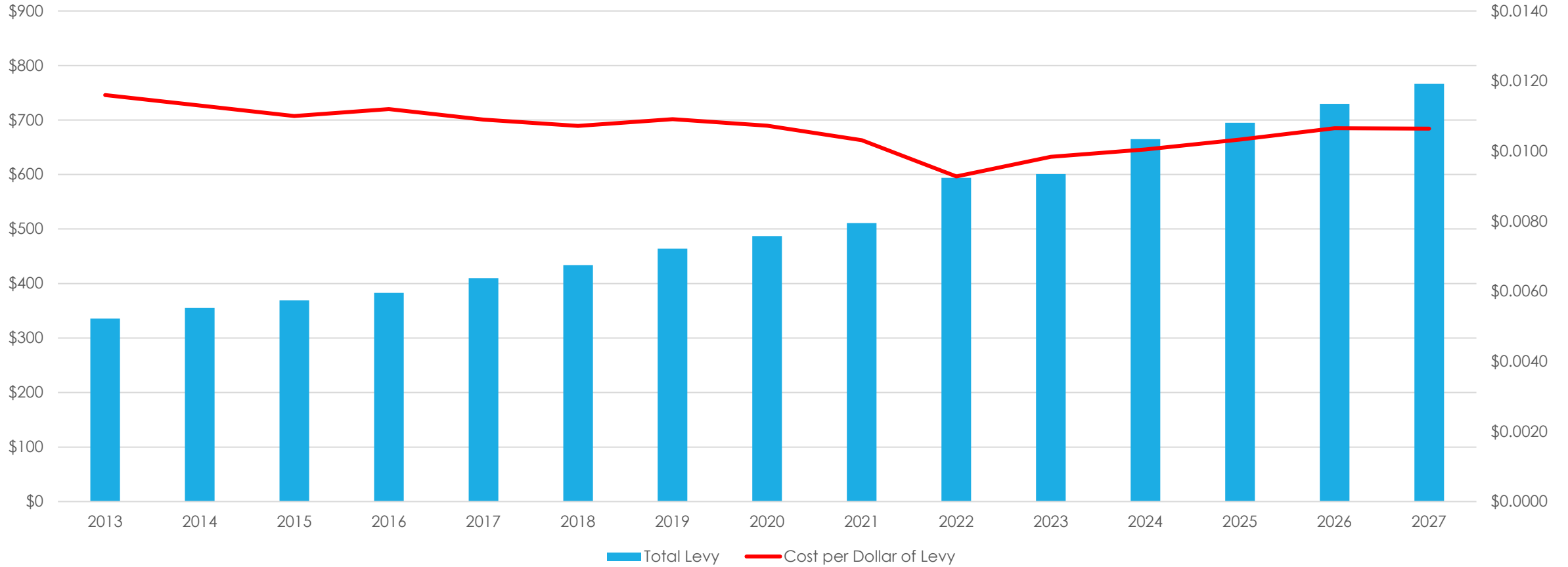


# 2027 Bell CAD Proposed Budget



125,058	154,568	95,054	124,500
487	56,845	97,511	125,000
	110,000	99,011	154,000
		99,216	95,000
		01,090	154,200
			110,000
			00,000

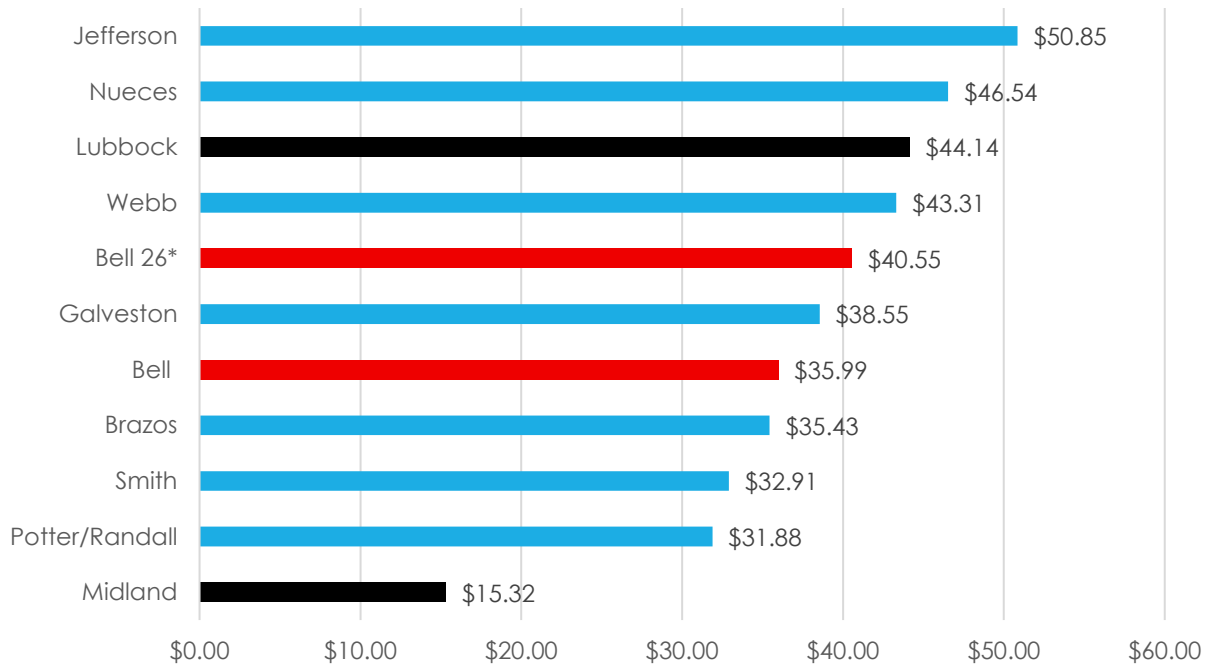
# Cost per Dollar of Levy for all Taxing Entities



Cost per Dollar of Levy

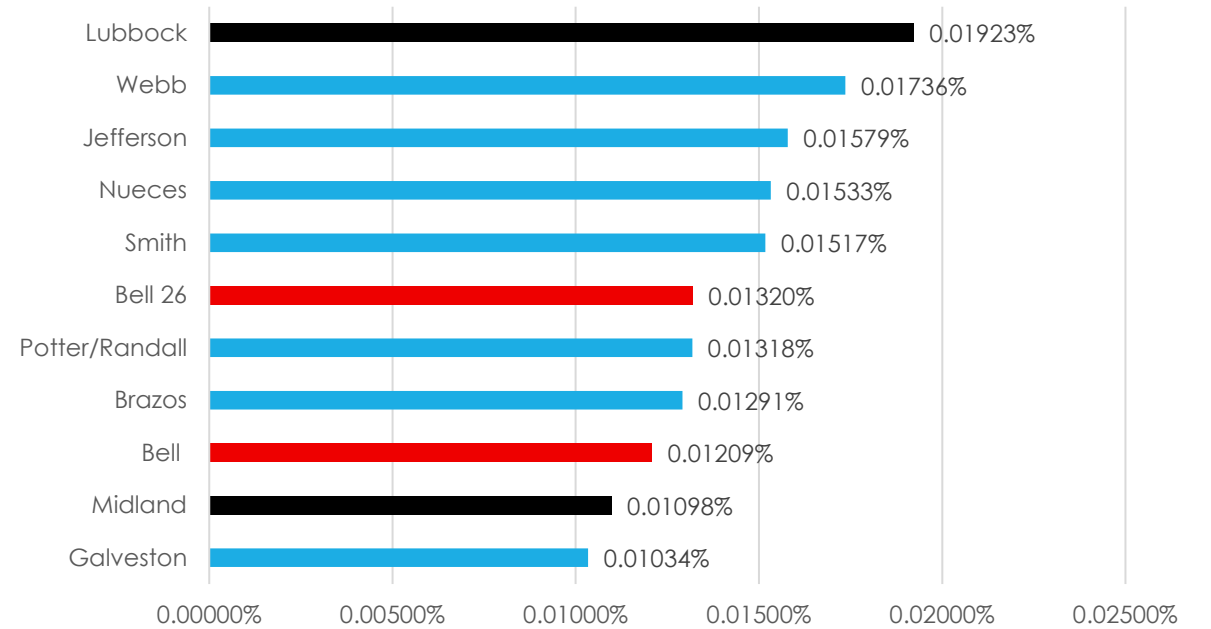
# CAD Comparisons

Total Cost Per Parcel



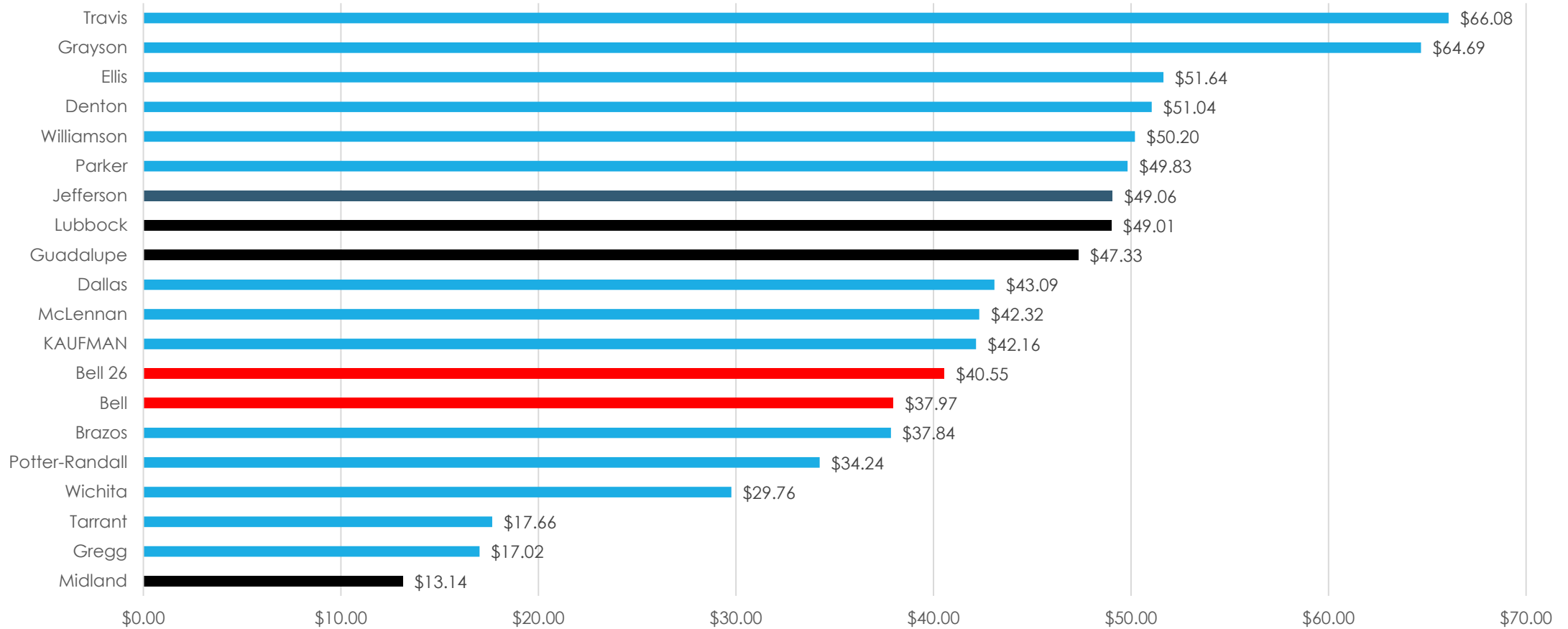
\* Bell 26 - 2026 Budget/ 25  
Parcels

Total Cost as Percentage of Market Value



\* Bell 26 - 2026 Budget/ 2025 Mkt Value

## 2025 Cost Per Parcel (25 Budget/25 Parcels)

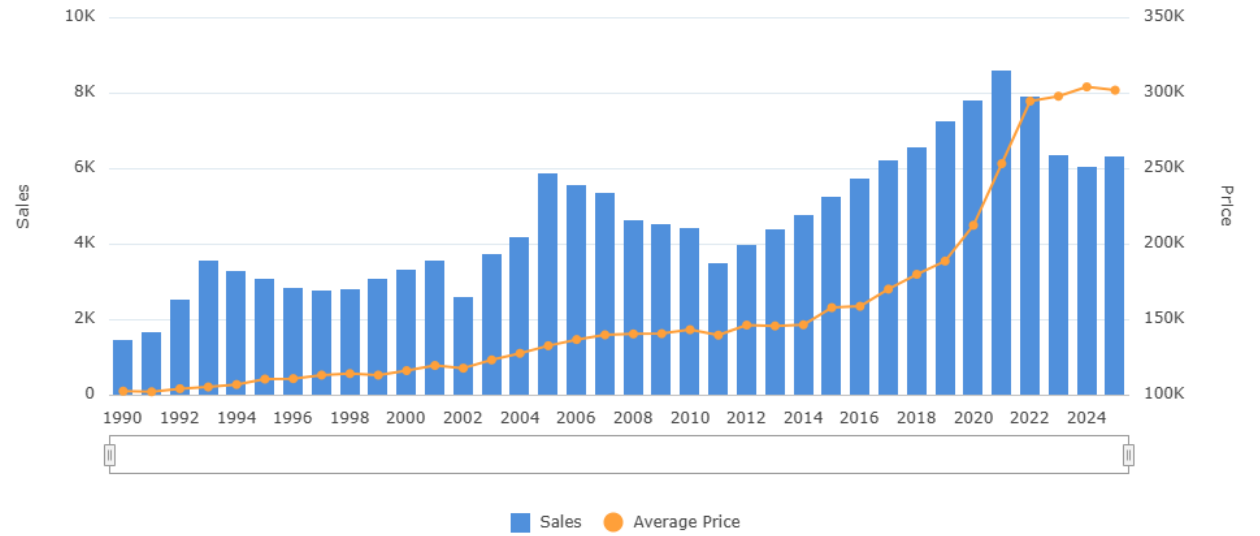


# Metro CAD Comparisons 2025

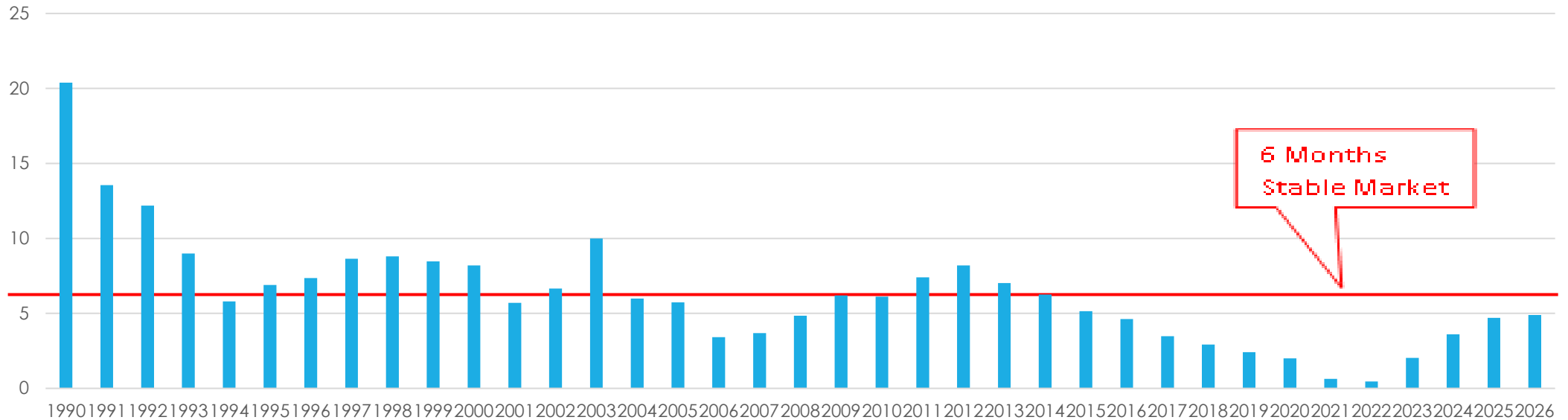


What others are saying about the market

Killeen-Temple: Home Sales and Average Price



Bell County Months of Residential Inventory

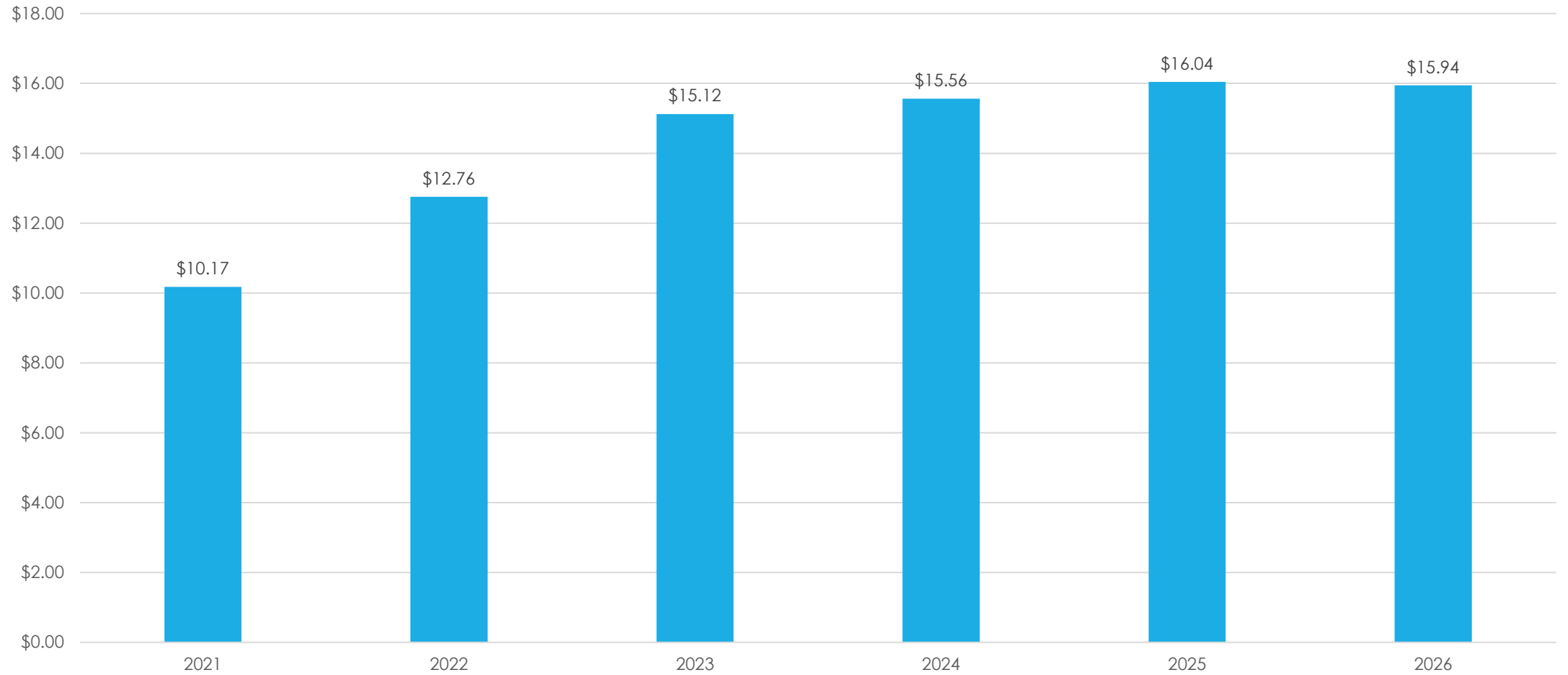


# City of Killeen

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2026 APPRAISAL DATA

City of Killeen Total Market Value (in billions)



Market Value in Billions

City of Killeen Multi-Family Value (in millions)

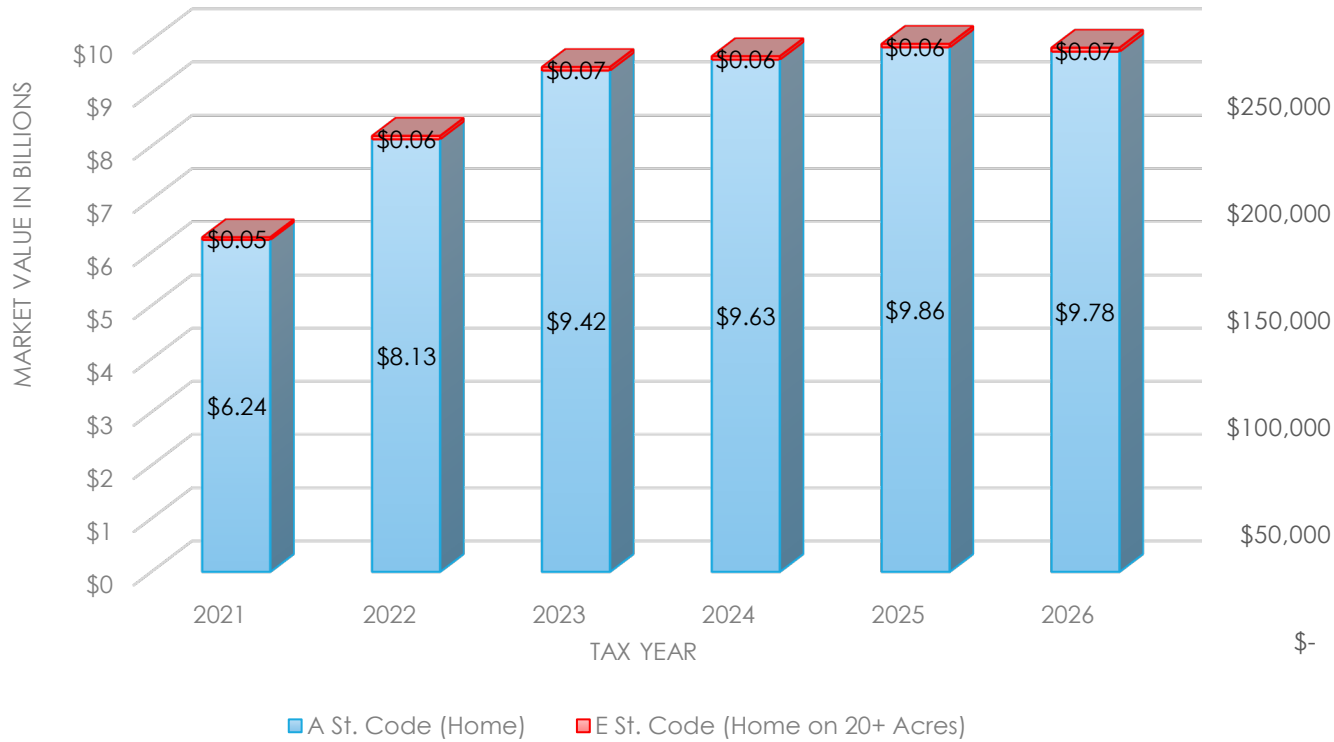


City of Killeen Commercial Value (in billions)

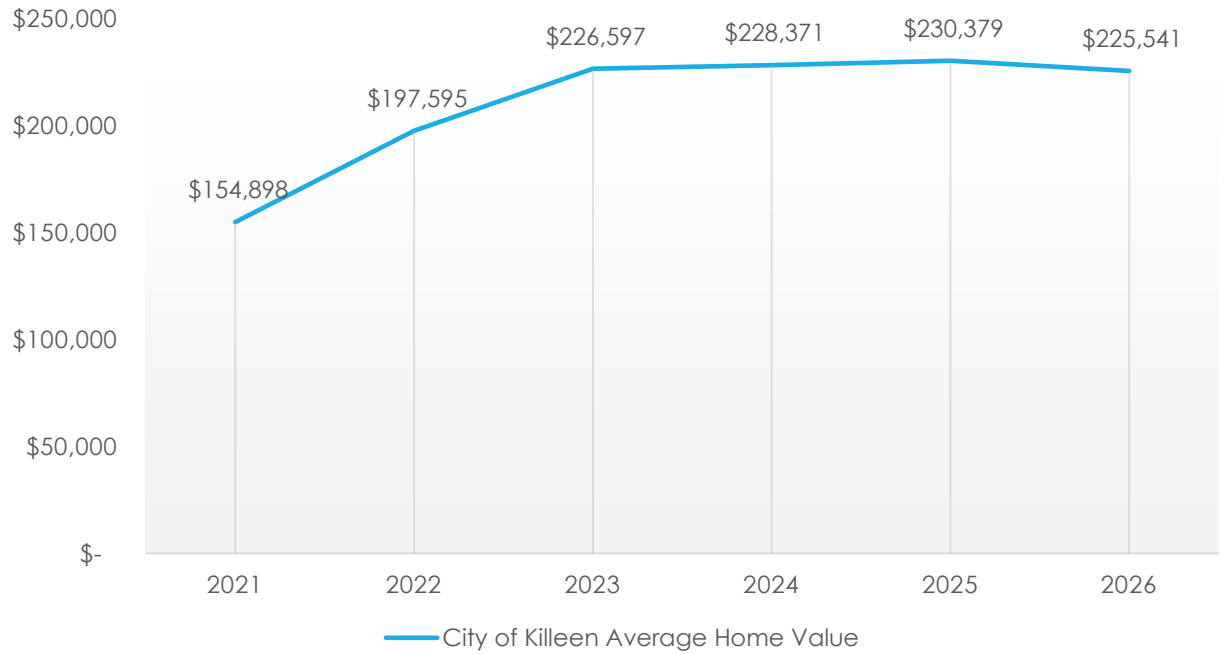


# Commercial & Multi-Family

City of Killeen Residential Value (in billions)

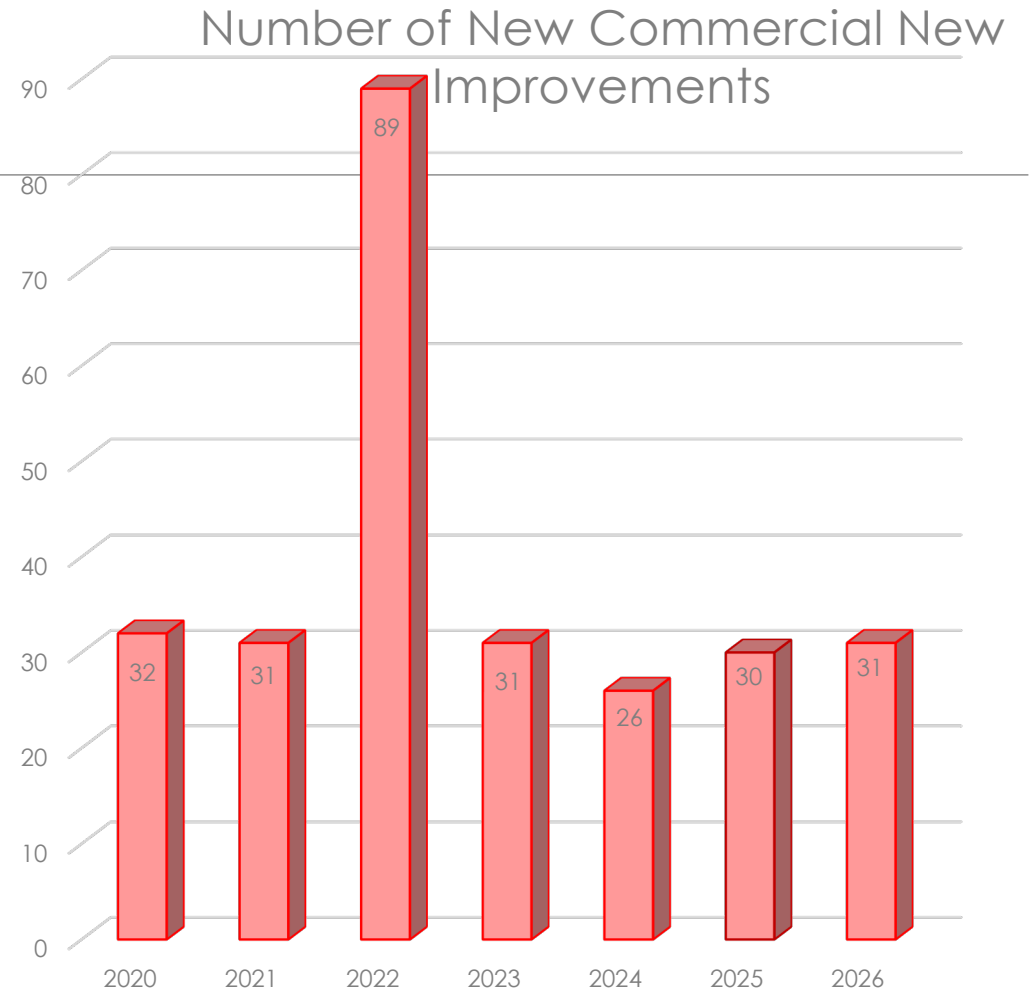
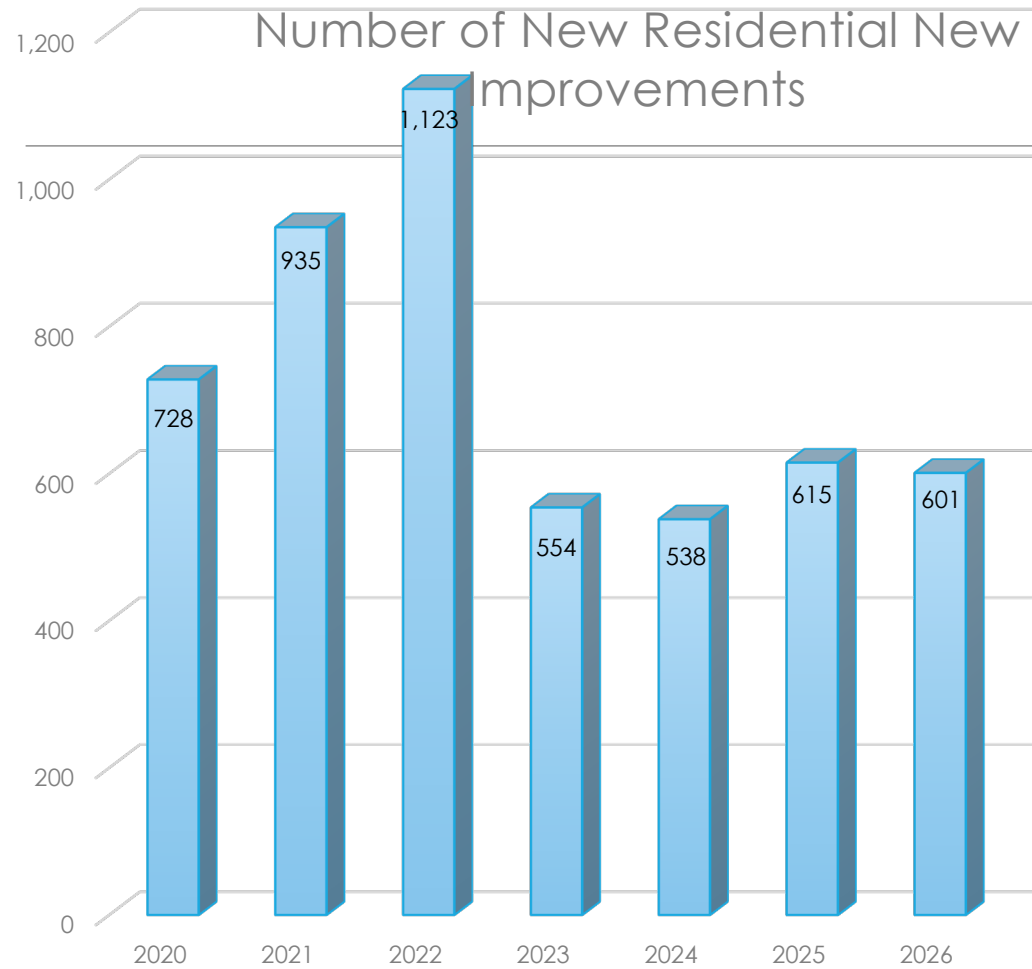


Average Home (A1) Values

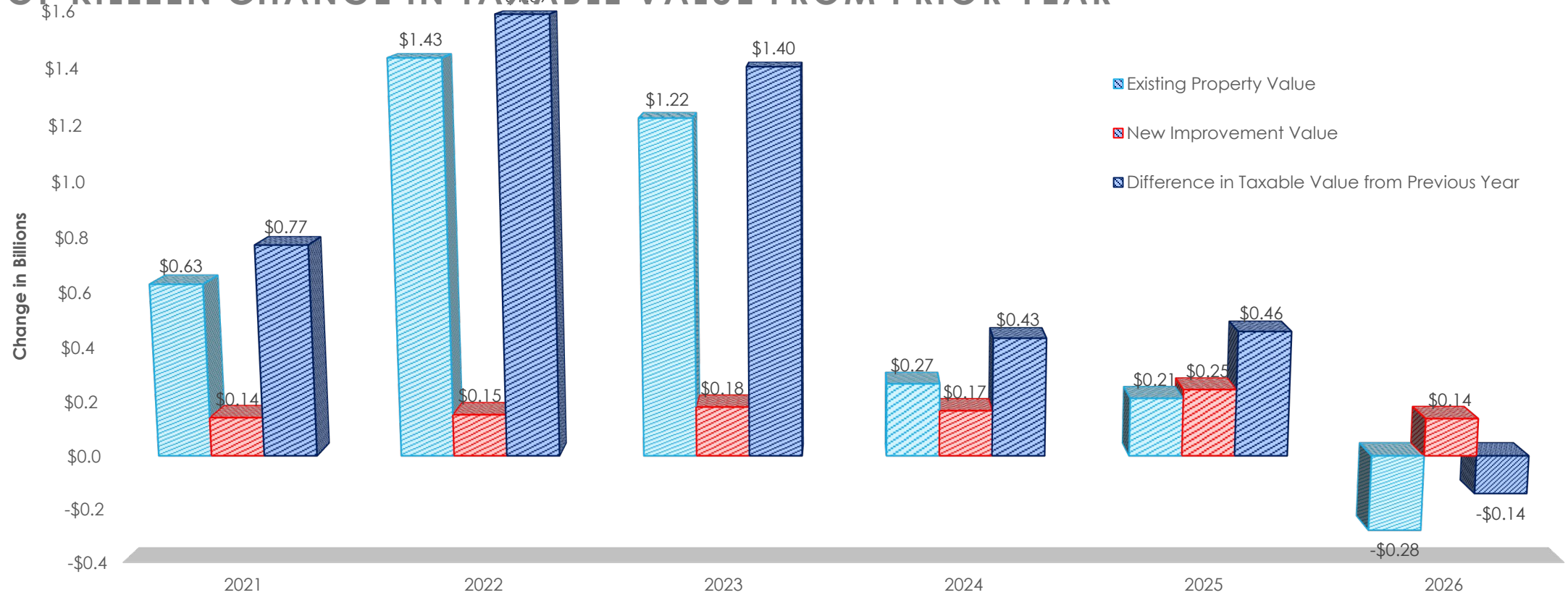


# Residential Value History

# New Improvements

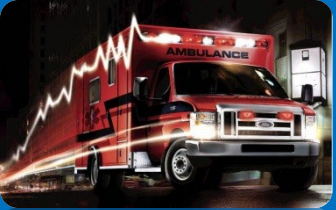


# CITY OF KILLEEN CHANGE IN TAXABLE VALUE FROM PRIOR YEAR



Taxable Amount	2025 Certified	2026 Preliminary Estimate	Percentage Change
Bell County	\$11,612,436,471	\$11,471,782,109	-1.21%

## Change in Total Taxable Value



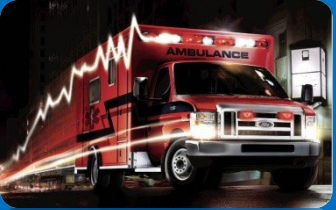
# Communications Center



Your partner in Public Safety.

*Our Mission: To provide integrated and enhanced emergency coordination and communication to assist in the protection of the public and ensure the safety of all first responders.*





## System Agreement Highlights

Formed in 1999 as the consolidated countywide 911 and Public Safety Dispatch Center.

Partners to the Agreement:

- Bell County
- City of Killeen
- City of Temple
- City of Harker Heights
- City of Belton

Cost Share Formula:

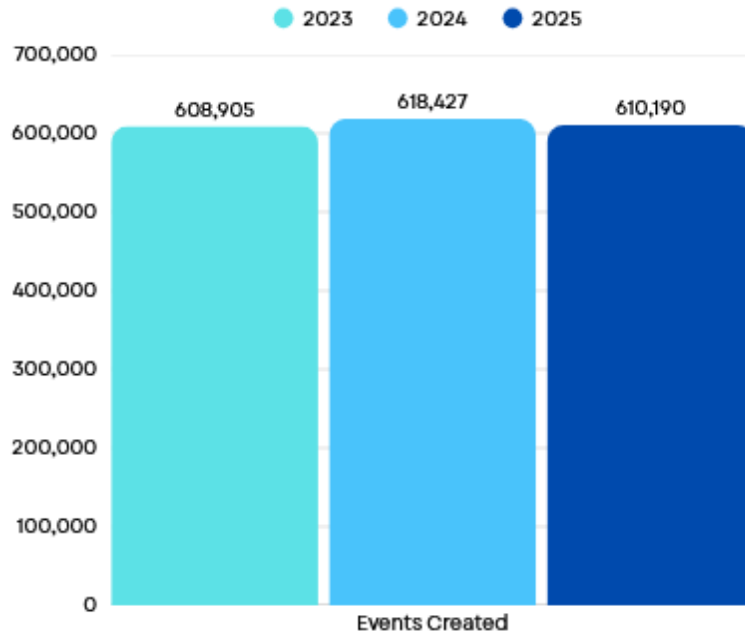
Bell County :

- 50% of the Annual Budget & all Capital Equipment costs, and
- % of the Annual Budget based on usage of the system determined by Law Enforcement event counts of Rural, County, State agencies.
- **For FY2027, Bell County covers approx. 2/3<sup>rds</sup> of the Comm Center budget plus capital equipment costs.**

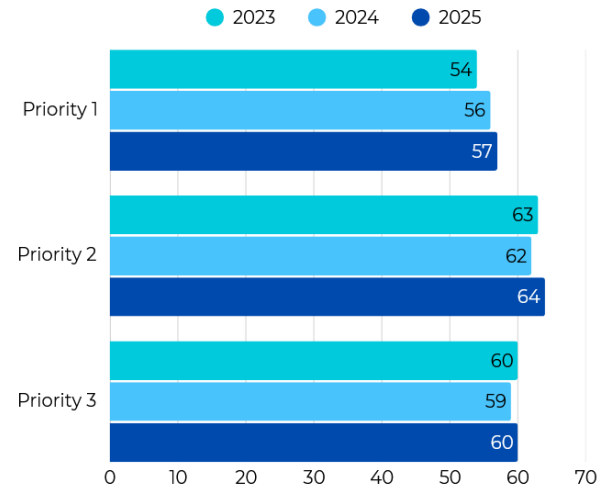
Partner Cities:

- Balance of the Annual Budget is based on usage of the system, determined by Law Enforcement agency event counts.

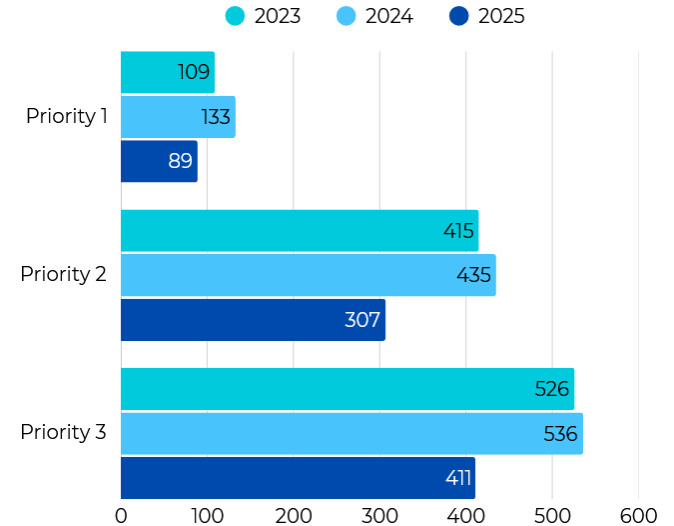
# 213,492 calls made to 911 in 2025



## Call Processing - all events in seconds



## Dispatch Processing - all events in seconds



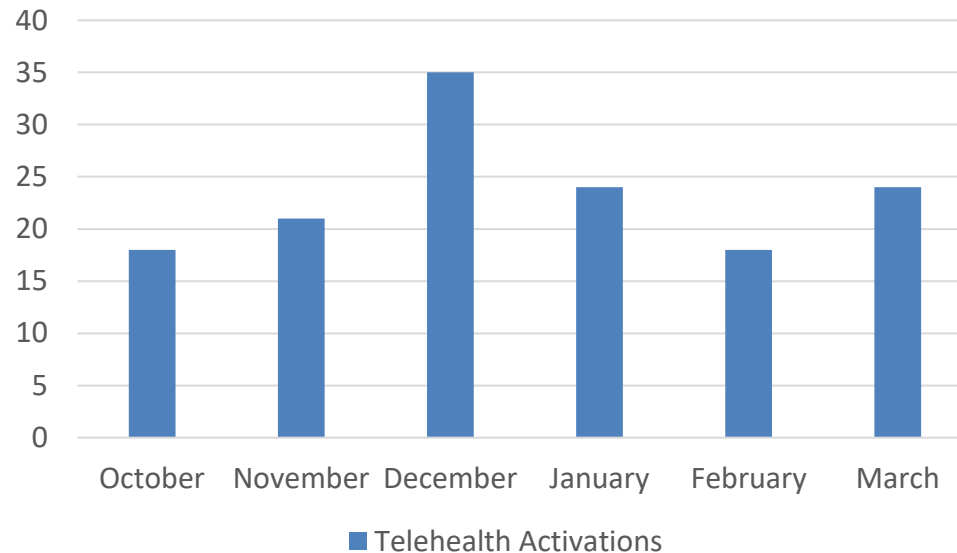
# New Resource

Non-emergency medical calls may qualify to speak directly with an ER Doctor by phone or video.

- OTC delivered to the patient
- Alternate transportation provided
- Assist setting up appointments



Telehealth Activations



FY27  
Proposed  
Budget

	FY2026	FY2027	Δ
<b>Personnel</b>	\$9,542,134	\$9,990,147	\$448,013
<b>Operating</b>	\$2,870,425	\$2,924,365	\$53,940
<b>Total</b>	\$12,412,559	\$12,914,512	\$501,953
Applied to Budget for Shared Assessment			
	FY2026	FY2027	
<b>Vacancy Rate Adj</b>	(\$1,500,000)	(\$750,000)	\$750,000
<b>Projected Revenue</b>	(\$519,700)	(\$344,850)	\$174,850

**Total FY27 Shared Budget**

**\$11,819,662**

	FY2026	Percentage	FY2027	Δ
<b>LE Events Only</b>	2025 Usage %			
<b>Killeen</b>	\$2,005,292	18.80	\$2,222,096	\$216,804
<b>Temple</b>	\$1,088,647	10.48	\$1,239,292	\$150,645
<b>Harker Heights</b>	\$341,923	3.35	\$395,959	\$54,036
<b>Belton</b>	\$359,591	3.83	\$452,102	\$92,511
<b>County</b>	\$1,400,951	13.54	\$1,600,382	\$199,431
<b>County 50%</b>	\$5,196,405	50.000	\$5,909,831	\$713,426
<b>Total County</b>	<b>\$10,392,809</b>	<b>100</b>	<b>\$11,819,662</b>	<b>\$1,426,853</b>

# We are *YOUR* 9-1-1 Emergency Communications Center

2025

Texas APCO Telecommunicator of the Year  
Texas NENA Telecommunicator of the Year



# 2027 Community Partner Budget Request Bell County Public Health District

Robert Kirkpatrick Jr, M.S., Executive Director  
Office: 254-532-9800

Estimated Funding request: \$384,996.05

Purpose of funding: Member contribution of the Bell County Public Health District Cooperative Agreement, this agreement covers 100% of salaries and 25% of benefits for Environmental Services; Retail Food and On-Site Sewer Facility divisions.



# 2027 Community Partner Budget Request

## Bell County Public Health District

### Services Provided:

Retail food and On-Site Sewer Facilities divisions provide the following services: retail food division conducts food establishment inspections, new retail food establishment plans reviews to ensure health code compliance, food handlers training and complaint investigations to ensure food safety for consumers. The OSSF division conducts plan reviews for septic systems issuing authorizations to construct once plans are approved, inspects septic installations and issues licenses to operate once systems pass inspections, thus protecting water aquifers, monitor compliance of OSSF, building permit requests, also assists with sub-division plan reviews, and sewage complaints.



# 2027 Community Partner Budget Request

## Bell County Public Health District

### Justification:

This funding ensures food and water safety for residents of the City of Killeen and Bell County. This is done by permitting 683 City of Killeen retail food permitted facilities and the OSSF division monitoring 1059 aerobic septic systems, approving 57 new septic systems and providing reviews for building permits.

The funding increase is driven by population growth and transitioning to FDA inspection standards which is more labor intensive, thus requiring more inspectors and a customer support staff. This year the addition of one retail food inspector thus increasing the budget request. Additionally, increased medical insurance costs have had an impact on the budget request.





# **FY 2027 Funding Request**

City of Killeen

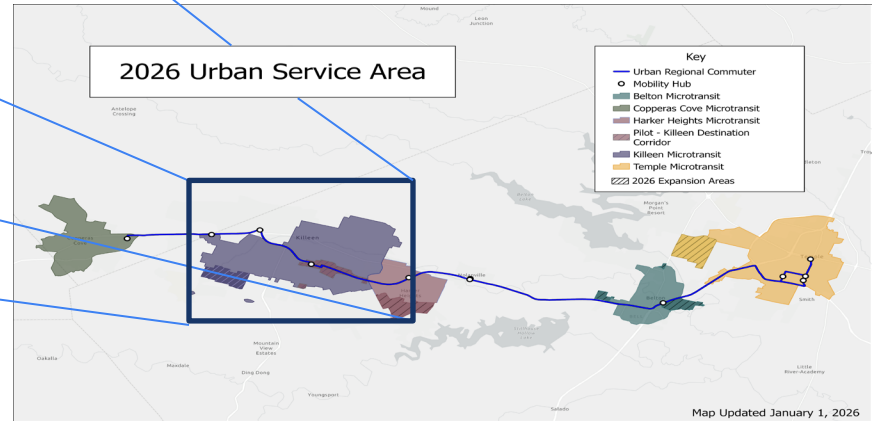
June 2, 2026

# Killeen Current Service Area



HCTD provides public transportation across Killeen and throughout the urban service area

Connects residents to essential services and local businesses





# KILLEEN: 2025 PERFORMANCE REPORT



**TOTAL COMPLETED RIDES**

Microtransit and Urban Regional Commuter Services

| **213,116**



**CUSTOMER SATISFACTION**

| **95%**



**AVERAGE REQUESTS PER RIDER**

Microtransit and Demand Response Only

| **12.14**



**RIDES BOOKED IN MOBILE APP**

Microtransit Only

| **68%**



**AVG. TRAVEL DURATION (MINS)**

Microtransit and Demand Response Only

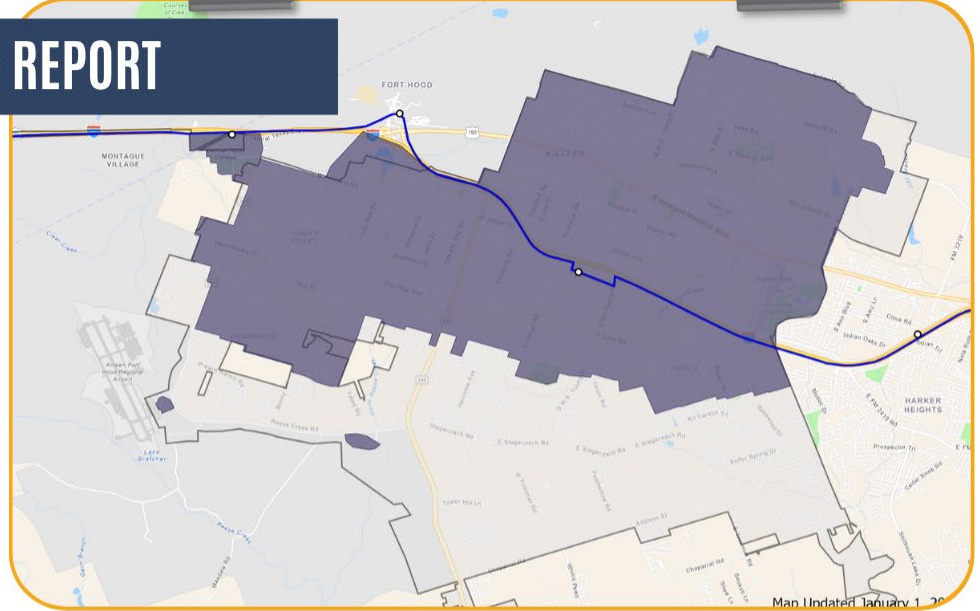
| **15:51**



**AVG. TRAVEL DISTANCE (MILES)**

Microtransit and Demand Response Only

| **4.79**



**MICROTRANSIT | MONDAY - FRIDAY | 6 AM - 8 PM**

**URBAN REGIONAL COMMUTER | MONDAY - FRIDAY | 6:40 AM - 7:40 PM**

REPORTING PERIOD: JANUARY 2025 - DECEMBER 2025 | 254.933.3700 | TAKETHEHOP.COM



# KILLEEN: RIDER BEHAVIORS & IMPACT

**32%** OF RIDERS USE THE HOP DAILY

**68%** OF RIDERS USE THE HOP AT LEAST ONCE A WEEK

**56%** OF RIDERS ARE AGES 18-44

**44%** OF RIDERS ARE AGES 45+



## NEED:

SERVING A WIDE VARIETY OF TRIPS INCLUDING GROCERY STORES, MEDICAL FACILITIES, AND ACCESS TO HUMAN SERVICES



## REACH:

SERVING RIDERS FROM EVERY AGE AND INCOME LEVEL, INCLUDING THOSE WHO RIDE THE SERVICE MORE THAN ONCE A WEEK

## TOP DESTINATIONS

1. LOWES BLVD WALMART + URBAN COMMUTER MOBILITY HUB
2. S FORT HOOD STREET PLAZA
3. CENTRAL TEXAS COLLEGE
4. TELEPERFORMANCE + BLACKBOARD EMPLOYMENT CENTER
5. HEB PLUS (W TRIMMIER BLVD)
6. ADVENT HEALTH HOSPITAL

# Key Takeaways

- The HOP is an **essential public infrastructure** supporting daily life in Killeen
- Transit provides critical access to **jobs, healthcare, education, and food**
- The HOP directly supports Killeen's **workforce, economy, and quality of life**
- Without The HOP, many residents **lose access to basic needs and opportunities**
- Transit investment in Killeen is an **investment in people, equity, and economic growth**

*Maintaining and strengthening The HOP ensures Killeen remains a connected, accessible, and economically resilient city.*

## TRAVEL PURPOSES

28%	SHOPPING/ERRANDS
26%	MEDICAL APPOINTMENTS
25%	WORK/COMMUTE
12%	RECREATION/SOCIAL
9%	EDUCATION/SCHOOL

# Request for fy'27 from Killeen

**Requested Investment: \$650,000**

This is the same amount requested from 2024-2026

HCTD is not requesting any additional funding from stakeholders and will continue to operate within its current funding structure while maintaining existing service levels

In 2028 HCTD will be proposing an increase to this budget request

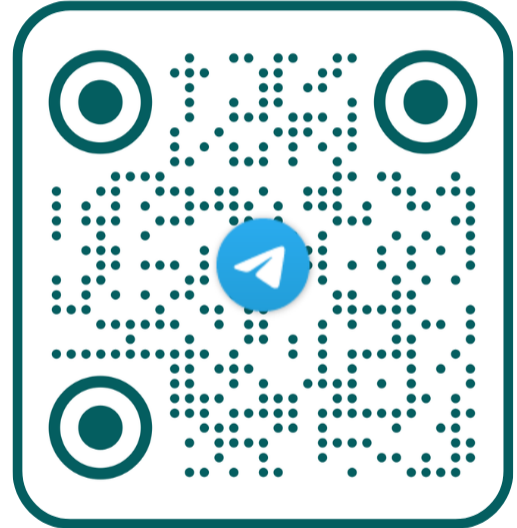


THANK YOU



**TONY AUSTIN**  
**Director of Public  
& Stakeholder Engagement**

Office: 254.933.3700 ext. 2051  
Cell: 254.718.9666  
Email: [taustin@takethehop.com](mailto:taustin@takethehop.com)





# A Regional Tourism Event

1

- ❑ Rodeo Killeen is one of the city's longest-running tourism events and continues to grow its regional and national presence each year.
- ❑ The event attracts visitors from across Texas and beyond, helping position Killeen as a destination for western sports and family-friendly entertainment.
- ❑ Recognition at the national level strengthens Killeen's reputation within the rodeo industry.
  - ❑ 79-year community tradition
  - ❑ 13,200 total visits in 2025
  - ❑ Visitors from 40+ U.S. cities + international attendance
  - ❑ Broadcast on Cowboy Channel
  - ❑ WPRA Medium Rodeo of the Year
  - ❑ Justin Best Footing Award





# Economic Impact

2

- Events like Rodeo Killeen directly support local hotels, restaurants, and small businesses over a single weekend.
- This type of visitor-driven spending is exactly what Hotel Occupancy Tax funding is intended to support.
- The rodeo continues to demonstrate a strong return on investment for the community each year.
  - \$409,500 day visitor spending
  - \$877,500 overnight visitor spending
  - Hotel activity generated
  - Restaurant and retail activity supported
  - Vendor and beverage sales
  - \$1.3 million estimated total impact



# Visit Killeen!

3

- Rodeo Killeen provides exposure for the city far beyond Central Texas through regional media and national streaming coverage.
- This type of visibility helps promote Killeen as a destination community and supports long-term tourism growth.
- It also strengthens public awareness of the Killeen Civic and Conference Center complex both state-wide and nationally.
  - Broadcast through Cowboy Channel App
  - 1,500+ hours streamed
  - 1,300+ playbacks nationwide
  - Coverage from KWTX, KCEN, KXXV
  - 265 TV commercials aired
  - 100 radio commercials aired
  - 30 digital billboard placements



# Community Impacts

4

- Rodeo Killeen provides meaningful opportunities for community involvement and youth engagement.
- The event is supported by volunteers, sponsors, and local organizations working together to create something that benefits the entire community.
  - 563 rodeo contestants participated
  - 18 world champion competitors attended
  - 5,000 pounds of food donated locally
  - Scholarship support for youth participants
  - The Special Hearts Rodeo creates inclusive experiences for families across the region - 88 participants



# FY 2027 Sponsorship Request

5

- Support through the Committee of Partners program helps Rodeo Killeen to continue attracting visitors, support local businesses, and promote the city across Texas and nationwide.
- This investment helps sustain an event that delivers measurable economic benefit while strengthening Killeen's visibility as a tourism destination.
- We respectfully request consideration **for FY 2027 sponsorship in the amount of \$50,000** to continue growing this community event.
- Funding supports:
  - Regional tourism marketing
  - Media advertising
  - Event operations
  - Visitor recruitment
  - Continued promotion of the City of Killeen
- Return on investment: \$1.3 million estimated economic impact from one weekend!

# Budget Request FY 2026-27

KEDC

---

June 2, 2026



# KEDC's Impact

	Capital Investment	Jobs
USAMM	\$10 Million	150+
Dongjin	\$100+ Million	20+
MGC Pure Chemicals	\$120+ Million	40+
MCI	\$2+ Million	150+
Southern Roots	\$2+ Million	10+
Killeen Urgent Care	\$2+ Million	10+
Blue Acre Development	\$20+ Million	
Workspace USA	\$5+ Million	
<b>Total</b>	<b>\$261+ Million</b>	<b>380+</b>



# Marketing Drives Progress

## Media Coverage

### Site Selection Magazine 2026

#### A NEW TECHNOLOGY HUB RISING IN CENTRAL TEXAS

- 95-acre master-planned technology and life sciences park in Killeen, Texas
- Flexible site configurations for R&D, advanced manufacturing, life sciences, and technology users
- Positioned along the U.S. 195 growth corridor with quick access to I-14 and regional markets
- Proximity to Texas A&M University – Central Texas and Central Texas College for workforce and research partnerships
- Immediate access to one of the nation's largest skilled talent pipelines from Fort Hood
- Scalable infrastructure designed for high-growth users including pharmaceutical manufacturing, advanced manufacturing, and lab-ready development
- Business-friendly environment with coordinated permitting and development support
- Located within the Texas Triangle region with access to Austin, Dallas-Fort Worth, San Antonio, and Houston



### Austin Business Journal

NEWS AUG 5, 2025, 12:59PM CDT

#### 94-acre Killeen industrial park aims to tap into Austin's booming industries

He said it can be a struggle to highlight the fact that it has the capacity to grow and do so in a way "that will really shrink the divide" between Killeen and the Austin area. Killeen also has a distinct workforce advantage. He said it has about 500 to 800 soldiers coming out of the base every month, and 40% stay in the area. ...



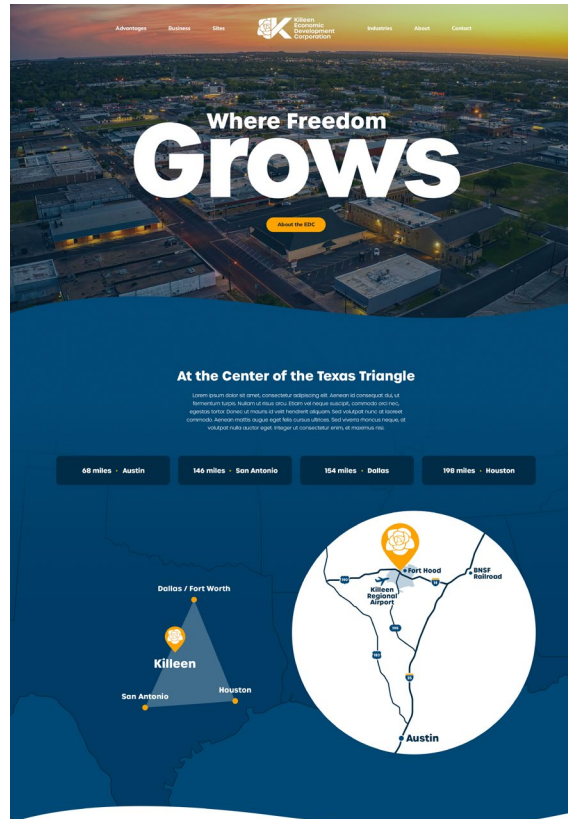
NEWS OCT 7, 2025, 1:52PM CDT

#### More than 175K square feet of flexible industrial space coming to Killeen

But this will be its first tilt wall construction project. He credited Killeen for being "really easy to work with whenever there's a problem or whenever we have an issue." Tyler Robert, vice president of economic development for the Killeen EDC and the Greater Killeen Chamber of Commerce, said in an email that the project is a "clear signal that Killeen is continuing to grow as a destination for business seeking new opportunity in Central Texas." ...



## New Website Launched



## Engagement



### KEDC Economic Luncheon 2026



# Land Development & Future Planning

## Killeen Business Park

- KEDC facilities 94% rented
- 38.8 non-contiguous acres remaining in the park

## Santa Fe Industrial Park

- 120 acres of privately owned industrial zoned land
- KEDC has partnership with landowner to recruit industry to the site

## Wolf Tech & Life Science Park

- 94 acres of KEDC-owned land
- Positioned to recruit Advanced Mfg, Pharma Mfg, Defense R&D, and Aviation/Aerospace
- Industries align with local partners to diversify Killeen's economy



# Budget Request

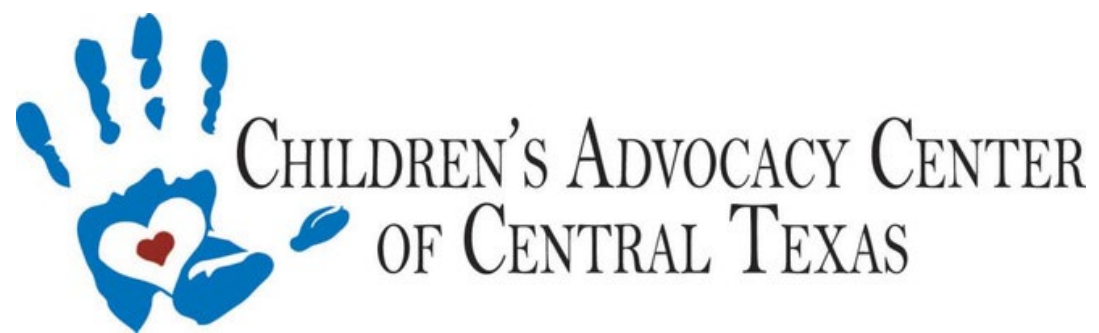
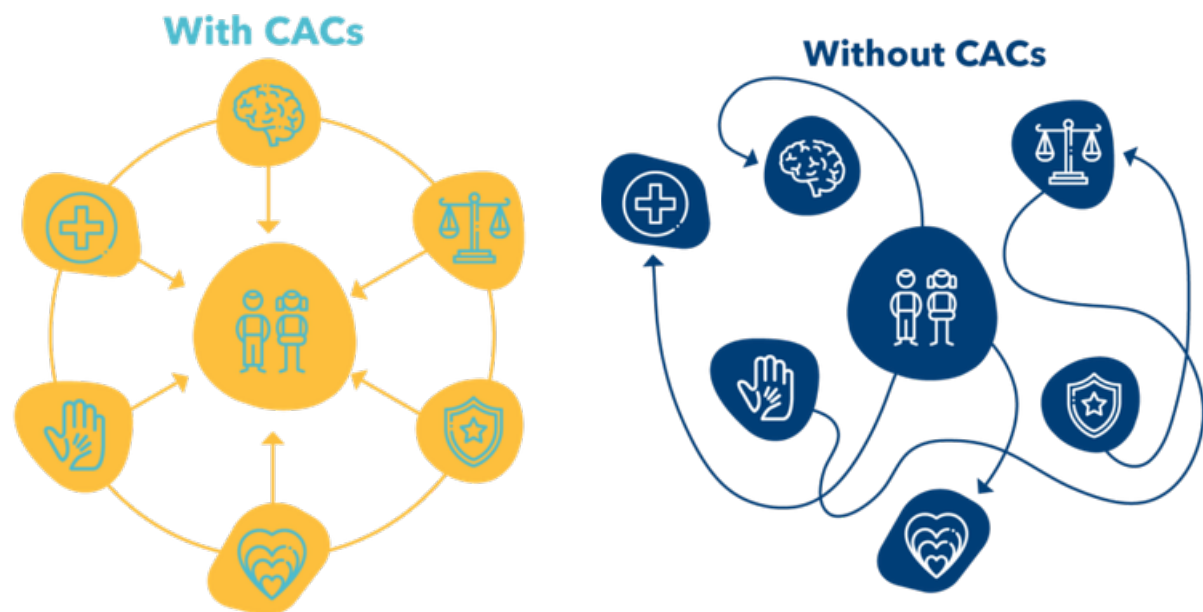
FY 2026-27

## Expenditures

- Contracts & Incentives: \$338,040
- Professional Fees: \$211,000
- Land Improvements & Maintenance: \$160,000
- Economic Development Services: \$250,000
- Wolf Tech & Life Science Park: \$390,960
- Property Insurance: \$150,000

Total = \$1,500,000



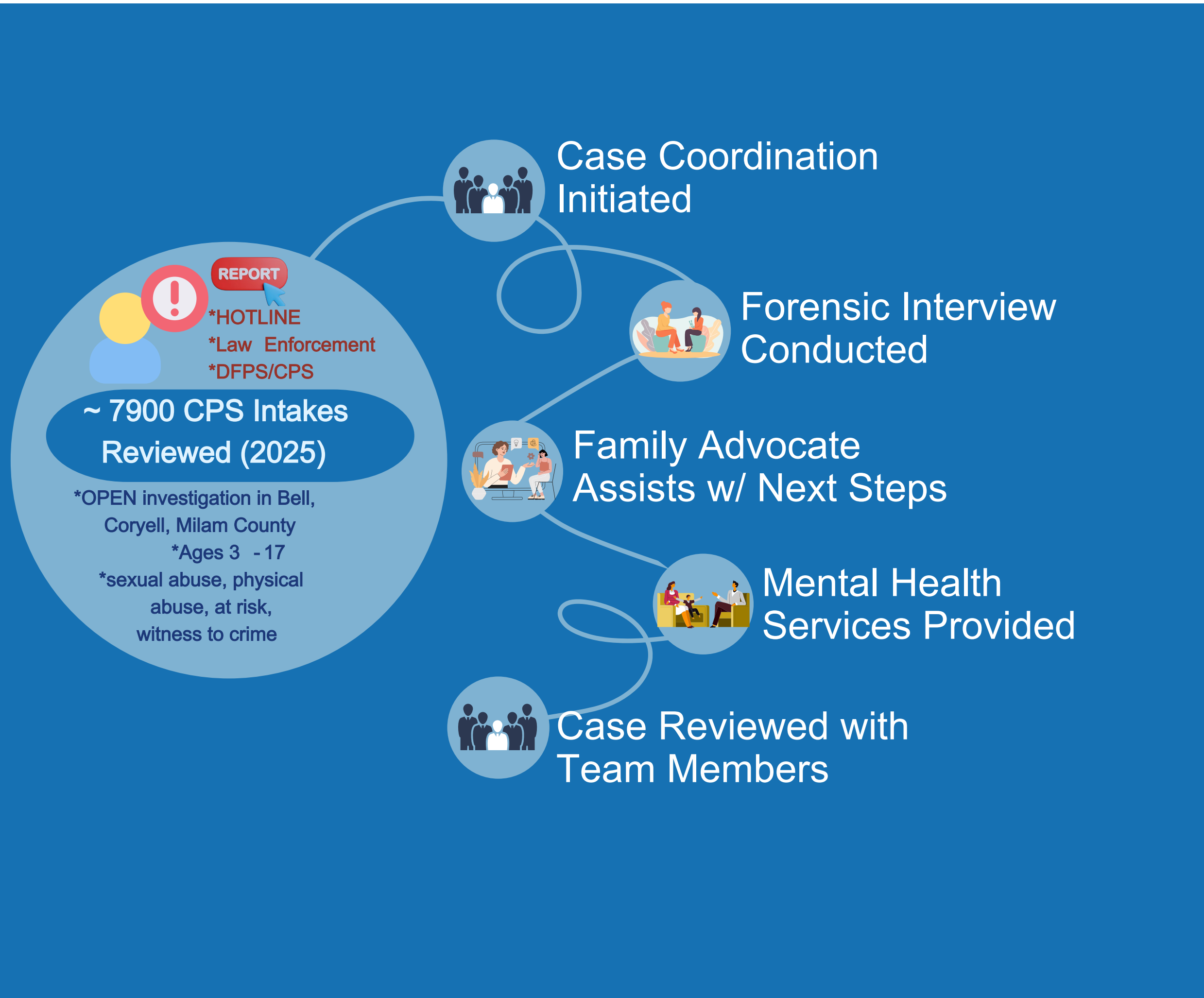


## Mission

Provide and promote hope, healing, and justice to abused children.

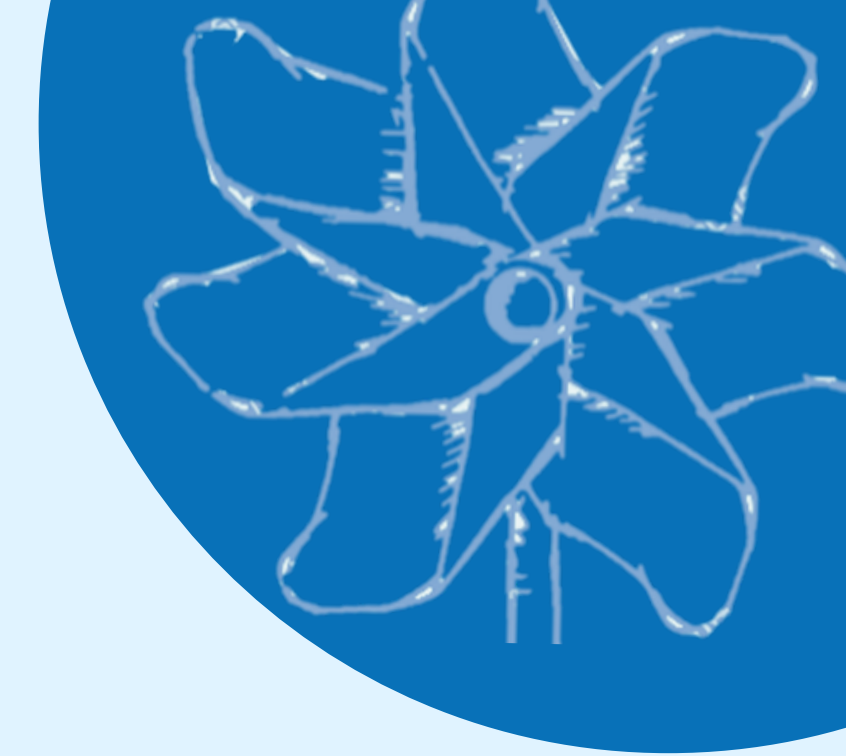
## Vision

Every child grows and develops in a healthy environment free from abuse.

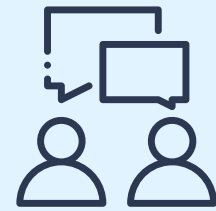




# 2025 COMMUNITY



**1,058** CHILDREN SERVED **THROUGH** **10,180** SERVICES



**Forensic Interviews**  
**747**

Fact-finding interviews conducted by a trained professional and designed to minimize the number of times a child must tell their story.



**Medical Examinations**  
**265**

Specialized medical assessments and treatment to child abuse victims. Provided by Baylor Scott & White McLane Children's Pediatric Forensic Medicine Program.



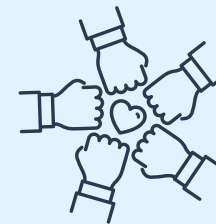
**Family Advocacy Services**  
**2,634**

Offers child victims and non-offending caregivers the support, education, and resources needed to overcome the trauma of abuse.



**Mental Health Sessions**  
**3,156**

Evidence-based, trauma-informed interventions that allow child victims the chance to heal from abuse.



**Case Coordination Services**  
**2,690**

A multi-disciplinary team (MDT) approach to investigations of child abuse ensures that the well-being of the child is the utmost importance.



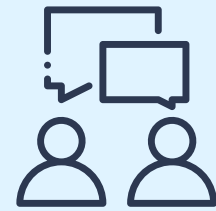
**Intake Reviews**  
**7,900**

Reviewing DFPS Statewide Intakes to assess all reports of abuse to coordinate appropriate referrals for services.



# CITY OF KILLEEN IMPACT

APRIL 1, 2025 - MARCH 31, 2026



**Forensic Interviews**  
**211**

Fact-finding interviews conducted by a trained professional and designed to minimize the number of times a child must tell their story.



**Medical Examinations**  
**81**

Specialized medical assessments and treatment to child abuse victims. Provided by Baylor Scott & White McLane Children's Pediatric Forensic Medicine Program.



**Family Advocacy Services**  
**1213**

Offers child victims and non-offending caregivers the support, education, and resources needed to overcome the trauma of abuse.



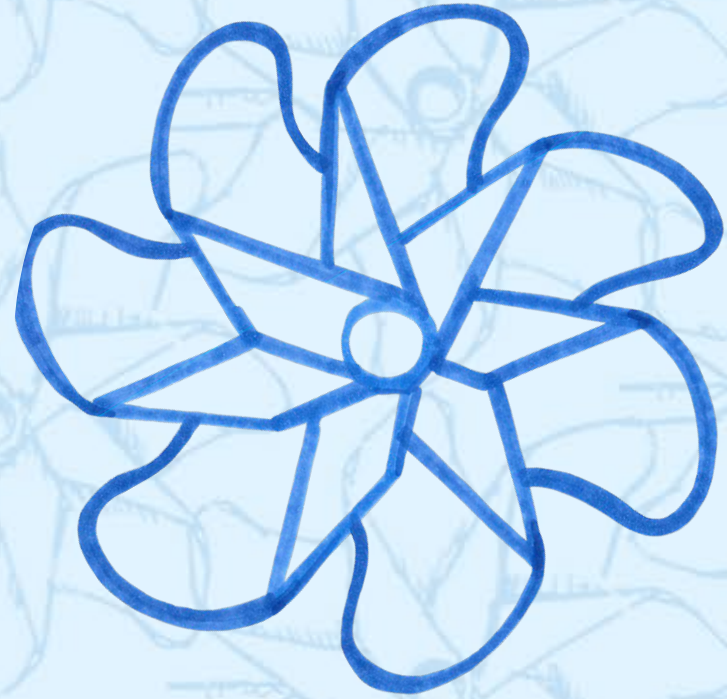
**Mental Health Sessions**  
**994**

Evidence-based, trauma-informed interventions that allow child victims the chance to heal from abuse.

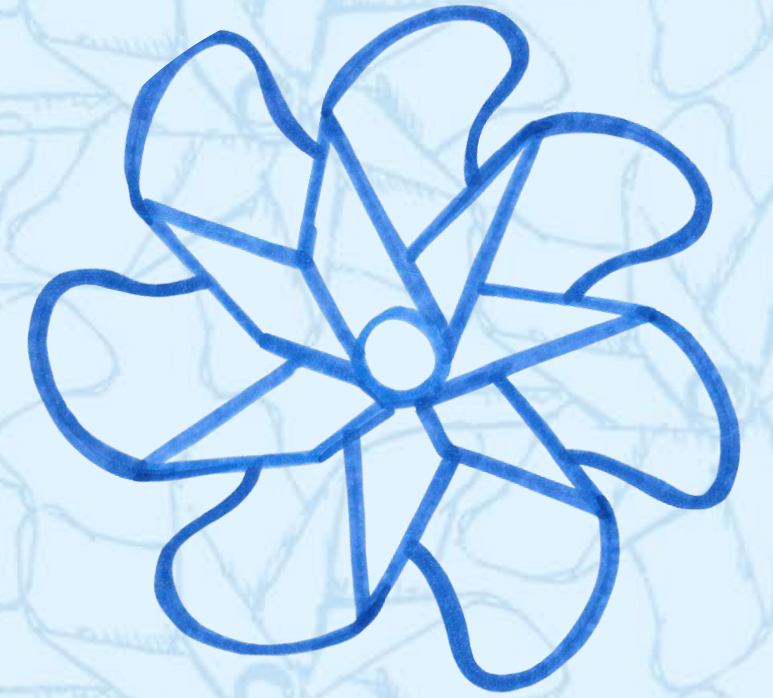


**Case Coordination Services**  
**605**

A multi-disciplinary team (MDT) approach to investigations of child abuse ensures that the well-being of the child is the utmost importance.



# ENHANCING SERVICES IN KILLEEN



FISCAL YEAR 2026	FISCAL YEAR 2027
ADDED ONE DAY OF THERAPY SERVICES AT GOODWILL OFFICE	MENTAL HEALTH SERVICES 4 5 DAYS A WEEK
ADDITIONAL TRAINING FOR LAW ENFORCEMENT AND DEPARTMENT OF FAMILY AND PROTECTIVE SERVICES	PROBLEMATIC SEXUAL BEHAVIOR THERAPY ADOLESCENTS
INCREASED SERVICES TO MILITARY FAMILIES	THERAPY SERVICES IN KISD SCHOOLS

F A C T : Killeen Residents = MOST clients served in our 3 counties.

The Ask: **City of Killeen** give **\$.35/person**

A total request of **\$58,100** for a population of 166,000.

ESTIMATED  
COST  
\$1000/case

Estimated **523** cases  
equals  
**TOTAL**  
ESTIMATED COST  
**\$523,000**

MENTAL HEALTH  
Estimated Cost  
\$150/session

We provide  
994 sessions to  
Killeen Residents  
**TOTAL**  
Estimated Cost  
**\$149,100**

Savings to TAXPAYERS  
**\$614,000**

### **COST to CHILDREN Without:**

\* NO child -friendly  
setting

\* NO child -friendly  
Interviewers

\* NO Mental Health  
Services

\* *LIMITED*  
*COORDINATION with:*

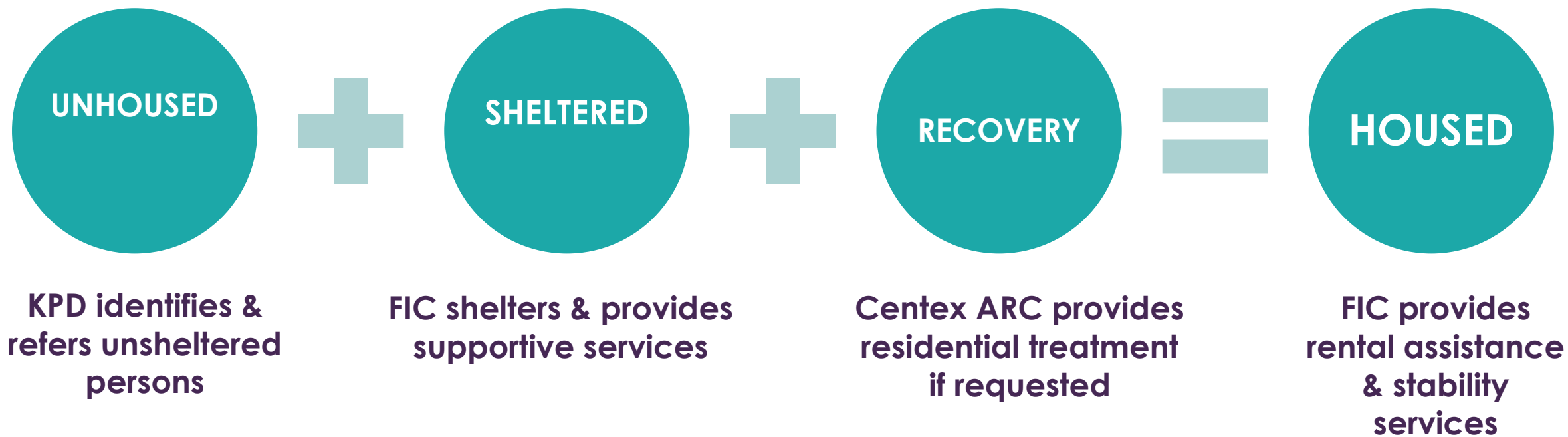
- *DAs Office*
- *Medical/SANE services*
- *Other Agencies*

# FAMILIES IN CRISIS, INC. Homeless Shelter Program

- Families In Crisis, Inc. would like to partner with the City of Killeen to continue its effort to provide low-barrier, housing-focused crisis beds to persons experiencing homelessness.
- Families In Crisis, Inc. is requesting gap funding in the amount of \$350K from the City of Killeen to operate Friends In Crisis Homeless Shelter.
- The City has provided gap funding in the amount of \$664,456 for operations at Friends In Crisis Homeless Shelter Program since 2024



# COLLABORATION



# NUMBERS SERVED SINCE 2024

YEAR	PERSONS SERVED FRIENDS IN CRISIS	PERSONS SERVED DV SHELTERS/OUTREACH	PERSONS HOUSED DV	PERSONS HOUSED VETS	PERSONS HOUSED FRIENDS
2024	736	1,803	599	176 HA/92 HP	53
2025	857	1,486	519	118 HA/73 HP	47

*FIC has provided Warming Center services for the City 15 nights for a total of 185 additional persons since 1/18/25.*

# OTHER FUNDING REQUESTED

DATE	FUNDER	AMOUNT	STATUS/ AWARD AMOUNT
NOV 2026	ESG – SHELTER & HOUSING	\$ 298,190*	\$0
OCT 2025	VA – CONTRACT BEDS	\$ 50,000	Y3 of 5Y Contract
OCT 2026	CDBG –CASE MANAGER	\$ 30,000	PENDING
TBD	BELL COUNTY	\$ 150,000	MEETING 6/5
<b>TOTAL</b>			<b>\$ 292,963</b>

*\*This is an estimate \$169,628 – Shelter, \$62,963 – Homeless Prevention, \$62,963 – Rapid Re-Housing*

**Potential FIC projects include Bingo operations, 3<sup>rd</sup> party fundraisers and agency fundraising events to generate unrestricted funds.**

# FAMILIES IN CRISIS, INC.

## Homeless Shelter Program Proposal

Total Annual Cost to Operate Facility	\$ 980,000
FIC Operating Funds for Program	\$ 292,963
<b>TOTAL GAP FUNDING REQUEST</b>	<b>\$ 350,000</b>

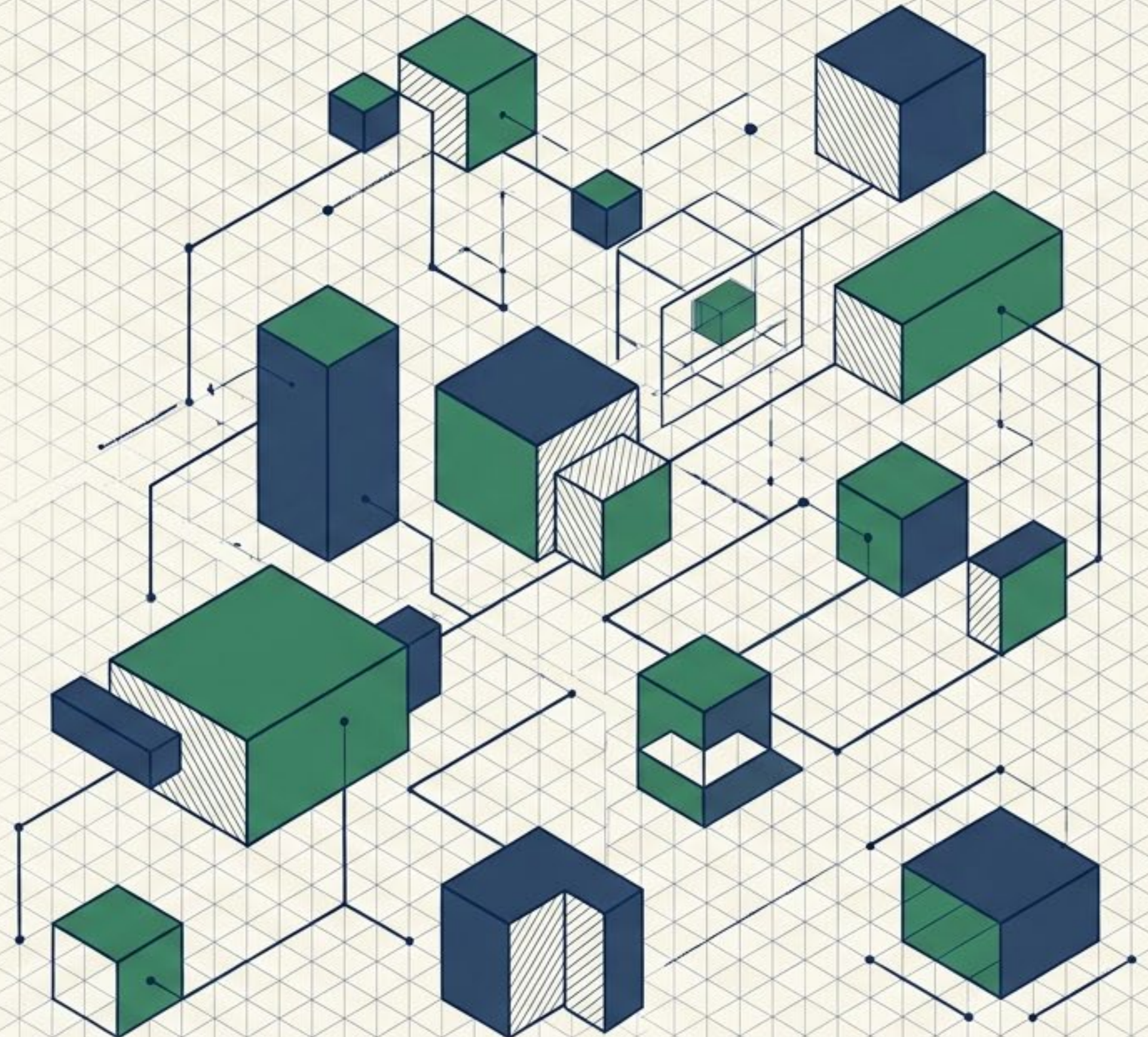
### Without assistance:

- Beds reduced
- Less persons in need will have access to shelter and services
- Less people experiencing housing crisis will have access to housing
- More people will be on the streets and sleeping in places not meant for habitation
- Crime will increase, particularly petty crime such as criminal trespassing

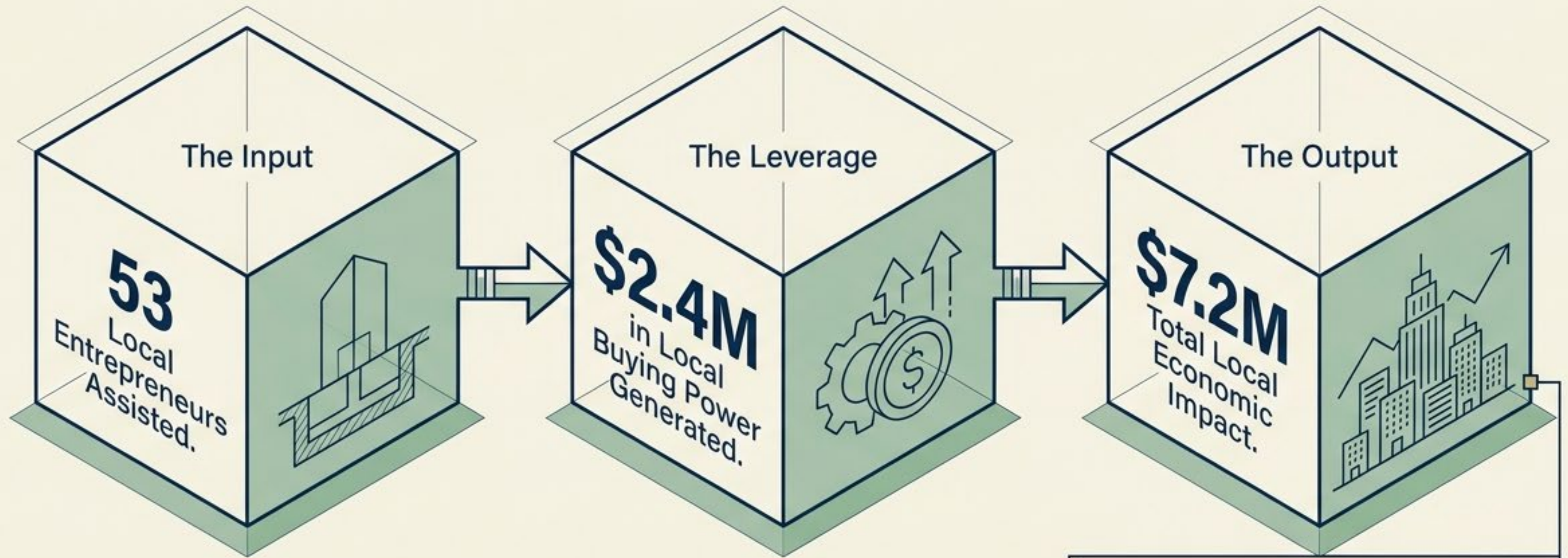


# Engineering Killeen's Economic Master Plan

A Strategic \$186,000 Partnership with the Innovation Black Chamber of Commerce (IBCC) to Scale Capital Access and Capacity for 333 Local Entities.



# The Baseline Track Record of the BETA Program



The Proof of Concept is complete. The infrastructure is built. The only missing variable is scalable capital.

# The Strategic Shift in Local Economic Infrastructure

## Current State Ecosystem

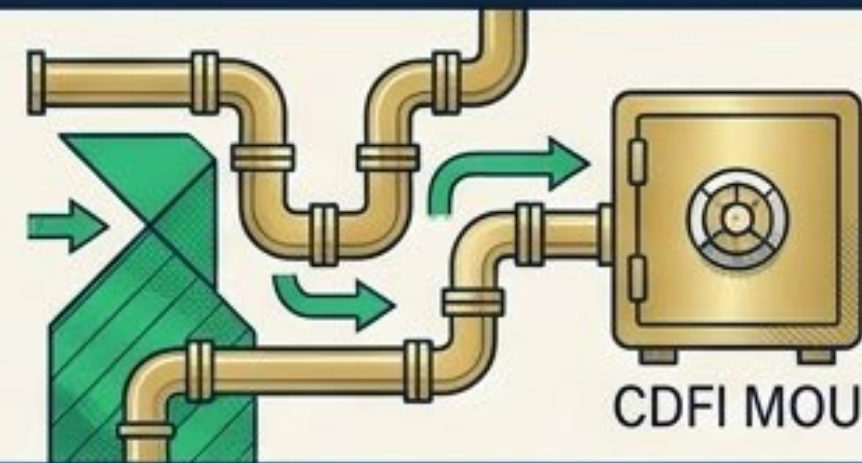
## IBCC & City Partnership

Capital Access

Fragmented, localized lending hurdles.



Institutional pipeline unlocked via the PeopleFund CDFI MOU.



Church Operations

Reliance on traditional tithes and offerings.



Professionally audited, grant-ready Community Development Corporations (CDCs).



Business Operations

Manual bookkeeping and high audit failure rates.



Cloud-based, fully audited systems primed for federal and private investment.



# Bridging the Capital Chasm via Institutional Partnership

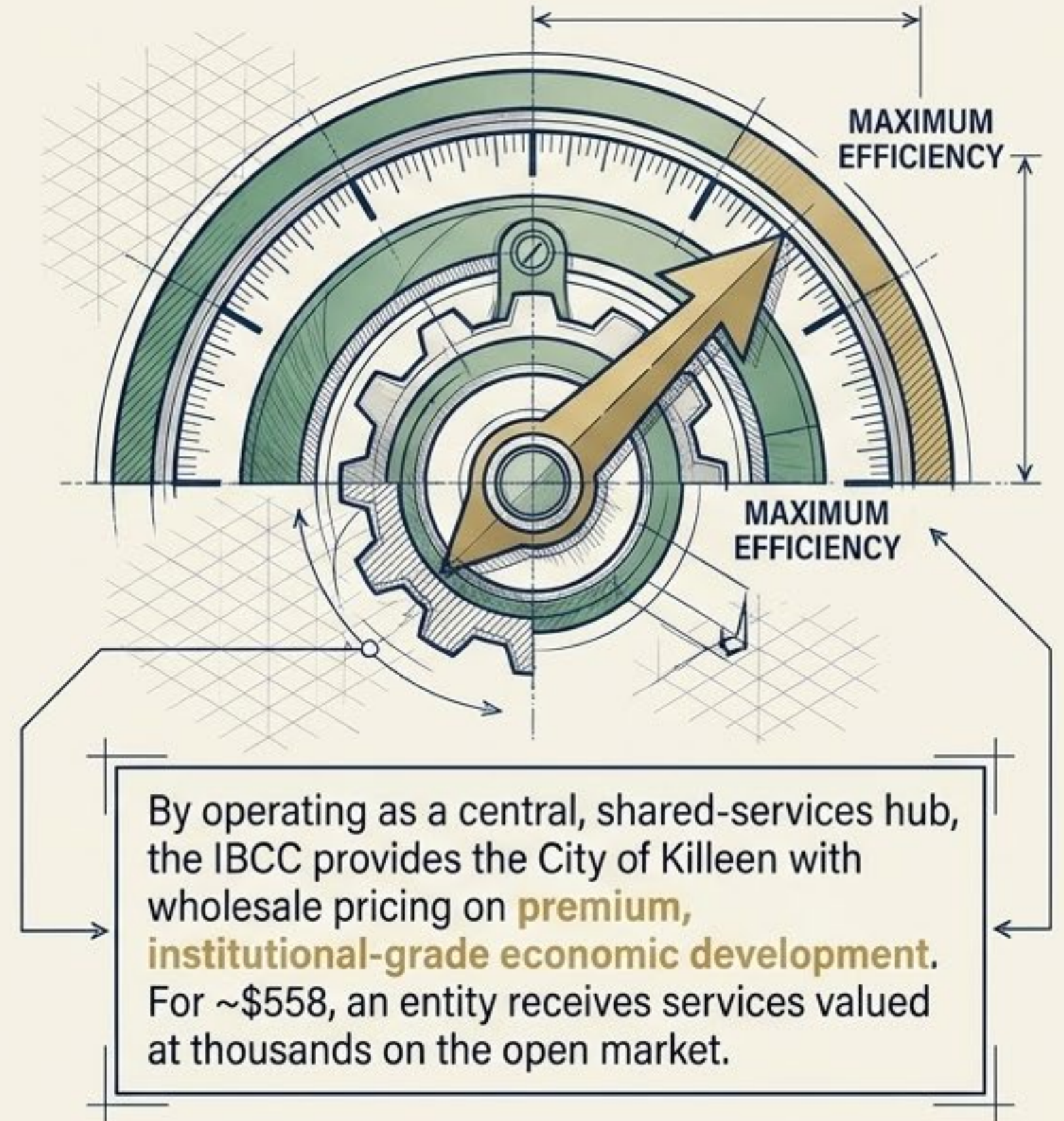


# The Unit Economics of Scale: Distilling the \$186,000 Ask

$$\left[ \begin{array}{l} \$186,000 \\ \text{City Investment} \end{array} \right] \div \left[ \begin{array}{l} 333 \\ \text{Target} \\ \text{Businesses} \\ \text{\& Nonprofits} \end{array} \right] =$$

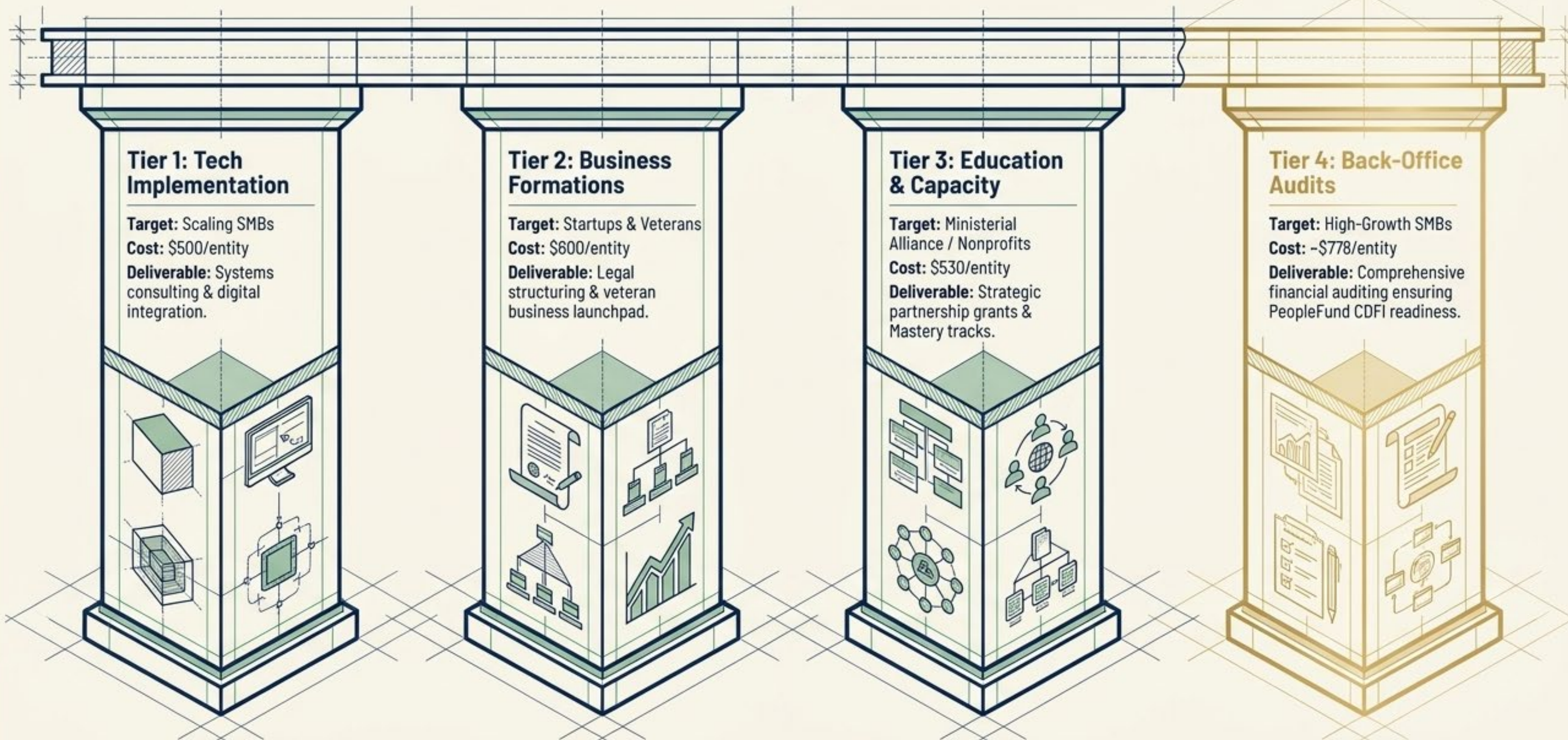
~\$558

Blended Cost  
Per Entity

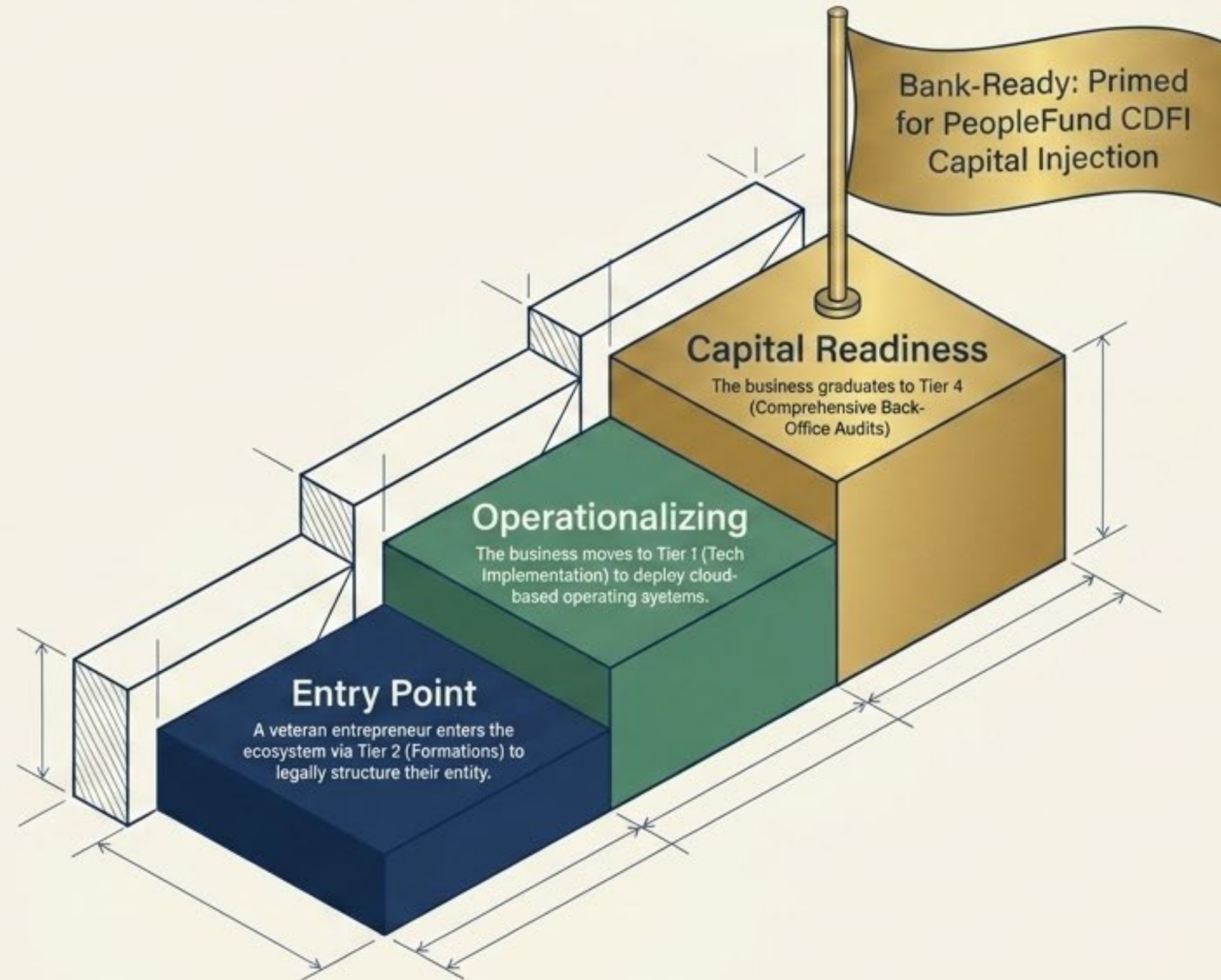


By operating as a central, shared-services hub, the IBCC provides the City of Killeen with wholesale pricing on **premium, institutional-grade economic development**. For ~\$558, an entity receives services valued at thousands on the open market.

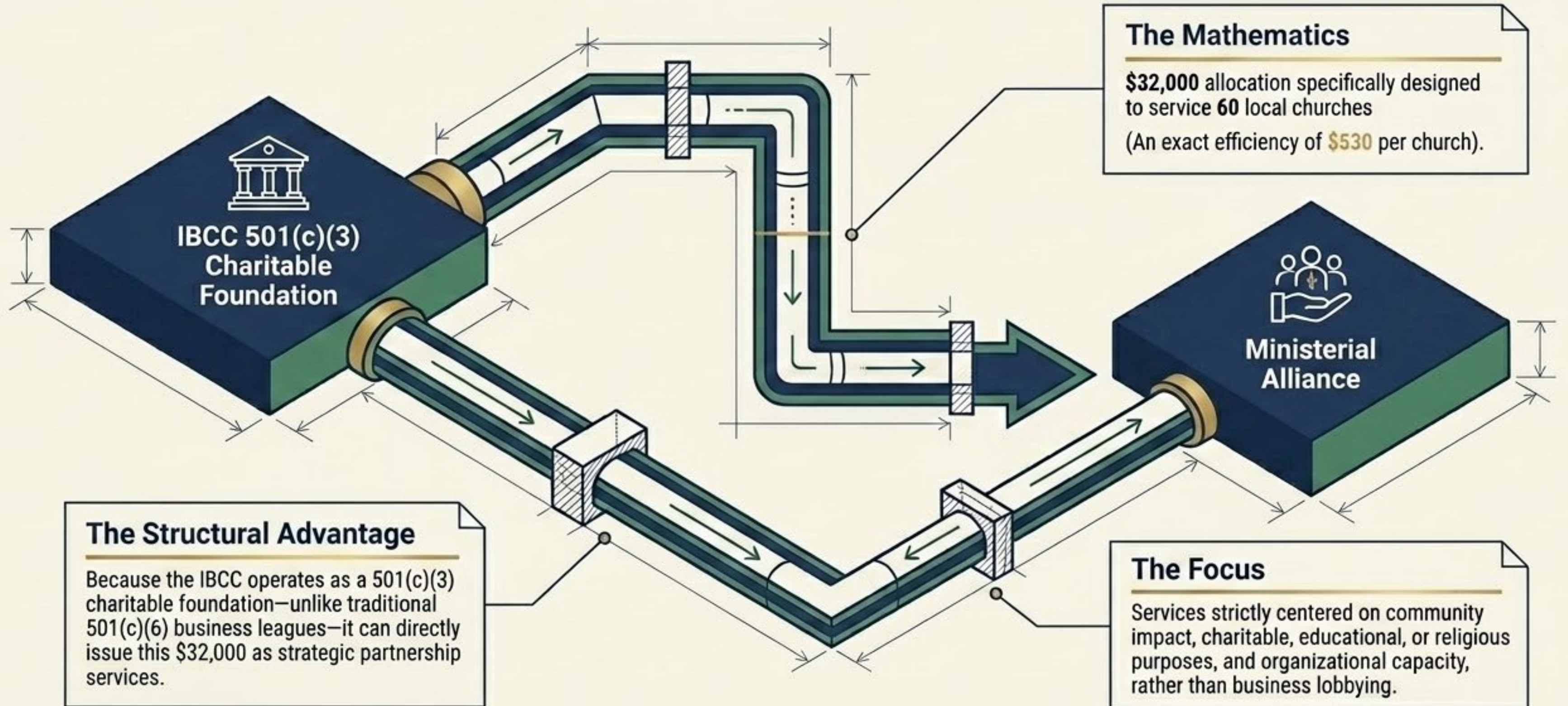
# The Tiered Service Architecture



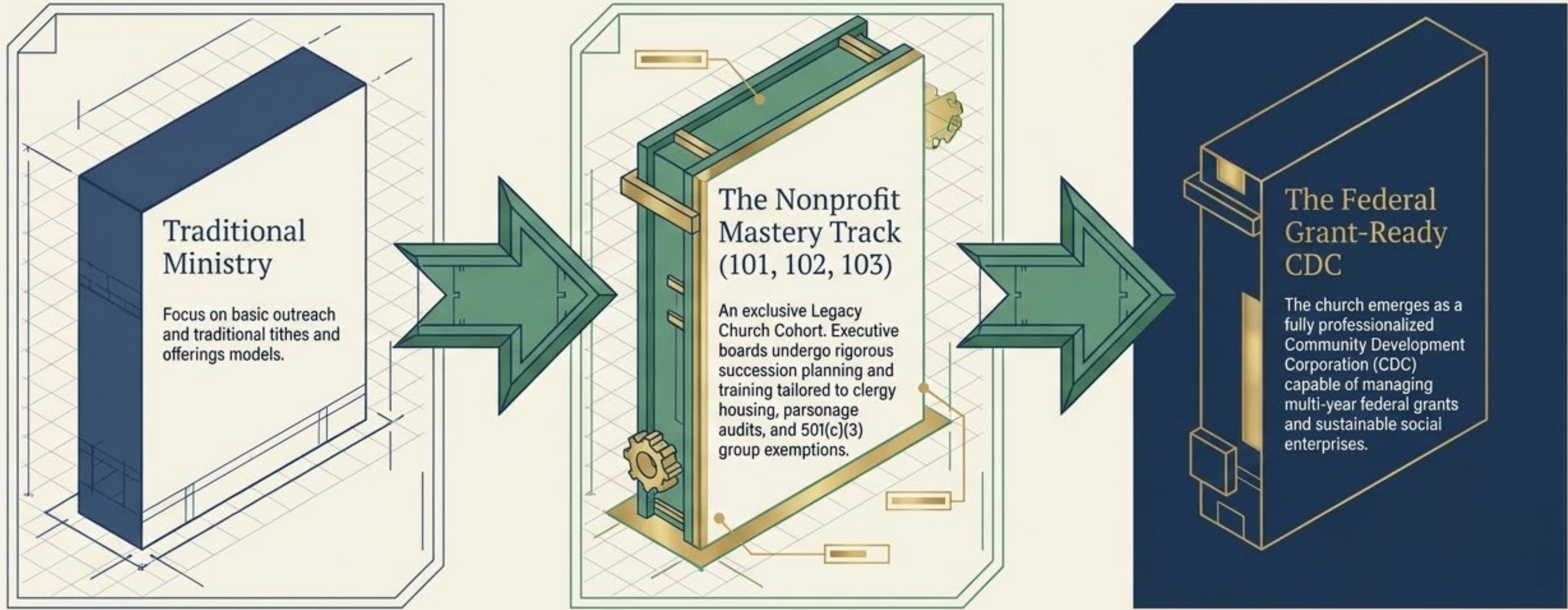
# The Capability Escalator



# Mobilizing the Ministerial Community: A \$32,000 Strategic Services

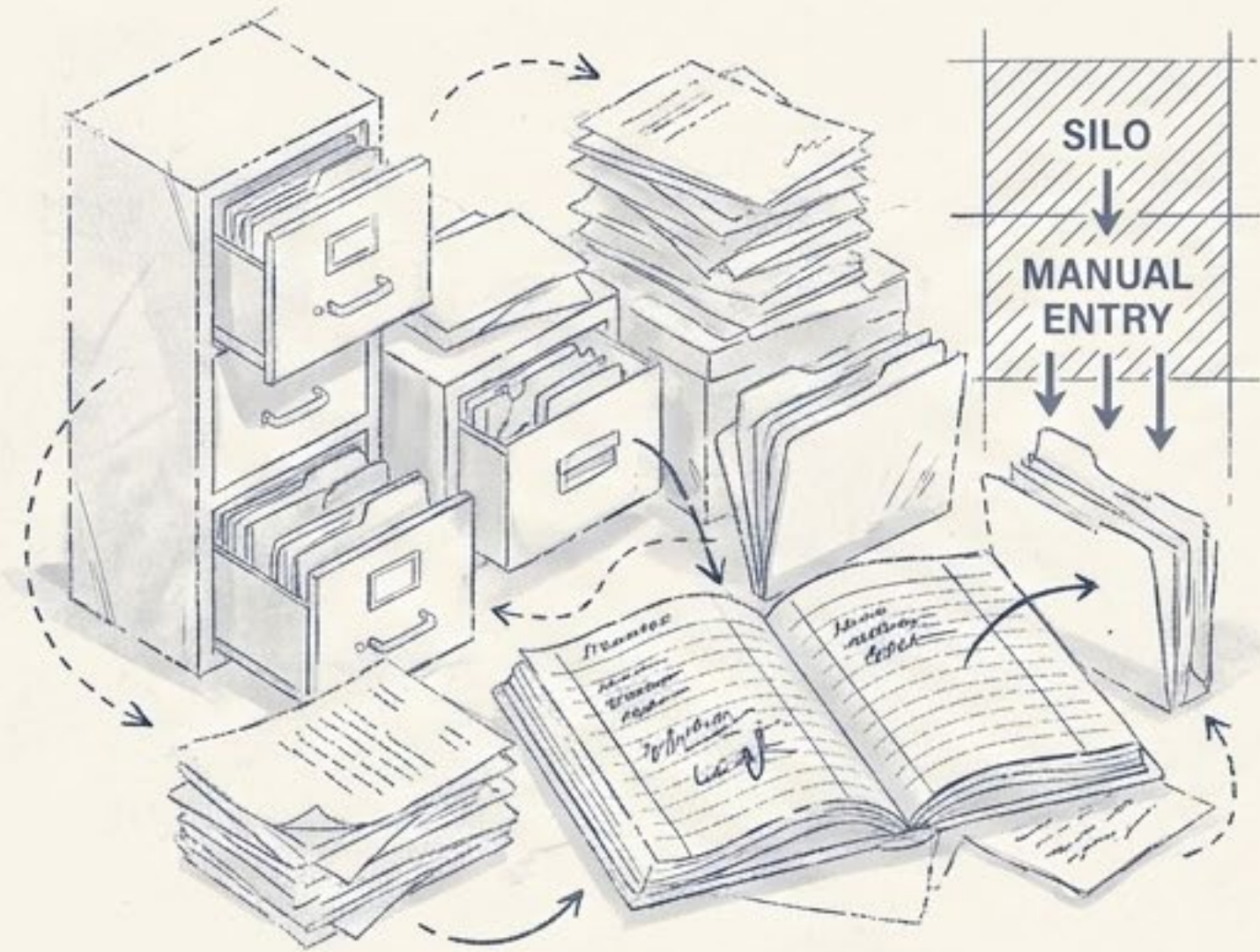


# The Legacy Church Transformation Metamorphosis



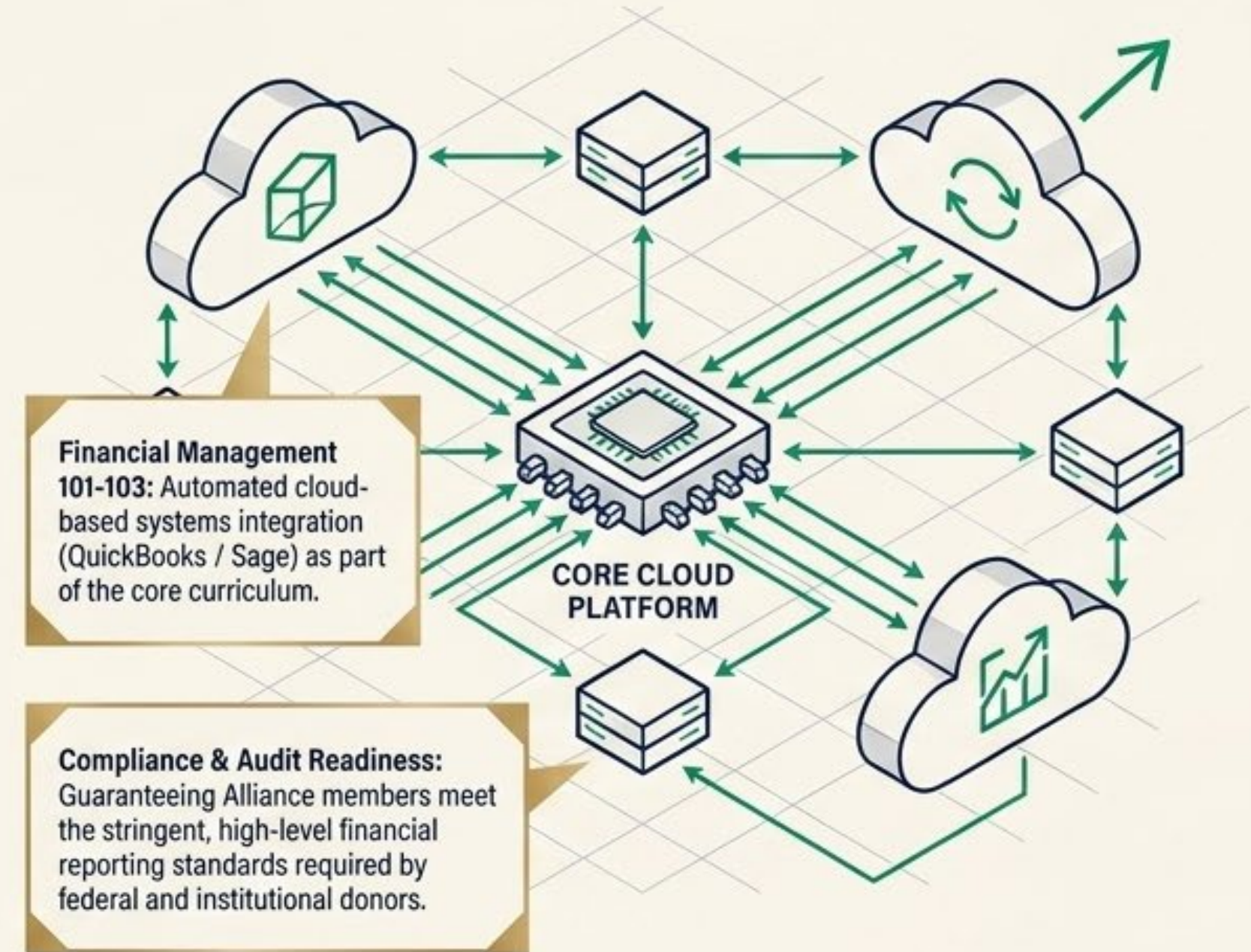
# Digital Transformation for Ministry Back-Offices

## The Constraint

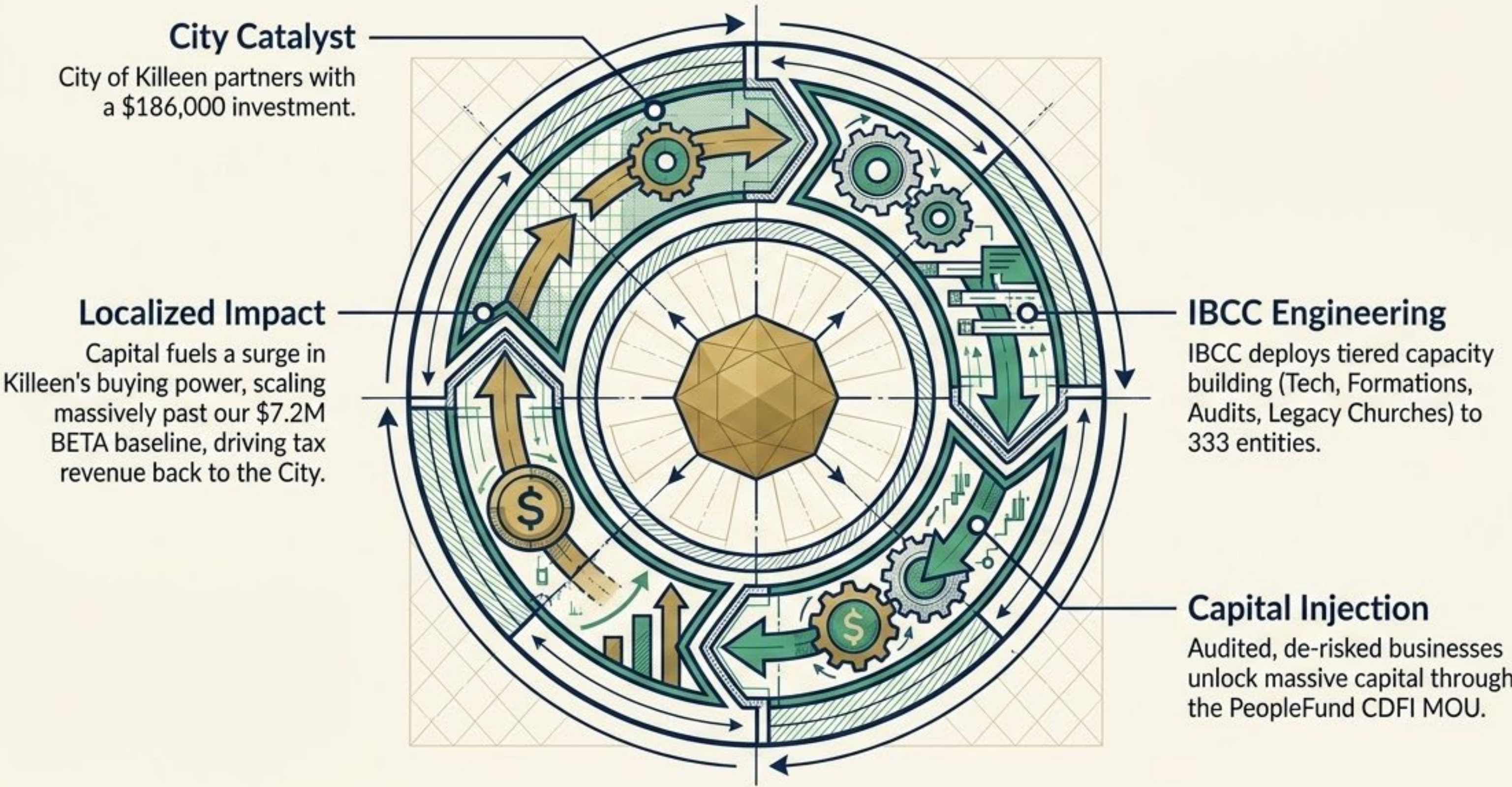


Manual bookkeeping, siloed data, and lack of audit readiness that disqualify ministries from large-scale institutional donations.

## The IBCC Upgrade



# The Economic Multiplier Flywheel



# Blueprint to Reality: The \$186,000 Partnership Ask

**Investment  
Required:**

**\$186,000**

**Small Businesses  
& Nonprofits  
Empowered:**

**333**

**Blended Cost  
per Entity:**

**~\$558**

**We have proven the model. We have secured the institutional capital pipelines. Partner with the Innovation Black Chamber of Commerce to engineer the next generation of Killeen's economic mobility.**

Thank  
you!



# City of Killeen

## Staff Report

File Number: MN-26-017

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Consider Minutes of Special City Council Meeting of May 12, 2026 at 4:00 p.m.

**City of Killeen**  
Special City Council Meeting  
Killeen City Hall  
May 12, 2026 at 4:00 p.m.

Councilmember Kendrick called the meeting to order at 4:00 p.m.

Attending: Councilmembers Anthony Kendrick and Jessica Gonzalez

Also attending was City Secretary Laura Calcote

### **Announcement of Quorum**

Councilmember Kendrick read aloud the following announcement: Pursuant to Texas Election Code §67.004(a), for the purpose of canvassing the election results, two members of the canvassing authority (i.e. City Council) constitute a quorum.

### **Canvass May 2, 2026 General and Special Elections' Returns**

Councilmembers Kendrick and Gonzalez canvassed the returns of the May 2, 2026 General and Special Elections.

### **Adjournment**

With no further business, Councilmember Kendrick adjourned the meeting at 4:11 p.m.



# City of Killeen

## Staff Report

File Number: MN-26-018

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Consider Minutes of Special City Council Meeting of May 12, 2026 at 5:00 p.m.

**City of Killeen**  
Special City Council Meeting  
Killeen City Hall  
May 12, 2026 at 5:00 p.m.

Presiding: Mayor Riakos Adams

Attending: Mayor Protem Ramon Alvarez, Councilmembers Jessica Gonzalez and Anthony Kendrick

Also attending were City Manager Kent Calge, Assistant City Manager Laurie Wilson, City Attorney Holli Clements and City Secretary Laura Calcote

### Citizen Comments

Sue "Neesy" Croft spoke regarding OR-26-009.

### Ordinances

**OR-26-009** Consider an ordinance canvassing the returns and declaring results of the May 2, 2026 General and Special Elections for the purpose of electing a Mayor, three Councilmembers At-Large and a Councilmember for District 3.

The City Secretary read the caption of the ordinance:

**AN ORDINANCE BY THE CITY COUNCIL OF THE CITY OF KILLEEN, TEXAS, CANVASSING RETURNS AND DECLARING THE RESULTS OF THE GENERAL AND SPECIAL ELECTION HELD MAY 2, 2026 FOR THE PURPOSE OF ELECTING A MAYOR, THREE COUNCILMEMBERS AT-LARGE, AND A DISTRICT 3 COUNCILMEMBER.**

Prior to the Special City Council Meeting Councilmembers Anthony Kendrick and Jessica Gonzalez canvassed the results of the May 2, 2026 General and Special Elections for the purpose of electing a Mayor, three Councilmembers At-Large, and a District 3 Councilmember by reviewing the results provided by the City Secretary's Office.

Councilmember Gonzalez read the ordinance that certified the results for the May 2, 2026 General and Special Elections, stating the number of votes each candidate

received, and that Joseph Solomon was elected Mayor, Debbie Nash-King, Mellisa Brown and Beverly Ann Williams were elected Councilmembers At-Large and David Bass was elected District 3 Councilmember.

*Motion was made by Mayor Protem Alvarez to approve OR-26-009. Motion was seconded by Councilmember Kendrick. The motion carried unanimously (4-0).*

### **Special Recognitions and Remarks**

Outgoing Mayor Riakos Adams and Councilmembers Ramon Alvarez and Joseph Solomon were recognized for their service and awarded plaques by City staff.

### **Oaths of Office and Certificates of Election**

Bell County Judge, David Blackburn, administered the Oath of Office, Statement of Officer and Certificate of Election to Joseph Solomon, Debbie Nash-King, Mellisa Brown, Beverly Ann Williams, David Bass and Charles Kimble.

### **Standards of Conduct**

City Manager, Kent Cagle, read the City Council Standards of Conduct. City Council signed the Standards of Conduct accordingly.

### **Resolutions**

**RS-26-075** Consider a memorandum/resolution electing a Mayor Protem.

*Nomination and motion were made by Councilmember Nash-King to appoint Councilmember Kendrick as Mayor Protem. Motion was seconded by Councilmember Bass. The motion failed 3-4, with Councilmembers Kimble, Brown, Williams and Gonzalez in opposition.*

*Nomination and motion were made by Councilmember Brown to appoint Councilmember Gonzalez as Mayor Protem and to approve RS-26-075. Motion was seconded by Councilmember Kimble. The motion carried unanimously (7-0).*

### **Adjournment**

With no further business, upon motion being made by Councilmember Nash-King, seconded by Councilmember Brown, and unanimously approved, the meeting was adjourned at 6:08 p.m.



# City of Killeen

## Staff Report

File Number: RS-26-087

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Consider a memorandum/resolution authorizing an interlocal agreement with TML-IRP to provide group critical illness coverage, as required by House Bill 4144, retroactively effective January 1, 2026.

**DATE:** June 2, 2026

**TO:** Kent Cagle, City Manager

**FROM:** Kate McDaniel, Executive Director of Human Resources

**SUBJECT:** Authorize Interlocal Agreement with TML-IRP for Group Critical Illness Coverage

### **BACKGROUND AND FINDINGS:**

Texas House Bill 4144 (HB 4144) was passed during the 89th Texas Legislative Session. This bill requires political subdivision with at least 50 firefighters or peace officers to provide financial protection for eligible first responders who retire on or after January 1, 2026, and develop certain serious health conditions within three years of retirement. Covered conditions include specific cancers, heart attacks, and strokes as defined in the legislation.

Following a comprehensive RFP and market analysis, MetLife\* and Amwins have partnered to offer a market-leading Critical Illness insurance product tailored to meet all HB 4144 requirements. The Texas Municipal League - Intergovernmental Risk Pool (TML-IRP) will serve as the master policy holder.

This product is the only product currently on the market to meet these needs/requirements.

### **THE ALTERNATIVES CONSIDERED:**

N/A

**Which alternative is recommended? Why?**

N/A

### **CONFORMITY TO CITY POLICY:**

This item conforms to City Policy and state and local laws.

**FINANCIAL IMPACT:**

**What is the amount of the revenue/expenditure in the current fiscal year? For future years?**

The estimated expense in FY26 is \$40,000 and in FY27 is \$40,000.

Future expenses would be dependent upon the number of eligible retirees.

**Is this a one-time or recurring revenue/expenditure?**

This is a recurring expenditure.

**Is this revenue/expenditure budgeted?**

Yes.

**If not, where will the money come from?**

N/A

**Is there a sufficient amount in the budgeted line-item for this revenue/expenditure?**

Yes, TXHB 4144 615-55440-170-171-000000 and funds will be included in the FY27 Proposed Budget, upon approval by City Council.

**RECOMMENDATION:**

Staff recommends the City Council authorize the interlocal agreement with TML-IRP to provide group critical illness coverage, as required by HB 4144, retroactively effective January 1, 2026, and authorize the City Manager to execute any and all necessary change orders in accordance with state and local laws.

**DEPARTMENTAL CLEARANCES:**

Finance  
Legal  
City Manager

**ATTACHED SUPPORTING DOCUMENTS:**

Statement of Responsibility  
Agreement  
Presentation

## STATEMENT OF RESPONSIBILITY FOR GROUP CRITICAL ILLNESS

This Statement of Responsibility is entered into by and between the Texas Municipal League Joint Self-Insurance Fund (the "Fund") and the political subdivision of the state of Texas identified below (hereinafter referred to as "Electing Pool Member") which has elected to sign a certain Group Critical Illness Interlocal Agreement to acquire and access Group Critical Illness Coverage, as required by House Bill 4144, passed in the 89th Texas Legislative Session (hereinafter referred to as the "Coverage"). The Coverage shall be issued to the Fund through Metropolitan Life Insurance Company ("MetLife") and shall cover members of the Electing Pool Member.

### WITNESSETH:

The undersigned political subdivision has elected to become an Electing Pool Member for the purpose of acquiring and accessing the Coverage and has agreed to adopt and accept the coverage, provisions, terms, conditions, exclusions, and limitations as further provided for in the Coverage. In connection with acquiring and accessing the Coverage, the Electing Pool Member hereby makes the following representations:

- 1) The Electing Pool Member must enroll all eligible members in the Coverage;
- 2) The Electing Pool Member shall be required to pay 100% of the premium for enrolled members throughout their entire three-year eligibility period and remit such premium to MetLife through a designated third-party administrator;
- 3) The Electing Pool Member shall provide all necessary information to MetLife through a designated third-party administrator to administer the Coverage in a timely manner.
- 4) This provision applies to any Electing Pool Member that is not required, under applicable state law, to offer the Coverage but nonetheless elects to participate in the program. Any such Electing Pool Member agrees as follows: (i) all eligible retirees of the Electing Pool Member must be enrolled in the Coverage while the Electing Pool Member participates in the program; and (ii) the Electing Pool Member shall enroll each retiree and pay the applicable premium for each such retiree for a minimum period of thirty-six (36) months, measured from the effective date of that retiree's Coverage. This obligation shall survive cancellation or termination of participation in the program and shall continue until a full thirty-six (36) months of premium has been paid for each enrolled retiree.

Premiums and fees are due and payable by the Electing Pool Member on the first day of each month for which coverage for members of that Electing Pool Member is to be provided. The Electing Pool Member's first premiums/fees must be paid within 31 days of the effective date of Coverage. If a payment other than the Electing Pool Member's first payment is not received within 31 days after the due date, Coverage will terminate on the earlier of the 31st day following the due date and the date requested in writing by the Electing Pool Member, provided the request is made before the 30th day following the due date. The Electing Pool Member will be liable for payment of the premium and fees which accrue while any Coverage remains in force.

The term of this Statement of Responsibility shall be continuous commencing 12:01 a.m. on the date designated in the Coverage until terminated by the Electing Pool Member or Provider as provided in the Coverage, or until terminated for any reason by the Fund by providing 60 days' written notice to the Electing Pool Member.

Electing Pool Member Fax Number _____ Fund Contact Information (if different from member) Address _____ Telephone _____ Fax _____ E-mail _____
---

**TO BE COMPLETED BY ELECTING POOL MEMBER:**

<b>ELECTING POOL MEMBER'S FUND CONTACT:</b>		
Member Name _____		
Name of Contact _____	Title _____	
Mailing Address _____		
Street Address (if different from above) _____		
City _____	Zip _____	Phone _____

SIGNATURE OF AUTHORIZED ELECTING POOL MEMBER OFFICIAL

\_\_\_\_\_ Date \_\_\_\_\_

Electing Pool Member's Federal Tax I.D. Number \_\_\_\_ - \_\_\_\_  
**This Information is MANDATORY**

**TO BE COMPLETED BY FUND: (OFFICE USE ONLY)**

Effective Date of This Agreement \_\_\_\_\_

Member Name \_\_\_\_\_

Contract Number \_\_\_\_\_

SIGNATURE OF AUTHORIZED FUND OFFICIAL

\_\_\_\_\_ Date \_\_\_\_\_

# Texas Municipal League Intergovernmental Risk Pool

1821 Rutherford Lane, First Floor • Austin, Texas 78754

## GROUP CRITICAL ILLNESS INTERLOCAL AGREEMENT

This Group Critical Illness Interlocal Agreement (hereinafter referred to as “Agreement”) is entered into by and between political subdivisions of this state (hereinafter referred to as “Electing Pool Members”). This Agreement is specifically for the Electing Pool Members to acquire and access Group Critical Illness Coverage, as required by House Bill 4144, passed in the 89th Texas Legislative Session (hereinafter referred to as the “Coverage”). Under this Agreement, the Texas Municipal League Joint Self-Insurance Fund (hereinafter referred to as the “Fund”) will act only as the initial holder of the Coverage.

### WITNESSETH:

The undersigned Electing Pool Member, in accordance with the Interlocal Cooperation Act, Tex. Gov’t Code § 791.001, et seq., and the interpretation thereof by the Attorney General of the State of Texas (Opinion #MW-347, May 29, 1981), and in consideration of other political subdivisions executing like agreements, does hereby agree to become one of the Electing Pool Members for the purpose of acquiring and accessing the Coverage. The conditions of membership agreed upon by and between the parties are as follows:

1. Other definitions of terms used in this Agreement:
  - a. Administrator. Refers to the entity administering the Coverage.
  - b. Provider. Refers to the entity issuing and providing the Coverage.
2. In consideration of the execution of this Agreement by and between the Electing Pool Members and the Fund, the coverage elected by the Electing Pool Member is afforded according to the terms of the Coverage provided by the Provider.

Each Electing Pool Member agrees to adopt and accept the coverage, provisions, terms, conditions, exclusions, and limitations as further provided for in the Coverage. This Agreement shall be construed to incorporate the Coverage, Declarations, and Agreements and addenda whether physically attached hereto.
3. It is understood that by participating in this risk-sharing mechanism to cover liability exposures, the Electing Pool Member does not intend to waive any of the immunities that its officers or its employees now possess. The Electing Pool Member recognizes the Texas Tort Claims Act and its limitations to certain governmental functions as well as its monetary limitations and that by executing this Agreement does not agree to expand those limitations.
4. The term of this Agreement and the Coverage provided to the Electing Pool Member shall be continuous commencing 12:01 a.m. on the date designated in the Coverage until terminated by the Electing Pool Member as provided in the Coverage, or until terminated for any reason by the Fund by providing 60 days’ written notice to the Electing Pool Member. Changes to the Agreement made during the term, whether requested by the Electing Pool Member or required by the Fund, will be handled by written agreement.
5. The Electing Pool Member agrees that it will appoint a contact of department head rank, and neither the Administrator, the Provider, nor the Fund shall be required to contact any other individual except this one person. Any notice to or agreements with the contact shall be binding upon the Electing Pool Member. The Electing Pool Member reserves the right to change the contact from time to time by giving written notice to the Administrator, the Provider, and the Fund.
6. The Electing Pool Member, via this Agreement, is electing to participate in the Fund only to the extent of acquiring and obtaining access to the Coverage. The Electing Pool Member shall not make contributions to the Fund nor receive the other coverages provided for by the Fund, nor shall the Fund be liable for the payment of claims against or by the Electing Pool Member. The Fund shall only act as the initial holder of the Coverage. The Fund shall not handle any aspects of claims under the Coverage.

**TO THE EXTENT PERMITTED BY APPLICABLE LAW, THE ELECTING POOL MEMBER FURTHER AGREES TO DEFEND, INDEMNIFY, AND HOLD HARMLESS THE FUND, ITS TRUSTEES, OFFICERS, EMPLOYEES, AND AGENTS FROM ALL CLAIMS (INCLUDING REASONABLE ATTORNEY FEES), EVEN IF SUCH CLAIMS ARISE FROM THE NEGLIGENCE, WHETHER SOLE, JOINT, COMPARATIVE, OR CONCURRENT, OR ALLEGED NEGLIGENCE OF THE FUND, ITS TRUSTEES, OFFICERS, EMPLOYEES, OR AGENTS, THAT MAY BE ASSERTED AGAINST THE FUND ARISING OUT OF THIS AGREEMENT.**

The Fund shall not be liable for the administration or handling of claims by or against the Electing Pool Member under the Coverage. Electing Pool Members agree that the Provider and the Administrator are assuming all costs, liabilities, and risks arising from this Agreement and the Coverage, and agree that any grievances, claims, or suits by an Electing Pool Member arising from this Agreement and/or the Coverage shall be brought against only the Provider and/or Administrator.

In connection with claims within the scope of the Coverage, the Administrator shall provide the following services on behalf of the Electing Pool Member as confirmed specifically in the Coverage: overall claims administration; claims servicing including investigation and recommendations; periodic meetings with the Electing Pool Member's contact or claims committee; claims handling; storage and retention of claims records; periodic reports detailing claims and loss information and history. The Electing Pool Member shall comply with all reasonable requirements of the Provider and the Administrator.


<b>Electing Pool Member Fax Number</b>	
_____	
<b>Fund Contact Information (if different from member)</b>	
<b>Address</b> _____	
<b>Telephone</b> _____	<b>Fax</b> _____
<b>E-mail</b> _____	

**TO BE COMPLETED BY ELECTING POOL MEMBER:**

<b>ELECTING POOL MEMBER'S FUND CONTACT (See Section 5):</b>		
Member Name _____		
Name of Contact _____	Title _____	
Mailing Address _____		
Street Address (if different from above) _____		
City _____	Zip _____	Phone _____
<b>SIGNATURE OF AUTHORIZED ELECTING POOL MEMBER OFFICIAL</b>		
_____		_____
Title	Date	
Electing Pool Member's Federal Tax I.D. Number _____ - _____		
<b>This Information is MANDATORY</b>		

**TO BE COMPLETED BY FUND: (OFFICE USE ONLY)**

Effective Date of This Agreement _____	
Member Name _____	
Contract Number _____	
<b>SIGNATURE OF AUTHORIZED FUND OFFICIAL</b>	
_____	
Title	Date



INTERLOCAL AGREEMENT  
WITH TML-IRP FOR TXHB  
4144 REQUIRED COVERAGE

RS-26-087

June 2, 2026

# Background

2

- Texas House Bill 4144 was passed during the 89<sup>th</sup> Texas Legislative Session
  - ▣ Requires cities with 50 or more firefighters and/or peace officers to provide critical illness coverage for certain serious health conditions to those who retire on or after January 1, 2026.
  - ▣ Coverage is required for three (3) years from date of retirement.
  - ▣ Serious health conditions include:
    - Specific cancers
    - Heart attacks
    - Strokes

# Provider Options

- To date, there is only one provider/product available to meet the specific needs/requirements of HB 4144.
  - ▣ MetLife\* and Amwins partnered to create the product.
  - ▣ TML-IRP will serve as the master policy holder allowing cities to provide this coverage as part of a risk pool and become compliant with the new law.

# Cost and Funding

- ❑ Estimated costs for FY26 and FY27 are \$40,000, respectively.
  - ▣ Future expenses are dependent upon the number of eligible retirees.
- ❑ Funds are available in the medical claims account for FY26, and will be included in the FY27 Proposed Budget, upon approval by City Council.

# Staff Recommendation

5

Staff recommends the City Council authorize the interlocal agreement with TML-IRP to provide group critical illness coverage, as required by HB 4144, retroactively effective January 1, 2026, and authorize the City Manager to execute any and all necessary change orders in accordance with state and local laws.



# City of Killeen

## Staff Report

File Number: RS-26-088

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Consider a memorandum/resolution appointing Councilmembers to various boards, commissions and committees.

**DATE:** June 2, 2026

**TO:** Kent Cagle, City Manager

**FROM:** Laura Calcote, City Secretary

**SUBJECT:** Appointing Councilmembers to Various Boards, Commissions and Committees

### **BACKGROUND AND FINDINGS:**

Pursuant the Governing Standards and Expectations, Section 3-10 (f), Appointments and Vacancies, as soon as practicable after the annual City Council election, appointments to committees and subcommittees will be made by the City Council.

The Mayor has first choice of three committees, followed by Councilmembers in tenure order selecting one committee each, followed by additional round(s) of Councilmembers selecting committees until all committee appointments are filled. Tenure shall mean time in current office without a break from the time of election or appointment to present. In the event that tenure of Councilmembers is the same, the order of those members' selections will be based on the number of votes received when elected in highest to lowest order.

### **THE ALTERNATIVES CONSIDERED:**

N/A

**Which alternative is recommended? Why?**

N/A

### **CONFORMITY TO CITY POLICY:**

Making these appointments conforms to relevant city ordinances and policies.

### **CITY COUNCIL REGULAR COMMITTEES:**

***Audit Committee (One-year term)***

Current Member	Appt. Date	Exp. Date	New Member	Position
Riakos Adams	March 2026 (partial)	June 2026	Mayor	
Anthony Kendrick	March 2026 (partial)	June 2026	Councilmember	
Ramon Alvarez	June 2025	June 2026	Councilmember	

**Central Texas Council of Governments (CTCOG) (One-year term)**

Current Member	Appt. Date	Exp. Date	New Member	Position
Riakos Adams	March 2026 (partial)	June 2026	Elected Official Rep.	
Anthony Kendrick	March 2026 (partial)	June 2026	Alternate (Elected Official Rep.)	

**Development District Board of Central Texas (One-year term)**

Current Member	Appt. Date	Exp. Date	New Member	Position
Ramon Alvarez	June 2025	June 2026	City Rep.	

**Hill Country Transit District (Four-year term)**

Current Member	Appt. Date	Exp. Date	New Member	Position
Joseph Solomon	June 2023	Unexpired term ends June 2028		Elected Official Rep.
Anthony Kendrick	June 2025	Unexpired term ends June 2029		Elected Official Rep.

**Killeen Economic Development Corporation (KEDC) (Three-year term)**

Current Member	Appt. Date	Exp. Date	New Member	Position
Jessica Gonzalez	March 2026 (partial)	June 2026	Elected Official Rep.	
Riakos Adams	March 2026 (partial)	June 2027	Elected Official Rep.	
Anthony Kendrick	June 2025	June 2028	Elected Official Rep.	
Curtis Gaines	October 2025	September 2028	John Gilmore	KIF Rep.

**Killeen Sister Cities (Two-year term)**

Current Member	Appt. Date	Exp. Date	New Member	Position
Riakos Adams	August 2023	June 2027	Elected Official Rep.	
Vacant	June 2026			Elected Official Rep.
Vacant	June 2026			Ex-Officio, Mayor's Designee

**Killeen-Temple Metropolitan Planning Organization (KTMO) (One-year term)**

Current Member	Appt. Date	Exp. Date	New Member	Position
Ramon Alvarez	June 2025	June 2026	Elected Official Rep.	
Riakos Adams	June 2025	June 2026	Elected Official Rep.	
Joseph Solomon	June 2025	June 2026	Elected Official Rep.	

**Tax Increment Reinvestment Zone Number Two Board (TIRZ #2) (Two-year term)**

Current Member	Appt. Date	Exp. Date	New Member	Position
Riakos Adams	March 2026 (partial)	June 2027	City Rep.	
Jessica Gonzalez	June 2022/June 2024	June 2026	City Rep.	

**CITY COUNCIL SUB-COMMITTEES:**

**Animal Advisory Committee**

Current Member	New Member	Position
Riakos Adams	Sub-Committee Member	

Vacant Sub-Committee Member

***Bell County Health District***

<b>Current Member</b>	<b>New Member</b>	<b>Comments</b>
-----------------------	-------------------	-----------------

Vacant	Sub-Committee Member	
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Riakos Adams	Sub-Committee Member	
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***Senior Citizens Advisory Board***

<b>Current Member</b>	<b>New Member</b>	<b>Comments</b>
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Vacant	Sub-Committee Member	
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Joseph Solomon	Sub-Committee Member	
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***Youth Advisory Commission***

<b>Current Member</b>	<b>New Member</b>	<b>Comments</b>
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Ramon Alvarez	Sub-Committee Member	
---------------	----------------------	--

Riakos Adams	Sub-Committee Member	
--------------	----------------------	--

Vacant	Sub-Committee Member	
--------	----------------------	--

***Board of Adjustment***

<b>Current Member</b>	<b>New Member</b>	<b>Comments</b>
-----------------------	-------------------	-----------------

Vacant	Sub-Committee Member	
--------	----------------------	--

Vacant	Sub-Committee Member	
--------	----------------------	--

**FINANCIAL IMPACT:**

**What is the amount of the revenue/expenditure in the current fiscal year? For future years?**

N/A

**Is this a one-time or recurring revenue/expenditure?**

N/A

**Is this revenue/expenditure budgeted?**

N/A

**If not, where will the money come from?**

N/A

**Is there a sufficient amount in the budgeted line-item for this revenue/expenditure?**

N/A

**RECOMMENDATION:**

Recommendation is to appoint new members, as stated above.

**DEPARTMENTAL CLEARANCES:**

Legal

**ATTACHED SUPPORTING DOCUMENTS:**

Order of Councilmembers by Tenure and Votes  
Presentation

## ORDER OF COUNCILMEMBERS BY TENURE AND VOTES

### TENURE / VOTES – GOVERNING STANDARDS AND EXPECTATIONS, SEC 3-10 (f) May 2026

<u>City Council</u>	<u>Elected/Reelected/Appointed</u>	<u># of Votes</u>
Joseph Solomon, Mayor	May 2026	1,861 ( <i>Elected</i> )

*(Mayor has first choice of 3 boards/commissions/committees)*

*Order of Councilmembers by tenure first, followed by number of votes, if tenure is the same. Councilmember selects one board/commission/committee at a time, moves on to the next person in order, then repeats until all the positions are filled:*

1. Jessica Gonzalez, District 1	May 2021 May 2023 May 2025	188 ( <i>Elected</i> ) 277 ( <i>Reelected</i> ) 350 ( <i>Reelected</i> )
2. Anthony Kendrick, District 4	May 2025	330 ( <i>Elected</i> )
3. Debbie Nash-King, At-Large	May 2026	2,484 ( <i>Elected</i> )
4. Mellisa Brown, At-Large	May 2026	1,126 ( <i>Elected</i> )
5. Beverly Williams, At-Large	May 2026	1,020 ( <i>Elected</i> )
6. David Bass, District 3	May 2026	573 ( <i>Elected</i> )
7. Charles Kimble, District 2	May 2026	N/A ( <i>Unopposed</i> )



COUNCIL APPOINTMENTS  
TO BOARDS, COMMISSIONS  
AND COMMITTEES

RS-26-088

June 2, 2026

# Background

2

- ❑ Following the annual election, the City Council makes the appointment of councilmembers to boards, commissions and committees
- ❑ Two types of appointments:
  - Regular members: Councilmember serves as a Council representative and votes on items that are considered by the board/commission/committee
  - Sub-committees: Councilmember serves as a sub-committee member to discuss applications for citizen boards/commissions/committees and recommend the most qualified applicants to the full City Council

# Appointment Process

- ❑ The Mayor has first choice of three (3) boards/commissions/committees, followed by Councilmembers in tenure order, selecting one board/commission/committee each, followed by additional round(s) until all appointments are filled
- ❑ Tenure shall mean time in current office, without a break, from the time of election or appointment to present
- ❑ If tenure is the same, the number of votes received from highest to lowest when last elected will be considered

# Regular Appointments

4

## Audit Committee (One-year term)

<u>Current Member</u>	<u>Appt. Date</u>	<u>Exp. Date</u>	<u>New Member</u>	<u>Position</u>
Riakos Adams	March 2026 (partial)	June 2026		Mayor
Anthony Kendrick	March 2026 (partial)	June 2026		Councilmember
Ramon Alvarez	June 2025	June 2026		Councilmember

## Central Texas Council of Governments (CTCOG) (One-year term)

<u>Current Member</u>	<u>Appt. Date</u>	<u>Exp. Date</u>	<u>New Member</u>	<u>Position</u>
Riakos Adams	March 2026 (partial)	June 2026		Elected Official Rep.
Anthony Kendrick	March 2026 (partial)	June 2026		Alternate (Elected Official Rep.)

# Regular Appointments

## Development District Board of Central Texas (One-year term)

<u>Current Member</u>	<u>Appt. Date</u>	<u>Exp. Date</u>	<u>New Member</u>	<u>Position</u>
Ramon Alvarez	June 2025	June 2026		City Rep.

## Hill Country Transit District (Four-year term)

<u>Current Member</u>	<u>Appt. Date</u>	<u>Exp. Date</u>	<u>New Member</u>	<u>Position</u>
Joseph Solomon	June 2023	Unexpired term ends June 2027	N/A	Elected Official Rep.
Anthony Kendrick	June 2025	Unexpired term ends June 2029	N/A	Elected Official Rep.

# Regular Appointments

6

## Killeen Economic Development Corporation (KEDC) (Three-year term)

<u>Current Member</u>	<u>Appt. Date</u>	<u>Exp. Date</u>	<u>New Member</u>	<u>Position</u>
Jessica Gonzalez	March 2026 (partial)	June 2026		Elected Official Rep.
Riakos Adams	March 2026 (partial)	June 2027		Elected Official Rep.
Anthony Kendrick	June 2025	June 2028	N/A	Elected Official Rep.

# Regular Appointments

7

## Killeen Sister Cities *(Two-year term)*

<u>Current Member</u>	<u>Appt. Date</u>	<u>Exp. Date</u>	<u>New Member</u>	<u>Position</u>
Riakos Adams	August 2023	June 2027		Elected Official Rep.
Vacant				Elected Official Rep.
Vacant		June 2026		Ex-Officio, Mayor's Designee

# Regular Appointments

## Killeen-Temple Metropolitan Planning Organization (KTMPO) (One-year term)

<u>Current Member</u>	<u>Appt. Date</u>	<u>Exp. Date</u>	<u>New Member</u>	<u>Position</u>
Ramon Alvarez	June 2025	June 2026		Elected Official Rep.
Riakos Adams	June 2025	June 2026		Elected Official Rep.
Joseph Solomon	June 2025	June 2026		Elected Official Rep.

## Tax Increment Reinvestment Zone Number Two Board (TIRZ #2) (Two-year term)

<u>Current Member</u>	<u>Appt. Date</u>	<u>Exp. Date</u>	<u>New Member</u>	<u>Position</u>
Riakos Adams	March 2026 (partial)	June 2027		City Rep.
Jessica Gonzalez	June 2022/June 2024	June 2026		City Rep.

# Sub-Committee Appointments

9

## Animal Advisory Committee

<u>Current Member</u>	<u>New Member</u>	<u>Comments</u>
Riakos Adams		Sub-Committee Member
Vacant		Sub-Committee Member

## Bell County Healthy District

<u>Current Member</u>	<u>New Member</u>	<u>Comments</u>
Vacant		Sub-Committee Member
Riakos Adams		Sub-Committee Member

# Sub-Committee Appointments

10

## Senior Citizens Advisory Board

<u>Current Member</u>	<u>New Member</u>	<u>Comments</u>
Vacant		Sub-Committee Member
Joseph Solomon		Sub-Committee Member

## Youth Advisory Commission

<u>Current Member</u>	<u>New Member</u>	<u>Comments</u>
Ramon Alvarez		Sub-Committee Member
Riakos Adams		Sub-Committee Member
Vacant		Sub-Committee Member

# Sub-Committee Appointments

11

## Board of Adjustment

<u>Current Member</u>	<u>New Member</u>	<u>Comments</u>
Vacant		Sub-Committee Member
Vacant		Sub-Committee Member



# City of Killeen

## Staff Report

File Number: RS-26-089

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Consider a memorandum/resolution awarding Bid No. 26-16, W.S. Young and I-14 Drainage and Landscape Project, to Gage & Cade Construction LLC, in the amount of \$452,113.50.

**DATE:** June 2, 2026

**TO:** Kent Cagle, City Manager

**FROM:** Andrew Zagars, P.E., City Engineer

**SUBJECT:** Authorize the award of Bid No. 26-16, W.S. Young and I-14 Drainage & Landscape Improvements, to Gage & Cade Construction, LLC in the amount of \$452,113.50

### **BACKGROUND AND FINDINGS:**

This W.S. Young and I-14 Drainage & Landscape Improvement project was included in the 2021 Capital Improvement Plan. Drainage improvement and beautification.

The project will improve the existing drainage at the northeast corner of the intersection of W.S. Young and the I-14 frontage road, including undergrounding the existing open concrete ditch with pipe and junction box structure. The area will then be improved with the completion of the gap in the concrete sidewalk along W.S. Young, accessible ramps at the intersection corner, and landscaping.

The consultant, Walker Partners provided professional services for design and bidding. All received bids were opened on April 22, 2026, at 2:00pm, and read aloud through zoom online video conferencing and are noted below.

<b>Bidders</b>	<b>Total Bid Amount</b>
Gage & Cade Construction, LLC	\$452,113.50
Backcountry Drones, LLC	\$0.00 Disqualified

### **THE ALTERNATIVES CONSIDERED:**

1. Reject all received bids and do not move forward with the construction of the W.S. Young and I-14 Drainage & Landscape Improvement.
2. Award Bid 26-16, W.S. Young and I-14 Drainage & Landscape, to Gage & Cade Construction, LLC in the amount of \$452,113.50.

**Which alternative is recommended? Why?**

Alternative 2 is recommended because:

1. Review of the references were conducted and spoke positively of the contractor's responsibility and demonstrated experience as outlined in the bid packet.
2. Walker Partners, the design engineering firm on the project, reviewed and recommended the contract be awarded (to Gage & Cade Construction, LLC in the amount of \$452,113.50.

**CONFORMITY TO CITY POLICY:**

The project conforms to all State and City purchasing policies

**FINANCIAL IMPACT:**

**What is the amount of the revenue/expenditure in the current fiscal year? For future years?**

The total cost for the base bid for construction of the W.S. Young and I-14 Drainage & Landscape project is \$452,113.50.

**Is this a one-time or recurring revenue/expenditure?**

This is a one-time expenditure.

**Is this revenue/expenditure budgeted?**

Yes, funds are currently budgeted in the Drainage Utility CIP account 390-56201-900-400-921008

**If not, where will the money come from?**

N/A

**Is there a sufficient amount in the budgeted line-item for this revenue/expenditure?**

Yes, funds are currently budgeted in the Drainage Utility CIP account 390-56201-900-400-921008.

**RECOMMENDATION:**

Staff recommends that the City Council authorize the award of Bid No. 26-16, W.S. Young & I-14 Drainage and Landscape project to Gage & Cade Construction, LLC in the amount of \$452,113.50, authorize the City Manager or his designee to enter into a contract with Gage & Cade Construction, LLC, and authorize the City Manager to execute any and all change orders to the extent as allowed by State law.

**DEPARTMENTAL CLEARANCES:**

Engineering Services  
Finance

Legal

**ATTACHED SUPPORTING DOCUMENTS:**

Bid Tab

Bid Recommendation Letter

Contract Verification Form

Certificate of Interested Parties

Presentation

Line Item	Description	Quantity	UOM	Gage & Cade Construction		Engineer's Estimate	
				Unit Cost	Total	Unit Cost	Total
1.01	Mobilization & Project	1	LS	\$45,000.00	\$45,000.00	\$42,000.00	\$42,000.00
1.02	Stormwater Pollution Prevention Plan	1	LS	\$2,900.00	\$2,900.00	\$26,500.00	\$26,500.00
<b>Stormwater Pollution Prevention Plan Implementation</b>							
1.04	Traffic Control Plan	1	LS	\$1,500.00	\$1,500.00	\$5,000.00	\$5,000.00
1.05	Traffic Control Implementation	6	MO	\$4,000.00	\$24,000.00	\$25,000.00	\$150,000.00
2.01	Remove Existing 30" CMP Headwall	1	EA	\$1,200.00	\$1,200.00	\$3,000.00	\$3,000.00
2.02	Remove Existing 66" CMP Headwall	1	EA	\$1,500.00	\$1,500.00	\$5,000.00	\$5,000.00
2.03	Remove Existing DBL BBL 30" RCP Headwall	1	EA	\$1,800.00	\$1,800.00	\$3,000.00	\$3,000.00
2.04	Remove Existing Storm Drain	1	EA	\$1,200.00	\$1,200.00	\$5,000.00	\$5,000.00
2.05	Remove Existing Concrete Rip Rap and Flumes (Approx 700 SY)	1	LS	\$17,400.00	\$17,400.00	\$20,000.00	\$20,000.00
2.06	Remove Existing Curb Ramp	1	EA	\$1,200.00	\$1,200.00	\$1,500.00	\$1,500.00
2.07	Remove Existing Concrete Curb and Gutter	150	LF	\$30.00	\$4,500.00	\$15.00	\$2,250.00
3.01	5" Reinforced Concrete Sidewalk	95	SY	\$115.00	\$10,925.00	\$115.00	\$10,925.00
3.02	Remove Stab Base & Asphalt Pavement	40	SY	\$70.00	\$2,800.00	\$15.00	\$600.00
3.03	Class 'C' Asphalt Surface Replacement w/ Base	40	SY	\$280.00	\$11,200.00	\$150.00	\$6,000.00
3.04	Standard Concrete Curb & Gutter	250	LF	\$70.00	\$17,500.00	\$50.00	\$12,500.00
3.05	Type 5 Ramp	1	EA	\$4,200.00	\$4,200.00	\$7,500.00	\$7,500.00
3.06	Remove & Replace Small Sign Assembly	1	EA	\$1,300.00	\$1,300.00	\$1,200.00	\$1,200.00
3.07	Crosswalk Striping	1	LS	\$6,000.00	\$6,000.00	\$15,000.00	\$15,000.00
4.01	24" RCP	25	LF	\$140.00	\$3,500.00	\$210.00	\$5,250.00
4.02	36" RCP	40	LF	\$230.00	\$9,200.00	\$290.00	\$11,600.00
4.03	4'X4' RCBC	110	LF	\$625.00	\$68,750.00	\$700.00	\$77,000.00
4.04	Connect to Existing 2-30" RCP	1	EA	\$2,600.00	\$2,600.00	\$1,500.00	\$1,500.00
4.05	Connect to Existing 66" CMP	1	EA	\$2,700.00	\$2,700.00	\$1,000.00	\$1,000.00
4.06	Connect to Existing 30" CMP with Concrete Collar	1	EA	\$1,900.00	\$1,900.00	\$5,500.00	\$5,500.00
4.07	15' Curb Inlet	2	EA	\$11,000.00	\$22,000.00	\$14,000.00	\$28,000.00
4.08	6'x6' Junction Box w/ 3'x3' Riser and MH	1	EA	\$9,000.00	\$9,000.00	\$15,000.00	\$15,000.00
4.09	7'x7' Junction Box w/ 4'x4' Riser and Grate	1	EA	\$19,000.00	\$19,000.00	\$20,000.00	\$20,000.00
4.1	Select Fill Embankment	1600	CY	\$48.00	\$76,800.00	\$20.00	\$32,000.00
4.11	Trench Excavation Protection	175	LF	\$4.50	\$787.50	\$5.00	\$875.00
5.01	Limestone Quarry Block Retaining Wall	108	LF	\$180.00	\$19,440.00	\$140.00	\$15,120.00
5.02	Limestone Thin Block Retaining Wall	45	LF	\$140.00	\$6,300.00	\$70.00	\$3,150.00
5.03	Signage, "City of Killeen," pin mounted letters, 18" ht., painted block	20	LF	\$400.00	\$8,000.00	\$250.00	\$5,000.00
5.04	Tree Root Barrier Protection	30	LF	\$20.00	\$600.00	\$50.00	\$1,500.00
5.05	Landscape Bed Mix	3462	SF	\$5.00	\$17,310.00	\$2.00	\$6,924.00
5.06	Steel Edging, Typ.: Color: green	177	LF	\$13.00	\$2,301.00	\$11.00	\$1,947.00
5.07	Mexican Buckeye (30 GAL)	3	EA	\$1,000.00	\$3,000.00	\$450.00	\$1,350.00
5.08	Cedar Elm (3" CAL)	1	EA	\$1,500.00	\$1,500.00	\$1,200.00	\$1,200.00
5.09	Southern Live Oak (3" CAL)	1	EA	\$1,500.00	\$1,500.00	\$1,200.00	\$1,200.00
5.1	Dwarf Yaupon Holly (3 GAL)	30	EA	\$70.00	\$2,100.00	\$45.00	\$1,350.00
5.11	Green Cloud Texas Sage (3 GAL)	21	EA	\$70.00	\$1,470.00	\$45.00	\$945.00
5.12	Gulf Coast Pink Muhly Grass (3 GAL)	62	EA	\$70.00	\$4,340.00	\$45.00	\$2,790.00
5.13	Purple Trailing Lantana (1 GAL)	230	EA	\$20.00	\$4,600.00	\$20.00	\$4,600.00
5.14	Red Yucca (3 GAL)	47	EA	\$70.00	\$3,290.00	\$45.00	\$2,115.00
5.15	Buffalo Grass Hydroseed	10000	SF	\$ .40	\$4,000.00	\$ .30	\$3,000.00
	<b>Total</b>				<b>\$452,113.50</b>		<b>\$566,891.00</b>

April 27, 2026

City of Killeen  
802 N 2nd St, Bldg. G, 2nd Floor  
Killeen, TX 76541

Attn: Nilka Rosado, Stormwater Project Manager

Re: W.S. Young and I-14 Drainage & Landscape Improvements  
Engineer's Letter of Recommendation for Award  
Project No.: 2-01671  
Bid No.: 26-16

Dear Ms. Rosado:

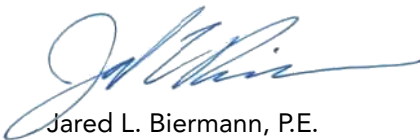
Two (2) bids were received for the W.S. Young and I-14 Drainage & Landscape Improvements project on April 22, 2026. One bid was deemed incomplete and disqualified. A tabulation of proposed project cost for the remaining bid is attached to this letter.

Gage & Cade Construction, LLC submitted the lowest responsible bid in the amount of \$452,113.50. The Engineer's Opinion of Probable Cost was \$623,600.00.

Walker Partners successfully completed construction projects with Gage & Cade Construction, LLC, and we have reviewed the submitted documentation and find Gage & Cade Construction, LLC to be a responsible contractor able to complete the project as specified.

Therefore, we recommend awarding the contract to Gage & Cade Construction, LLC in the amount of \$452,113.50.

Sincerely,



Jared L. Biermann, P.E.  
Project Manager

JLB/ajm

Attachments: Bid Tabulation, Gage & Cade Bidding Documents

email

Cc: Project File



## Contract Verification

Texas law provides that a governmental entity may not enter into certain contracts for goods and services with a company unless the company provides written verification regarding aspects of the company's business dealings.

- Texas Government Code, Chapter 2271 – the company must verify that it does not boycott Israel and will not boycott Israel during the term of the contract. *Boycott Israel is defined in Government Code Chapter 808.*
- Texas Government Code, Chapter 2274 – the company must verify that it does not boycott energy companies and will not boycott energy companies during the term of the contract. *Boycott energy company is defined in Government Code Chapter 809.*
- Texas Government Code, Chapter 2274 – the company must verify that it does not have a practice, policy, guidance or directive that discriminates against a firearm entity or firearm trade association and will not discriminate during the term of the contract against a firearm entity or firearm trade association. Verification is not required from a sole source provider. *Discriminate, firearm entity and firearm trade association are defined in Government Code Chapter 2274.*

Affected by the above statutes are contracts 1) with a company with ten (10) or more full-time employees, and 2) valued at \$100,000 or more to be paid wholly or partly from public funds. A contract with a sole proprietorship is not included.

By signing below, I verify that the company listed below does not boycott Israel, does not boycott energy companies and does not discriminate against firearms entities or firearm trade associations and will not do so during the term of the contract entered into with the City of Killeen. I further certify that I am authorized by the company listed below to make this verification.

Scott Bl  
Signature

Gage and Cade Construction, LLC  
Company Name

Garrett Glover  
Printed Name

VP of Preconstruction  
Title

5/4/20  
Date

# CERTIFICATE OF INTERESTED PARTIES

FORM 1295

1 of 1

Complete Nos. 1 - 4 and 6 if there are interested parties.  
 Complete Nos. 1, 2, 3, 5, and 6 if there are no interested parties.

## OFFICE USE ONLY CERTIFICATION OF FILING

Certificate Number:  
 2026-1456379

Date Filed:  
 05/04/2026

Date Acknowledged:

1 Name of business entity filing form, and the city, state and country of the business entity's place of business.

GAGE AND CADE CONSTRUCTION, LLC  
 BERTRAM, TX United States

2 Name of governmental entity or state agency that is a party to the contract for which the form is being filed.

CITY OF KILLEEN

3 Provide the identification number used by the governmental entity or state agency to track or identify the contract, and provide a description of the services, goods, or other property to be provided under the contract.

26-16  
 DRAINAGE AND LANDSCAPE IMPROVEMENTS

4	Name of Interested Party	City, State, Country (place of business)	Nature of interest (check applicable)	
			Controlling	Intermediary

5 Check only if there is NO Interested Party.


6 UNSWORN DECLARATION

My name is Garrett Glover, and my date of birth is 02/13/1993.

My address is 117 Red Matador Ln, Leander, TX, 78641, US.  
(city) (state) (zip code) (country)

I declare under penalty of perjury that the foregoing is true and correct.

Executed in Burnet County, State of Texas, on the 7 day of May, 2026.  
(month) (year)

  
 Signature of authorized agent of contracting business entity  
 (Declarant)



AWARD BID NO. 26-16, W.S.  
YOUNG & I-14 DRAINAGE &  
LANDSCAPE PROJECT

RS-26-089

June 2, 2026

# Background and Findings

- The W.S. Young and I-14 Drainage and Landscape project was included in the 2021 Capital Improvement Plan.
- The project includes undergrounding the existing open ditch with a box culvert, adding a drainage inlet across W.S. Young, sidewalk, ADA ramp improvements and landscaping.
- On April 22, 2026, two (2) bids were received in response to Bid No. 26-16, W.S. Young and I-14 Drainage and Landscape Improvements.

# Background and Findings

<b>Bidder</b>	<b>Bid Amount</b>
Gage and Cade Construction, LLC	\$452,113.50
Backcountry Drones, LLC	Disqualified
Engineers Estimate	\$566,891.00

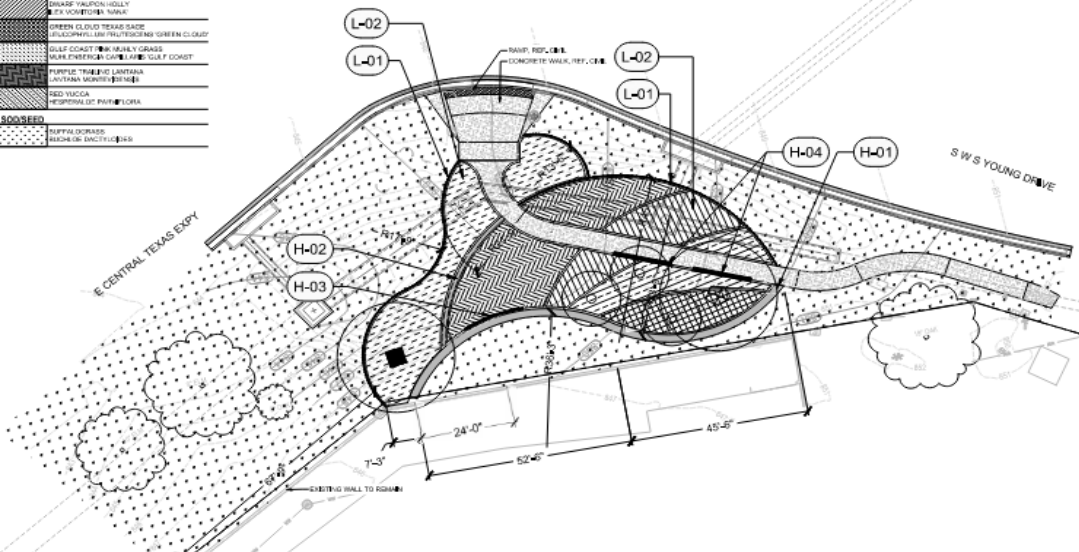


4

## Project Location

PLANT SCHEDULE	
SYMBOL	COMMON BOTANICAL NAME
<b>ORNAMENTAL TREES</b>	
	MEXICAN BUCKEYE LIRIODENDRON CHRYSOBATA
<b>SHADE TREES</b>	
	CEDAR ELM ULMUS CRASSIFOLIUS
	SOUTHERN LIVE OAK QUERCUS VIRGINICA
<b>SHRUB AREAS</b>	
	DWARF YAUPON HOLLY ILEX VOMERIFOLIA
	GREEN CLOUD TEXAS SAGE LEUCOPHYLLON FRUTICOSUM GREEN CLOUD
	GULF COAST NERVE PLANT MILLETIOPSIS GULF COAST
	PURPLE TRAILING LANTANA LANTANA MONTANA
	RED YUCCA YUCCA ROSEI
<b>SOOSEED</b>	
	BUFFALO GRASS BOUTELOOMA CURPANEOLA

KEY LEGEND	
	CONCRETE WALK, REF. 01
	ASPHALT PAVING, REF. 02
	GRAVEL, REF. 03
	SAND, REF. 04
	SOIL, REF. 05
	PLANTING AREA, REF. 06
	FERTILIZER, REF. 07
	MULCH, REF. 08
	WATERING SYSTEM, REF. 09
	IRRIGATION VALVE, REF. 10
	STORM DRAIN, REF. 11
	STREET LIGHT, REF. 12
	SIGN, REF. 13
	BENCH, REF. 14
	FIRE HYDRANT, REF. 15
	UTILITY POLE, REF. 16
	POWER LINE, REF. 17
	TELEPHONE LINE, REF. 18
	CABLE TV LINE, REF. 19
	SEWER LINE, REF. 20
	WATER LINE, REF. 21
	GAS LINE, REF. 22
	ELECTRIC LINE, REF. 23
	FIRE ALARM BOX, REF. 24
	FIRE ALARM PULL STATION, REF. 25
	FIRE ALARM CONTROL PANEL, REF. 26
	FIRE ALARM NOTIFICATION APPLIANCE, REF. 27
	FIRE ALARM RECEIVING CENTER, REF. 28
	FIRE ALARM TEST EQUIPMENT, REF. 29
	FIRE ALARM MAINTENANCE EQUIPMENT, REF. 30



4

## Landscape Plan

W.S. Young and I-14

# Background and Findings

- Gage & Cade Construction was the lowest qualified bidder for the project.
- The city verified the references for this contractor with very positive results.
- The Design Engineer reviewed and provided recommendation to award the project to Gage & Cade Construction.

# Recommendation

7

- Authorize the award of Bid No. 26-16, W.S. Young & I-14 Drainage and Landscape Project to Gage & Cade Construction, LLC, authorize the City Manager, or designee, to execute a construction contract in the amount of \$452,113.50 with Gage & Cade, LLC and furthermore, authorize the City Manager, or designee, to execute any and all change orders within the amounts set by State and Local law.



# City of Killeen

## Staff Report

File Number: RS-26-090

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Consider a memorandum/resolution awarding Bid No. 26-22, Chaparral Road Traffic Signals, to ATSCC (Austin Traffic Signal Construction Company), in the amount of \$420,000.00.

**DATE:** June 2, 2026

**TO:** Kent Cagle, City Manager

**FROM:** Andrew Zagars, P.E. City Engineer

**SUBJECT:** Authorize the award of Bid No. 26-22, Chaparral Road Traffic Signals, to ATSCC in the amount of \$420,000.00

### **BACKGROUND AND FINDINGS:**

This **Chaparral Road Traffic Signals** is part of an interlocal agreement between Bell County and the City of Killeen. On January 20th, 2026, the City council approved the interlocal agreement for the bidding and construction of this project. According to the agreement the County will reimburse the city all costs for the construction of the signals.

The county's consultants, Freese and Nichols, Inc, provided professional services for design and bids. All received bids were opened on April 29, 2026, and read aloud through zoom online video conferencing and are noted below.

<b>Bidders</b>	<b>Total Bid Amount</b>
ATSCC	\$420,000.00
Justin Cox	Bid Disqualified

### **THE ALTERNATIVES CONSIDERED:**

1. Reject all received bids and do not move forward with the construction of Chaparral Road Traffic Signals project.
2. Award Bid 26-22, Chaparral Road Traffic Signals, to ATSCC in the amount of \$420,000.00

### **Which alternative is recommended? Why?**

Alternative 2 is recommended because the consultant Freese and Nichols, Inc, reviewed and recommended the contract to be awarded to ATSCC in the amount of \$420,000.00 ATSCC has performed work on many signal projects in the past within the city and has shown to be a reliable

and good contractor to work with

**CONFORMITY TO CITY POLICY:**

The project conforms to all State and City purchasing policies

**FINANCIAL IMPACT:**

**What is the amount of the revenue/expenditure in the current fiscal year? For future years?**

The revenue and expenditure in the current fiscal year is \$420,000.00.

**Is this a one-time or recurring revenue/expenditure?**

One-time

**Is this revenue/expenditure budgeted?**

No

**If not, where will the money come from?**

Funding for this project will initially be provided by the Governmental CIP Fund, with all project costs reimbursed by Bell County. The Year-End Budget Amendment will appropriate both the project expenditures and the corresponding reimbursement revenue.

**Is there a sufficient amount in the budgeted line-item for this revenue/expenditure?**

Upon approval of the Year-End Budget Amendment, sufficient appropriations will be established in the Governmental CIP Fund Local Reimbursement revenue account 300-43300-900-450-926047 and Governmental CIP Fund Traffic Signal expenditure account 300-56435-900-450-926047.

**RECOMMENDATION:**

Staff recommends that the City Council authorize the award of Bid No. 26-22, Chaparral Road Traffic Signals to ATSCC in the amount of \$420,000.00, authorize the City Manager or his designee to enter into a contract with ATSCC, and authorize the City Manager to execute any and all change orders to the extent as allowed by State law.

**DEPARTMENTAL CLEARANCES:**

Engineering Services  
Finance  
Legal

**ATTACHED SUPPORTING DOCUMENTS:**

Bid Tab  
Bid Recommendation Letter  
Contract Verification Form  
Certificate of Interested Parties  
Presentation

Base Bid				Engineers Estimate		ATSCC		
Selected	Line Item	Description	Quantity	Unit of Measure	Unit Cost	Total	Unit Cost	Total
X	1	160-7002 FURN & PLACE TOPSOIL (4")	300	SY	\$6.00	\$1,800.00	\$15.00	\$4,500.00
X	2	162-7002 BLOCK SODDING	300	SY	\$10.00	\$3,000.00	\$19.00	\$5,700.00
X	3	500-7001 MOBILIZATION (10%) 502-7001 BARRICADES, SIGNS AND TRAFFIC	1	LS	\$49,100.00	\$49,100.00	\$17,000.00	\$17,000.00
X	4	HANDLING	3	MO	\$10,000.00	\$30,000.00	\$3,200.00	\$9,600.00
X	5	416-7042 DRILL SHAFT (TRF SIG POLE) (24 IN)	12	LF	\$210.00	\$2,520.00	\$275.00	\$3,300.00
X	6	416-7044 DRILL SHAFT (TRF SIG POLE) (36 IN)	112	LF	\$450.00	\$50,400.00	\$300.00	\$33,600.00
X	7	618-7054 CONDT (PVC) (SCH 80) (2")	30	LF	\$35.00	\$1,050.00	\$25.00	\$750.00
X	8	618-7060 CONDT (PVC) (SCH 80) (3")	370	LF	\$38.00	\$14,060.00	\$30.00	\$11,100.00
X	9	618-7061 CONDT (PVC) (SCH 80) (3") (BORE)	410	LF	\$53.00	\$21,730.00	\$60.00	\$24,600.00
X	10	620-7008 ELEC CONDR (NO.8) INSULATED	1860	LF	\$4.00	\$7,440.00	\$2.00	\$3,720.00
X	11	620-7009 ELEC CONDR (NO.6) BARE	690	LF	\$4.00	\$2,760.00	\$3.00	\$2,070.00
X	12	620-7010 ELEC CONDR (NO.6) INSULATED	200	LF	\$5.00	\$1,000.00	\$4.00	\$800.00
X	13	624-7008 GROUND BOX TY D (162922)W/APRON	9	EA	\$2,500.00	\$22,500.00	\$2,200.00	\$19,800.00
X	14	625-7001 ZINC-COAT STL WIRE STAND (3/16")	600	LF	\$5.00	\$3,000.00	\$4.00	\$2,400.00
X	15	625-7001 ZINC-COAT STL WIRE STAND (5/16")	1100	LF	\$6.00	\$6,600.00	\$4.00	\$4,400.00
X	16	628-7190 ELC SRV TY D 120/240 070(NS)SS(E)SP(U)	2	EA	\$12,000.00	\$24,000.00	\$5,500.00	\$11,000.00
X	17	636-7001 ALUMINUM SIGNS (TY A)	130	SF	\$30.00	\$3,900.00	\$38.00	\$4,940.00
X	18	644-7073 REMOVE SM RD SN SUP&AM	6	EA	\$200.00	\$1,200.00	\$300.00	\$1,800.00
X	19	680-7002 INSTALL HWY TRF SIG (ISOLATED)	2	EA	\$50,000.00	\$100,000.00	\$29,000.00	\$58,000.00
X	20	682-7001 VEH SIG SEC (12")LED(GRN)	10	EA	\$500.00	\$5,000.00	\$400.00	\$4,000.00
X	21	682-7002 VEH SIG SEC (12")LED(GRN ARW)	6	EA	\$500.00	\$3,000.00	\$400.00	\$2,400.00
X	22	682-7003 VEH SIG SEC (12")LED(YEL)	10	EA	\$500.00	\$5,000.00	\$400.00	\$4,000.00
X	23	682-7004 VEH SIG SEC (12")LED(YEL ARW)	7	EA	\$500.00	\$3,500.00	\$400.00	\$2,800.00
X	24	682-7005 VEH SIG SEC (12")LED(RED)	10	EA	\$500.00	\$5,000.00	\$400.00	\$4,000.00
X	25	682-7006 VEH SIG SEC (12")LED(RED ARW)	4	EA	\$500.00	\$2,000.00	\$400.00	\$1,600.00
X	26	682-7042 BACKPLATE W/REF BRDR(3 SEC)(VENT)ALUM	11	EA	\$300.00	\$3,300.00	\$150.00	\$1,650.00
X	27	682-7043 BACKPLATE W/REF BRDR(4 SEC)(VENT)ALUM	1	EA	\$320.00	\$320.00	\$170.00	\$170.00
X	28	682-7044 BACKPLATE W/REF BRDR(5 SEC)(VENT)ALUM	2	EA	\$350.00	\$700.00	\$225.00	\$450.00
X	29	684-7033 TRF SIG CBL (TY A)(14 AWG)(7 CONDR)	2320	LF	\$6.00	\$13,920.00	\$3.00	\$6,960.00
X	30	686-7007 INS TRF SIG PL AM (S)STR(TY B)	1	EA	\$6,500.00	\$6,500.00	\$11,000.00	\$11,000.00
X	31	686-7008 INS TRF SIG PL AM (S)STR(TY B)LUM	7	EA	\$9,500.00	\$66,500.00	\$12,000.00	\$84,000.00
X	32	687-7001 PED POLE ASSEMBLY	2	EA	\$6,500.00	\$13,000.00	\$3,000.00	\$6,000.00
X	33	6005-7001 ITS COM CBL (ETHERNET)	240	LF	\$5.00	\$1,200.00	\$3.00	\$720.00
X	34	6006-7021 VIVDS PROSR SYS	2	EA	\$12,000.00	\$24,000.00	\$9,500.00	\$19,000.00
X	35	6006-7022 VIVDS CNTRL SOFTWARE	2	EA	\$500.00	\$1,000.00	\$500.00	\$1,000.00
X	36	6006-7023 VIVDS CAM ASS VAR LNS (FURN AND INSTAL)	7	EA	\$2,500.00	\$17,500.00	\$4,800.00	\$33,600.00
X	37	6006-7024 VIVDS CABLING (FURN AND INSTALL)	890	LF	\$5.00	\$4,450.00	\$3.00	\$2,670.00
X	38	6018-7002 CCTV FIELD EQUIPMENT (DIGITAL)	2	EA	\$4,000.00	\$8,000.00	\$4,000.00	\$8,000.00
X	39	6018-7011 CCTV FIELD CNTRL	2	EA	\$1,500.00	\$3,000.00	\$1,000.00	\$2,000.00
X	40	6043-7001 SPREAD SPECTRUM RADIO	2	EA	\$3,000.00	\$6,000.00	\$2,000.00	\$4,000.00
X	41	6043-7002 COAXIAL CABLE	300	LF	\$3.00	\$900.00	\$3.00	\$900.00
<b>Total</b>						<b>\$539,850.00</b>		<b>\$420,000.00</b>
					Contingency	\$	<b>54,000.00</b>	
					Total		<b>\$593,850.00</b>	

**TO:** Andrew Zagars, P.E.  
**FROM:** Colton Fisher, P.E.  
**SUBJECT:** Bid Analysis Memorandum  
**DATE:** 5/1/2026  
**PROJECT:** Chaparral Road – Traffic Signals

This memorandum documents the results of the bid opening and subsequent analysis for the Chaparral Road Traffic Signals project. The review summarizes the procurement process, bid tabulation, bidder responsiveness, and an evaluation of bid pricing trends relative to the engineer's estimate and current market conditions. The purpose of this analysis is to assess bid competitiveness, pricing consistency, and procurement risk. A summary of the bid results and analysis is provided below.

### Advertising

The City advertised this project in accordance with Local Government Code requirements. The project was posted on the City's website and through the City's procurement platform.

### Addenda

Addenda #1 delayed the submission date from 4/23/2026 to 4/29/2026 per a request from a potential bidder. Otherwise, no addenda or changes were made during the bidding process.

### Bid Opening and Tabulation

Sealed bids were submitted to the City and publicly opened on April 29, 2026. There were two (2) bidders:

- ATSCC
- Back Country Drones

Back Country Drones was disqualified from the bidding process due to their lack of qualifications and unit costs.

The total bid amounts were as follows:

Contractor	Total Bid
ATSCC	\$420,000.00
Back Country Drones	Disqualified

The apparent low bidder is ATSCC with a total bid of \$420,000.00.

Freese and Nichols, Inc. reviewed the bid tabulation and verified that the unit prices and mathematical extensions were correct.

### Bid Analysis

#### Comparison to Engineer's Estimate

The engineer's estimate for this project was \$593,850.00 and was prepared during design using TxDOT average unit prices and market data available at the time of estimate development for traffic signal work.

The lowest responsive bid of \$420,000.00 is approximately \$173,850.00 (29%) below the engineer's estimate.

#### Unbalanced Bid Analysis

Freese and Nichols performed a detailed review of the unit pricing to evaluate whether the apparent low bid was materially unbalanced. Our review indicates that there is no disproportionately high pricing on minor-

quantity items, and the major quantity items are competitively priced. Based on our review, we do not identify any abnormal procurement risk.

**Contract Award Recommendation**

Based on the comparison to the engineer's estimate, review of unit price consistency, and evaluation of current market conditions, Freese and Nichols, Inc. recommends that the City of Killeen award the contract for Bid #26-22 Chaparral Road Traffic Signals to the lowest responsive bidder, ATSCC, in the amount of \$420,000.00.



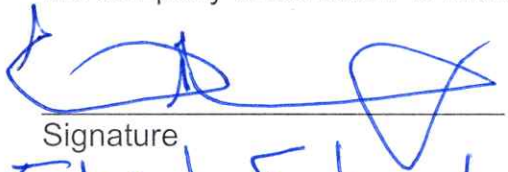
## Contract Verification

Texas law provides that a governmental entity may not enter into certain contracts for goods and services with a company unless the company provides written verification regarding aspects of the company's business dealings.

- Texas Government Code, Chapter 2271 – the company must verify that it does not boycott Israel and will not boycott Israel during the term of the contract. *Boycott Israel is defined in Government Code Chapter 808.*
- Texas Government Code, Chapter 2274 – the company must verify that it does not boycott energy companies and will not boycott energy companies during the term of the contract. *Boycott energy company is defined in Government Code Chapter 809.*
- Texas Government Code, Chapter 2274 – the company must verify that it does not have a practice, policy, guidance or directive that discriminates against a firearm entity or firearm trade association and will not discriminate during the term of the contract against a firearm entity or firearm trade association. Verification is not required from a sole source provider. *Discriminate, firearm entity and firearm trade association are defined in Government Code Chapter 2274.*

Affected by the above statutes are contracts 1) with a company with ten (10) or more full-time employees, and 2) valued at \$100,000 or more to be paid wholly or partly from public funds. A contract with a sole proprietorship is not included.

By signing below, I verify that the company listed below does not boycott Israel, does not boycott energy companies and does not discriminate against firearms entities or firearm trade associations and will not do so during the term of the contract entered into with the City of Killeen. I further certify that I am authorized by the company listed below to make this verification.

  
Signature

Edward Schroeder  
Printed Name

4-29-26  
Date

4-29-26

Date

  
Company Name

Vice President  
Title

Vice President

Title

# CERTIFICATE OF INTERESTED PARTIES

FORM 1295

1 of 1

Complete Nos. 1 - 4 and 6 if there are interested parties.  
Complete Nos. 1, 2, 3, 5, and 6 if there are no interested parties.

## OFFICE USE ONLY CERTIFICATION OF FILING

1 Name of business entity filing form, and the city, state and country of the business entity's place of business.

AUSTIN TRAFFIC SIGNAL CONSTRUCTION CO., LLC  
ROUND ROCK TX. 78680, TX United States

Certificate Number:  
2026-1455535

Date Filed:  
04/30/2026

Date Acknowledged:

2 Name of governmental entity or state agency that is a party to the contract for which the form is being filed.

CITY OF KILLEEN TEXAS

3 Provide the identification number used by the governmental entity or state agency to track or identify the contract, and provide a description of the services, goods, or other property to be provided under the contract.

26-22 CHAPARRAL RD TR. SIGNALS  
FURNISH & INSTALL TWO TR SIGNALAS ON CHAPARRAL ROAD

4	Name of Interested Party	City, State, Country (place of business)	Nature of interest (check applicable)	
			Controlling	Intermediary
	FOSTER, PAUL	EL PASO, TX United States	X	
	KELL, WILLIAM	EL PASO, TX United States	X	
	WOODY, DARREN	EL PASO, TX United States	X	
	RAINES, ROY	EL PASO, TX United States	X	
	GOODRICH, JOHN	EL PASO, TX United States	X	
	WHITENIGHT, GEORGIAN	EL PASO, TX United States	X	

5 Check only if there is NO Interested Party.

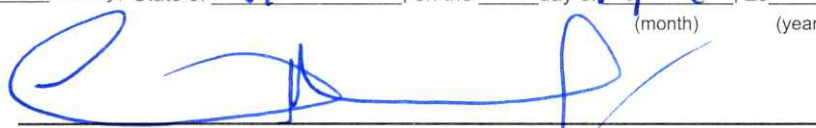
### 6 UNSWORN DECLARATION

My name is Edward Schroeder, and my date of birth is 5-14-68.

My address is 609 Lido Lakeway TX 78734 U.S.  
(city) (state) (zip code) (country)

I declare under penalty of perjury that the foregoing is true and correct.

Executed in Texas County, State of TX, on the 29<sup>th</sup> day of April, 2026  
(month) (year)

  
Signature of authorized agent of contracting business entity  
(Declarant)



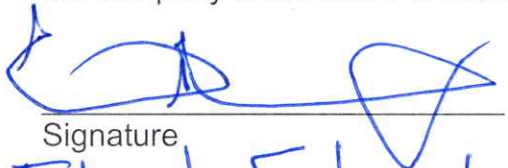
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Signature

Edward Schroeder  
Printed Name

4-29-26  
Date

4-29-26

Date

  
Company Name

Vice President  
Title

Vice President

Title



AWARD BID NO. 26-22,  
CHAPARRAL TRAFFIC  
SIGNALS PROJECT

RS-26-090

June 2, 2026

# Background and Findings

- On January 20<sup>th</sup>, 2026 the city council approved an interlocal agreement for the bidding and construction of the Bell County Chaparral Road Traffic Signals project.
- In accordance with the agreement Bell County will reimburse the cost of construction to the City of Killeen.
- The City will be responsible for construction monitoring and maintenance of the signals.

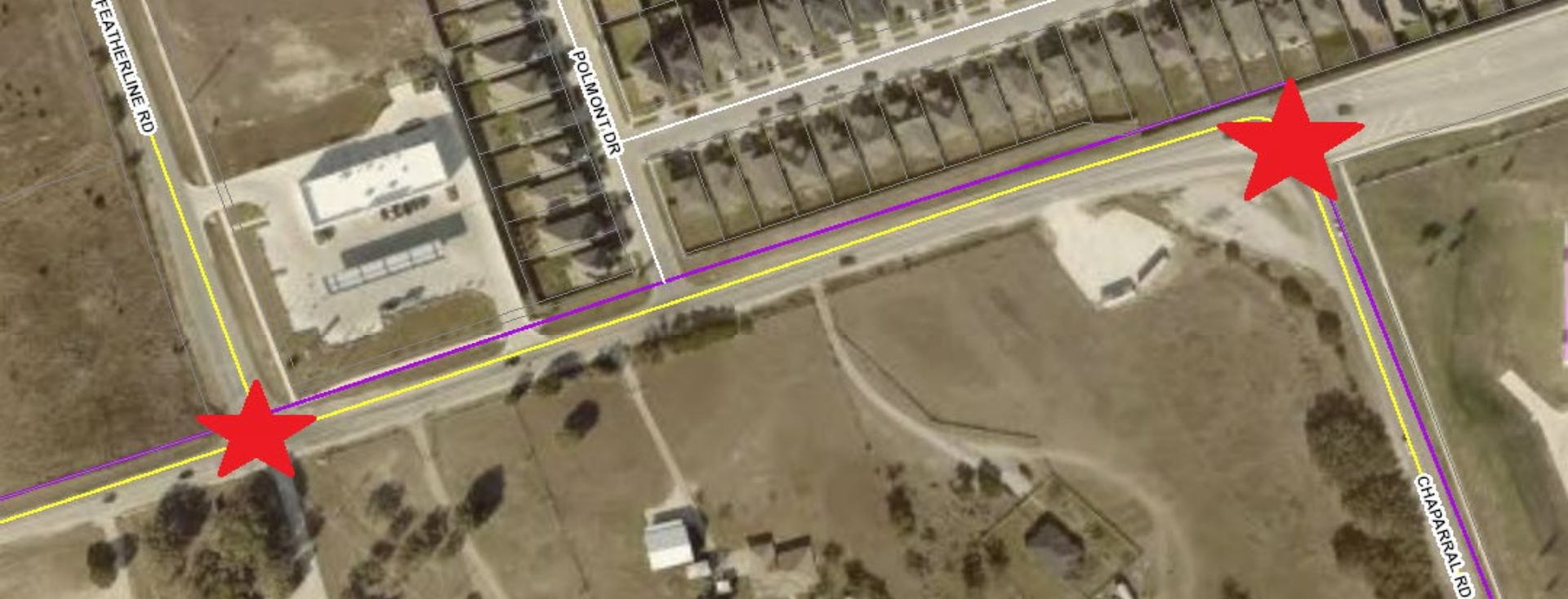
# Background and Findings

- The traffic signals to be constructed will be span wires and poles. The traffic cabinets will be installed in the permanent locations that correspond with the future widening project for Chaparral Road.
- At the time of the Chaparral Road Widening project, the span wire signals will be replaced with steel poles and mast arms.
- Bid were opened April 29, 2026 were opened and read aloud on zoom.

# Background and Findings

4

<b>Bidder</b>	<b>Bid Amount</b>
ATSCC	\$420,000.00
Justin Cox	Disqualified
Engineers Estimate	\$593,850.00



4

Project Location

# Background and Findings

- ATSCC was the lowest qualified bidder for the project.
- The city verified the references for this contractor with very positive results. ATSCC has also worked with the City in the past with good results.
- The Design Engineer reviewed and provided recommendation to award the project to ATSCC.

# Recommendation

7

- Authorize the award of Bid No. 26-22, Chaparral Road Traffic Signals to ATSCC, authorize the City Manager, or designee, to execute a construction contract in the amount of \$420,000.00 with ATSCC and furthermore, authorize the City Manager, or designee, to execute any and all change orders within the amounts set by State and Local law.



# City of Killeen

## Staff Report

File Number: RS-26-091

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Consider a memorandum/resolution approving a petition submitted by James Rich, requesting release from the City of Killeen Extraterritorial Jurisdiction (ETJ) for approximately 6.5 acres of land being Lots 3 and 4, Block 1, out of D.W. Wallace Addition. The subject properties are generally located southwest of the intersection of Farm-to-Market Highway No. 2484 and Brewer Road, Salado, Texas.

**DATE:** June 2, 2026

**TO:** Kent Cagle, City Manager

**FROM:** Wallis Meshier, Exec. Dir. Of Dev. Serv.

**SUBJECT:** Petition requesting release from the Extraterritorial Jurisdiction

### **BACKGROUND AND FINDINGS:**

During the 2023 Legislative Session, the Texas Legislature passed Senate Bill (S.B.) 2038, which amended Texas Local Government Code (TLGC) Chapter 42 to allow the owner(s) of property located within the extraterritorial jurisdiction (ETJ) of a municipality to petition that municipality for release from the ETJ. This amendment became effective on September 1, 2023.

On April 29, 2026, staff received a petition for release from the ETJ from James Rich, the owner of the subject properties.

With the adoption of S.B. 2038, TLGC Chapter 42 now requires the municipality to release the area from the ETJ if the landowner obtains the required number of signatures on the petition. Furthermore, TLGC Sec. 42.104(d) states: "If a municipality fails to take action to release the area [...] by the later of the 45th day after the date the municipality receives the petition or the next meeting of the municipality's governing body that occurs after the 30th day after the date the municipality receives the petition, the area is released by operation of law."

TLGC Sec. 42.023 provides that the extraterritorial jurisdiction of a municipality may not be reduced unless the governing body of the municipality gives its written consent by ordinance or resolution.

### **THE ALTERNATIVES CONSIDERED:**

N/A

**Which alternative is recommended? Why?**

N/A

**CONFORMITY TO CITY POLICY:**

This item conforms to all applicable City policy.

**FINANCIAL IMPACT:**

**What is the amount of the revenue/expenditure in the current fiscal year? For future years?**

This is not applicable.

**Is this a one-time or recurring revenue/expenditure?**

This is not applicable.

**Is this revenue/expenditure budgeted?**

This is not applicable.

**If not, where will the money come from?**

This is not applicable.

**Is there a sufficient amount in the budgeted line-item for this revenue/expenditure?**

This is not applicable.

**RECOMMENDATION:**

Staff recommends that the City Council approve the petition requesting release from the ETJ in accordance with Chapter 42 of the Texas Local Government Code.

**DEPARTMENTAL CLEARANCES:**

This item has been reviewed by Planning and Legal staff.

**ATTACHED SUPPORTING DOCUMENTS:**

- Petitions
- Maps
- Deed
- Presentation

APRIL 20, 2026

To whom it Concerns,

Please release the address below from the EJT that it is now in. We would like to have said address released for protection from being annexed.

Owner- James R Rich

Address: 11000 Brewer Rd

DW WALLACE ADDITION BLOCK 001

LOT 003, 3.5 AC

Thank you,

James R. Rich

APRIL 20, 2026

To Whom it Concerns,

Please release the address below from the EJT that it is now in. We would like to have said address released for protection from being annexed.

Owner- James R Rich

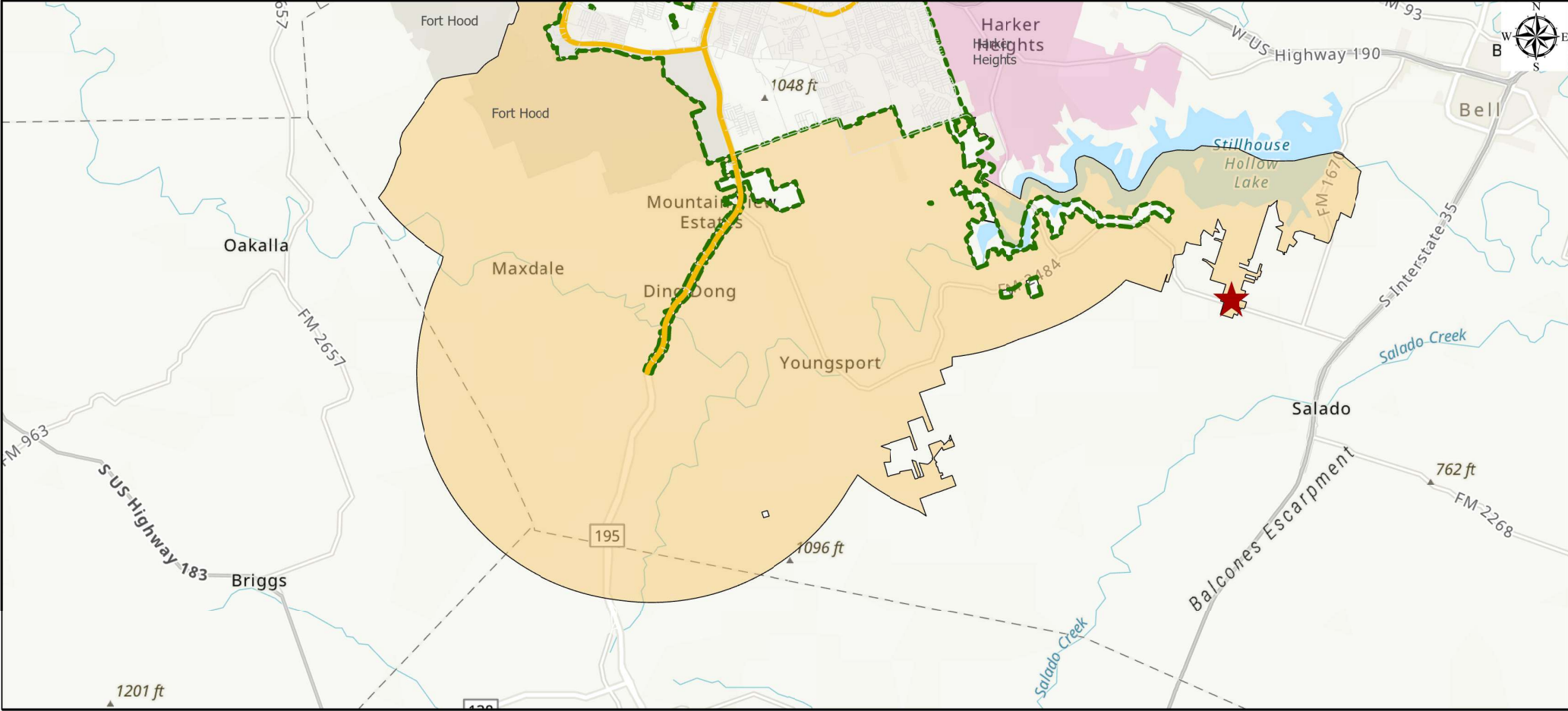
Address: 11000 Brewer Rd

DW WALLACE ADDITON, BLOCK 001

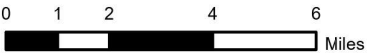
LOT 0004, 3.0 AC

Thank you

James R. Rich



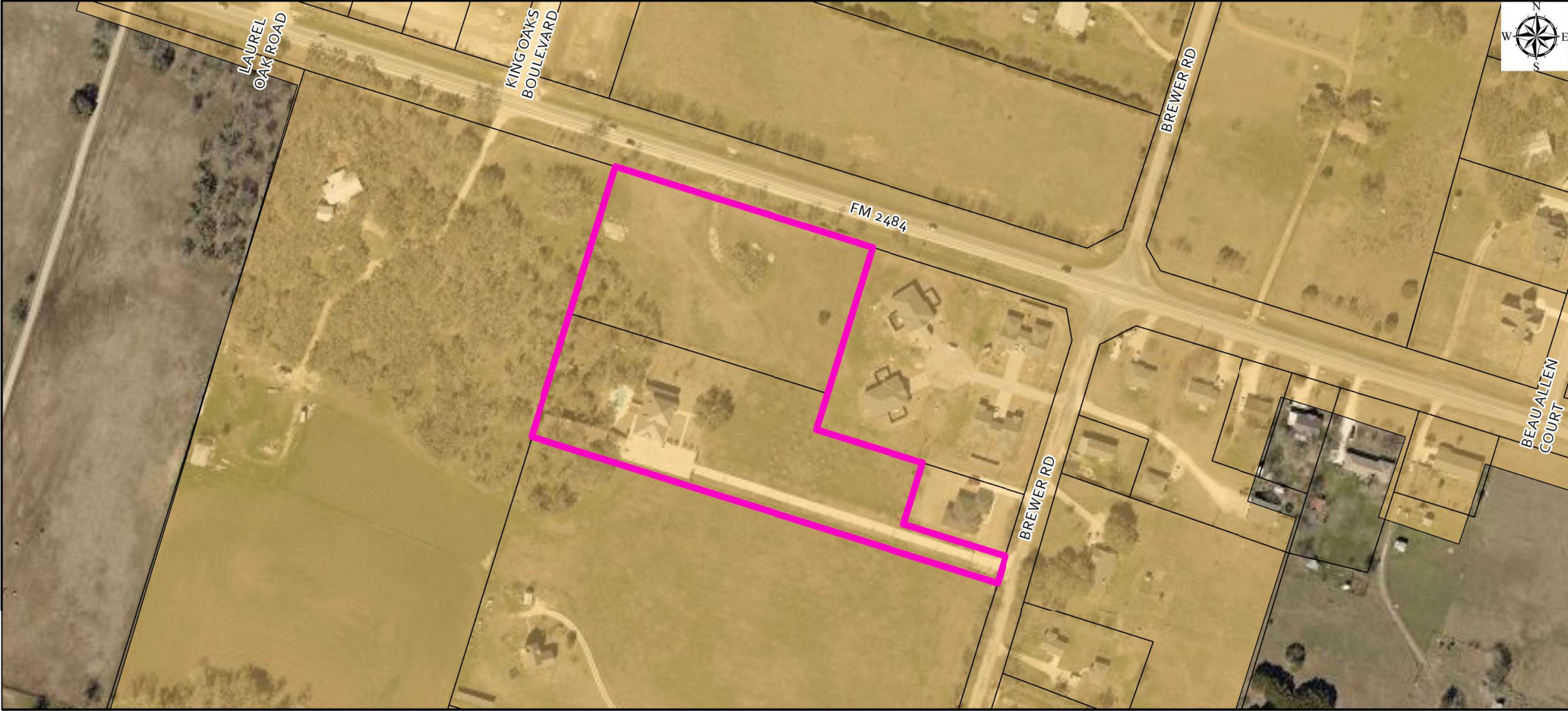
LOCATION MAP



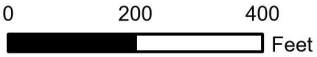
PROPERTY ID 463327 & 463328

- Legend
- Major Roads
  - City Limits
  - Killeen ETJ
  - County Roads
  - Request Location

Subject Property Legal Description: D W WALLACE ADDITION, BLOCK 001, LOT 0004, 3.000AC ; D W WALLACE ADDITION, BLOCK 001, LOT 0003, 3.500AC



AERIAL MAP



PROPERTY ID 463327 & 463328

Legend

- Killeen ETJ
- Parcels
- Release From ETJ

Subject Property Legal Description: D W WALLACE ADDITION, BLOCK 001, LOT 0004, 3.000AC ; D W WALLACE ADDITION, BLOCK 001, LOT 0003, 3.500AC

DD

09-2011444-TW

**NOTICE OF CONFIDENTIALITY RIGHTS: IF YOU ARE A NATURAL PERSON, YOU JUNE REMOVE OR STRIKE ANY OR ALL OF THE FOLLOWING INFORMATION FROM ANY INSTRUMENT THAT TRANSFERS AN INTEREST IN REAL PROPERTY BEFORE IT IS FILED FOR RECORD IN THE PUBLIC RECORDS: YOUR SOCIAL SECURITY NUMBER OR YOUR DRIVER'S LICENSE NUMBER.**

**GENERAL WARRANTY DEED  
(Cash)**

**Date:** June 3, 2015

**Grantor:** DENNIS W. WALLACE, BRANDI ANN MESSER, DAVID L. MESSER, JR., SHONNA M. MOTE, SHANNAN M. WALLACE TATE, and SABRINA M. WALLACE

**Grantor's Mailing Address:** 10932 Brewer Road, Salado TX 76571

**Grantee:** JAMES RICH

**Grantee's Mailing Address:** 7575 W US Hwy 190, Belton TX 76513

**Consideration:** Ten Dollars (\$10.00) and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged.

**Property (including any improvements):**

See Exhibit "A" attached hereto and incorporated herewith for all purposes.

1

*DW*

**Reservations from Conveyance and Exceptions to Conveyance and Warranty:**

Liens described as part of the Consideration and any other liens described in this deed as being either assumed by Grantee or subject to which title is taken by Grantee; validly existing restrictive covenants common to the platted subdivisions in which the Property is located; standby fees, taxes, and assessments by any taxing authority for the year **2015** and subsequent years, and subsequent taxes and assessments by any taxing authority for prior years due to change in land usage or ownership; validly existing utilities easements created by the dedication deed or plat of the subdivision in which the Property is located; validly existing reservations or exceptions approved in writing by Grantee and described in Schedule B of the Owner Policy for Title Insurance issued to Grantee as a part of this transaction; any discrepancies, conflicts, or shortages in area or boundary lines, or any encroachments or protrusions, or any overlapping of improvements; homestead or community property or survivorship rights, if any, of any spouse of Grantee; and any validly existing titles or rights asserted by anyone, including but not limited to person, the public, corporations, governments, or other entities, to (a) tidelands or land comprising the shores or beds of navigable or perennial rivers and streams, lakes, bays, gulfs, or oceans, (b) lands beyond the line of the harbor or bulkhead lines as established or changed by any government, (c) filled-in lands or artificial island, (d) statutory water rights, including riparian rights, or (e) the area extending from the line of mean low tide to the line of vegetation or the right of access to that area or easement along and across that area.

Grantor, for the above Consideration, grants, sells, and conveys to Grantee the Property, together with all and singular the rights and appurtenances thereto in any way belonging, to have and to hold it to Grantee and Grantee's heirs, successors, and assigns forever. Grantor binds Grantor and Grantor's heirs and successors to warrant and forever defend all and singular the Property to Grantee and Grantee's heirs, successors, and assigns against every person whomsoever lawfully claiming or to claim the same or any part thereof, except as to the reservations from and exceptions to conveyance and warranty.

When the context requires, singular nouns and pronouns include the plural.

**GRANTOR:**

*Dennis W. Wallace*  
\_\_\_\_\_  
DENNIS W. WALLACE

*Brandi Ann Messer*  
\_\_\_\_\_  
BRANDI ANN MESSER

*David L. Messer, Jr.*  
\_\_\_\_\_  
DAVID L. MESSER, JR.

*Shonna M. Mote*  
\_\_\_\_\_  
SHONNA M. MOTE

*Shannan M. Wallace Tate*  
\_\_\_\_\_  
SHANNAN M. WALLACE TATE

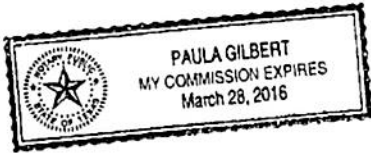
*Sabrina M. Wallace*  
\_\_\_\_\_  
SABRINA M. WALLACE

**ACKNOWLEDGEMENT**

STATE OF TEXAS,  
COUNTY OF Madison

§  
§

Before me, a Notary Public, on the 3 day of June, 2015, personally appeared DENNIS W. WALLACE, who acknowledged that they did sign the foregoing instrument, and acknowledged to me that they did execute the same for the uses and purposes and consideration therein expressed.



Paula Gilbert  
Notary Public, State of Texas

Notary's Printed Name: \_\_\_\_\_

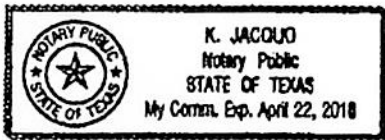
Notary's Commission Expiration: \_\_\_\_\_

**ACKNOWLEDGEMENT**

STATE OF TEXAS  
COUNTY OF Williamson

§  
§

Before me, a Notary Public, on the 10<sup>th</sup> day of June, 2015, personally appeared BRANDI ANN MESSER, who acknowledged that they did sign the foregoing instrument, and acknowledged to me that they did execute the same for the uses and purposes and consideration therein expressed.



K. Jacquo

Notary Public, State of Texas

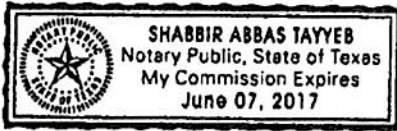
Notary's Printed Name: KEERI JACQUO

Notary's Commission Expiration: April 22, 2018

**ACKNOWLEDGEMENT**

STATE OF TEXAS §  
COUNTY OF HARRIS §

Before me, a Notary Public, on the 09<sup>th</sup> day of June, 2015, personally appeared **DAVID L. MESSER, JR.**, who acknowledged that they did sign the foregoing instrument, and acknowledged to me that they did execute the same for the uses and purposes and consideration therein expressed.

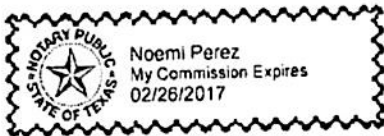


Notary Public, State of Texas  
Notary's Printed Name: SHABBIR ABBAS TAYYEB  
Notary's Commission Expiration: JUNE 7, 2017

**ACKNOWLEDGEMENT**

STATE OF TEXAS §  
COUNTY OF Liberty §

Before me, a Notary Public, on the 19<sup>th</sup> day of June, 2015, personally appeared **SHONNA M. MOTE**, who acknowledged that they did sign the foregoing instrument, and acknowledged to me that they did execute the same for the uses and purposes and consideration therein expressed.



Notary Public, State of Texas  
Notary's Printed Name: Noemi Perez  
Notary's Commission Expiration: 02/26/2017

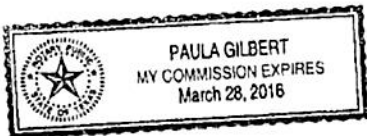
SW

**ACKNOWLEDGEMENT**

STATE OF TEXAS  
COUNTY OF Madison

§  
§

Before me, a Notary Public, on the 3 day of June, 2015, personally appeared **SHANNAN M. WALLACE TATE**, who acknowledged that they did sign the foregoing instrument, and acknowledged to me that they did execute the same for the uses and purposes and consideration therein expressed.



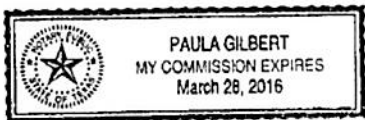
Paula Gilbert  
Notary Public, State of Texas  
Notary's Printed Name: Paula Gilbert  
Notary's Commission Expiration: 3/28/16

**ACKNOWLEDGEMENT**

STATE OF TEXAS  
COUNTY OF Madison

§  
§

Before me, a Notary Public, on the 3 day of June, 2015, personally appeared **SABRINA M. WALLACE**, who acknowledged that they did sign the foregoing instrument, and acknowledged to me that they did execute the same for the uses and purposes and consideration therein expressed.



Paula Gilbert  
Notary Public, State of Texas  
Notary's Printed Name: Paula Gilbert  
Notary's Commission Expiration: 3/28/16

**EXHIBIT 'A'**

File No.: **2011444-AU10 (tw)**

Property: **10932 Brewer Road, Salado, TX 76571**

**LOTS TWO (2), THREE (3), AND FOUR (4), BLOCK ONE (1), D.W. WALLACE ADDITION, A  
SUBDIVISION IN BELL COUNTY, TEXAS, ACCORDING TO MAP OR PLAT OF RECORD IN PLAT  
YEAR 2015, NUMBER 61, PLAT RECORDS OF BELL COUNTY, TEXAS.**

**A.P.N. 211327**

\*\*\*\* Electronically Filed Document \*\*\*\*

**Bell County, Tx  
Shelley Coston  
County Clerk**

Document Number: 2015-24140

Recorded As : ERX-RECORDINGS

Recorded On: June 30, 2015

Recorded At: 01:41:19 pm

Number of Pages: 7

Book-VI/Pg: Bk-OR VI-9321 Pg-362

Recording Fee: \$31.00

**Parties:**

Direct- WALLACE DENNIS W

Indirect- RICH JAMES

Receipt Number: 240726

Processed By: Katie Salamone

(Parties listed above are for Clerks reference only)

\*\*\*\*\* THIS PAGE IS PART OF THE INSTRUMENT \*\*\*\*\*

Any provision herein which restricts the Sale, Rental or use of the described REAL PROPERTY because of color or race is invalid and unenforceable under federal law.



I hereby certify that this instrument was filed on the date and time stamped hereon and was duly recorded in the Real Property Records in Bell County, Texas

**Shelley Coston  
Bell County Clerk**

A handwritten signature in cursive script that reads "Shelley Coston".



PETITION FOR RELEASE  
FROM CITY OF KILLEEN ETJ

RS-26-091

June 2, 2026

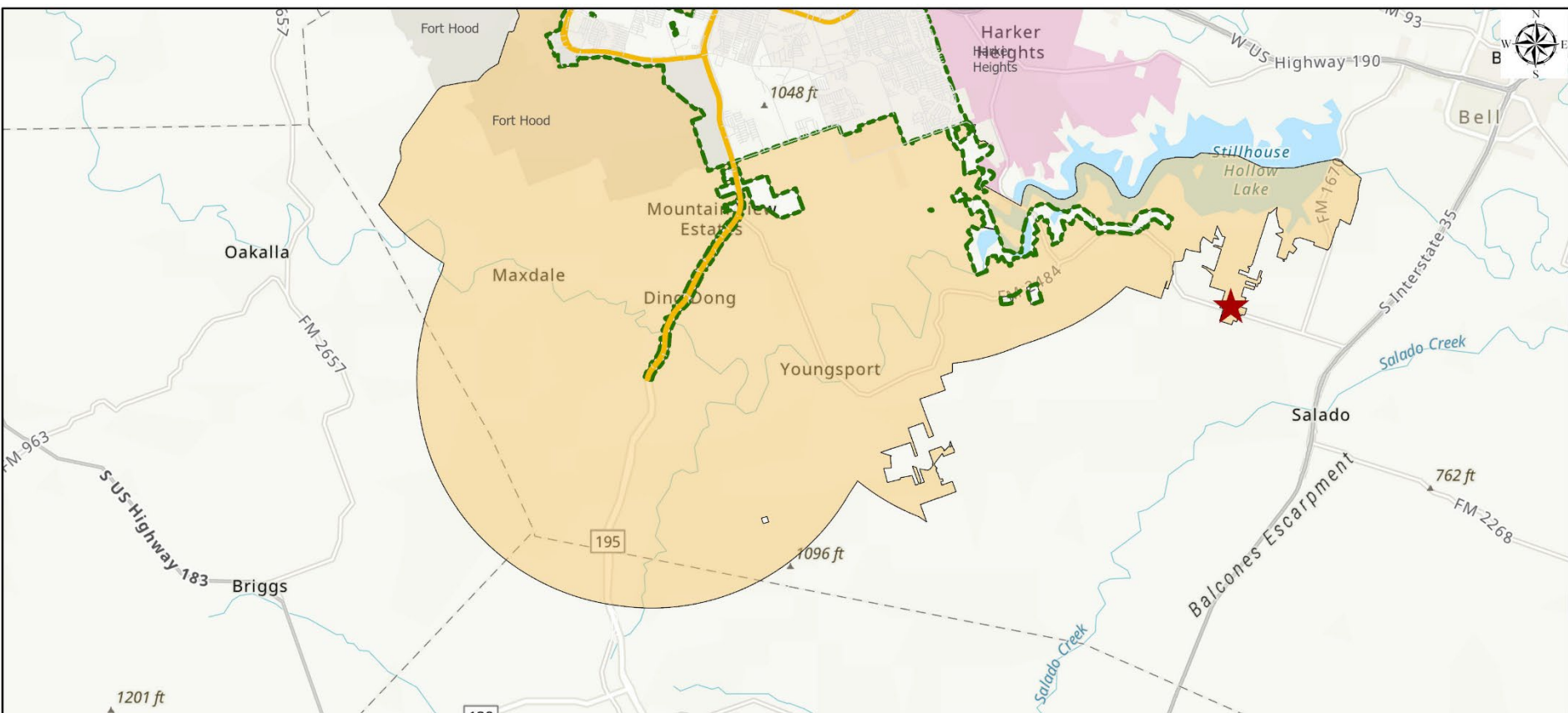
# Background

- During the 2023 Legislative Session, the Texas Legislature passed Senate Bill 2038, which amended Texas Local Government Code Chapter 42 to allow the owner(s) of property located within the extraterritorial jurisdiction (ETJ) of a municipality to petition that municipality for release from the ETJ.
- This amendment became effective on September 1, 2023.

# Background

3

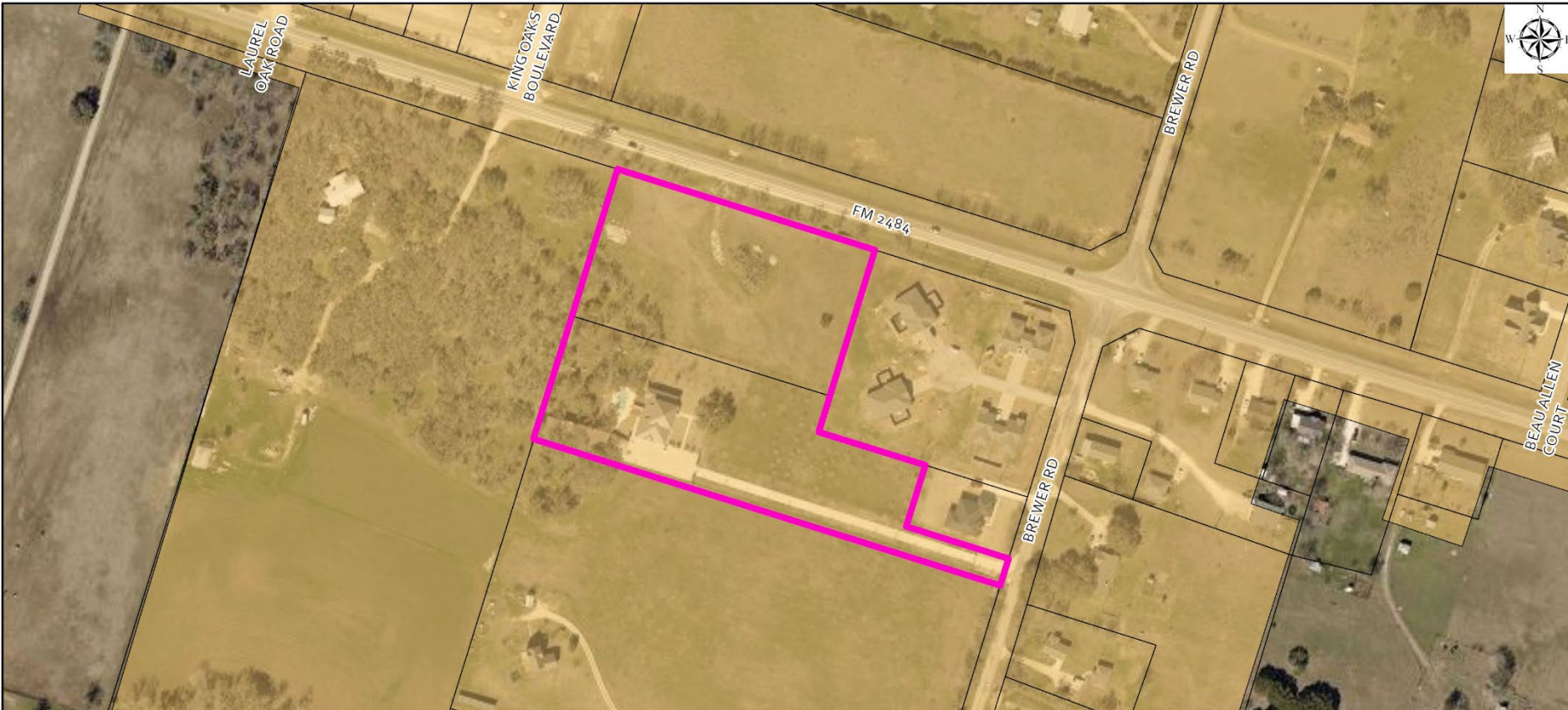
- On April 29, 2026, staff received a petition for release from the ETJ from Mr. James Rich for two (2) properties generally located on the southwest corner of F.M. 2484 and Brewer Road.



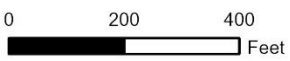
# PROPERTY ID 463327 & 463328

- Legend
- Major Roads
  - City Limits
  - Killeen ETJ
  - County Roads
  - Request Location

Subject Property Legal Description: D W WALLACE ADDITION, BLOCK 001, LOT 0004, 3.000AC ; D W WALLACE ADDITION, BLOCK 001, LOT 0003, 3.500AC



AERIAL MAP



# PROPERTY ID 463327 & 463328

## Legend

-  Killeen ETJ
-  Parcels
-  Release From ETJ

Subject Property Legal Description: D W WALLACE ADDITION, BLOCK 001, LOT 0004, 3.000AC ; D W WALLACE ADDITION, BLOCK 001, LOT 0003, 3.500AC

# Background

- Texas Local Government Code Sec. 42.104(d) states: "If a municipality fails to take action to release the area [...] by the later of the 45<sup>th</sup> day after the date the municipality receives the petition or the next meeting of the municipality's governing body that occurs after the 30<sup>th</sup> day after the date the municipality receives the petition, the area is released by operation of law."

# Background

- Texas Local Government Code Sec. 42.023 states that the extraterritorial jurisdiction of a municipality may not be reduced unless the governing body of the municipality gives its written consent by ordinance or resolution.

# Recommendation

- Staff recommends that the City Council approve the petition requesting release from the ETJ in accordance with Chapter 42 of the Texas Local Government Code.



# City of Killeen

## Staff Report

File Number: RS-26-092

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Consider a memorandum/resolution approving a fireworks display permit application for two public fireworks displays to be conducted at the Killeen Municipal Court and the Killeen Athletic Complex on July 4, 2026.

**DATE:** June 2, 2026

**TO:** Kent Cagle, City Manager

**FROM:** Wallis Meshier, Executive Director of Development Services

**SUBJECT:** Fireworks Display Application - Red White & Blue Music Festival

### **BACKGROUND AND FINDINGS:**

The City of Killeen is hosting the Red White and Blue Music Festival on July 4, 2026. In coordination with the event, two public firework displays are planned.

A small public fireworks display is planned for at the event and will be timed with the final performance of the evening at 9 p.m.

- Fireworks will be positioned in the parking lot on the southeast corner of Santa Fe Plaza Drive and North Gray Street.

A larger city-wide public fireworks display is planned after the conclusion of the event at 9:30 p.m.

- Fireworks will be positioned at the Killeen Athletic Complex

Killeen Code of Ordinances Sec. 11-6 provides that the City Council may permit the use of fireworks for public display. Both required application was submitted by Magic Display Pyrotechnics FX. Licensing, insurance, site plan, storage, and types of fireworks have all been provided in accordance with Sec. 11-6(c).

### **THE ALTERNATIVES CONSIDERED:**

1. Deny the fireworks display permit applications.
2. Approve the fireworks display permit application with specific stipulations.
3. Approve the fireworks display permit application as submitted.

### **Which alternative is recommended? Why?**

Staff recommends approving the permit application as the proposed firework display will be a part of the scheduled downtown event for the Red White & Blues Festival.

**CONFORMITY TO CITY POLICY:**

This action conforms to the city ordinances and policies.

**FINANCIAL IMPACT:**

**What is the amount of the revenue/expenditure in the current fiscal year? For future years?**

There is no expenditure associated with the approval or denial of a public display of fireworks application.

**Is this a one-time or recurring revenue/expenditure?**

N/A

**Is this revenue/expenditure budgeted?**

N/A

**If not, where will the money come from?**

N/A

**Is there a sufficient amount in the budgeted line-item for this revenue/expenditure?**

N/A

**RECOMMENDATION:**

The Fire Marshal has reviewed the application with no significant findings.

Therefore, staff recommends that the City Council approve the applications submitted by Magic Display Pyrotechnics FS for two fireworks displays in the Santa Fe Plaza Drive parking lot and Killeen Athletic Complex on July 4, 2026.

**DEPARTMENTAL CLEARANCES:**

This request has been reviewed by the fire department and legal.

**ATTACHED SUPPORTING DOCUMENTS:**

Application for Downtown  
Application for Parks  
Presentation



CITY OF KILLEEN  
APPLICATION FOR FIREWORKS PUBLIC DISPLAY PERMIT



Name of Applicant: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_ Secondary #: \_\_\_\_\_

Applicant doing business as: ( ) Individual, ( ) Partnership, ( ) Corporation

DATE OF DISPLAY: \_\_\_\_\_, Time: \_\_\_\_\_ to \_\_\_\_\_

Location of Display (attach site plan): \_\_\_\_\_

Pyrotechnic operator licensed in Texas who will supervise the display:

Name: \_\_\_\_\_, License #: \_\_\_\_\_

Size and Number of Fireworks to be discharged: \_\_\_\_\_

Manner and place of storage of fireworks prior to and during the display: \_\_\_\_\_

Manufacturer of distributor licensed in Texas who is to supply the fireworks:

Name: \_\_\_\_\_, License #: \_\_\_\_\_

Texas public Display permit number: \_\_\_\_\_

In applying for a fireworks public display permit, I certify that I am familiar with and will comply with Section 11-6 of the Killeen Code of Ordinances, Article 5.43-4 of the Texas Insurance Code, Chapter 591, of Title 27 of the Texas Administrative Code and NFPA 1123. I hereby authorize the Fire Marshall to enter, examine, and inspect any premises, building, room or establishment used in connection with the permit for which I am applying to determine compliance with the above provisions.

I understand that I must complete this application and return it to the City Manager's Office at least twenty-one (21) days in advance along with a diagram of the grounds on which the outdoor fireworks display is to be held showing the point at which the fireworks are to be discharged, the location of all buildings, highways and other lines of communication, the lines behind which the audience will be restrained, and the location of other possible overhead obstructions.

Joseph Strunz  
Applicant's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Printed Name



Show Time: 9:00 PM, Saturday, 25 April 2026

Sunrise: 6:52 AM

Sunset: 8:06 PM

Grid Coordinates: 31°07'10.5"N 97°43'43.7"W

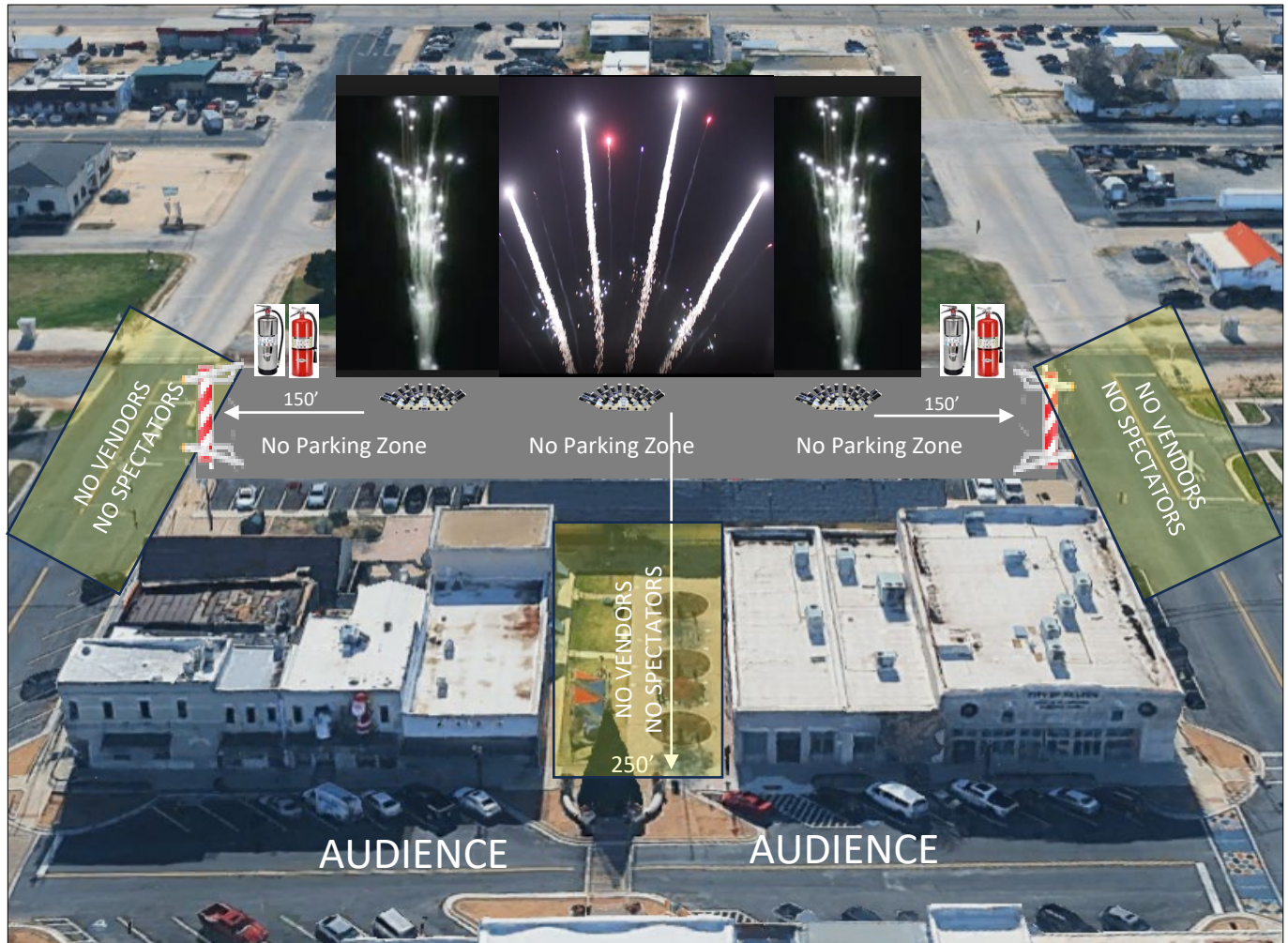
**1.4G Pyrotechnics**

0.5" & 1.5" caliber  
Meteors, Comets, Mines,  
Fan Slices and Cakes.  
(Altitude 200')

✓ **NFPA 1123 & 1126**  
Minimum Ground Safety  
Distance to Audience is  
140', audience is 250' ft.



**Back Side of Event – Parking Lot Behind Chambers of Commerce**





Show Time: 9:00 PM, Saturday, 25 April 2026

Sunrise: 6:52 AM

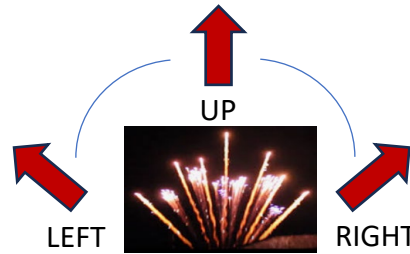
Sunset: 8:06 PM

Grid Coordinates: 31°07'10.5"N 97°43'43.7"W

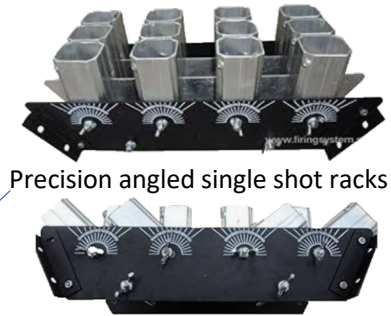
## Example of Pyrotechnics Safe Construction Station

### 2 Levels of Safety

1. Preloaded tubes in individual rack tubes.
2. Boxed in Firewall

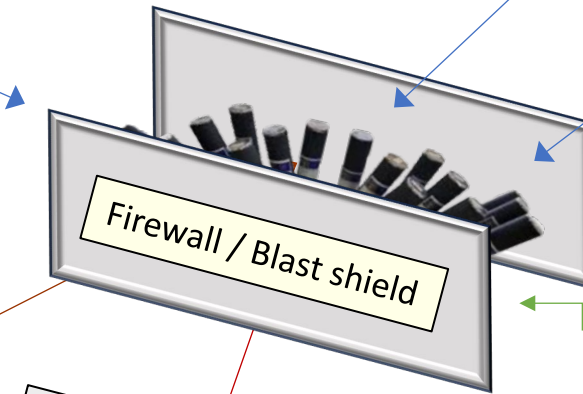


Direction of Flight - Angle Only Pyrotechnics



Precision angled single shot racks

**Double Safety Construction**  
Preloaded tubes




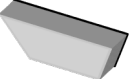

Performers / Audiences

### Caged / Secured

Comets, Mines, Fan Slices, Cakes



Computer Receiver

-  Preloaded tube
-  Fan Slice
-  Cake

**NOTE:** 1.4G Professional Low Explosive Pyrotechnics are mainly used for behind concert stages and stadiums for close audiences.




**DRAFT**  
ANNEX Z: Site Survey



**Celebrate Killeen - Show Production**  
City of Killeen, Saturday, 25 April 2026  
Site Survey Production Plan - 220 E Avenue D, Killeen, TX 76541

Update  
4 March 2026

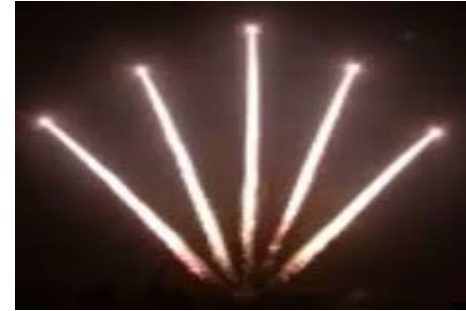
**Show Time: 9:00 PM, Saturday, 25 April 2026**

 **Sunrise: 6:52 AM**

 **Sunset: 8:06 PM**

**Grid Coordinates: 31°07'10.5"N 97°43'43.7"W**

## Samples of Pyrotechnics – 1.4G Professional Low Explosives





**DRAFT**  
ANNEX Z: Site Survey



**Celebrate Killeen - Show Production**  
City of Killeen, Saturday, 25 April 2026  
Site Survey Production Plan - 220 E Avenue D, Killeen, TX 76541

**Update**  
4 March 2026

Show Time: 9:00 PM, Saturday, 25 April 2026

Sunrise: 6:52 AM

Sunset: 8:06 PM

Grid Coordinates: 31°07'10.5"N 97°43'43.7"W

## EXPECTATIONS





## **HEALTH, SAFETY AND ENVIRONMENT STATEMENT**

MDFX (Magic Display FX) is a small all veteran company with service members that have experience when it comes to safety, health and environment. Solving customer challenges is second only to keeping everyone safe and healthy. We won't compromise our focus on health, safety and environment for better business results. Our commitment to safety will minimize the impact on the environment, control risks to our employees, and maintain safe work practices. Our dedication will match our commitment so that each MDFX employee takes personal ownership of their own safety and the safety of others.

Turning our commitments into practice is at the heart of our journey to ZERO. Simply stated, it's a concerted effort to achieve ZERO health, safety and environmental incidents every day, all the time. Our ZERO goal is to make it happen around the clock, everywhere.

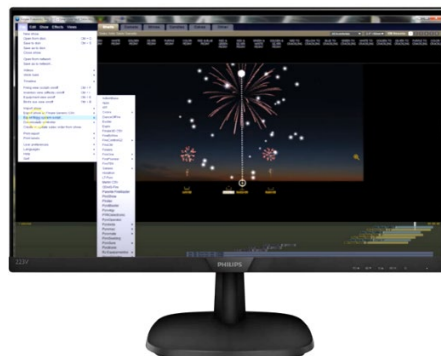
MDFX will continue to keep its strategic focus on these key Health, Safety and Environment areas:

- Effective leadership and commitment
- Continuous improvement of our MDFX Management System
- Training and competency of our employee workforce
- Providing mechanisms for employees to communicate and address risk
- Continuous improvement of technology and processes to mitigate HSE impact
- Verification of performance through robust audits and communication of key findings



### DISPLAY FIRING PROCEDURES

Even though the traditional method of hand lighting displays is allowed, MDFX will never hand light pyrotechnics, hand firing is against our company policy. MDFX strictly uses the same computer-controlled firing systems and software as Disney, Six Flags and Universal Studios theme parks to control the show. We custom program each show and test our firing time scripts through computer 3D animation software back in the studio prior to every show. This helps us to manage and assess each firework type, size, height, burst radius and the effects. We also inject wind direction and speed variables to determine possible hazard. The software helps us determine which firework types are appropriate to use for that event and location. Should a product malfunction during a show, we can immediate pause/stop the show to assess a situation.





### **SEVERE WEATHER OPERATIONAL PROCEDURES**

*(Severe weather includes blizzards, thunderstorms, high winds, large hail or tornados)*

MDFX (Magic Display FX) will maintain operational control of all display sites during severe weather through the following procedures. These procedures are compatible with Magic Display BATFE (Bureau of Alcohol, Tobacco, Fire Arms and Explosives) and DHS (Department of Homeland Security) Hazardous Materials Security Plan and are designed to prevent unauthorized access to 1.3G and 1.4G explosives materials.

#### **Severe Wind Conditions (Tornado Category F1+; Hurricane C1+)**

##### ***Reference NFPA 2010 8.1.4.2; 8.1.7***

- When there is emanate threat of severe wind conditions, operator will as practical, secure all firing equipment and remove all explosive material from the site for storage in an BATFE approved Type IV magazine.
- If energetic material has been loaded for firing, operator will:
  - If safely possible, remove all explosive material from the site for storage in an approved Type IV magazine
  - If time does not allow for safe removal, operator will coordinate with the AHJ to fire all product before the onset of severe winds to prevent explosive materials from being uncontrollable blown from the display site.

### Rain Conditions

- Operator will ensure that loading continues in a safe manner  
(Reference NFPA 2010 8.1.7)
  - Product shall not be loaded into wet mortars
  - All product shall be weather wrapped as loaded
  - Proximate devices including one shot comets, gerbs, fountains, SPD's and other effects that by their design, are not able to be wrapped shall not be loaded.
  - Crew shall work in teams with one member loading devices while the other member covers and protects from rain.

### Electrical Events

- When lightning is detected within 7 miles of the display site all loading shall halt until conditions improve
  - Operator shall disconnect the firing system from all electrical connections
  - All Modules shall be turned off and antenna receivers folded down
  - All electrical matches shall be stored in wooden case/ready box at least 50 feet from all explosive materials
  - Operator shall keep crew at least 50 feet from all loaded explosives and maintain NFPA spectator distances of at least 70 feet per inch until the material is:
    - Safely removed from the site for storage in an approved Type IV magazine
    - Fired in coordination with the AHJ
    - In the event of uncontrolled electrical ignition
    - Operator will maintain operational control of site
    - Increase the safety distances as warranted
    - Immediately notify MDFX Director of Operations for implementation of **Occurrence Mitigation Plan**

### Extreme Temperature

- When temperatures exceed 110° F or are below 28° F loading of the show will be discontinued until conditions return to safe loading temperature range.

### High Wind Speeds During Show (15+ MPH Sustained) Reference NFPA 2010 A.8.1.4.2

- In considering when wind speed is excessive for the reasonably safe performance of a fireworks display, operator will judge:
  - The potential for an increased risk of hazardous debris from the display falling into the spectator areas
  - The potential for an increased probability of fire that is made excessively difficult to control
- An increased fallout hazard occurs when the wind is traveling in a direction toward one or more spectator areas. Under these circumstances mitigation strategies that should be considered are as follows:
  - To move the spectators out of the path of the fallout
  - To redirect the fallout by moving the fireworks or re-angling the mortars
  - To increase the separation distance between the fireworks and the spectators
  - To modify the content of the display to eliminate the fireworks of greatest concern
  - To delay the display until the weather conditions have improved

- To implement a combination of these strategies
- Some possible mitigation strategies to be considered regarding fire risks are as follows:
  - To water down the areas and items of concern immediately before the display
  - To redirect the fallout by moving the fireworks or re-angling the mortars
  - To increase the separation distance between the fireworks and the areas containing the fire hazards
  - To modify the content of the display to eliminate the fireworks of greatest concern
  - To increase the amount of suppression equipment and personnel in the immediate area
  - To delay the display until weather conditions have improved
  - Show will be discontinued or cancelled if winds exceed 20 MPH sustained or during gusts above 25 MPH
  - NFPA safety distance will assume to be double at 20 MPH causing the operator to cut the permissible shell diameter in half until winds stabilize below 20 MPH



## **ROOFTOP OPERATING PROCEDURES**

MDFX (Magic Display SFX) sometimes receives assignments to shoot displays or other pyrotechnics special effects from rooftop structures, back stage platforms, stadiums and race tracks. All NFPA 1123 safety standards that apply to ground displays also apply to rooftops except there are additional safety requirements and procedures we identified and developed that are not listed in the NFPA 1123 code.

Before the mission is accepted, certain procedures, checks and risk assessments are conducted. If safety requirements are not met, we cannot not shoot from that site. Each event is different, in most cases, MDFX can provide a solution that best fits and meets safety requirements.

### **Building**

- Site Survey - walk through safety inspection of building.
  - Coordinates with Event Coordinator, Facility Manager and AHJ Fire Marshal.
  - Review of structure (business, warehouse, or hazardous storage).
  - Review of type of pyrotechnics or special effects that can be used.
  - Assess adjacent structures, facilities, public roads and forest areas.
  - No health care, schools or church facilities within 600 feet.
  - No hazmat within 800 feet.
  - MDFX personnel will never carry pyrotechnics through work offices or in elevators. We use only stairwells or outside lift.
  - Potential landing areas of fireworks debris being shot from the building.
  - Review of wind direction, speed and weather forecast. Display will be postponed or cancelled if winds exceed 20 mph.  
**(See MDFX Annex S - Severe Weather Operational Procedures)**
  - Safety Risk Assessment (low, medium or high).

### **Roof**

- Must have at least one acceptable access entrance/exit (egress) point. In some cases, smaller roof may require two access points.
- Roof is structurally stable and supports the weight of personnel, equipment and pyrotechnics used.

- Surface is clean, dry and serviceable. To included free of dry flammable materials such as leaves, branches, dry rotting foundation of structure.
- Roof shall be free of flammable liquids, gases and structures prone to catch fire.
- Ladder or stairs to roof must be serviceable and in safe operating condition and that it can support the weight of personnel and equipment.
- Access door shall be serviceable and safe operating condition.
  - Access door inside lock handle needs to be in “unlocked” position (blocked or strapped) so it is able to open and close from outside during event.
- Review of HVAC systems, air ducts and electrical systems on rooftop. No fireworks will be setup within 25 feet of HVAC, electrical equipment and power cords.

### **Pyrotechnics**

- All pyrotechnics will be electronically control fired by a certified and licensed FPO IAW NFPA 1123 and Texas TAC Code. NOTE: MDFX does not manually light pyrotechnics in any show. Our company policy, everything is controlled by computer systems.
- All pyrotechnic special effect cakes and tubes will be wrapped in foil and placed on a foil surface, sheet metal or metal tray. This serves as a heat shield that prevents fire or damage to roof surface. No pyro will be directly placed on roof without fire shielding. If roof surface is a canvas soft like sponge material, cakes will be placed on plywood and/or weighed down with sand bags as necessary. There is never any drilling or nailing into roof structures.
- During setup, roof access door should be closed (but unlocked) so that personnel and equipment cannot fall down inside through the hatch.
- Final Inspection, display will not start without a joint final safety inspection and approval of setup with AHJ (Authority Having Jurisdiction) Fire Marshal.
- During display, door must be closed to prevent any possible debris or smoke from entering into building.
- After display, fire control systems and modules are immediately disarmed and switched to off. All personnel wait for a 15 min cool down safety period IAW NFPA 1123. This is in case a pyrotechnic is still smoldering and has a potential to go off.
- After 15 min cool down, pyrotechnics are cleared. Event Coordinator, Facility Manager and Fire Marshal are given “all clear” over the radio. Pyro team begins to clear the rooftop of all pyro, equipment and debris. Facility manager is then notified to joint inspect area and secure roof access door.
- Other companies use large larger pyrotechnics. Our policy is never to use any pyrotechnics greater than 3”. Use of rockets or chemical composition sparkling fountains on top of roof is against our policy for they are unpredictable.
- At least one Fire Safety Monitor with communications will be appointed and remain in position at all times once pyrotechnics are in place.
- For safety purposes, no pyrotechnic will be setup near edge of roof. A minimum of 8 feet distance will be maintained. This reduces the risk of the pyrotechnic from falling off roof.

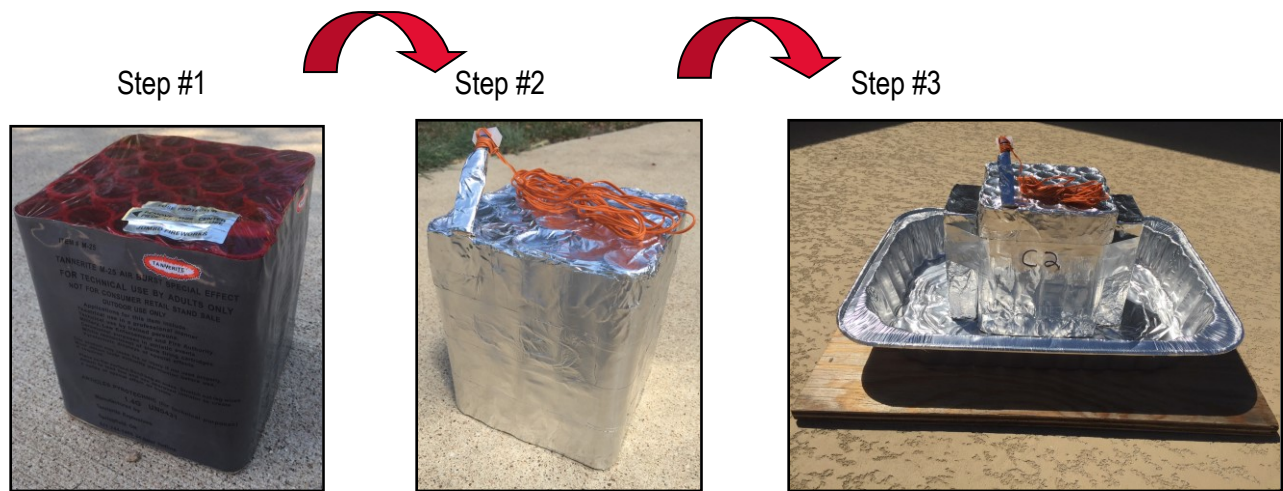
### **Fire Extinguishers**

- IAW NFPA 1123, fire extinguishers are present in case of fire emergency.



- Fire extinguishers points will be identified.
- 2 x Class A 2.5gal Water fire extinguishers.
- 1 x 5lb ABC Dry Chemical fire extinguisher.
- Fire extinguishers will be charged, serviceable and operational.
- Fire extinguishers will be within line of site and reachable in case of fire emergency.
- During night operations, points are marked with red snap chemical lights or reflective tape.

### Rooftop Fire Proofing Pyrotechnics



All flammable paper wrappings are removed. Pyrotechnic is wrapped in aluminum heat rated duct tape and secured in aluminum tray. Bottom of aluminum tray is secured to a 1/2" plywood plank to absorb/distribute shock and prevents heat transfer to rooftop. Should a small fire occur and be sprayed, aluminum tray captures water and venue rooftop remains unharmed and clean.

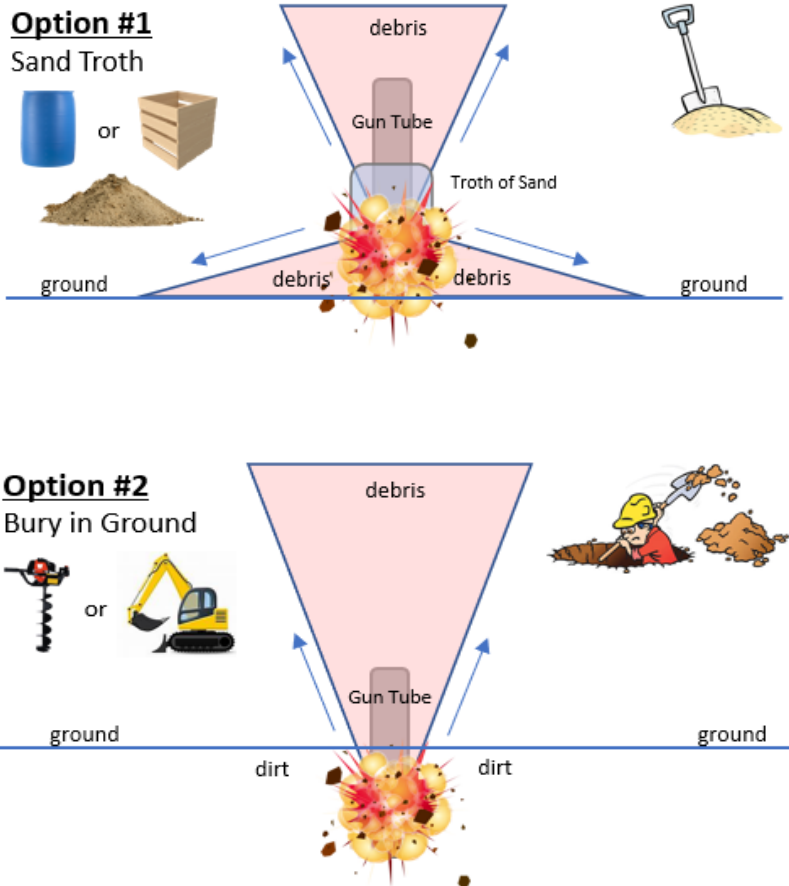
MDFX only fires pyrotechnics electronically.





## SITE CONSTRUCTION

MDFX often shoots aerial display shells larger than 8" inch diameter. IAW NFPA 1123, display gun tubes greater than 8" inches are either placed in: (1) A sand troth (barrel or drum filled with sand or a framed sand pit); or (2) Dug and buried several feet directly into the ground. Industry standard is the use of a sand barrel or framed sand pit. MDFX will never dig or drill on any premises. Digging requires a special city dig permit with an environmental site survey for underground water, sprinkler, electrical, communication, sewage, oil and natural gas line hazards.





### **CONCERT & FESTIVAL OPERATIONS**

MDFX (Magic Display SFX) works jointly with stage producers, performers and DJs during both indoor and outdoor festival activities. All NFPA 1123 and NFPA 1126 audience close proximity pyrotechnic safety standards are applied. Each event is different, site surveys are conducted and safety plans are developed. Some events require rehearsals with the producer, performers, roadies, security personnel and staff so everyone is aware where the pyrotechnics are placed. Safety distance yellow tape is marked on the floor on stages, and a copy of script with timeline are distributed so everyone knows when special effects go off.

#### **Pyrotechnics - Special Effects**

- MDFX only uses computer system-controlled devices and Pro1.4g professional stage production pyrotechnics during these events.
- Pyrotechnics are never fired over the audience.
- Close proximity pyrotechnics are surrounded by a firewall to shield audience.
- Safety distance for pyrotechnic devices is a minimum of 15' to performers.
- For large performances with stage pyrotechnics, joint inspection with AHJ is conducted.

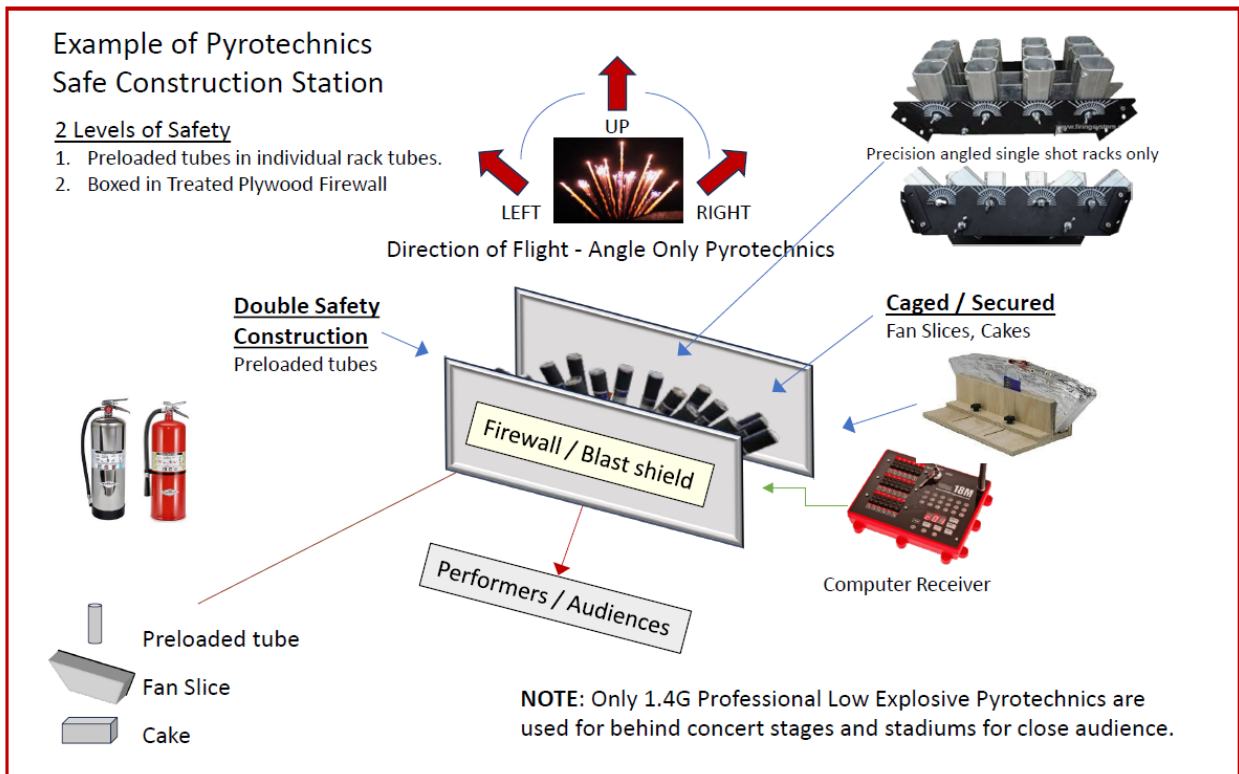


Behind Stages



Mid Fields

**Setup construction of close proximity pyrotechnics stages and stadiums**



**Electrical - Special Effects**

MDFX uses the following non-pyrotechnic stage production DMX controlled electric devices

DMX Stage Production Electrical Devices		
Truss LED PAR lights	Fury Jets (LED Flames)	Snow Machines
Strobe lights	Fog Machines	Cold Spark Machines
Spotlights	Haze Machines	Bubble Machines
Gobo Moving Heads	Lasers	Confetti Cannons
Skylights	Cryo Jets	Flame Machines

**Electrical Devices**

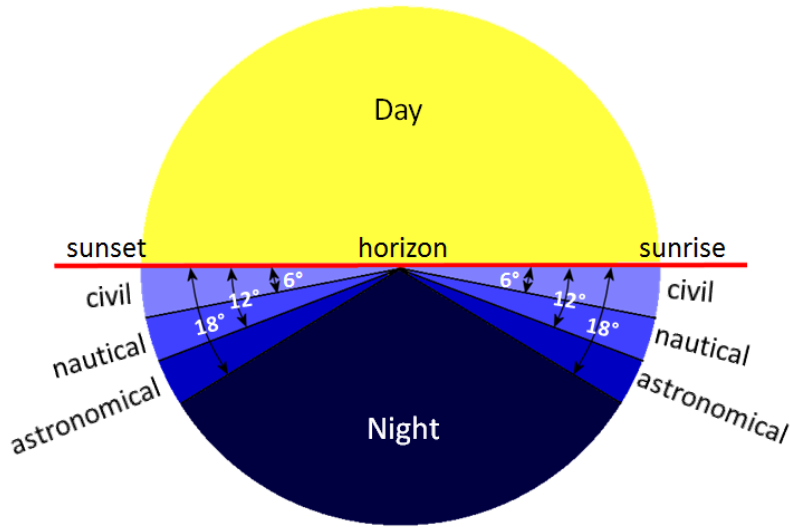
- Inspection of electric devices and cabling prior to start event.
- No bare wires and correct power rating to prevent overloading outlets.
- Electrical devices placed where they are not hazardous to audience and performers.

## Outdoor Power Generators

Sometimes electrical power is unavailable and MDFX supplies generator power. Electrical safety is incorporated into the production. Proper and adequate power is critical to production.



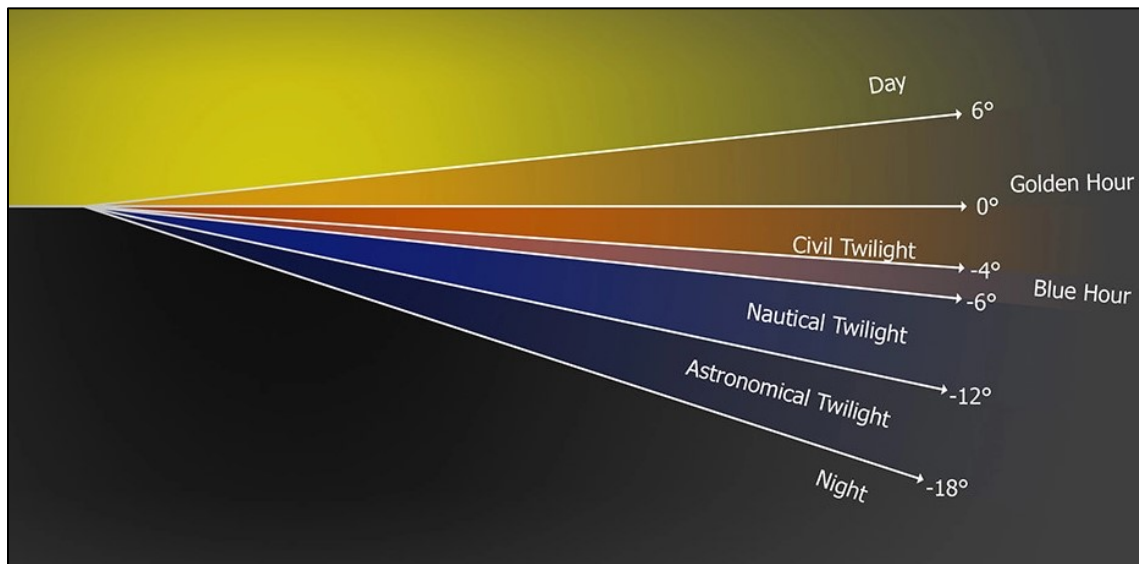
- Generator(s) are deployed downwind of audience
- Have power meter to measure power draw to prevent overload.
- Deployed a minimum of 100' from structures and audience.
- Exhaust facing away from audience, performers and structures.
- Sound wall placed on one side of generator that muffles the engine sound by 90%.
- Generator site is level and clear of all grass and flammable debris.
- Generator is grounded to ground with brass grounding rod.
- Site has 1 x fire extinguisher 10' away.
- Fuel can(s) is placed up wind and 50' away from generator(s).
- No less than 10 AWG extension cords will be used to carry amperage beyond 50'
- NEMA Spider/Gypsy/Extreme power junction boxes w/breakers used for multi electrical devices.
- Inclement weather, all breaker boxes and cable connectors weather proofed as needed.
- Incoming storm, all electrical items are turned off, unplugged, and covered to protect equipment.



### DISPLAY TIME ZONE TABLE

**EARLIEST TIME:** for public displays is at the end of *Nautical Twilight* and start of *Astronomical Twilight* usually 9:15 or 9:20 PM during Spring/Summer months.

**BEST TIME:** for maximum visual effects, best time to start display is the “sweet spot”, which is end of *Astronomical Twilight* and start of *Night*, usually 9:30 PM.





### DRONE AIR OPERATIONS

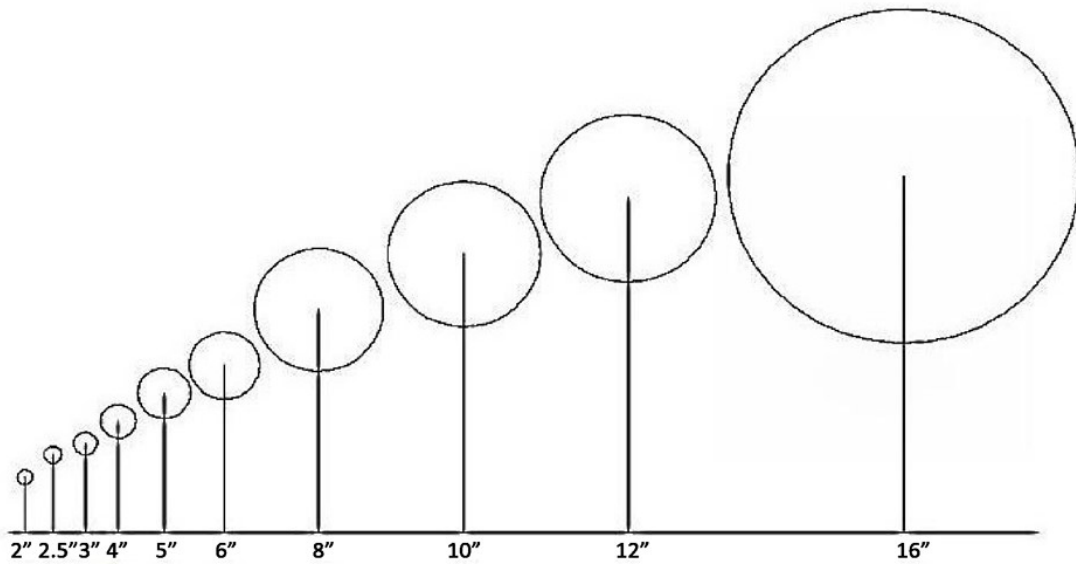
MDFX sometimes conducts drone operations in our shows to record and improve our training. Our Drones are registered and licensed within FAA regulations. We stay in within our sector, keep a Visual Line of Sight (VLOS), never fly above the altitude of 400' feet and stay within Class G uncontrolled air spaces.





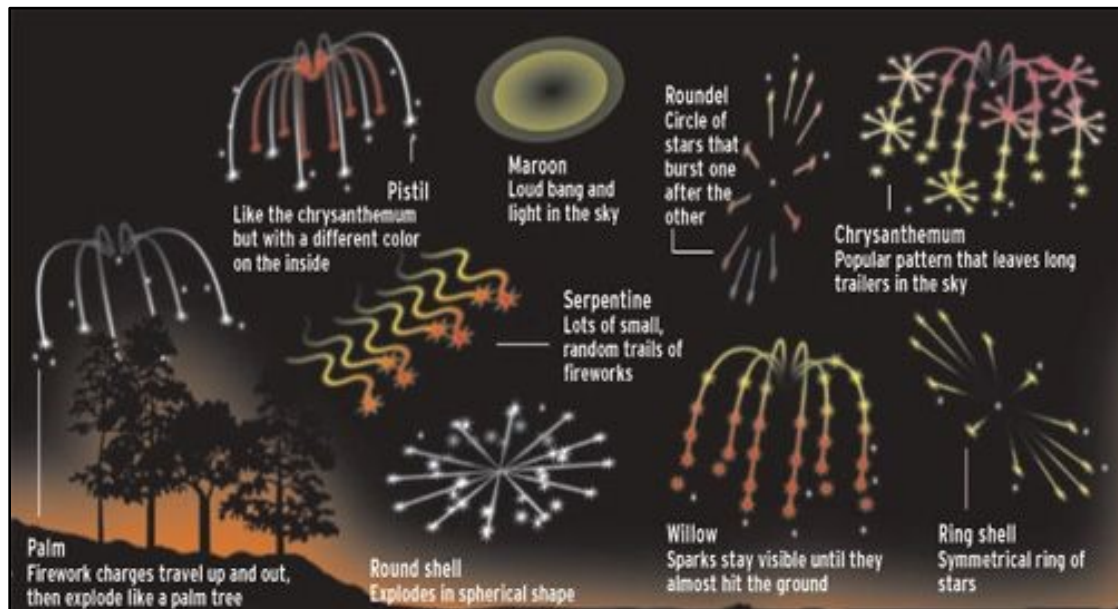
**TYPICAL 1.3G AERIAL SHELL PERFORMANCE TABLE**

















BURST DIAMETER	43' 49' 66' 98' 148' 197'	361'	426'	492'	984'
RISING HEIGHT	164' 230' 263' 328' 410' 492'	656'	820'	984'	1,050'

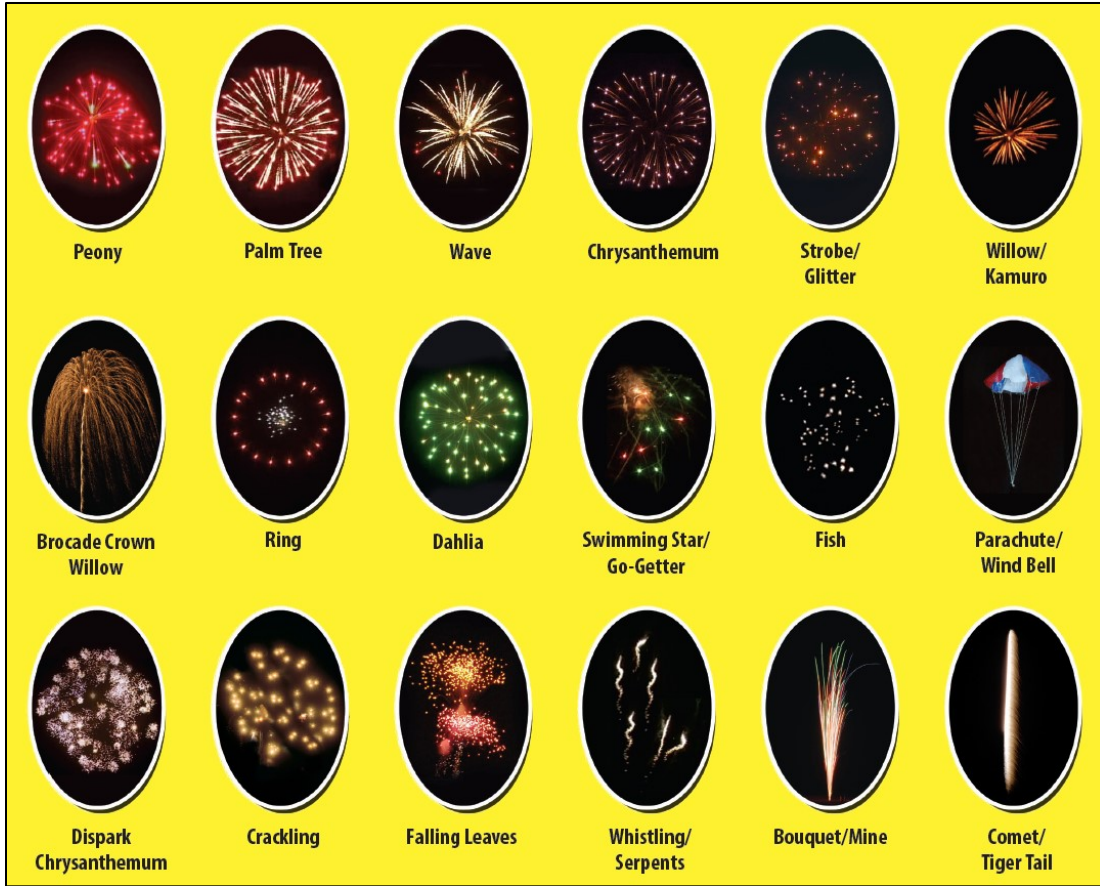




## SHELL & SPECIALTY EFFECTS GUIDE



<p><b>Brocade</b></p>  <p>Common term that describes an effect of woven gold clusters usually bound together within a star burst.</p>	<p><b>Chrysanthemum</b></p>  <p>A perfectly spherical burst of tailed stars, very much like the flower it represents.</p>	<p><b>Comet</b></p>  <p>A star or other projectile which leaves a glittering, persistent trail behind it.</p>	<p><b>Crossette</b></p>  <p>A set of stars that each split into four or five stars and leave a trail as they map the skies.</p>
<p><b>Green Bees</b></p>  <p>A swarm or cluster of points of light that move and dissipate under their own power. Similar to Fish but less vigorous and generally less persistent.</p>	<p><b>Glitter</b></p>  <p>A constant spray of strobing glitter effect usually referring to cones and fountains</p>	<p><b>Palm</b></p>  <p>Bright arms of cascading, long lasting stars, shaped to permeate outward like the branches of a palm tree, usually made up of gold or silver stars.</p>	<p><b>Pearls</b></p>  <p>A set of bright glowing stars that do not leave a trail but silently rise and dissolve into the heavens.</p>
<p><b>Peony</b></p>  <p>Well used term to describe a perfect expanding sphere to stars that usually change colour as they burst outwards.</p>	<p><b>Pistil</b></p>  <p>A central effect sometimes palm like that can be added to a Peony or Chrysanthemum for bigger impact.</p>	<p><b>Silver Fish</b></p>  <p>Invariably silver and preceded by a beautiful blue tracer star, they wriggle and swim away from the centre in a silently mesmerizing dance.</p>	<p><b>Spinner</b></p>  <p>An aerial effect that is usually accompanied by a whirling sound as the stars spin and whirl individually and synchronised to others.</p>
<p><b>Stars</b></p>  <p>A glowing, flaming ball of coloured light or colourless crackle that can rise on their own or burst into variegated mini starshells.</p>	<p><b>Strobe</b></p>  <p>An effect that flickers and flashes in the sky like a gallery of flash bulbs.</p>	<p><b>Tail</b></p>  <p>The comet like trail that is left behind the star.</p>	<p><b>Willow or Falling Leaves</b></p>  <p>A star burst where all the stars "fall" out of the rocket or star-shell and gently drift down to earth to give a delightful effect, best in gold.</p>





MDFX Uses Ventless Bio Ethanol Fireplace Fuel

**Bioethanol Fuel**

Bioethanol - or simply 'ethanol' is a renewable energy source made by fermenting the sugar and starch components of plant by-products - mainly sugarcane and crops like grain, using yeast. It is also made from corn, potatoes, milk, rice, beetroot and recently grapes, banana and dates depending on the country's agricultural strength.

**Clean Burning**

Eco Smart Fireplaces are fueled by bioethanol, a renewable liquid fuel produced from agricultural by-products which burns clean – non-toxic, no smoke, no sparks. The combustion of bioethanol produces Heat Steam and Carbon Dioxide.

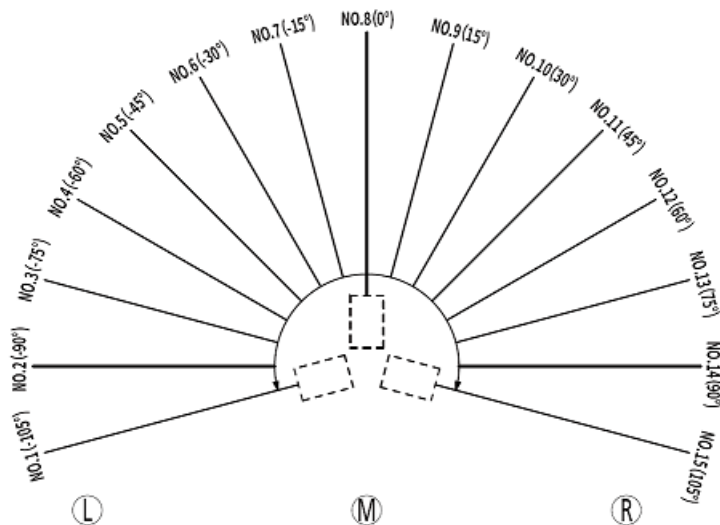
**Sustainable**

The combustion of bioethanol results in a clean emission: Heat, Steam and Carbon Dioxide. Carbon dioxide is absorbed by plants. It is then processed via photosynthesis to help the plant grow. This infinite cycle of creation and combustion of energy makes bioethanol a carbon neutral fuel source.

**MODEL:** Showven Circular Wave Flame 1800

**3. Firing Angles**

The firing angle for CIRCLE FLAMER is ±105°, from the Audience Side view, there are altogether 15 firing angles as below.








**CERTIFICATION - LICENSE - INSURANCE**


MDFX (Magic Display FX) LLC is federal and state trained, certified, licensed and insured in commercial industry of explosives and flame productions. MDFX has memberships with leading industries certified and qualified to perform indoor, outdoor, land, water, air, special effects and flame operations.



Texas State - Certification & License							
	Permit Type	Pyrotechnic Type			Operations		
		Fireworks 1.3G	Fireworks 1.4G, 1.4S	Flame Effects	Assembles Displays	Supervises Displays	Conducts Displays
	FPO - Pyrotechnics	✓	✓	✓	✓	✓	✓
	SEO - Special Effects	✓✓	✓✓	✓✓	✓✓	✓✓	✓✓
	FEO - Flame Effects	✓	✓	✓	✓	✓	✓

✓✓ Using pyrotechnics where performers and audiences are closer to pyrotechnic devices than permitted by NFPA 1123 Code of Fireworks Display.

Federal - Certification & License			
	Permit Type	U.S. DOJ BATFE Federal Explosives License (FEL)	U.S. DOJ BATFE Federal Security Clearance (FSC)
	Explosives	✓	✓

Industry - Professional Specialty Insurance				
	Displays	Pyrotechnics	Flames	Special Effects
	✓	✓	✓	✓



**Public Displays** – Production: Theme Parks, Concerts, Stadiums, Festivals & Special Events



**FIREWORKS PYROTECHNIC OPERATOR'S LICENSE**  
TEXAS DEPARTMENT OF INSURANCE  
STATE FIRE MARSHAL'S OFFICE

**Issued To:**  
Strunz, Joseph Andrew

License Number  
**FPO-2006642**  
Effective Date: 06-03-2015  
Expiration Date: 06-03-2027

This will serve as your proof of licensure with the State Fire Marshal's Office.  
To receive news and updates from the SFMO concerning fire industry licensing, sign up for the SFMO Licensing eNews updates [on our website.](#)

**Special Effects** – Production: Stage Performance, Close Proximity Performers & Audiences  
(Indoor/Outdoor Concerts, Stadiums, Theaters, Television Studios & Motion Pictures)



**FIREWORKS SPECIAL EFFECTS OPERATOR'S LICENSE**  
TEXAS DEPARTMENT OF INSURANCE  
STATE FIRE MARSHAL'S OFFICE

**Issued To:**  
Strunz, Joseph Andrew

License Number  
**SEO-2661479**  
Effective Date: 04-26-2021  
Expiration Date: 04-26-2027

This will serve as your proof of licensure with the State Fire Marshal's Office.  
To receive news and updates from the SFMO concerning fire industry licensing, sign up for the SFMO Licensing eNews updates [on our website.](#)

**Flame Effects** – Production: Stage Performance, Close Proximity Performers & Audiences  
(Indoor/Outdoor Concerts, Stadiums, Theaters, Television Studios & Motion Pictures)



**FIREWORKS FLAME EFFECTS OPERATOR'S LICENSE**  
TEXAS DEPARTMENT OF INSURANCE  
STATE FIRE MARSHAL'S OFFICE

**Issued To:**  
Strunz, Joseph Andrew

License Number  
**FEO-2661474**  
Effective Date: 04-26-2021  
Expiration Date: 04-26-2027

This will serve as your proof of licensure with the State Fire Marshal's Office.  
To receive news and updates from the SFMO concerning fire industry licensing, sign up for the SFMO Licensing eNews updates [on our website.](#)



U.S. Department of Justice  
Bureau of Alcohol, Tobacco, Firearms and Explosives  
Federal Explosives Licensing Center  
244 Needy Road  
Martinsburg, West Virginia 25405

901090: MH/FLS  
5400  
File Number: **5TX01779**

06/07/2023

SUBJECT: RESPONSIBLE PERSON LETTER OF CLEARANCE for:

**JOSEPH ANDREW STRUNZ**

OWNER USER  
(254)289-4791

593 CR 4808  
COPPERAS COVE, TX 76522

**and is ONLY valid under the following Federal explosives license/permit:**

5-TX-281-54-6H-01779

STRUNZ, JOSEPH  
593 COUNTY ROAD 4808  
COPPERAS COVE, TX 76522-0000

Dear JOSEPH STRUNZ:

You have been approved as a responsible person under the above-listed Federal explosive license or permit. You may lawfully direct the management or policies of the business or operations as they pertain to explosives. You may also lawfully transport, ship, receive or possess explosive materials incident to your duties as a responsible person. **This clearance is only valid under the license or permit referenced above.**

Sincerely,

Marna Howard  
Chief, Federal Explosives Licensing Center (FELC)

**FELC Customer Service.** If you believe that information on your "Letter of Clearance" is incorrect, please return a COPY of the letter to the Chief, Federal Explosives Licensing Center (FELC), with a statement showing the nature of the error. The Chief, FELC, shall correct the error, and return an amended letter to you.

**Mail:** ATF  
Chief, FELC  
Attn.: LOC Correction  
244 Needy Road  
Martinsburg, West Virginia 25405

**Fax:** 1-304-616-4401  
Chief, FELC  
Attn.: LOC Correction

**Call toll-free:** 1-877-283-3352

**WWW.ATF.GOV**

JOSEPH ANDREW STRUNZ

Responsible Person Letter of Clearance for:

5TX01779-06072023-STRUNZ,JOSEPH-OWNER,USER



<b>U.S. Department of Justice</b> Bureau of Alcohol, Tobacco, Firearms and Explosives		<b>Federal Explosives License/Permit</b> <i>(18 U.S.C. Chapter 40)</i>	
<p>In accordance with the provisions of Title XI, Organized Crime Control Act of 1970, and the regulations issued thereunder (27 CFR Part 555), you may engage in the activity specified in this license or permit within the limitations of Chapter 40, Title 18, United States Code and the regulations issued thereunder, until the expiration date shown. <b>THIS LICENSE IS NOT TRANSFERABLE UNDER 27 CFR 555.53.</b> See "WARNINGS" and "NOTICES" on reverse.</p>			
Direct ATF Correspondence To	ATF - Chief, FELC 244 Needy Road Martinsburg, WV 25405-9431	License/Permit Number	<b>5-TX-281-54-6H-01779</b>
Chief, Federal Explosives Licensing Center (FELC)		Expiration Date	<b>August 1, 2026</b>
Name <i>Mama Howard</i> STRUNZ, JOSEPH			
<b>Premises Address</b> (Changes? Notify the FELC at least 10 days before the move.) 593 COUNTY ROAD 4808 COPPERAS COVE, TX 76522-0000			
Type of License or Permit 54-USER OF EXPLOSIVES			
Purchasing Certification Statement The licensee or permittee named above shall use a copy of this license or permit to assist a transferor of explosives to verify the identity and the licensed status of the licensee or permittee as provided by 27 CFR Part 555. <u>The signature on each copy must be an original signature.</u> A faxed, scanned or e-mailed copy of the license or permit with a signature intended to be an original signature is acceptable. The signature must be that of the Federal Explosives Licensee (FEL) or a responsible person of the FEL. I certify that this is a true copy of a license or permit issued to the licensee or permittee named above to engage in the business or operations specified above under "Type of License or Permit."		Mailing Address (Changes? Notify the FELC of any changes.)  STRUNZ, JOSEPH 593 COUNTY ROAD 4808 COPPERAS COVE, TX 76522-	
Licensee/Permittee Responsible Person Signature <i>Joseph Strunz</i>		Position/Title MDEX CEO Date 19 July 2023	
Printed Name		Date	
Previous Edition is Obsolete    STRUNZ, JOSEPH (54) (ELTY) (603) (480) (0000) (TX) (01) (04) (08) (17) (AUGUST 1, 2026) (54) (6H) (01) (779) (FEL) (EXPLOSIVES)    ATF Form 5400.14/5400.15 Part I Revised September 2011			
<b>Federal Explosives License (FEL) Customer Service Information</b>			
Federal Explosives Licensing Center (FELC) 244 Needy Road Martinsburg, WV 25405-9431		Toll-free Telephone Number: (877) 283-3352    ATF Homepage: www.atf.gov Fax Number: (304) 616-4401 E-mail: FELC@atf.gov	
<p><b>Change of Address</b> (27 CFR 555.54(a)(1)). Licensees or permittees may during the term of their current license or permit remove their business or operations to a new location at which they intend regularly to carry on such business or operations. The licensee or permittee is required to give notification of the new location of the business or operations not less than 10 days prior to such removal with the Chief, Federal Explosives Licensing Center. The license or permit will be valid for the remainder of the term of the original license or permit. <b>(The Chief, FELC, shall, if the licensee or permittee is not qualified, refer the request for amended license or permit to the Director of Industry Operations for denial in accordance with § 555.54.)</b></p>			
<p><b>Right of Succession</b> (27 CFR 555.59). (a) Certain persons other than the licensee or permittee may secure the right to carry on the same explosive materials business or operations at the same address shown on, and for the remainder of the term of, a current license or permit. Such persons are: (1) The surviving spouse or child, or executor, administrator, or other legal representative of a deceased licensee or permittee; and (2) A receiver or trustee in bankruptcy, or an assignee for benefit of creditors. (b) In order to secure the right provided by this section, the person or persons continuing the business or operations shall furnish the license or permit for that business or operations for endorsement of such succession to the Chief, FELC, within 30 days from the date on which the successor begins to carry on the business or operations.</p>			
(Continued on reverse side)			
<p><b>Cut Here ✂</b></p> <p style="text-align: center;"><b>Federal Explosives License/Permit (FEL) Information Card</b></p> <p>License/Permit Name: STRUNZ, JOSEPH</p> <p>Business Name: <i>Magic Display Pyrotechnics</i></p> <p>License/Permit Number: 5-TX-281-54-6H-01779</p> <p>License/Permit Type: 54-USER OF EXPLOSIVES</p> <p>Expiration: <b>August 1, 2026</b></p> <p>Please Note: Not Valid for the Sale or Other Disposition of Explosives.</p>			



U.S. Department of Justice  
Bureau of Alcohol, Tobacco, Firearms and Explosives  
Federal Explosives Licensing Center (FELC)  
www.atf.gov

Federal Explosives Licensing Center  
244 Needy Road  
Martinsburg, West Virginia 25405  
06/07/2023  
telephone: (877)283-3352 fax: (304)616-4401

### NOTICE OF CLEARANCE

#### for individuals transporting, shipping, receiving, or possessing explosive materials.

ISSUED TO: STRUNZ, JOSEPH

Federal Explosives license/permit no.: 5-TX-281-54-611-01779

NOTICE DATE: 06/07/2023

Expiration Date: August 1, 2026

EXPIRATION DATE: This Notice expires when superseded by a newer Notice which will list all current responsible persons and employee possessors, or when the license or permit expires - whichever comes first.

Explosives License/Permit Type: 54-USER OF EXPLOSIVES

- 1 **WARNING.** Only those individuals listed below as RESPONSIBLE PERSONS and EMPLOYEE POSSESSORS with a background clearance status of "CLEARED" or "PENDING" are authorized to transport, ship, receive, or possess explosive materials in the course of employment with you.
- 2 **"DENIED" STATUS.** If an employee possessor has a background clearance status of "DENIED", you MUST take immediate steps to remove the employee from a position requiring the transporting, shipping, receiving, or possessing of explosive materials. Also, if the employee has been listed as a person authorized to accept delivery of explosive materials, you MUST remove the employee from such list and immediately, and in no event later than the second business day after such change, notify distributors of such change, as stated in 27 CFR 555.33(a).
- 3 **CHANGE IN RESPONSIBLE PERSONS.** You MUST report any change in responsible persons to the Chief, Federal Explosives Licensing Center, within 30 days of the change and new responsible persons MUST include "appropriate identifying information" as defined in 27 CFR 555.11. Fingerprints and photos are NOT required, however they will be required upon renewal of the license or permit.
- 4 **CHANGE OF EMPLOYEES.** You MUST report any change of employee/possessors to the Chief, FELC, within 30 days. Reports relating to newly hired employees must be submitted on ATF Form 5400.28 for EACH employee.

Premises Address: 593 COUNTY ROAD 4808  
COPPERAS COVE, TX 765220000

Mailing Address:  
STRUNZ, JOSEPH  
593 COUNTY ROAD 4808  
COPPERAS COVE, TX 76522

This 'Notice of Clearance' is provided to you as required by 18 U.S.C. 843(h) and MUST be retained as part of your permanent records and be made available for examination or inspection by ATF officers as required by 27 CFR 555.121. If you receive a Notice subsequent to this Notice, this Notice will no longer be valid.

In accordance with 27 CFR 555.33, Background Checks and Clearances, and 27 CFR 555.57, Change of Control, Change in Responsible Persons, and Change of Employees, ATF's Federal Explosives Licensing Center (FELC) has conducted background checks on the individual(s) you identified as a responsible person(s) and an employee/possessor(s) on your application, or reported after the issuance of your license/permit.

The following is a SUMMARY of the results of the background checks conducted on the individuals you reported as responsible persons and employee/possessors. ATF will be notifying ALL individuals listed on this document of their respective status by separate letter mailed to their residence address.

**PLEASE BE ADVISED THAT IT IS UNLAWFUL FOR ANY PERSON REFLECTING A STATUS OF "DENIED" TO TRANSPORT, SHIP, RECEIVE, OR POSSESS EXPLOSIVE MATERIALS.**

Please carefully review this Notice to ensure that all the information is accurate. If this Notice is incorrect, please return the Notice to the Chief, FELC, with a statement showing the nature of the error(s). The Chief, FELC, shall correct the error, and return a corrected Notice.

Number of RESPONSIBLE PERSON(S) : 1  
Number of EMPLOYEE POSSESSOR(S): 0

LAST NAME, First Name, Middle Name

Clearance Status

LAST NAME, First Name, Middle Name

Clearance Status

RESPONSIBLE PERSONS:

0001 STRUNZ, JOSEPH ANDREW

1

Cleared

EMPLOYEE POSSESSORS:

0

continued



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

03/05/2026

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> PROFESSIONAL PROGRAM INSURANCE BROKERAGE DIVISION OF SPG INSURANCE SOLUTIONS, LLC 1304 SOUTHPOINT BLVD., #101 PETALUMA CA 94954	<b>CONTACT NAME:</b> PHONE (A/C. No. Ext): 415-475-4300		<b>FAX (A/C. No.):</b> 415-475-4303																				
	<b>E-MAIL ADDRESS:</b> <table border="1"> <tr> <th colspan="2">INSURER(S) AFFORDING COVERAGE</th> <th>NAIC #</th> </tr> <tr> <td>INSURER A:</td> <td>Certain Underwriters at Lloyd's, London</td> <td>AA-1128623</td> </tr> <tr> <td>INSURER B:</td> <td></td> <td></td> </tr> <tr> <td>INSURER C:</td> <td></td> <td></td> </tr> <tr> <td>INSURER D:</td> <td></td> <td></td> </tr> <tr> <td>INSURER E:</td> <td></td> <td></td> </tr> <tr> <td>INSURER F:</td> <td></td> <td></td> </tr> </table>			INSURER(S) AFFORDING COVERAGE		NAIC #	INSURER A:	Certain Underwriters at Lloyd's, London	AA-1128623	INSURER B:			INSURER C:			INSURER D:			INSURER E:			INSURER F:	
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INSURER B:																							
INSURER C:																							
INSURER D:																							
INSURER E:																							
INSURER F:																							
<b>INSURED</b> Magic Display LLC  593 County Road 4808 Copperas Cove TX 76522																							

**COVERAGES**

CERTIFICATE NUMBER: BL-006668

REVISION NUMBER:


THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> <b>COMMERCIAL GENERAL LIABILITY</b> <input checked="" type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			PY/26-0006	02/08/2026	02/08/2027	EACH OCCURRENCE \$ \$1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ \$50,000 MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ \$2,000,000 PRODUCTS - COMP/OP AGG \$ INCLUDED \$
	<b>AUTOMOBILE LIABILITY</b> <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS ONLY			This insurance contract is with an insurer not licensed to transact insurance in this state and is issued and delivered as a surplus line coverage under the Texas insurance statutes. The Texas Department of Insurance does not audit the finances or review the solvency of the surplus lines insurer providing this coverage, and the insurer is not a member of the property and casualty insurance guaranty association created under Chapter 462, Insurance Code. Chapter 225, Insurance Code, requires payment of a 4.85 percent tax on gross premium. Surplus Lines Agent's Name: Specialty Program Group LLC Surplus Lines Agent's Address: 300 Connell Drive Suite 3000, Berkeley Heights, NJ 07922 Surplus Lines Agent's License #: 2081761			COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	<b>UMBRELLA LIAB</b> <b>EXCESS LIAB</b> DED RETENTION \$						<input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS-MADE EACH OCCURRENCE \$ AGGREGATE \$ \$
	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below						<input type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

**DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)**

City of Killeen 101 N College St, Killeen, TX 76541 are Additional Insured as respects the Class B (1.3g) and Class C (1.4g) fireworks display(s) on 07/04/2026 (RD: 07/05/2026) located at 2201 E Veterans Memorial Blvd, Killeen, TX 76543. This policy provides a two-year extended reporting period from the date of the display. 30-day notice of cancellation and a 10-day notice for non-payment applies.

**CERTIFICATE HOLDER****CANCELLATION**

State Fire Marshal's Office  PO BOX 12107 Austin TX 78711	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.  AUTHORIZED REPRESENTATIVE 
--	---

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POLICY NUMBER: PY/26-0006

PYROTECHNIC LIABILITY

**THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.**

**ADDITIONAL INSURED**

Underwriter's at Lloyd's, London: Referred to in this endorsement as either the "Insurer" or the "Underwriters"

This endorsement modifies insurance provided under the following:

**SECTION III. PERSONS INSURED**

In consideration of the premium charged for the Policy, it is hereby understood and agreed that the following entity(ies) as shown in the schedule below is an additional insured pursuant to Section III.

**Primary and Non-Contributory**

The insurance provided to the Additional Insured scheduled below shall be primary and not contributory with any other insurance maintained by the Additional Insured where this is required by way of a written contract with **Named Insured**.

**Waiver of subrogation**

The **Named Insured** waives any right of subrogation the **Named Insured** may have against any person or organization, where required by the Insured's written contract with the Additional, because of payments made by the **Named Insured** for **Damages** and **Claims Expenses** arising out of the **Named Insured**'s operations in accordance with the written contract.

Additional Insured:

City of Killeen  
101 N College St,  
Killeen, TX 76541

07/04/2026 (RD: 07/05/2026)

c/o State Fire Marshal's Office

PO BOX 12107, Austin, TX 78711

**All other terms, exclusions and conditions of this Policy remain unchanged.**

**CITY OF KILLEEN  
APPLICATION FOR FIREWORKS PUBLIC DISPLAY PERMIT**



Name of Applicant: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_ Secondary #: \_\_\_\_\_

Applicant doing business as: ( ) Individual, ( ) Partnership, ( ) Corporation

**DATE OF DISPLAY:** \_\_\_\_\_, **Time:** \_\_\_\_\_ to \_\_\_\_\_

**Location of Display (attach site plan):** \_\_\_\_\_

Pyrotechnic operator licensed in Texas who will supervise the display:

Name: \_\_\_\_\_, License #: \_\_\_\_\_

Size and Number of Fireworks to be discharged: \_\_\_\_\_

Manner and place of storage of fireworks prior to and during the display: \_\_\_\_\_

Manufacturer of distributor licensed in Texas who is to supply the fireworks:

Name: \_\_\_\_\_, License #: \_\_\_\_\_

Texas public Display permit number: \_\_\_\_\_

In applying for a fireworks public display permit, I certify that I am familiar with and will comply with Section 11-6 of the Killeen Code of Ordinances, Article 5.43-4 of the Texas Insurance Code, Chapter 591, of Title 27 of the Texas Administrative Code and NFPA 1123. I hereby authorize the Fire Marshall to enter, examine, and inspect any premises, building, room or establishment used in connection with the permit for which I am applying to determine compliance with the above provisions.

I understand that I must complete this application and return it to the City Manager's Office at least twenty-one (21) days in advance along with a diagram of the grounds on which the outdoor fireworks display is to be held showing the point at which the fireworks are to be discharged, the location of all buildings, highways and other lines of communication, the lines behind which the audience will be restrained, and the location of other possible overhead obstructions.

Joseph Strung  
Applicant's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Printed Name



# 4th July Pyrotechnics Display

Community Center Park, City of Killeen, Sat, 04 July 2026  
Site Survey Plan



Launch DTG: 9:30 PM, Saturday, 04 JUL 2026

Sunrise: 6:33 AM

Sunset: 8:40 PM

Grid Coordinates: 31.11062 N, -97.70933 W

**Authority Having Jurisdiction (AHJ)**

**Name:** Mike Evans  
**Title:** Asst Fire Marshal, City of Killeen, TX  
**Telephone:** 254-501-7677  
**Signature:** *Mike Evans #189*

Approved  Disapproved, Date:



Expected Wind Direction

**IAW NFPA 1123 Regulations**

- No health care facility within 600' ft.
- No schools, Churches within 600' ft.
- No hazmat within 1,680' ft.

**Shell Performance Table**  
(NFPA 1123 - 70' x Diameter)

Shell	Safety	Altitude	Burst
1"	70'	50'	25'
2"	140'	164'	43'
3"	210'	263'	66'
4"	280'	328'	98'
5"	350'	410'	148'
6"	420'	492'	197'
8"	560'	656'	361'
10"	700'	820'	426'
12"	840'	984'	492'



**Legend**



- Road Block
- Display Site
- Pyro (enclosed trailer)
- Fire Department
- Police Department




**CERTIFICATION - LICENSE - INSURANCE**


MDFX (Magic Display FX) LLC is federal and state trained, certified, licensed and insured in commercial industry of explosives and flame productions. MDFX has memberships with leading industries certified and qualified to perform indoor, outdoor, land, water, air, special effects and flame operations.



Texas State - Certification & License							
	Permit Type	Pyrotechnic Type			Operations		
		Fireworks 1.3G	Fireworks 1.4G, 1.4S	Flame Effects	Assembles Displays	Supervises Displays	Conducts Displays
	FPO - Pyrotechnics	✓	✓	✓	✓	✓	✓
	SEO - Special Effects	✓✓	✓✓	✓✓	✓✓	✓✓	✓✓
	FEO - Flame Effects	✓	✓	✓	✓	✓	✓

✓✓ Using pyrotechnics where performers and audiences are closer to pyrotechnic devices than permitted by NFPA 1123 Code of Fireworks Display.

Federal - Certification & License			
	Permit Type	U.S. DOJ BATFE Federal Explosives License (FEL)	U.S. DOJ BATFE Federal Security Clearance (FSC)
	Explosives	✓	✓

Industry - Professional Specialty Insurance				
 Lloyds	Displays	Pyrotechnics	Flames	Special Effects
	✓	✓	✓	✓



## **HEALTH, SAFETY AND ENVIRONMENT STATEMENT**

MDFX (Magic Display FX) is a small all veteran company with service members that have experience when it comes to safety, health and environment. Solving customer challenges is second only to keeping everyone safe and healthy. We won't compromise our focus on health, safety and environment for better business results. Our commitment to safety will minimize the impact on the environment, control risks to our employees, and maintain safe work practices. Our dedication will match our commitment so that each MDFX employee takes personal ownership of their own safety and the safety of others.

Turning our commitments into practice is at the heart of our journey to ZERO. Simply stated, it's a concerted effort to achieve ZERO health, safety and environmental incidents every day, all the time. Our ZERO goal is to make it happen around the clock, everywhere.

MDFX will continue to keep its strategic focus on these key Health, Safety and Environment areas:

- Effective leadership and commitment
- Continuous improvement of our MDFX Management System
- Training and competency of our employee workforce
- Providing mechanisms for employees to communicate and address risk
- Continuous improvement of technology and processes to mitigate HSE impact
- Verification of performance through robust audits and communication of key findings



### **SEVERE WEATHER OPERATIONAL PROCEDURES**

*(Severe weather includes blizzards, thunderstorms, high winds, large hail or tornados)*

MDFX (Magic Display FX) will maintain operational control of all display sites during severe weather through the following procedures. These procedures are compatible with Magic Display BATFE (Bureau of Alcohol, Tobacco, Fire Arms and Explosives) and DHS (Department of Homeland Security) Hazardous Materials Security Plan and are designed to prevent unauthorized access to 1.3G and 1.4G explosives materials.

#### **Severe Wind Conditions (Tornado Category F1+; Hurricane C1+)**

##### ***Reference NFPA 2010 8.1.4.2; 8.1.7***

- When there is emanate threat of severe wind conditions, operator will as practical, secure all firing equipment and remove all explosive material from the site for storage in an BATFE approved Type IV magazine.
- If energetic material has been loaded for firing, operator will:
  - If safely possible, remove all explosive material from the site for storage in an approved Type IV magazine
  - If time does not allow for safe removal, operator will coordinate with the AHJ to fire all product before the onset of severe winds to prevent explosive materials from being uncontrollable blown from the display site.



### DRONE AIR OPERATIONS

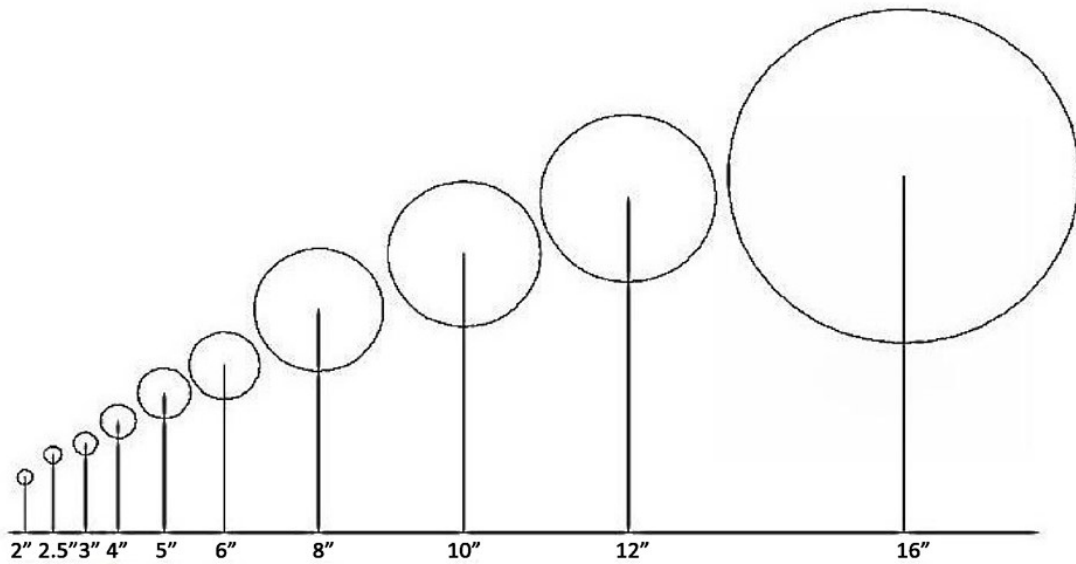
MDFX sometimes conducts drone operations in our shows to record and improve our training. Our Drones are registered and licensed within FAA regulations. We stay in within our sector, keep a Visual Line of Sight (VLOS), never fly above the altitude of 400' feet and stay within Class G uncontrolled air spaces.





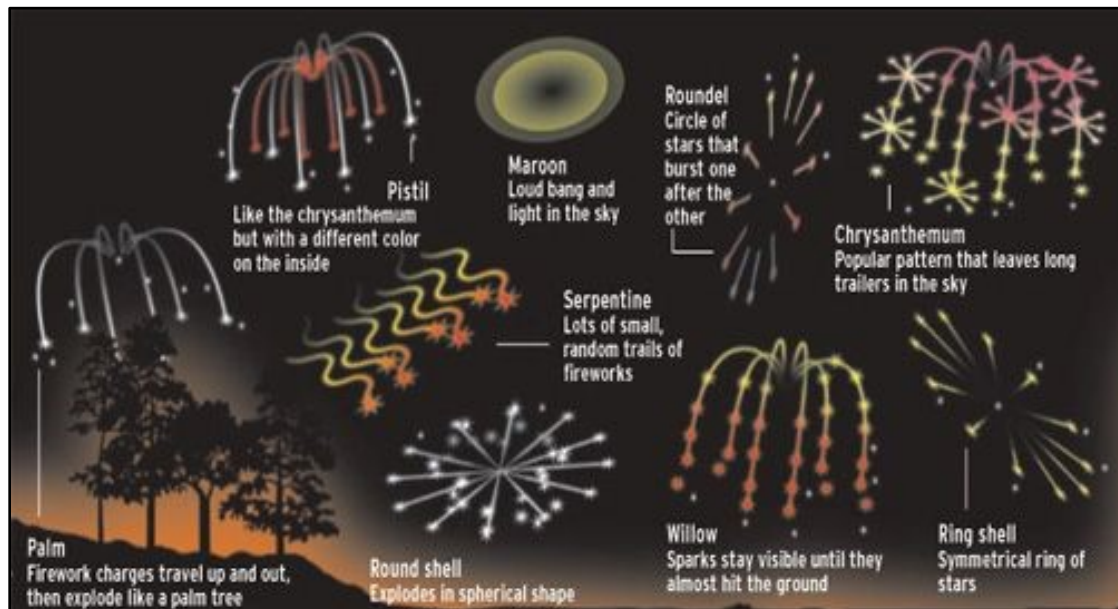
**TYPICAL 1.3G AERIAL SHELL PERFORMANCE TABLE**

















BURST DIAMETER	43' 49' 66' 98' 148' 197'	361'	426'	492'	984'
RISING HEIGHT	164' 230' 263' 328' 410' 492'	656'	820'	984'	1,050'

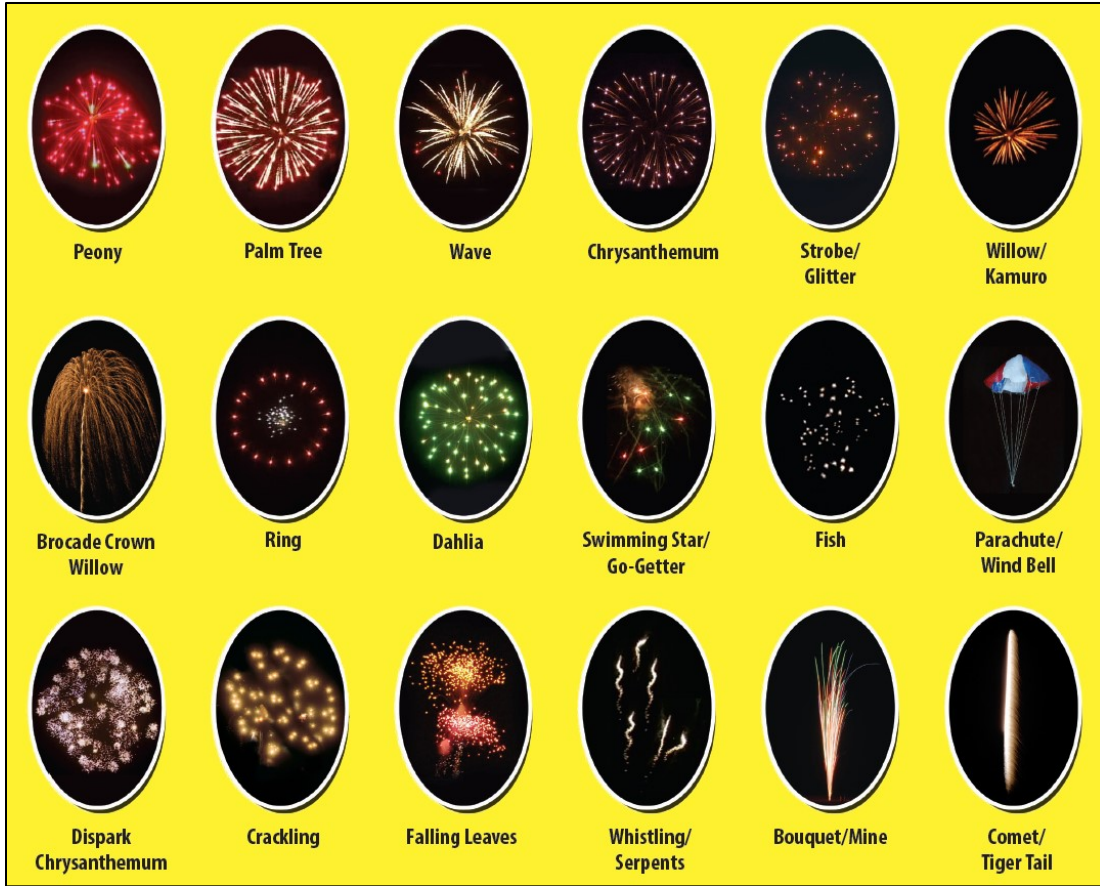




SHELL & SPECIALTY EFFECTS GUIDE



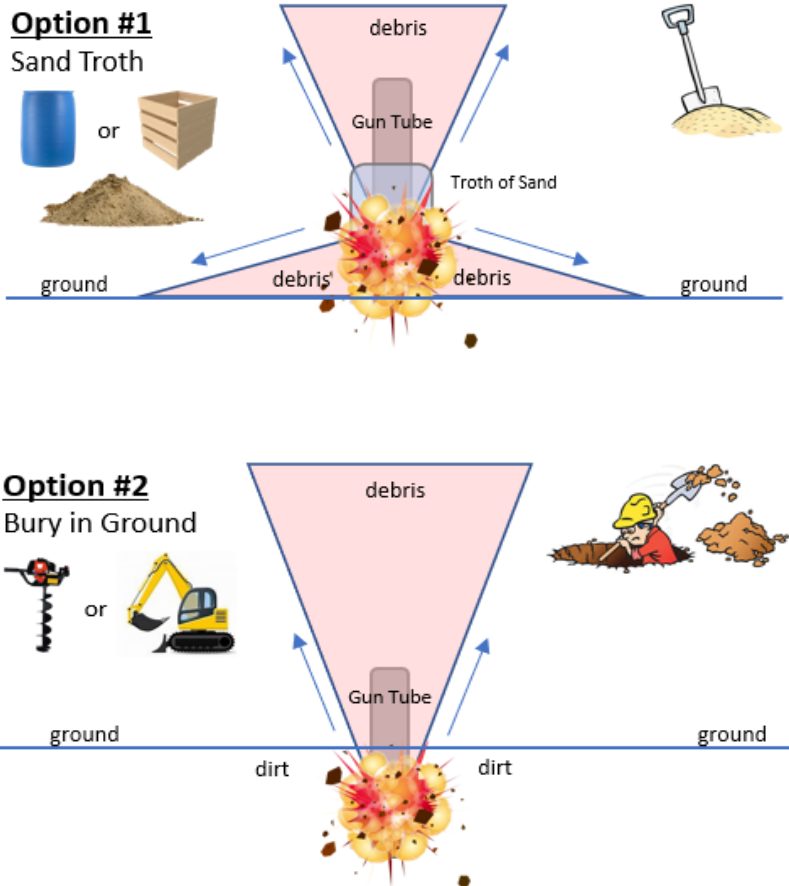
<p><b>Brocade</b></p>  <p>Common term that describes an effect of woven gold clusters usually bound together within a star burst.</p>	<p><b>Chrysanthemum</b></p>  <p>A perfectly spherical burst of tailed stars, very much like the flower it represents.</p>	<p><b>Comet</b></p>  <p>A star or other projectile which leaves a glittering, persistent trail behind it.</p>	<p><b>Crossette</b></p>  <p>A set of stars that each split into four or five stars and leave a trail as they map the skies.</p>
<p><b>Green Bees</b></p>  <p>A swarm or cluster of points of light that move and dissipate under their own power. Similar to Fish but less vigorous and generally less persistent.</p>	<p><b>Glitter</b></p>  <p>A constant spray of strobing glitter effect usually referring to cones and fountains</p>	<p><b>Palm</b></p>  <p>Bright arms of cascading, long lasting stars, shaped to permeate outward like the branches of a palm tree, usually made up of gold or silver stars.</p>	<p><b>Pearls</b></p>  <p>A set of bright glowing stars that do not leave a trail but silently rise and dissolve into the heavens.</p>
<p><b>Peony</b></p>  <p>Well used term to describe a perfect expanding sphere to stars that usually change colour as they burst outwards.</p>	<p><b>Pistil</b></p>  <p>A central effect sometimes palm like that can be added to a Peony or Chrysanthemum for bigger impact.</p>	<p><b>Silver Fish</b></p>  <p>Invariably silver and preceded by a beautiful blue tracer star, they wriggle and swim away from the centre in a silently mesmerizing dance.</p>	<p><b>Spinner</b></p>  <p>An aerial effect that is usually accompanied by a whirling sound as the stars spin and whirl individually and synchronised to others.</p>
<p><b>Stars</b></p>  <p>A glowing, flaming ball of coloured light or colourless crackle that can rise on their own or burst into variegated mini star-shells.</p>	<p><b>Strobe</b></p>  <p>An effect that flickers and flashes in the sky like a gallery of flash bulbs.</p>	<p><b>Tail</b></p>  <p>The comet like trail that is left behind the star.</p>	<p><b>Willow or Falling Leaves</b></p>  <p>A star burst where all the stars "fall" out of the rocket or star-shell and gently drift down to earth to give a delightful effect, best in gold.</p>





## SITE CONSTRUCTION

MDFX often shoots aerial display shells larger than 8" inch diameter. IAW NFPA 1123, display gun tubes greater than 8" inches are either placed in: (1) A sand troth (barrel or drum filled with sand or a framed sand pit); or (2) Dug and buried several feet directly into the ground. Industry standard is the use of a sand barrel or framed sand pit. MDFX will never dig or drill on any premises. Digging requires a special city dig permit with an environmental site survey for underground water, sprinkler, electrical, communication, sewage, oil and natural gas line hazards.





**Public Displays** – Production: Theme Parks, Concerts, Stadiums, Festivals & Special Events



**FIREWORKS PYROTECHNIC OPERATOR'S LICENSE**  
TEXAS DEPARTMENT OF INSURANCE  
STATE FIRE MARSHAL'S OFFICE

**Issued To:** Strunz, Joseph Andrew  
**License Number:** FPO-2006642  
**Effective Date:** 06-03-2015  
**Expiration Date:** 06-03-2026

This will serve as your proof of licensure with the State Fire Marshal's Office.  
To receive news and updates from the SFMO concerning fire industry licensing, sign up for the SFMO Licensing eNews updates [on our website.](#)

**Special Effects** – Production: Stage Performance, Close Proximity Performers & Audiences  
(Indoor/Outdoor Concerts, Theaters, Television Studios & Motion Pictures)



**FIREWORKS FLAME EFFECTS OPERATOR'S LICENSE**  
TEXAS DEPARTMENT OF INSURANCE  
STATE FIRE MARSHAL'S OFFICE

**Issued To:** Strunz, Joseph Andrew  
**License Number:** FEO-2661474  
**Effective Date:** 04-26-2021  
**Expiration Date:** 04-26-2026

This will serve as your proof of licensure with the State Fire Marshal's Office.  
To receive news and updates from the SFMO concerning fire industry licensing, sign up for the SFMO Licensing eNews updates [on our website.](#)

**Flame Effects** – Production: Stage Performance, Close Proximity Performers & Audiences  
(Indoor/Outdoor Concerts, Theaters, Television Studios & Motion Pictures)



**FIREWORKS SPECIAL EFFECTS OPERATOR'S LICENSE**  
TEXAS DEPARTMENT OF INSURANCE  
STATE FIRE MARSHAL'S OFFICE

**Issued To:** Strunz, Joseph Andrew  
**License Number:** SEO-2661479  
**Effective Date:** 04-26-2021  
**Expiration Date:** 04-26-2026

This will serve as your proof of licensure with the State Fire Marshal's Office.  
To receive news and updates from the SFMO concerning fire industry licensing, sign up for the SFMO Licensing eNews updates [on our website.](#)



# State Fire Marshal's Office

PO Box 12107 | Austin, TX 78711 | 512-676-6800 | tdi.texas.gov/fire

SF044 | 0423

## Permit Application for Class B Fireworks (1.3G) Singular or Multiple Display

### Instructions

- Please print or type your information.
- A public firework display permit may not be issued to anyone under 21 years of age.
- Your application must include a completed "Texas State Fire Marshal's Office Site Inspection Certification."
- Include all documents and information required by Chapter 2154 of the Texas Occupations Code and Section 34.800 of the Texas Administrative Code, Title 28, the Fireworks Rules.
- All fees are nonrefundable, except for overpayments from mistakes of law or fact.
- Send only one payment to cover fees. Payments for multiple applications must be combined.
- Answer questions completely and truthfully. We may deny, suspend, or revoke your permit if you misrepresent or knowingly give wrong information on this application.

<b>1. Type of permit you're applying for</b>	<b>Fee</b> (TDI code 570)
<input type="checkbox"/> Singular display	\$50
<input type="checkbox"/> Multiple display	\$400

### 2. Permit holder information

Permit holder name (company or individual name)

Address

City	State	ZIP	County
------	-------	-----	--------

Phone (required)	Fax
------------------	-----

Email (required)	Website (optional)
------------------	--------------------

IRS tax ID/Employer's identification number (EIN)

**3. Applicant doing business as** (Mark only one)

Individual

Are you 21 years of age or older?  Yes  No

Partnership

Is each partner 21 years of age or older?  Yes  No

Corporation

Other (describe) \_\_\_\_\_

**4. Information about the display**

\_\_\_\_\_  
Date of display Time

\_\_\_\_\_  
Address of display or exact location description

\_\_\_\_\_  
Alternate date of display Time

\_\_\_\_\_  
Address of alternate display or exact location description

▶ Pyrotechnic operator licensed in Texas who will be at the display site to supervise the display:

\_\_\_\_\_  
Name License number

\_\_\_\_\_  
Name License number

\_\_\_\_\_  
Name License number

\_\_\_\_\_  
Size and estimated number of 1.3G fireworks to be discharged

\_\_\_\_\_  
Other items (1.4G fireworks, flame effects, set pieces, etc.)

\_\_\_\_\_  
Manner and address of storage of fireworks before the display.

\_\_\_\_\_  
Manner and address of storage of fireworks during the display.

► Manufacturer or distributor licensed in Texas who is to supply the fireworks.

---

Name

License number

## 5. Certification

- I authorize the Texas State Fire Marshal or its representative to enter, examine, and inspect any premises, building, room, or establishment used by the company while engaged in the business to determine compliance with Chapter 2154 of the Texas Occupations Code and Section 34.800 of the Texas Administrative Code, Title 28, the Fireworks Rules.
- I am familiar with and will comply with Chapter 2154 of the Texas Occupations Code and Section 34.800 of the Texas Administrative Code, Title 28, the Fireworks Rules.
- I verify that the information on this application and its attachments are true and correct.
- I understand that knowingly providing a false answer to any question or submitting false information or documents with this application may be tampering with a governmental record, which is punishable under the Texas Penal Code, Section 37.10

---

Print name

Title

---

Signature

Date

### ► Important:

Depending on the type of business, applications must be signed by:

- An officer of a corporation.
- The sole proprietor.
- Each partner of a general partnership.
- The general partner of a limited liability partnership.
- An officer or member of a limited liability company.
- Applications submitted by a governmental entity must be signed by the appropriate officer. For example, a city's application should be signed by the mayor, city manager, city administrator, city secretary, etc.

**If it's a partnership, complete the section below.**

---

Print name

Title

---

Signature

Date

---

Print name

Title

---

Signature

Date

## 6. Payment

Pay by check or money order payable to the Texas Department of Insurance. Mail your completed application, additional documents, and payment to the following mailing address:

State Fire Marshal's Office  
P.O. Box 12107  
Austin, Texas 78711-2107

## Your rights

You can request information we have about you by emailing [OpenRecords@tdi.texas.gov](mailto:OpenRecords@tdi.texas.gov) or writing to: Public Information Coordinator, Texas Department of Insurance, P.O. Box 12030 (mail code GC-ORO) Austin, Texas 78711-2030. You also have the right to ask that we fix information we have about you that is wrong. To ask for a correction, send (1) your name, mailing address, and your phone number, (2) details about what needs to be fixed, and (3) the reason or proof showing why the information is wrong. Send this by email to [RecordCorrections@tdi.texas.gov](mailto:RecordCorrections@tdi.texas.gov) or by mail to: Record Correction Request, Texas Department of Insurance, P.O. Box 12030 (mail code CO-AAL-CC), Austin, Texas 78711-2030. There is a different process to change or update information you submitted to the State Fire Marshall's Office (SFMO). To update information submitted to SFMO, email [FMLicensing@tdi.texas.gov](mailto:FMLicensing@tdi.texas.gov). There may be a fee to update information held by SFMO.

## **Singular or Multiple Display Permit Site Diagram/Plan (required)**

The site diagram must include all the following elements:

- Address of display location.
- Location of the firing site.
- Location of the spectators.
- Minimum secured area on all sides of the firing site.
- Method of restraint/security on all sides of the firing site.
- Location of health care, detention, and correctional facilities. If there are no such facilities within the distance required by [NFPA 1123](#), 1995 edition, state so on the diagram.
- Location of school buildings and churches. If there are no buildings within 600 feet of the firing site, state so on the diagram.
- Location of any hazardous materials in the area. If there are no hazardous materials within the distance required by [NFPA 1123](#), 1995 edition, state so on the diagram.

# Texas State Fire Marshal's Office Site Inspection Certification (required)

## 1. Permit holder information

Permit holder name \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ ZIP \_\_\_\_\_ County \_\_\_\_\_

Phone (required) \_\_\_\_\_

## 2. Display information

Date of display \_\_\_\_\_ Time \_\_\_\_\_

Date of alternate display \_\_\_\_\_ Time \_\_\_\_\_

## 3. Location of display and/or alternate display. If no exact location, please describe the location.

\_\_\_\_\_  
\_\_\_\_\_

## 4. As the fire prevention officer, I approve of the display site and have reviewed the site diagram.

Yes  No

## 5. I approve of the location and manner for storage of display fireworks before and during the display.

Yes  No

## 6. I approve of the potential landing area for fireworks debris.

Yes  No

## 7. The display is to be conducted in compliance with the Texas Occupations Code, Regulation of Fireworks and Fireworks Display, and the Fireworks Rules.

Yes  No

## 8. My approval is subject to the following conditions. List conditions, if applicable, or indicate "None."

\_\_\_\_\_  
\_\_\_\_\_

## 9. As the fire prevention officer, I have inspected the display site(s) to determine whether this proposed display is of a nature or in a location that could be hazardous to property or dangerous to any person. This form is my notice to the Texas State Fire Marshal of the results of the inspection as required by the Texas Occupations Code, Section 2154.206.

Fire prevention officer:

Print name \_\_\_\_\_ Title \_\_\_\_\_

Signature Mike Evans #189 Date \_\_\_\_\_

Department \_\_\_\_\_ Email \_\_\_\_\_

Phone \_\_\_\_\_ Cell \_\_\_\_\_

## Additional documents and information required\*

If you are a <b>Texas or foreign corporation</b> submit the following:	If you are a <b>Sole proprietorship or general partnership</b> submit the following:	If you are a <b>Texas or foreign limited partnership</b> submit the following:	If you are a <b>Texas or foreign limited liability company</b> submit the following:
<a href="#">Certificate of General Liability Insurance</a>	<a href="#">Certificate of General Liability Insurance</a>	<a href="#">Certificate of General Liability Insurance</a>	<a href="#">Certificate of General Liability Insurance</a>
Corporate charter, Certificate of Existence, or Certificate of Authority issued by the <b>Texas Secretary of State</b>	N/A	Certificate of Limited Partnership, Registration Application for Foreign Limited Partnership issued by the <b>Texas Secretary of State</b>	Certificate of Organization, or Certificate of Authority issued by the <b>Texas Secretary of State</b>
Franchise tax account status must be active with the <b>Texas Comptroller of Public Accounts</b>	N/A	Franchise tax account status must be active with the <b>Texas Comptroller of Public Accounts</b>	Franchise tax account status must be active with the <b>Texas Comptroller of Public Accounts</b>
Assumed Name Certificate from the <b>Texas Secretary of State</b> (if using a DBA)	Assumed Name Certificate from your <b>County clerk</b> (if using a DBA)	Assumed Name Certificate from the <b>Texas Secretary of State</b> (if using a DBA)	Assumed Name Certificate from the <b>Texas Secretary of State</b> (if using a DBA)

\*Per Chapter 2154 of the Texas Occupations Code and Section 34.800 of the Texas Administrative Code, Title 28, the Fireworks Rules.

### Resources:

- Texas Comptroller 800-252-1386 | [comptroller.texas.gov](http://comptroller.texas.gov)
- Texas Secretary of State [www.sos.state.tx.us](http://www.sos.state.tx.us)



U.S. Department of Justice  
Bureau of Alcohol, Tobacco, Firearms and Explosives  
Federal Explosives Licensing Center  
244 Needy Road  
Martinsburg, West Virginia 25405

901090: MH/FLS  
5400  
File Number: **5TX01779**

06/07/2023

SUBJECT: RESPONSIBLE PERSON LETTER OF CLEARANCE for:

**JOSEPH ANDREW STRUNZ**

OWNER USER  
(254)289-4791

593 CR 4808  
COPPERAS COVE, TX 76522

**and is ONLY valid under the following Federal explosives license/permit:**

5-TX-281-54-6H-01779

STRUNZ, JOSEPH  
593 COUNTY ROAD 4808  
COPPERAS COVE, TX 76522-0000

Dear JOSEPH STRUNZ:

You have been approved as a responsible person under the above-listed Federal explosive license or permit. You may lawfully direct the management or policies of the business or operations as they pertain to explosives. You may also lawfully transport, ship, receive or possess explosive materials incident to your duties as a responsible person. **This clearance is only valid under the license or permit referenced above.**

Sincerely,

Marna Howard  
Chief, Federal Explosives Licensing Center (FELC)

**FELC Customer Service.** If you believe that information on your "Letter of Clearance" is incorrect, please return a COPY of the letter to the Chief, Federal Explosives Licensing Center (FELC), with a statement showing the nature of the error. The Chief, FELC, shall correct the error, and return an amended letter to you.

**Mail:** ATF  
Chief, FELC  
Attn.: LOC Correction  
244 Needy Road  
Martinsburg, West Virginia 25405

**Fax:** 1-304-616-4401  
Chief, FELC  
Attn.: LOC Correction

**Call toll-free:** 1-877-283-3352

**WWW.ATF.GOV**

JOSEPH ANDREW STRUNZ

Responsible Person Letter of Clearance for:

5TX01779-06072023-STRUNZ,JOSEPH-OWNER,USER



<b>U.S. Department of Justice</b> Bureau of Alcohol, Tobacco, Firearms and Explosives		<b>Federal Explosives License/Permit</b> <i>(18 U.S.C. Chapter 40)</i>	
<p>In accordance with the provisions of Title XI, Organized Crime Control Act of 1970, and the regulations issued thereunder (27 CFR Part 555), you may engage in the activity specified in this license or permit within the limitations of Chapter 40, Title 18, United States Code and the regulations issued thereunder, until the expiration date shown. <b>THIS LICENSE IS NOT TRANSFERABLE UNDER 27 CFR 555.53.</b> See "WARNINGS" and "NOTICES" on reverse.</p>			
Direct ATF	ATF - Chief, FELC	License/Permit Number	<b>5-TX-281-54-6H-01779</b>
Correspondence To	244 Needy Road Martinsburg, WV 25405-9431	Expiration Date	<b>August 1, 2026</b>
Chief, Federal Explosives Licensing Center (FELC) <i>Mama Howard</i>		Name <b>STRUNZ, JOSEPH</b>	
<b>Premises Address</b> (Changes? Notify the FELC at least 10 days before the move.) <b>593 COUNTY ROAD 4808</b> <b>COPPERAS COVE, TX 76522-0000</b>			
Type of License or Permit <b>54-USER OF EXPLOSIVES</b>			
Purchasing Certification Statement The licensee or permittee named above shall use a copy of this license or permit to assist a transferor of explosives to verify the identity and the licensed status of the licensee or permittee as provided by 27 CFR Part 555. <u>The signature on each copy must be an original signature.</u> A faxed, scanned or e-mailed copy of the license or permit with a signature intended to be an original signature is acceptable. The signature must be that of the Federal Explosives Licensee (FEL) or a responsible person of the FEL. I certify that this is a true copy of a license or permit issued to the licensee or permittee named above to engage in the business or operations specified above under "Type of License or Permit."		Mailing Address (Changes? Notify the FELC of any changes.)  <b>STRUNZ, JOSEPH</b> <b>593 COUNTY ROAD 4808</b> <b>COPPERAS COVE, TX 76522-</b>	
Licensee/Permittee Responsible Person Signature <i>Joseph Strunz</i> Printed Name		Position/Title <b>MDFX CEO</b> Date <b>19 July 2023</b>	
Previous Edition is Obsolete    STRUNZ, JOSEPH    5400.14/5400.15 Part I    Revised September 2011			
<b>Federal Explosives License (FEL) Customer Service Information</b>			
Federal Explosives Licensing Center (FELC) 244 Needy Road Martinsburg, WV 25405-9431		Toll-free Telephone Number: (877) 283-3352    ATF Homepage: www.atf.gov Fax Number: (304) 616-4401 E-mail: FELC@atf.gov	
<p><b>Change of Address</b> (27 CFR 555.54(a)(1)). Licensees or permittees may during the term of their current license or permit remove their business or operations to a new location at which they intend regularly to carry on such business or operations. The licensee or permittee is required to give notification of the new location of the business or operations not less than 10 days prior to such removal with the Chief, Federal Explosives Licensing Center. The license or permit will be valid for the remainder of the term of the original license or permit. <b>(The Chief, FELC, shall, if the licensee or permittee is not qualified, refer the request for amended license or permit to the Director of Industry Operations for denial in accordance with § 555.54.)</b></p>			
<p><b>Right of Succession</b> (27 CFR 555.59). (a) Certain persons other than the licensee or permittee may secure the right to carry on the same explosive materials business or operations at the same address shown on, and for the remainder of the term of, a current license or permit. Such persons are: (1) The surviving spouse or child, or executor, administrator, or other legal representative of a deceased licensee or permittee; and (2) A receiver or trustee in bankruptcy, or an assignee for benefit of creditors. (b) In order to secure the right provided by this section, the person or persons continuing the business or operations shall furnish the license or permit for that business or operations for endorsement of such succession to the Chief, FELC, within 30 days from the date on which the successor begins to carry on the business or operations.</p>			
<i>(Continued on reverse side)</i>			
<p><b>Cut Here ✂</b></p> <p style="text-align: center;"><b>Federal Explosives License/Permit (FEL) Information Card</b></p> <p>License/Permit Name: <b>STRUNZ, JOSEPH</b></p> <p>Business Name: <i>Magic Display Pyrotechnics</i></p> <p>License/Permit Number: <b>5-TX-281-54-6H-01779</b></p> <p>License/Permit Type: <b>54-USER OF EXPLOSIVES</b></p> <p>Expiration: <b>August 1, 2026</b></p> <p>Please Note: Not Valid for the Sale or Other Disposition of Explosives.</p>			





# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

03/05/2026

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> PROFESSIONAL PROGRAM INSURANCE BROKERAGE DIVISION OF SPG INSURANCE SOLUTIONS, LLC 1304 SOUTHPOINT BLVD., #101 PETALUMA CA 94954	<b>CONTACT NAME:</b> PHONE (A/C. No. Ext): 415-475-4300		<b>FAX (A/C. No.):</b> 415-475-4303																				
	<b>E-MAIL ADDRESS:</b> <table border="1"> <tr> <th colspan="2">INSURER(S) AFFORDING COVERAGE</th> <th>NAIC #</th> </tr> <tr> <td>INSURER A:</td> <td>Certain Underwriters at Lloyd's, London</td> <td>AA-1128623</td> </tr> <tr> <td>INSURER B:</td> <td></td> <td></td> </tr> <tr> <td>INSURER C:</td> <td></td> <td></td> </tr> <tr> <td>INSURER D:</td> <td></td> <td></td> </tr> <tr> <td>INSURER E:</td> <td></td> <td></td> </tr> <tr> <td>INSURER F:</td> <td></td> <td></td> </tr> </table>			INSURER(S) AFFORDING COVERAGE		NAIC #	INSURER A:	Certain Underwriters at Lloyd's, London	AA-1128623	INSURER B:			INSURER C:			INSURER D:			INSURER E:			INSURER F:	
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INSURER E:																							
INSURER F:																							
<b>INSURED</b> Magic Display LLC  593 County Road 4808 Copperas Cove TX 76522																							

**COVERAGES**

CERTIFICATE NUMBER: BL-006668

REVISION NUMBER:


THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> <b>COMMERCIAL GENERAL LIABILITY</b> <input checked="" type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			PY/26-0006	02/08/2026	02/08/2027	EACH OCCURRENCE \$ \$1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ \$50,000 MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ \$2,000,000 PRODUCTS - COMP/OP AGG \$ INCLUDED \$
	<b>AUTOMOBILE LIABILITY</b> <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS ONLY			This insurance contract is with an insurer not licensed to transact insurance in this state and is issued and delivered as a surplus line coverage under the Texas insurance statutes. The Texas Department of Insurance does not audit the finances or review the solvency of the surplus lines insurer providing this coverage, and the insurer is not a member of the property and casualty insurance guaranty association created under Chapter 462, Insurance Code. Chapter 225, Insurance Code, requires payment of a 4.85 percent tax on gross premium. Surplus Lines Agent's Name: Specialty Program Group LLC Surplus Lines Agent's Address: 300 Connell Drive Suite 3000, Berkeley Heights, NJ 07922 Surplus Lines Agent's License #: 2081761			COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	<b>UMBRELLA LIAB</b> <b>EXCESS LIAB</b> DED RETENTION \$						<input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS-MADE EACH OCCURRENCE \$ AGGREGATE \$ \$
	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below						<input type="checkbox"/> Y <input type="checkbox"/> N <input type="checkbox"/> N/A PER STATUTE OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

**DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)**

City of Killeen 101 N College St, Killeen, TX 76541 are Additional Insured as respects the Class B (1.3g) and Class C (1.4g) fireworks display(s) on 07/04/2026 (RD: 07/05/2026) located at 2201 E Veterans Memorial Blvd, Killeen, TX 76543. This policy provides a two-year extended reporting period from the date of the display. 30-day notice of cancellation and a 10-day notice for non-payment applies.

**CERTIFICATE HOLDER****CANCELLATION**

State Fire Marshal's Office  PO BOX 12107 Austin TX 78711	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.  AUTHORIZED REPRESENTATIVE 
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POLICY NUMBER: PY/26-0006

PYROTECHNIC LIABILITY

**THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.**

**ADDITIONAL INSURED**

Underwriter's at Lloyd's, London: Referred to in this endorsement as either the "Insurer" or the "Underwriters"

This endorsement modifies insurance provided under the following:

**SECTION III. PERSONS INSURED**

In consideration of the premium charged for the Policy, it is hereby understood and agreed that the following entity(ies) as shown in the schedule below is an additional insured pursuant to Section III.

**Primary and Non-Contributory**

The insurance provided to the Additional Insured scheduled below shall be primary and not contributory with any other insurance maintained by the Additional Insured where this is required by way of a written contract with **Named Insured**.

**Waiver of subrogation**

The **Named Insured** waives any right of subrogation the **Named Insured** may have against any person or organization, where required by the Insured's written contract with the Additional, because of payments made by the **Named Insured** for **Damages** and **Claims Expenses** arising out of the **Named Insured**'s operations in accordance with the written contract.

Additional Insured:

City of Killeen  
101 N College St,  
Killeen, TX 76541

07/04/2026 (RD: 07/05/2026)

c/o State Fire Marshal's Office

PO BOX 12107, Austin, TX 78711

**All other terms, exclusions and conditions of this Policy remain unchanged.**

### Rain Conditions

- Operator will ensure that loading continues in a safe manner  
(Reference NFPA 2010 8.1.7)
  - Product shall not be loaded into wet mortars
  - All product shall be weather wrapped as loaded
  - Proximate devices including one shot comets, gerbs, fountains, SPD's and other effects that by their design, are not able to be wrapped shall not be loaded.
  - Crew shall work in teams with one member loading devices while the other member covers and protects from rain.

### Electrical Events

- When lightning is detected within 7 miles of the display site all loading shall halt until conditions improve
  - Operator shall disconnect the firing system from all electrical connections
  - All Modules shall be turned off and antenna receivers folded down
  - All electrical matches shall be stored in wooden case/ready box at least 50 feet from all explosive materials
  - Operator shall keep crew at least 50 feet from all loaded explosives and maintain NFPA spectator distances of at least 70 feet per inch until the material is:
    - Safely removed from the site for storage in an approved Type IV magazine
    - Fired in coordination with the AHJ
    - In the event of uncontrolled electrical ignition
    - Operator will maintain operational control of site
    - Increase the safety distances as warranted
    - Immediately notify MDFX Director of Operations for implementation of **Occurrence Mitigation Plan**

### Extreme Temperature

- When temperatures exceed 110° F or are below 28° F loading of the show will be discontinued until conditions return to safe loading temperature range.

### High Wind Speeds During Show (15+ MPH Sustained) Reference NFPA 2010 A.8.1.4.2

- In considering when wind speed is excessive for the reasonably safe performance of a fireworks display, operator will judge:
  - The potential for an increased risk of hazardous debris from the display falling into the spectator areas
  - The potential for an increased probability of fire that is made excessively difficult to control
- An increased fallout hazard occurs when the wind is traveling in a direction toward one or more spectator areas. Under these circumstances mitigation strategies that should be considered are as follows:
  - To move the spectators out of the path of the fallout
  - To redirect the fallout by moving the fireworks or re-angling the mortars
  - To increase the separation distance between the fireworks and the spectators
  - To modify the content of the display to eliminate the fireworks of greatest concern
  - To delay the display until the weather conditions have improved

- To implement a combination of these strategies
- Some possible mitigation strategies to be considered regarding fire risks are as follows:
  - To water down the areas and items of concern immediately before the display
  - To redirect the fallout by moving the fireworks or re-angling the mortars
  - To increase the separation distance between the fireworks and the areas containing the fire hazards
  - To modify the content of the display to eliminate the fireworks of greatest concern
  - To increase the amount of suppression equipment and personnel in the immediate area
  - To delay the display until weather conditions have improved
  - Show will be discontinued or cancelled if winds exceed 20 MPH sustained or during gusts above 25 MPH
  - NFPA safety distance will assume to be double at 20 MPH causing the operator to cut the permissible shell diameter in half until winds stabilize below 20 MPH



FIREWORKS DISPLAY  
APPLICATION –  
RED WHITE & BLUE MUSIC  
FESTIVAL

RS-26-092

June 2, 2026

# Background

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- The City of Killeen is hosting the Red White and Blue Music Festival on July 4, 2026.
- In coordination with the event, two (2) public fireworks displays are planned.

# Background

- A small public fireworks display is planned for the event in Downtown and will be timed with the final performance of the evening at 9 pm. These fireworks will be positioned in the parking lot on the southeast corner of Santa Fe Plaza Drive and North Gray Street.
- A larger city-wide public fireworks display is planned for the conclusion of the event at 9:30pm. These fireworks will be positioned at the Killeen Athletic Complex.

# Background

- Killeen Code of Ordinances Sec. 11-6 provides that the City Council may permit the use of fireworks for public display.
- Both required application was submitted by Magic Display Pyrotechnics FX.
- Licensing, insurance, site plan, storage, and types of fireworks have all been provided in accordance with Sec. 11-6(c).

# Recommendation

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- The Fire Chief has reviewed the application with no significant findings.
- Therefore, staff recommends that the City Council approve the applications submitted by Magic Display Pyrotechnics FX for two fireworks displays in the Santa Fe Plaza Drive parking lot and Killeen Athletic Complex on July 4, 2026.



# City of Killeen

## Staff Report

File Number: PH-26-016

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Hold a public hearing and consider an ordinance submitted by Shana Bailey on behalf of Y & J Investments Management, Inc. (**Z26-09**) to rezone approximately 0.04 acres out of Lot 1, Block 1, Y & J Addition from "B-3A" (Local Business and Retail Alcohol Sales District) to "B-C-1" (General Business and Alcohol Sales District). The subject property is locally addressed as 1103 West Veterans Memorial Boulevard, Suite 105, Killeen, Texas.

**DATE:** June 2, 2026

**TO:** Kent Cagle, City Manager

**FROM:** Wallis Meshier, Exec. Dir. Of Dev. Serv.

**SUBJECT:** Zoning Case # Z26-09: "B-3A" to "B-C-1"

### **BACKGROUND AND FINDINGS:**

#### **Property Information:**

**Property Owner:** Y & J Investments Management, Inc.  
**Agent:** Shana Bailey  
**Current Zoning:** "B-3A" (Local Business and Retail Alcohol Sales District)  
**Proposed Zoning:** "B-C-1" (General Business and Alcohol Sales District)  
**FLUM Designation:** 'RC' (Regional Commercial)  
**Growth Sector Designation:** 'IE' (Infill Enhance)

#### **Summary of Request:**

The purpose of the rezoning request is to allow expanded alcohol sales in conjunction with the operation of an existing hookah lounge. The business originally started operating out of Suite 104, which was rezoned to "B-C-1" (General Business and Alcohol Sales District) on May 23, 2023, through Ordinance No. 23-045. The applicant has since expanded into Suite 105 and is requesting the same zoning designation for the additional area.

#### **Zoning/Plat Case History:**

The property was annexed into the City of Killeen on December 31, 1919. Staff was unable to determine the date on which the property was rezoned to the 'B-5' (Business District) classification.

Suite 105 was rezoned from "B-5" (Business District) to "B-3A" (Local Business and Retail Alcohol Sales District) on July 16, 2013, via Ordinance No. 13-053. The property is platted as Lot 1, Block 1, Y & J Addition.

**Character of the Area:**

- North:** Existing residential properties across the railroad tracks zoned "R-1" (Single-Family Residential District) and "R-3" (Multifamily Residential District)
- South:** Developed commercial property zoned "B-5" (Business District).
- East:** Developed commercial property zoned "B-5" (Business District).
- West:** Developed commercial property zoned "B-5" (Business District).

**Future Land Use Map Analysis:**

The property is located within the 'Infill & Enhance' (IE) Growth Sector and is designated as 'Regional Commercial' (RC) on the Future Land Use Map (FLUM) of the Killeen 2040 Comprehensive Plan.

The Growth Sector Map indicates that these parcels are in the 'Infill & Enhance' sector and, as such, have existing development and full municipal services but are located in areas where additional population, higher development intensities, and integration of uses are desired. This sector is primarily located in downtown and the surrounding established neighborhoods. Growth policies for this area support infill, redevelopment, and infrastructure improvements that accommodate additional residents and small businesses while enhancing walkability.

The 'Regional Commercial' place type is characterized by its focus on auto-oriented traffic and is typically located near high-traffic intersections. These areas serve a broad market area and attract users from surrounding neighborhoods. Typical uses include restaurants, grocery stores, banks, retail, gas stations, offices, and similar commercial activities. This place type supports a mix of small-scale, neighborhood-scale, and regional uses and encourages up to one hundred percent (100%) nonresidential development, with the potential for up to fifty percent (50%) residential integration.

The proposed rezoning supports the following Comprehensive Plan recommendations:

- LU1 - Encourage a mix of land uses that support economic development and redevelopment within established areas.
- LU2 - Promote infill and redevelopment in areas with existing infrastructure and services.

The Killeen 2040 Comprehensive Plan promotes incremental redevelopment of properties that contribute to overall economic growth and reinvestment. Additionally, staff finds the proposed rezoning is consistent with the surrounding area and aligns with the Future Land Use Map and the continued commercial development pattern along the Veterans Memorial Boulevard corridor.

**Development Zone Analysis:**

These properties are located within the City of Killeen Development Zone #1, which is generally

situated north of Veterans Memorial Boulevard and west of WS Young Drive. This development zone is comprised of approximately 66.38% residential uses and 33.17% commercial uses. Overall, the current land use mix in the surrounding area includes approximately 1.36 acres (0.13%) of Special Districts, 667.36 acres (66.25%) of Residential, 58.91 acres (5.85%) of Industrial, 275.23 acres (27.32%) of Commercial, and 0.04 acres (0.45%) of Agricultural uses, for a total of approximately 1,007.39 acres. In addition, vacant property accounts for approximately 118 acres, or 11.71% of the area.

**Water, Sewer and Drainage Services:**

Provider: City of Killeen

Within Service Area: Yes

Feasibility Study or Service Commitment: Water, wastewater, and drainage services are located within the City of Killeen municipal utility service area and are available to the subject tract.

Water services are available for the tract via an existing 6" water distribution main located on the south side of West Veterans Memorial Boulevard.

Wastewater services are available for the tract via an existing 8" wastewater main located in an easement along the northern side of the property.

There is no existing stormwater infrastructure adjacent to the property.

**Transportation and Thoroughfare Plan:**

Access to the property is West Veterans Memorial Boulevard (U.S. Highway 190), which is classified as a principal arterial in the currently adopted Comprehensive Plan.

**PARKS AND PROPOSED TRAIL PLAN:**

There are no proposed parks or trails located on this site.

**Environmental Assessment:**

The tract is in the Nolan Creek / Leon River Watershed. The tract is located in Zone X Unshaded (0.2% Annual Chance Flood Hazard Area), per Federal Emergency Management Agency Flood Insurance Rate Map 48027C0280E with effective date September 26, 2008.

The tract is not impacted by freshwater ponds, freshwater forested/shrub wetlands, freshwater emergent wetlands, or riverine habitats, as shown on the National Wetlands Inventory maps for the properties. No visual evidence of other environmental impediments is apparent on the tract at this time.

**Public Notification:**

Staff notified property owners of twenty-two (22) surrounding properties regarding this request.

As of the date of this staff report, zero (0) responses have been received regarding this request.

**Staff Findings:**

Staff finds that the proposed zoning is compatible with existing land use and is consistent with the Future Land Use Map and Killeen 2040 Comprehensive Plan.

**THE ALTERNATIVES CONSIDERED:**

N/A

**Which alternative is recommended? Why?**

N/A

**CONFORMITY TO CITY POLICY:**

This zoning request conforms to the City's policy and procedures, as detailed in Chapter 31 of the Killeen Code of Ordinances.

**FINANCIAL IMPACT:**

**What is the amount of the expenditure in the current fiscal year? For future years?**

This zoning request does not involve the expenditure of city funds. Public infrastructure is already in place for this property and maintained by the City. Maintenance costs will continue for the life of the development.

**Is this a one-time or recurring expenditure?**

This is not applicable.

**Is this expenditure budgeted?**

This is not applicable.

**If not, where will the money come from?**

This is not applicable.

**Is there a sufficient amount in the budgeted line item for this expenditure?**

This is not applicable.

**RECOMMENDATION:**

Staff recommends approval of the applicant's request to rezone the property from "B-3A" (Local Business and Retail Alcohol Sales District) to "B-C-1" (General Business and Alcohol Sales District) as presented.

At their regular meeting on April 27, 2026, the Planning and Zoning Commission recommended approval of the request as presented by a vote of 5 to 0.

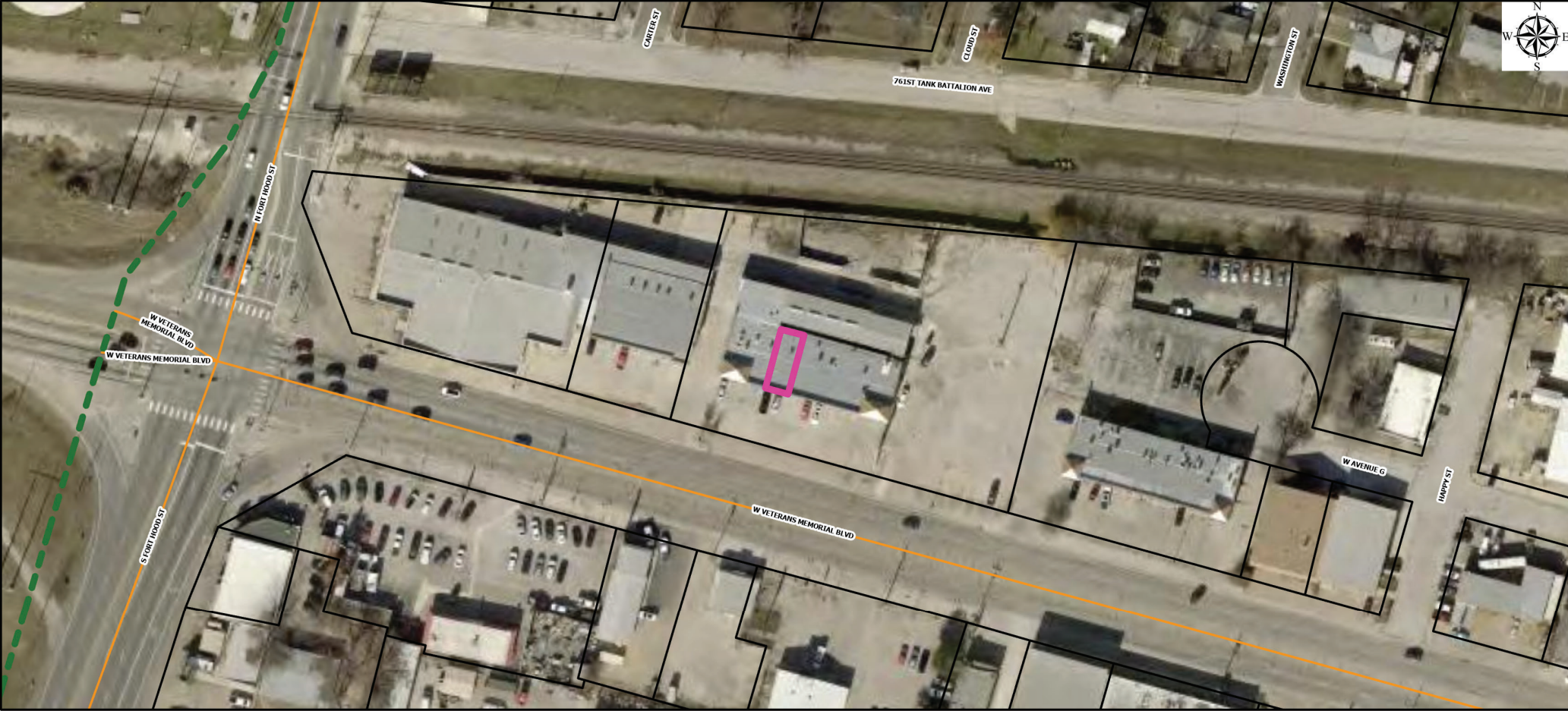
**DEPARTMENTAL CLEARANCES:**

The Planning and Legal staff have reviewed this item.

**ATTACHED SUPPORTING DOCUMENTS:**

Maps  
Site Photos  
Minutes  
Ordinance  
Letter of Request  
Exhibit  
Presentation





AERIAL MAP  
Council District: 1



# Zoning Case 2026-09

## B-3A TO B-C-1

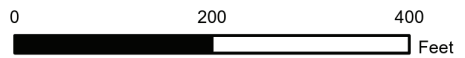
Legend  
 Zoning Case

Subject Property Legal Description: PART OF Y & J ADDITION, BLOCK 001, LOT 0001. ACRES 0.04



**NOTIFICATION MAP**

Council District: 1



**Zoning Case 2026-09**  
B-3A TO B-C-1

Subject Property Legal Description: PART OF Y & J ADDITION, BLOCK 001, LOT 0001. ACRES 0.04

Legend			
	B-2		RC-1
	B-3A		B-C-1
	B-5		R-2
	R-1		R-3
	R-MP		R-3F
	SUP		City Limit
	Zoning Case		

# SITE PHOTOS

Case #Z26-09: "B-3A" to "B-C-1"



View facing the subject property on West Veterans Memorial Boulevard:



View facing across West Veterans Memorial Boulevard from the subject property:



# SITE PHOTOS

Case #Z26-09: "B-3A" to "B-C-1"



View looking east from the subject property:



View looking towards South Fort Hood Street from the subject property:



**MINUTES**  
**PLANNING AND ZONING COMMISSION MEETING**  
**APRIL 27, 2026**  
**CASE # Z26-09**  
**“B-3A” to “B-C-1”**

Hold a public hearing and consider a request submitted by Shana Bailey on behalf of Y & J Investments Management, Inc. (Case# Z26-09) to rezone approximately 0.04 acre out of Lot 1, Block 1, Y & J Addition from “B-3A” (Local Business and Retail Alcohol Sales District) to “B-C-1” (General Business and Alcohol Sales District). The subject property is locally addressed as 1103 West Veterans Memorial Boulevard, Suite 105, Killeen, Texas.

This item was presented to the Commission during their Work Session. Ms. Lopez was available to answer questions.

Shana Bailey was present to represent the case. Ms. Bailey stated that she needs the rezoning request approved for Suite 104 so that she may remain in compliance with the City of Killeen Code of Ordinances.

Commissioner Jones asked if Ms. Bailey was expanding her business into Suite 104. Ms. Bailey confirmed that her business is expanding into Suite 104 and that the wall dividing the two suites had already been knocked down by the previous renter .

Vice-Chairman Giacomozzi opened the public hearing at 5:06 p.m.

With no one wishing to speak, the public hearing was closed at 5:07 p.m.

Commissioner Giacomozzi moved to recommend approval of the request as presented. Commissioner Jones seconded, and the motion passed by a vote of 5 to 0.

**ORDINANCE NO. 26-XXX**

**AN ORDINANCE AMENDING THE CITY OF KILLEEN ZONING ORDINANCE BY CHANGING THE ZONING OF APPROXIMATELY 0.04 ACRES BEING PART OF LOT 1, BLOCK 1, Y & J ADDITION FROM “B-3A” (LOCAL BUSINESS AND RETAIL ALCOHOL SALES DISTRICT) TO “B-C-1” (GENERAL BUSINESS AND ALCOHOL SALES DISTRICT); PROVIDING A SAVINGS CLAUSE; PROVIDING FOR THE REPEAL OF CONFLICTING PROVISIONS; PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS**, pursuant to Chapter 211 of the Texas Local Government Code and Section 31-39 of the City of Killeen Code of Ordinances, the City Council, upon application, may amend the City of Killeen Zoning Ordinance following a recommendation by the Planning and Zoning Commission and a public hearing;

**WHEREAS**, Shana Bailey, on behalf of Y & J Investments Management, Inc, presented to the City of Killeen, a request for an amendment to the City of Killeen Zoning Ordinance by changing the classification of approximately 0.04 acres out of Lot 1, Block 1, Y & J Addition, locally addressed as 1103 West Veterans Memorial Boulevard, Suite 105, Killeen, Texas, from “B-3A” (Local Business and Retail Alcohol Sales District) to “B-C-1” (General Business and Alcohol Sales District);

**WHEREAS**, the Planning and Zoning Commission of the City of Killeen, following a public hearing on April 27, 2026, duly recommended approval of the application for amendment;

**WHEREAS**, due notice of the filing of said request and the date of hearing thereon was given as required by law, and hearing on said request was set for 3:00 P.M., on June 2, 2026, at the City Hall, City of Killeen; and

**WHEREAS**, the City Council at said hearing duly considered said request, the action of the Planning and Zoning Commission, and the evidence in support thereof, and the City Council being of the majority opinion that the applicant’s zoning request should be approved as recommended by the Planning and Zoning Commission.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF KILLEEN:**

**SECTION I.** That the zoning classification of approximately 0.04 acres out of Lot 1, Block 1, Y & J Addition, locally addressed as 1103 West Veterans Memorial Boulevard, Suite 105, Killeen, Texas, be changed from “B-3A” (Local Business and Retail Alcohol Sales District) to “B-C-1” (General Business and Alcohol Sales District).

**SECTION II.** That should any section or part of this ordinance be declared unconstitutional or invalid for any reason, it shall not invalidate or impair the validity, force, or effect of any other section or parts of this ordinance.

**SECTION III.** That all ordinances and resolutions, or parts thereof, in conflict with the provisions of this ordinance are hereby repealed to the extent of such conflict.

**SECTION IV.** That this ordinance shall take effect immediately upon passage of the ordinance.

**PASSED AND APPROVED** at a regular meeting of the City Council of the City of Killeen, Texas, this 2nd day of June 2026, at which meeting a quorum was present, held in accordance with the provisions of V.T.C.A., Government Code, § 551.001, *et seq.*

**APPROVED:**

---

**Joseph Soloman, MAYOR**

**ATTEST:**

---

**Laura J. Calcote, CITY SECRETARY**

**APPROVED AS TO FORM**

---

**Holli C. Clements, CITY ATTORNEY**

Case #Z26-09

Ord. #26-\_\_\_\_

Shana Bailey  
6102 Flag Stone Dr.  
Killeen, TX 76542  
puffpuffhookahlounge@gmail.com  
(386) 697-6334

19 March 2026

City of Killeen Planning and Zoning Commission  
200 E. Avenue D, 2nd Floor  
Killeen, TX 76541

Subject: Request for Rezoning of 1103 W Veterans Memorial Blvd to B-C-1

Dear Members of the Planning and Zoning Commission,

I am writing to formally request the rezoning of the property located at 1103 W Veterans Memorial Blvd, Killeen, Texas, from its current B-3A (Business District) designation to B-C-1 (Local Commercial District).

Property Details:

- Lot ID Number: 434672
- Estimated Building Size: 2,400 square feet
- Acreage: 0.04 acres

This request is being submitted to support the proper operation of Puff Puff Hookah Lounge, which currently operates at this location. The proposed rezoning will allow for alcohol consumption in compliance with local regulations, which is essential to the continued growth and success of the business.

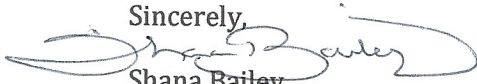
The requested zoning change is consistent with the surrounding area and will not negatively impact neighboring properties. Notably, Suite 104 of the same establishment is already zoned B-C-1 and has been operating successfully under that designation for the past several years without issue. This demonstrates compatibility with the area and supports the appropriateness of extending the same zoning classification to the remainder of the property.

Puff Puff Hookah Lounge is committed to maintaining a safe, respectful, and well-managed environment for its patrons and neighbors. The rezoning will simply align the property's zoning with its current use and the established precedent within the same building.

We respectfully request your consideration and approval of this rezoning application. Please feel free to contact me should you require any additional information or have any questions regarding this request.

Thank you for your time and consideration.

Sincerely,

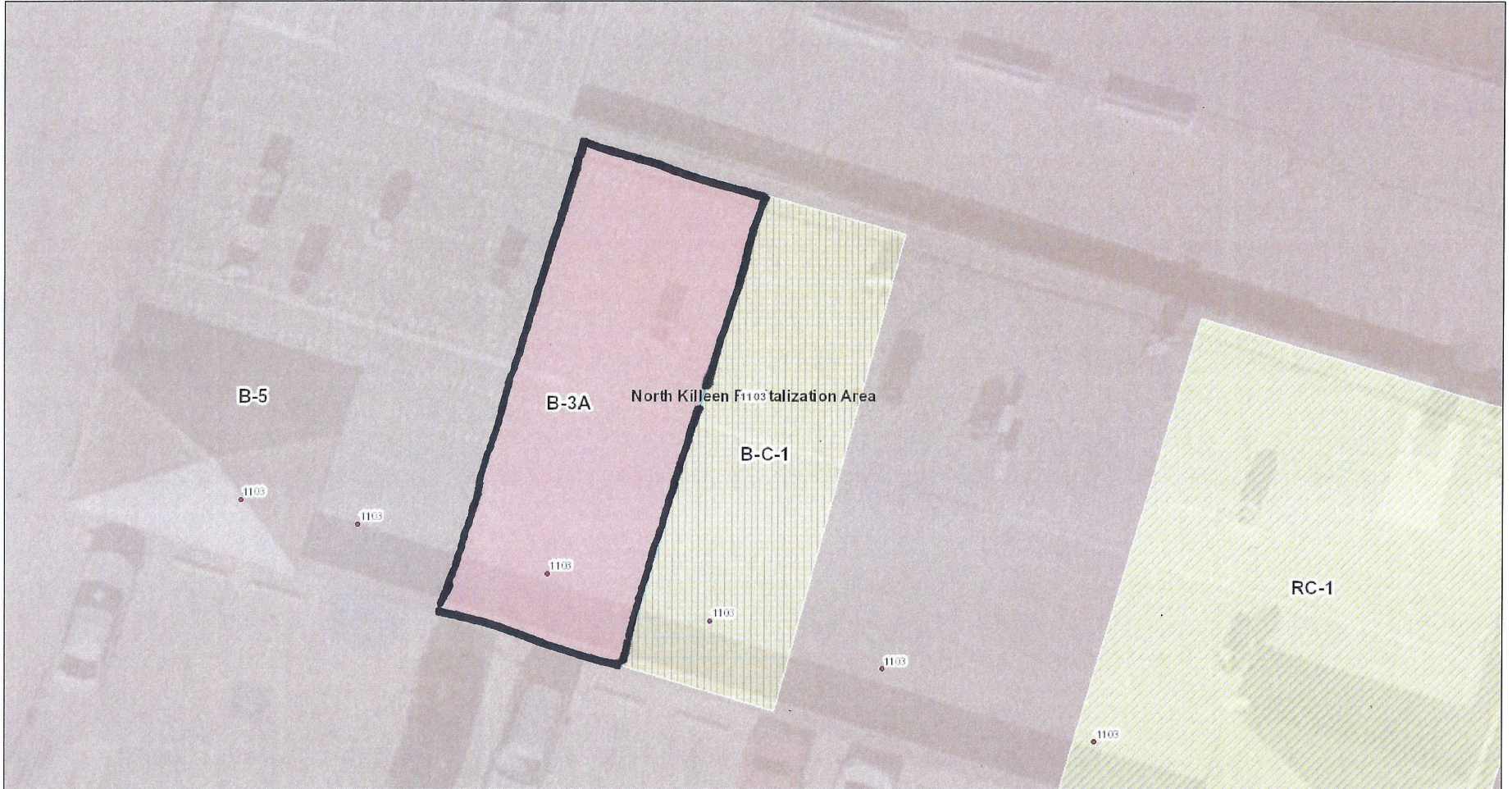
A handwritten signature in cursive script, appearing to read "Shana Bailey". The signature is written in black ink and is positioned above the printed name.

Shana Bailey

Owner

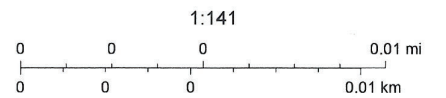
Puff Puff Hookah Lounge

# 1103 W VMB



3/17/2026, 11:34:41 AM

StreetNames	Little River-Academy	Bell County Roads	LOCAL STREET	B-2	B-DC	PUD	R-MP	SR-1
* Address_Points	Morgan's Point Resort	Citylimits	TIRZ	B-3	BT-1	R-1	R-MS	SR-2
Bell County Cities	Nolanville	Parcel	Adult Oriented Business Zone	B-3A	CD	R-1X	R1-A	SUP
Bartlett	Rogers	StreetCenterline	Current Zoning	B-4	CUP	R-2	RM-1	UD
Belton	Salado	PRINCIPAL ARTERIAL	DA	B-5	M-1	R-3	RMH	Historical District
Copperas Cove	Temple	MINOR ARTERIAL	A	RC-1	M-2	R-3A	RT-1	Parking District A
Harker Heights	Troy	MARGINAL ACCESS	A-R1	B-C-1	NBD	R-3F	SF-2	North Killeen Revitalization Area
Holland		COLLECTOR	B-1					



Texas Parks & Wildlife, Esri, HERE, Garmin, INCREMENT P, USGS, EPA, USDA



CASE #Z26-09:  
“B-3A” TO “B-C-1”

PH-26-016

June 2, 2026

# Case #Z26-09: “B-3A” to “B-C-1”

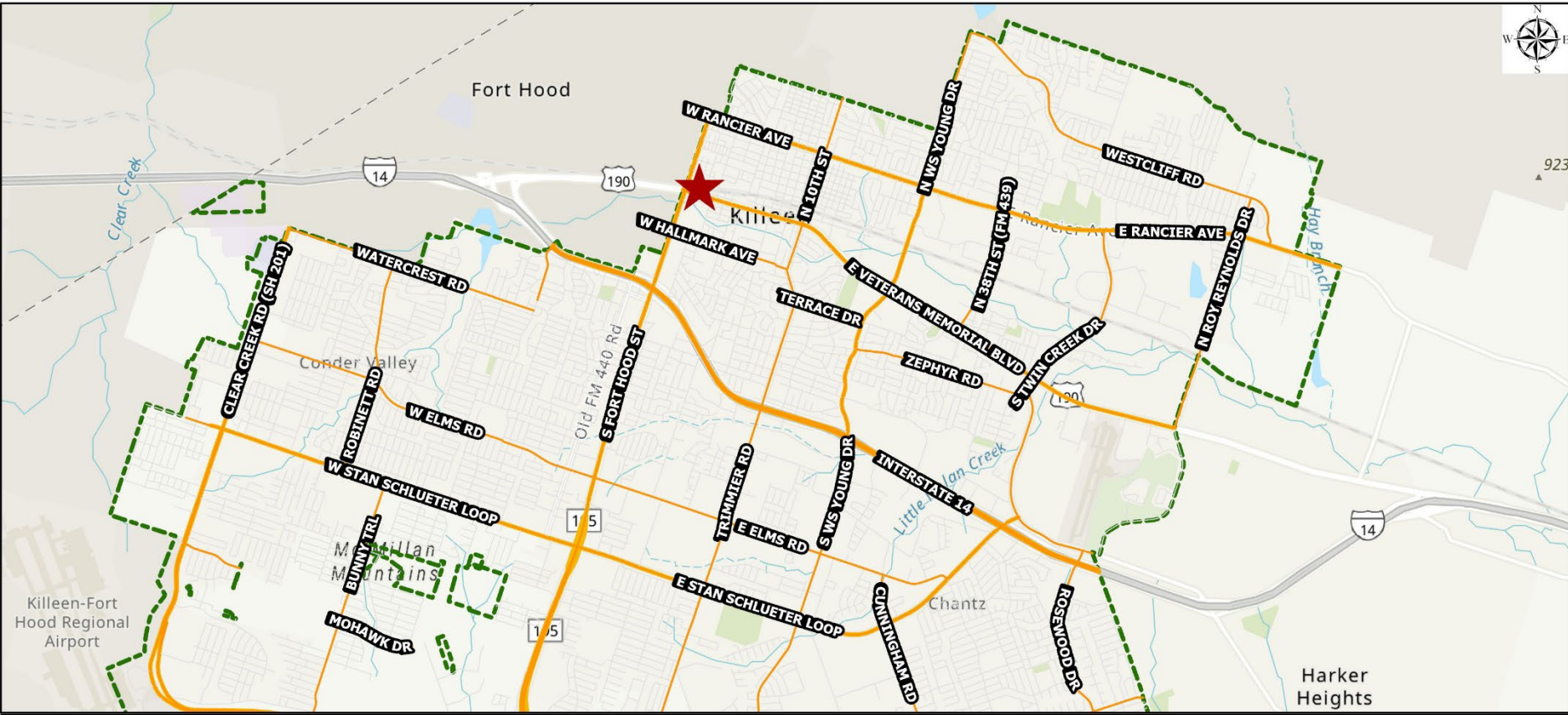
- Hold a public hearing and consider a request submitted by Shana Bailey on behalf of Y & J Investments Management, Inc. (**Z26-09**) to rezone approximately 0.04 acres out of Lot 1, Block 1, Y & J Addition from “B-3A” (Local Business and Retail Alcohol Sales District) to “B-C-1” (General Business and Alcohol Sales District).
- The subject property is locally addressed as 1103 West Veterans Memorial Boulevard, Suite 105, Killeen, Texas.

# Summary of Request

- The purpose of this request is to allow expanded alcohol sales in conjunction with the operation of an existing hookah lounge.
- The business originally started operating out of Suite 104, which was rezoned to “B-C-1” (General Business and Alcohol Sales District) on May 23, 2023 via Ordinance No. 23-045.
- The applicant has since expanded into Suite 105 and is requesting the same zoning designation for the additional area.



923



**LOCATION MAP**




Council District: 1



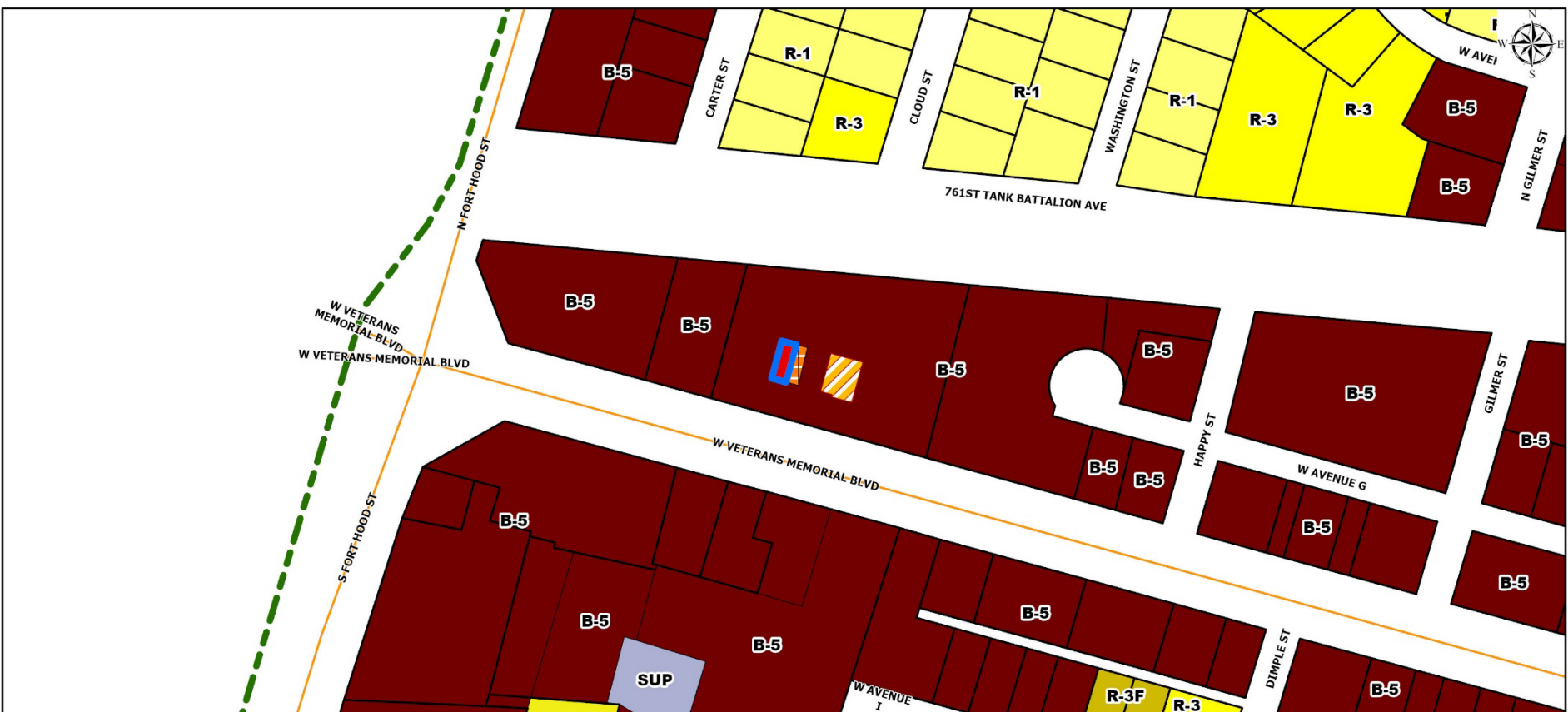
# Zoning Case 2026-09

## B-3A TO B-C-1

**Legend**

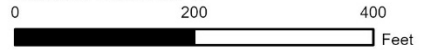
-  Major Roads
-  Zoning Case Location
-  City Limit

Subject Property Legal Description: PART OF Y & J ADDITION, BLOCK 001, LOT 0001. ACRES 0.04



ZONING MAP

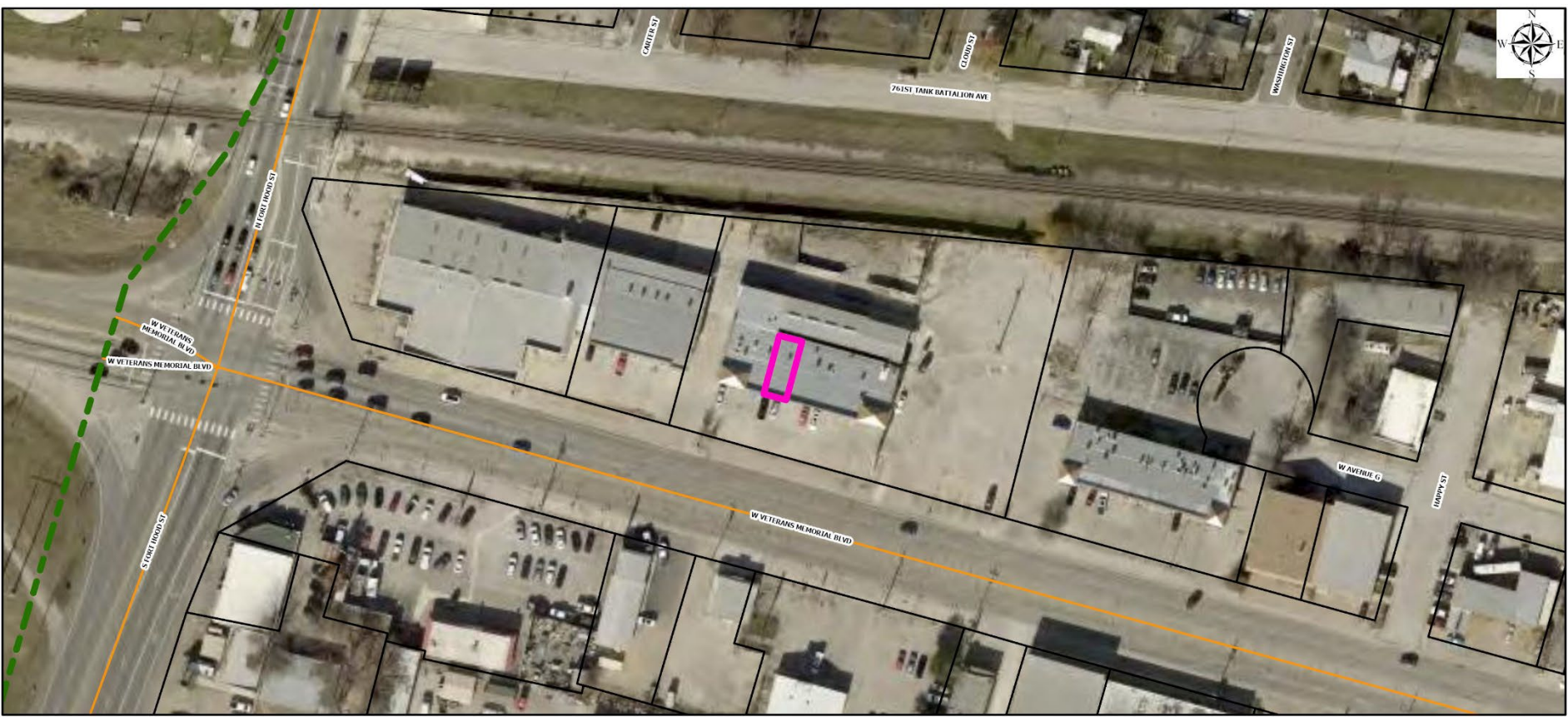
Council District: 1



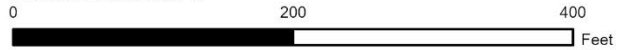
Zoning Case 2026-09

B-3A TO B-C-1

Subject Property Legal Description: PART OF Y & J ADDITION, BLOCK 001, LOT 0001. ACRES 0.04



AERIAL MAP  
Council District: 1



# Zoning Case 2026-09

## B-3A TO B-C-1

Legend  
 Zoning Case

Subject Property Legal Description: PART OF Y & J ADDITION, BLOCK 001, LOT 0001. ACRES 0.04

# Comprehensive Plan Alignment

- The property is located within the 'Infill & Enhance' (IE) Growth Sector and is designated as 'Regional Commercial' (RC) on the Future Land Use Map (FLUM) of the Killeen 2040 Comprehensive Plan.

# Case #Z26-09: “B-3A” to “B-C-1”

8

View facing the subject property on West Veterans Memorial Blvd.:



# Case #Z26-09: “B-3A” to “B-C-1”

9

View facing across W. Veterans Memorial Blvd. from the subject property:



# Case #Z26-09: “B-3A” to “B-C-1”

10

View looking east from the subject property:



# Case #Z26-09: “B-3A” to “B-C-1”

11

View looking toward S. Fort Hood Street from the subject property:

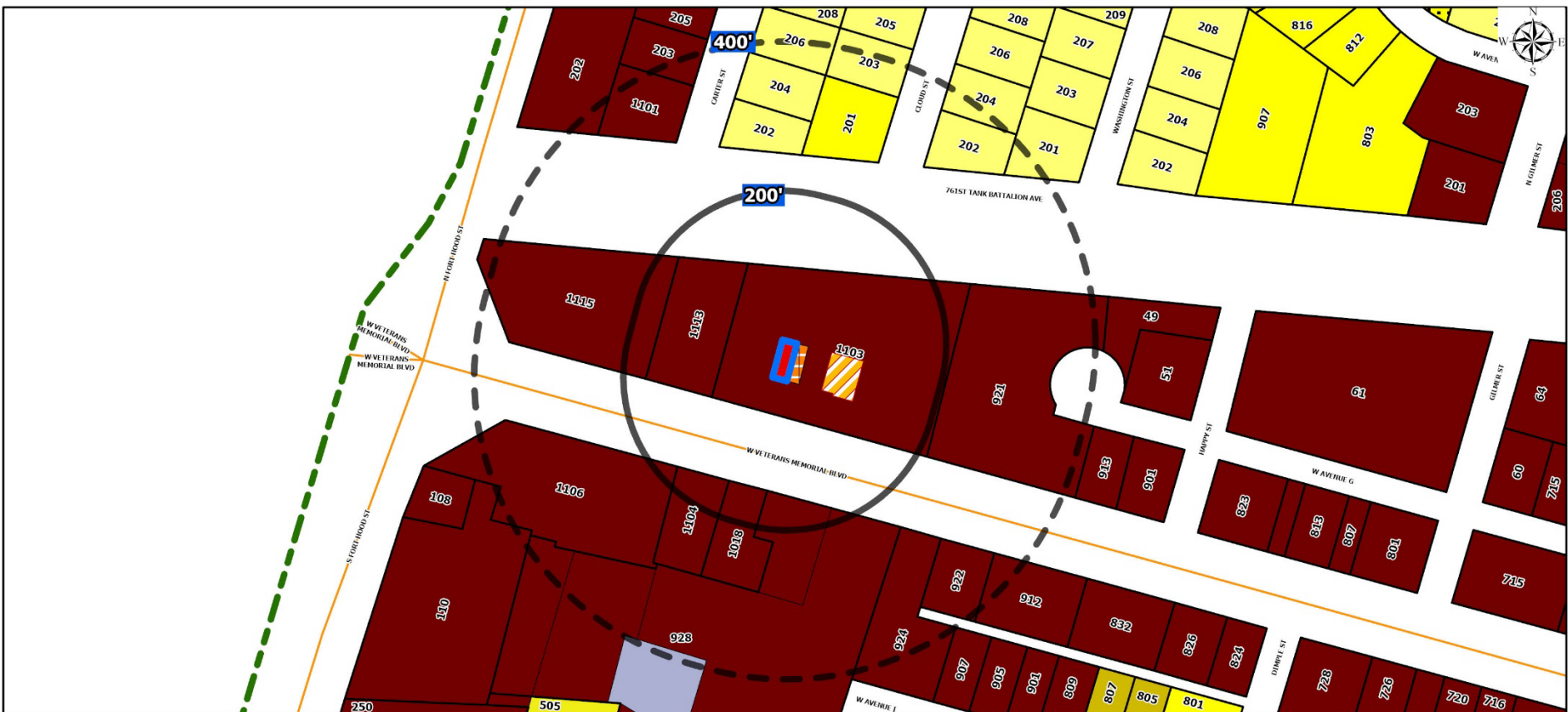


# Staff Findings

- Staff finds that the proposed zoning is compatible with existing land uses and that the request is consistent with the recommendations of the Killeen 2040 Comprehensive Plan.

# Public Notification

- Staff notified owners of twenty-two (22) surrounding properties regarding this request.
- Staff has not received any written responses regarding this request.



**NOTIFICATION MAP**

Council District: 1



**Zoning Case 2026-09**  
B-3A TO B-C-1

Subject Property Legal Description: PART OF Y & J ADDITION, BLOCK 001, LOT 0001. ACRES 0.04

Legend	
	B-2
	B-3A
	B-5
	RC-1
	B-C-1
	R-1
	R-2
	R-3
	R-3F
	R-MP
	SUP
	City Limit
	Zoning Case

# Staff Recommendation

- Staff recommends approval of the applicant's request to rezone the property from "B-3A" (Local Business and Retail Alcohol Sales District) to "B-C-1" (General Business and Alcohol Sales District) as presented.

# Commission Recommendation

- At their regular meeting on April 27, 2026, the Planning and Zoning Commission recommended approval of the request by a vote of 5 to 0.



# City of Killeen

## Staff Report

File Number: DS-26-040

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Discuss and consider 2027-2028 Legislative Priorities.

### Action Priorities

- The City of Killeen will seek full reimbursement from the State of Texas for lost revenue due to state-granted veterans exemptions.
- The City of Killeen will oppose any extension of state-granted veterans exemptions that is not fully funded by the State of Texas.
- The City of Killeen will advocate for Killeen to have a Bullet Train station stop.
- The City of Killeen will advocate for increased financial assistance for first responders, emergency management and technology innovation.
- The City of Killeen will advocate for increased funding for Aquifer storage.
- The City of Killeen will advocate for clear legislation preventing initiative ordinances that would violate state or federal law from being placed on the ballot.

### Guiding Principles

- The City of Killeen supports legislation that would provide benefit to military communities.
- The City of Killeen supports legislation that would provide local relief for impacts of state-granted exemptions and programs.
- The City of Killeen supports legislation that would provide transportation funding for local projects.
- The City of Killeen supports legislation that would provide funding for local park, trail or public grounds projects.
- The City of Killeen supports legislation that would be beneficial to Texas A&M University-Central Texas, Central Texas College and/or Killeen Independent School District.
- The City of Killeen opposes legislation that would remove or limit local control or preempt local authority.
- The City of Killeen opposes legislation that would be detrimental to current or potential City revenue.
- The City of Killeen opposes legislation that would impose partially or fully unfunded mandates.
- The City of Killeen opposes legislation that would erode zoning authority.
- The City of Killeen opposes legislation that would be detrimental to local economic development efforts.
- The City of Killeen opposes legislation that would create an adverse impact by imposing environmental or water restrictions or regulations.



# 2027-2028 LEGISLATIVE PRIORITIES

DS-26-040

June 2, 2026

# Current Legislative Priorities and Principles

2

## □ Action Priorities

- The City of Killeen will:
  - Seek full reimbursement from the State of Texas for lost revenue due to state-granted veterans exemptions
  - Oppose any extension of state-granted veterans exemptions that is not fully funded by the State of Texas
  - Advocate for Killeen to have a Bullet Train station stop
  - Advocate for increased financial assistance for first responders, emergency management and technology innovation
  - Advocate for increased funding for Aquifer storage
  - Advocate for clear legislation preventing initiative ordinances that would violate state or federal law from being place on the ballot

# Current Legislative Priorities and Principles

3

- Guiding Principles
  - The City of Killeen supports legislation that would:
    - Provide benefit to military communities
    - Provide local relief for impacts of state-granted exemptions and programs
    - Provide transportation funding for local projects
    - Provide funding for local park, trail, or public grounds projects
    - Be beneficial to Texas A&M University-Central Texas, Central Texas College and/or Killeen Independent School District

# Current Legislative Priorities and Principles

4

## □ Guiding Principles

### ▣ The City of Killeen opposes legislation that would:

- Remove or limit local control or preempt local authority
- Be detrimental to current or potential City revenue
- Impose partially or fully unfunded mandates
- Erode zoning authority
- Be detrimental to local economic development efforts
- Create an adverse impact by imposing environmental or water restrictions or regulations



# City of Killeen

## Staff Report

File Number: DS-26-041

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Receive Quarterly Financial Report

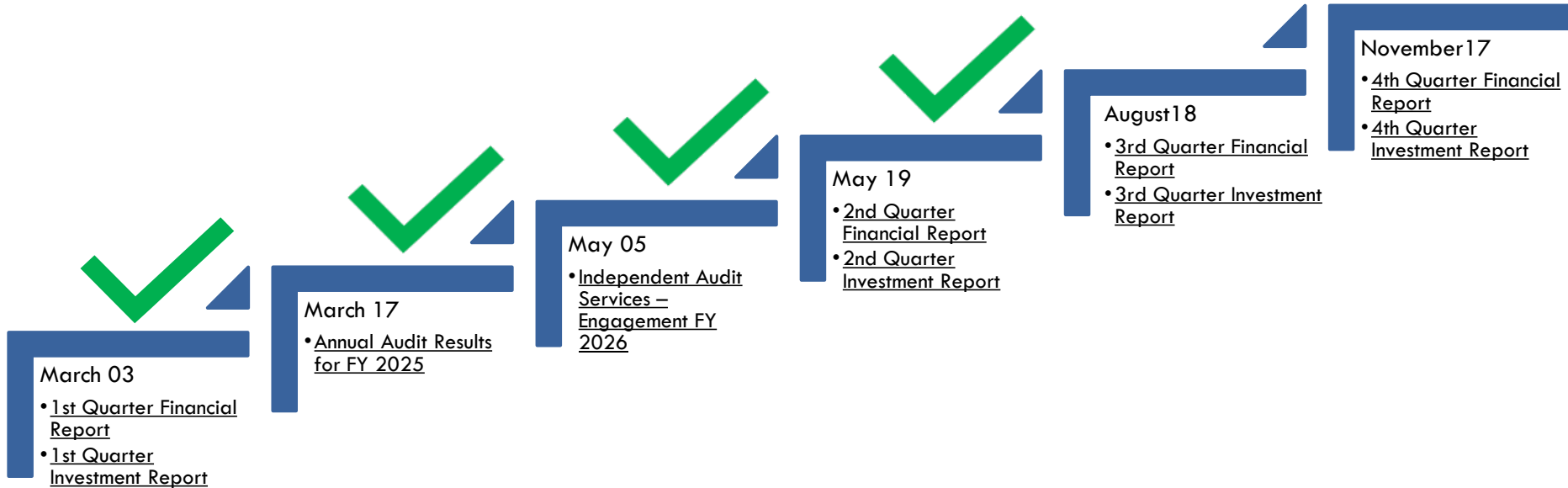


# 2ND QUARTER FINANCIAL REPORT

DS-26-041

June 2, 2026

# Accounting Calendar FY 2026



# Overview

3

- Staffing Indicators
- Review Major Operating Funds
- Special Revenue Funds

# Staffing Indicators – Turnover

4

## 12-Month Annualized Turnover ( as of March 2026)

Department	Total Approved Positions	Total Exiting Employees	Dept. Turnover %	Department	Total Approved Positions	Total Exiting Employees	Dept. Turnover %
ANIMAL SERVICES	30	20	66.67%	FIRE DEPARTMENT	273	29	10.62%
AVIATION	47	8	17.02%	HUMAN RESOURCES	16	3	18.75%
CITY MANAGER	6.5	0	0.00%	INFORMATION TECHNOLOGY	22	1	4.55%
COMMUNICATIONS AND MARKETING	8	3	37.50%	LEGAL	10	4	40.00%
COMMUNITY DEVELOPMENT	79.63	14	17.58%	PARKS AND RECREATION	87.49	24	27.43%
DEVELOPMENT SERVICES	42	9	21.43%	POLICE DEPARTMENT	344	34	9.88%
ENGINEERING SERVICES	32	1	3.13%	PUBLIC WORKS	270	64	23.70%
FINANCE	118.5	33	27.85%				

<b>TOTAL OF RESIGNED EMPLOYEES</b>	<b>247</b>
<b>TOTAL EMPLOYEES</b>	<b>1,386.12</b>
<b>OVERALL TURNOVER</b>	<b>17.82%</b>

	<u>FY 2026</u>	<u>FILLED</u>	<u>% FILLED</u>
<b>TOTAL CLASSIFIED</b>	<b>854.12</b>	<b>607.12</b>	<b>71.08%</b>
<b>PUBLIC SAFETY SWORN POSITIONS:</b>			
<b>FIRE</b>	<b>263</b>	<b>270</b>	<b>102.66%</b>
<b>POLICE</b>	<b>269</b>	<b>279</b>	<b>103.72%</b>

5

# General Fund

# Key Revenue Sources

General Fund

6

	<u>YTD Total Mar 31, 2026</u>	<u>Revised Budget</u>	<u>% Budget</u>	<u>YTD Total Mar 31, 2025</u>	<u>Inc/Dec PY</u>
Property Taxes	\$ 57,457,595	\$ 58,967,744	97.44%	\$ 53,973,667	6.45%
Sales and Excise Taxes	18,571,098	36,922,058	50.30%	18,306,992	1.44%
Franchise	1,240,864	5,924,412	20.94%	1,369,133	-9.37%
Licenses & Permits	1,048,011	3,005,773	34.87%	1,317,483	-20.45%
Intergovernmental	830,325	2,070,103	40.11%	1,557,944	-46.70%
Charges For Services	3,832,334	8,795,765	43.57%	3,807,136	0.66%
Fines & Fees	1,935,585	3,499,725	55.31%	1,814,925	6.65%
Investment Income	874,435	2,552,254	34.26%	755,625	15.72%
Miscellaneous Income	88,006	83,279	105.68%	168,297	-47.71%
Other Financing Sources	5,741,917	11,584,620	49.57%	5,639,554	1.82%
<b>Total Revenues</b>	<b>\$ 91,620,170</b>	<b>\$ 133,405,733</b>	<b>68.68%</b>	<b>\$ 88,711,756</b>	<b>3.28%</b>



# Key Expenses/Fund Balance

General Fund

7

	<u>YTD Total Mar 31, 2026</u>	<u>Revised Budget</u>	<u>% Budget</u>	<u>YTD Total Mar 31, 2025</u>	<u>Inc/Dec PY</u>
Personnel Services	\$ 46,177,248	\$ 99,665,057	46.33%	\$ 42,531,980	8.57%
Supplies	2,537,361	5,875,435	43.19%	1,899,489	33.58%
Repairs & Maintenance	1,460,868	3,388,532	43.11%	1,089,565	34.08%
Misc Services & Charges	6,463,619	14,390,931	44.91%	5,084,997	27.11%
Designated Expenses	2,878,031	6,108,692	47.11%	3,483,836	-17.39%
Capital Outlay	448,517	948,818	47.27%	661,780	-32.23%
Debt Service	41,487	116,729	35.54%	59,968	-30.82%
Other Financial Uses	3,520,237	3,559,474	98.90%	5,618,774	-37.35%
<b>Total Expenses</b>	<b>\$ 63,527,368</b>	<b>\$ 134,053,668</b>	<b>47.39%</b>	<b>\$ 60,430,389</b>	<b>5.12%</b>
<b>Net Change</b>	<b>\$ 28,092,802</b>	<b>\$ (647,935)</b>			
Fund Balance - Beginning	35,032,844	35,032,844			
<b>Fund Balance - Ending</b>	<b>\$ 63,125,646</b>	<b>\$ 34,384,909</b>			



8

# Water & Sewer Fund

# Key Financials

Water & Sewer Fund

9

	<b>YTD Total Mar 31, 2026</b>	<b>Revised Budget</b>	<b>% Budget</b>	<b>YTD Total Mar 31, 2025</b>	<b>Inc/Dec PY</b>
Charges For Services	23,421,302	51,495,749	45.48%	22,752,872	2.94%
Investment Income	175,267	587,093	29.85%	239,270	-26.75%
Other Financing Sources	300,423	323,895	92.75%	143,506	109.34%
<b>Total Revenues</b>	<b>\$ 23,896,992</b>	<b>\$ 52,406,737</b>	<b>45.60%</b>	<b>\$ 23,135,648</b>	<b>3.29%</b>
Personnel Services	4,137,247	9,156,494	45.18%	4,143,922	-0.16%
Supplies	389,860	1,050,386	37.12%	456,317	-14.56%
Repairs & Maintenance	351,074	909,702	38.59%	557,485	-37.03%
Misc Services & Charges	2,488,782	5,476,509	45.44%	2,267,677	9.75%
Designated Expenses	8,251,430	17,720,774	46.56%	7,633,064	8.10%
Capital Outlay	235,874	1,341,732	17.58%	139,999	68.48%
Debt Service	1,534,406	6,703,393	22.89%	521,757	194.08%
Other Financial Uses	6,869,689	10,268,939	66.90%	8,311,965	-17.35%
<b>Total Expenses</b>	<b>\$ 24,258,362</b>	<b>\$ 52,627,929</b>	<b>46.09%</b>	<b>\$ 24,032,186</b>	<b>0.94%</b>
<b>Net Change</b>	<b>\$ (361,370)</b>	<b>\$ (221,192)</b>			
Fund Balance - Beginning	10,147,573	10,147,573			
<b>Fund Balance - Ending</b>	<b>\$ 9,786,203</b>	<b>\$ 9,926,381</b>			



10

# Solid Waste Fund

# Key Financials

Solid Waste Fund

11

	<u>YTD Total Mar 31, 2026</u>	<u>Revised Budget</u>	<u>% Budget</u>	<u>YTD Total Mar 31, 2025</u>	<u>Inc/Dec PY</u>
Charges For Services	13,969,622	28,176,177	49.58%	13,189,609	5.91%
Investment Income	65,096	244,484	26.63%	107,173	-39.26%
Other Financing Sources	41,900	30,000	139.67%	1,499	2695.94%
<b>Total Revenues</b>	<b>\$ 14,076,618</b>	<b>\$ 28,451,661</b>	<b>49.48%</b>	<b>\$ 13,310,960</b>	<b>5.75%</b>
Personnel Services	3,151,835	6,509,403	48.42%	2,846,244	10.74%
Supplies	616,656	1,613,234	38.22%	595,708	3.52%
Repairs & Maintenance	597,406	1,528,011	39.10%	568,086	5.16%
Misc Services & Charges	1,076,392	2,348,271	45.84%	1,011,643	6.40%
Designated Expenses	2,633,387	8,787,035	29.97%	3,352,804	-21.46%
Capital Outlay	97,730	201,272	48.56%	74,599	31.01%
Debt Service	30,958	688,971	4.49%	35,873	-13.70%
Other Financial Uses	4,844,989	6,776,895	71.49%	5,323,295	-8.99%
<b>Total Expenses</b>	<b>\$ 13,049,353</b>	<b>\$ 28,453,092</b>	<b>45.86%</b>	<b>\$ 13,808,252</b>	<b>-5.50%</b>
<b>Net Change</b>	<b>\$ 1,027,265</b>	<b>\$ (1,431)</b>			
Fund Balance - Beginning	6,935,095	6,935,095			
<b>Fund Balance - Ending</b>	<b>\$ 7,962,360</b>	<b>\$ 6,933,664</b>			



12

# Drainage Utility Fund

# Key Financials

	<u>YTD Total Mar 31, 2026</u>	<u>Revised Budget</u>	<u>% Budget</u>	<u>YTD Total Mar 31, 2025</u>	<u>Inc/Dec PY</u>
Charges For Services	2,684,634	5,481,674	48.97%	2,598,891	3.30%
Investment Income	17,523	84,407	20.76%	20,599	-14.93%
Other Financing Sources	4,700	16,149	29.10%	15,750	-70.16%
<b>Total Revenues</b>	<b>\$ 2,706,857</b>	<b>\$ 5,582,230</b>	<b>48.49%</b>	<b>\$ 2,635,240</b>	<b>2.72%</b>
Personnel Services	1,138,025	2,602,101	43.73%	1,070,760	6.28%
Supplies	64,031	200,079	32.00%	63,363	1.05%
Repairs & Maintenance	69,738	250,275	27.86%	82,034	-14.99%
Misc Services & Charges	159,907	386,756	41.35%	185,923	-13.99%
Designated Expenses	2,567	122,509	2.10%	4,027	-36.26%
Debt Service	2,990	522,730	0.57%	5,424	-44.88%
Other Financial Uses	1,041,588	1,497,780	69.54%	1,005,799	3.56%
<b>Total Expenses</b>	<b>\$ 2,478,846</b>	<b>\$ 5,582,230</b>	<b>44.41%</b>	<b>\$ 2,417,330</b>	<b>2.54%</b>
<b>Net Change</b>	<b>\$ 228,011</b>	<b>\$ -</b>			
Fund Balance - Beginning	1,839,222	1,839,222			
<b>Fund Balance - Ending</b>	<b>\$ 2,067,233</b>	<b>\$ 1,839,222</b>			



14

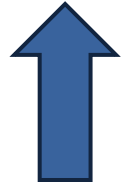
# Aviation Fund

# Key Financials

Aviation Fund

15

	<u>YTD Total Mar 31, 2026</u>	<u>Revised Budget</u>	<u>% Budget</u>	<u>YTD Total Mar 31, 2025</u>	<u>Inc/Dec PY</u>
Intergovernmental	1,519,575	3,539,150	42.94%	1,577,500	-3.67%
Charges For Services	2,580,220	3,351,644	76.98%	1,516,205	70.18%
Investment Income	48,181	120,404	40.02%	22,758	111.71%
Miscellaneous Income	154,804	50	309608.00%	50	309507.72%
Other Financing Sources	2,900	-	-	820	253.66%
<b>Total Revenues</b>	<b>\$ 4,305,680</b>	<b>\$ 7,011,248</b>	<b>61.41%</b>	<b>\$ 3,117,333</b>	<b>38.12%</b>
Personnel Services	1,386,227	3,175,683	43.65%	1,312,293	5.63%
Supplies	77,455	235,180	32.93%	121,099	-36.04%
Repairs & Maintenance	272,391	781,406	34.86%	283,632	-3.96%
Misc Services & Charges	450,443	1,007,600	44.70%	412,606	9.17%
Designated Expenses	962,860	484,607	198.69%	156,670	514.58%
Capital Outlay	-	17,000	0.00%	21,200	-100.00%
Debt Service	267,372	402,721	66.39%	1,550	17149.81%
Other Financial Uses	371,143	371,143	100.00%	356,868	4.00%
<b>Total Expenses</b>	<b>\$ 3,787,891</b>	<b>\$ 6,475,340</b>	<b>58.50%</b>	<b>\$ 2,665,918</b>	<b>42.09%</b>
<b>Net Change</b>	<b>\$ 517,789</b>	<b>\$ 535,908</b>			
Fund Balance - Beginning	2,751,527	2,751,527			
<b>Fund Balance - Ending</b>	<b>\$ 3,269,316</b>	<b>\$ 3,287,435</b>			



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# Golf Course Fund

# Key Financials

Golf Course Fund

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	<u>YTD Total Mar 31, 2026</u>	<u>Revised Budget</u>	<u>% Budget</u>	<u>YTD Total Mar 31, 2025</u>	<u>Inc/Dec PY</u>
Charges For Services	879,307	1,543,690	56.96%	800,870	9.79%
Investment Income	4,635	5,146	90.07%	2,859	62.12%
<b>Total Revenues</b>	<b>\$ 883,942</b>	<b>\$ 1,548,836</b>	<b>57.07%</b>	<b>\$ 803,729</b>	<b>9.98%</b>
Repairs & Maintenance	17,387	10,418	166.89%	-	0.00%
Misc Services & Charges	798,672	1,475,283	54.14%	726,235	9.97%
Capital Outlay	-	-	-	68,583	-100.00%
Debt Service	108,062	221,694	48.74%	-	0.00%
<b>Total Expenses</b>	<b>\$ 924,121</b>	<b>\$ 1,707,395</b>	<b>54.12%</b>	<b>\$ 794,818</b>	<b>16.27%</b>
<b>Net Change</b>	<b>\$ (40,179)</b>	<b>\$ (158,559)</b>			
Fund Balance - Beginning	313,274	313,274			
<b>Fund Balance - Ending</b>	<b>\$ 273,095</b>	<b>\$ 154,715</b>			



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# Hotel Occupancy Tax (HOT) Fund

# Key Financials

	<u>YTD Total Mar 31, 2026</u>	<u>Revised Budget</u>	<u>% Budget</u>	<u>YTD Total Mar 31, 2025</u>	<u>Inc/Dec PY</u>
Taxes	949,223	1,989,567	47.71%	840,854	12.89%
Intergovernmental	84,118	86,000	97.81%	96,490	-12.82%
Charges For Services	358,574	975,157	36.77%	370,474	-3.21%
Investment Income	14,598	66,277	22.03%	26,102	-44.07%
Miscellaneous Income	-	2,420	0.00%	2,420	-100.00%
<b>Total Revenues</b>	<b>\$ 1,406,513</b>	<b>\$ 3,119,421</b>	<b>45.09%</b>	<b>\$ 1,336,340</b>	<b>5.25%</b>
Personnel Services	502,332	1,046,159	48.02%	477,034	5.30%
Supplies	22,450	55,441	40.49%	25,184	-10.86%
Repairs & Maintenance	29,761	72,015	41.33%	58,823	-49.41%
Misc Services & Charges	331,979	816,086	40.68%	275,838	20.35%
Designated Expenses	173,374	482,994	35.90%	330,719	-47.58%
Capital Outlay	-	-	-	146,293	-100.00%
Debt Service	63,596	715,650	8.89%	75,064	-15.28%
<b>Total Expenses</b>	<b>\$ 1,123,492</b>	<b>\$ 3,188,345</b>	<b>35.24%</b>	<b>\$ 1,388,955</b>	<b>-19.11%</b>
<b>Net Change</b>	<b>\$ 283,021</b>	<b>\$ (68,924)</b>			
Fund Balance - Beginning	791,379	791,379			
<b>Fund Balance - Ending</b>	<b>\$ 1,074,400</b>	<b>\$ 722,455</b>			



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# Street Maintenance Fund

# Key Financials

	<u>YTD Total Mar 31, 2026</u>	<u>Revised Budget</u>	<u>% Budget</u>	<u>YTD Total Mar 31, 2025</u>	<u>Inc/Dec PY</u>
Charges For Services	4,992,409	10,032,396	49.76%	4,834,602	3.26%
Investment Income	317,025	212,844	148.95%	199,842	58.64%
<b>Total Revenues</b>	<b>\$ 5,309,434</b>	<b>\$ 10,245,240</b>	<b>51.82%</b>	<b>\$ 5,034,444</b>	<b>5.46%</b>
Repairs & Maintenance	139,835	4,650,000	3.01%	49,394	183.10%
Capital Outlay	263,060	11,175,147	2.35%	12,500	2004.48%
Debt Service	325,615	1,536,850	21.19%	343,365	-5.17%
<b>Total Expenses</b>	<b>\$ 728,510</b>	<b>\$ 17,361,997</b>	<b>4.20%</b>	<b>\$ 405,259</b>	<b>79.76%</b>
<b>Net Change</b>	<b>\$ 4,580,924</b>	<b>\$ (7,116,757)</b>			
Fund Balance - Beginning	17,025,703	17,025,703			
<b>Fund Balance - Ending</b>	<b>\$ 21,606,627</b>	<b>\$ 9,908,946</b>			





# Questions



# City of Killeen

## Staff Report

File Number: DS-26-044

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Discuss and consider setting special meetings to discuss Charter amendments



# City of Killeen

## Staff Report

File Number: DS-26-043

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Discuss overview of recommendations made by the Charter Review Committee



CHARTER REVIEW COMMITTEE  
RECOMMENDATIONS

DS-26-043

June 2, 2026

# Background

- On January 20, 2025, the City Council authorized the creation of the Charter Review Committee.
  - ▣ Comprised of one member from each district and three at-large members.
- The purpose of the Committee was to review the City Charter and provide recommendations for amendments.
- The Committee provided 11 recommendations.

# Background

- The next step is for Council to consider each of the amendments recommended by the Charter Review Committee.
  - ▣ The Council may accept, modify and accept, or reject any recommendation.
- Staff will then prepare proposed ballot language for those amendments accepted and present to Council for approval.
- The amendments will then be placed on the ballot at the November regular election for approval by the voters.

# Proposed Timeline

- **June 2** - Brief overview of recommendations made by the Charter Review Committee.
- **June 2, June 16, & July 7** - Discuss proposed amendments and receive motions of direction on requested changes.
- **July 21** - Discuss ballot language for the amendments and receive motions of direction on requested changes
- **August 4** - Consider an ordinance calling the election to approve/disapprove the proposed amendments.
- **Monday, August 17** - The last day to call the Nov. election.

# Recommendations

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- ❑ Election Dates
- ❑ Term Limits
- ❑ Resign-to-Run Provision
- ❑ Filling Vacancies on Council
- ❑ Council Initiated Investigations
- ❑ Candidate Filing Fee
- ❑ Initiative & Referendum Requirements
- ❑ Recall Procedures
- ❑ Judicial Removal of Elected Officials
- ❑ Citizen Comment Period
- ❑ Change Order Briefings

# Election Dates

- The Charter currently provides that the Mayor and at-large Councilmembers are elected in May during odd-numbered years and all district councilmembers are elected in May during even-numbered years.
- On December 19, 2025, the City Council approved a resolution moving elections for the Mayor and all Councilmembers to the November uniform election date in odd-numbered years beginning in November 2027.

# Election Dates

- The Charter Review Committee recommended that the Charter be amended to reflect the resolution and move all regular elections to the November uniform election date in odd-numbered years.
- Based on the recommendation, amendments would need to be made to Sections 22 & 93 of the Charter.

# Term Limits

- Currently, the Mayor and all Councilmembers may serve no more than three consecutive terms (in whole or in part) in one office.
- There is no maximum term limit or a waiting period between serving in different offices.

# Term Limits

- The Charter Review Committee recommended an amendment to limit members of council to six consecutive terms, in any combination of office.
- Following six consecutive terms, a person must wait one full term before they are deemed eligible to run for any office.
- Based on the recommendation, amendments would need to be made to Section 22 of the Charter.

# Resign-to-Run

- If the Mayor or a Councilmember files to run for a different office with the City, then the Mayor/Councilmember must resign and vacate their office immediately upon filing for the different office.
- The resign to run provision does not apply when a member files to run for an elected position outside the City of Killeen.
  - ▣ Upon accepting a new position outside of the City, a member could be required to resign if the new position is incompatible with his/her current position.

# Resign to Run

- The Charter Review Committee recommended that the City Charter's resign-to-run provision be amended to apply only upon filing to run for elected positions not with the City.
- The resign to run provision would no longer apply in the event a councilmember seeks to run for mayor or vice versa.
- Based on the recommendation, amendments would need to be made to Section 22 of the Charter.

# Filling Vacancies on Council

- The Charter currently provides that if a single vacancy on Council occurs:
  - More than 90 days before a regular municipal election, the vacancy shall be filled by appointment.
  - Within 90 days before a regular municipal election, the vacancy may be filled by appointment.
- If two or more vacancies occur on Council at any time, then the vacancies shall be filled following a special election on the next uniform election date.

# Filling Vacancies on Council

- The Charter Review Committee recommended that any vacancy should be filled by appointment no matter when the vacancy occurred or how many existed.
- A special election would be called if no quorum existed.
- Based on the recommendation, amendments would need to be made to Section 26 of the Charter.

# Council Investigations

- The Charter authorizes investigations by the City Council in order to:
  - ▣ (i) inquire into the conduct of any office, department, agency, or officer; and
  - ▣ (ii) make investigations as to municipal affairs.
- As part of the investigation, Council may subpoena witnesses, administer oaths, and compel the production of books, papers and other evidence.

# Council Investigations

- The Charter Review recommended an amendment to require that the City Council adopt an ordinance specifying the procedures to conduct the investigation.
- Based on the recommendation, amendments would need to be made to Section 39 of the Charter.

# Candidate Filing Fees

- To have a name placed on the ballot for election in the City of Killeen, a person must:
  - ▣ meet the eligibility requirements, and
  - ▣ file a sworn application with the City Secretary.
- The City of Killeen does not charge a filing fee.

# Candidate Filing Fees

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- The Charter Review Committee recommended an amendment to require:
  - ▣ a \$100 filing fee, or
  - ▣ a petition signed by 50 registered voters.
- Based on the recommendation, amendments would need to be made to Section 95 of the Charter.

# Initiative & Referendum

- The Charter grants the power to an elector to petition the City Council for an initiative or a referendum.
  - ▣ An initiative petition is to propose a new ordinance.
  - ▣ A referendum petition is to repeal an adopted ordinance.
- An initiative or referendum is submitted to Council through a petition that must be signed by 25% of the number of voters in the last election in which the Mayor was elected.
- The City Secretary must certify the petition within 10 days.
- If deficient, the petitioner may amend it within 10 days.

# Initiative & Referendum

- The Charter Review Committee recommended that:
  - The number of required signatures should be equal to at least 25% of the number of voters who voted for the office of mayor in the last election in which the mayor was elected.
  - The City Secretary should have 30 days to certify a petition, and a petitioner should have 30 days to amend a deficient petition.
  - Initiated ordinances inconsistent with state law should not be approved by Council or be submitted to the voters.

# Initiative & Referendum

- Based on the recommendation, amendments would need to be made to Sections 100-107 of the Charter.
- The impact of this amendment is that it will reduce the number of signatures for a petition for an initiative or a referendum.

# Recall Procedures

- The Charter provides that any member of council may be recalled (i.e., removed from office).
- Any voter registered to vote in the City of Killeen, can seek to recall any councilmember or the mayor by filing an affidavit.
- The City Secretary then must issue petition blanks to the petitioner within 1 business day.
- A person may not seek the recall of an officer within (i) the first six months of his/her term or (ii) six-months following a recall election in which the officer was not removed.

# Recall Procedures

- Within 30 days of receiving the petition blanks, the petitioner must collect signatures from registered voters in a number greater than 50% of the total number of voters:
  - in the City in the last election if for mayor or at-large councilmember, or
  - in the particular district if for a single district councilmember.
- The officer may then resign within 5 days. If not, the City Council must call an election.

# Recall Procedures

- The Charter Review Committee recommended that:
  - A petition for the recall of an at-large councilmember should be signed by qualified voters equal to more than 50% of the number of votes actually received by that councilmember in the last election.
  - An elected official should only be subject to a single recall election per term.
  - The City Secretary should have 5 business days to provide the petition blanks upon receipt of the affidavit.

# Recall Procedures

- Based on the recommendation, amendments would need to be made to Sections 112-117 of the Charter.
- The impact of this amendment is that it will reduce the number of signatures required to call an election for the recall of an at-large councilmember.

# Judicial Removal of Elected Officials

- Chapter 21, Subchapter B, of the Texas Local Government Code allows for a citizen of a general law city to petition a district court judge to remove a local elected official.
- The petitioner must allege incompetence, official misconduct, or intoxication on or off duty.
- If accepted by the judge, the petition would initiate a lawsuit between the petitioner and elected official and could result in a hearing and removal of the officer.

# Judicial Removal of Elected Officials

- The Charter Review Committee recommended that the City Charter be amended to adopt the ability for a citizen to seek the judicial removal of an elected official based on the same criteria and procedures outlined in state law.
- Based on the recommendation, amendments would need to be made to Section 35 of the Charter.

# Citizen Comment Period

- The Texas Open Meetings Act requires that a governmental body allow members of the public to address the body “regarding an item on an agenda...during the body's consideration of the item.”
- The *Governing Standards & Expectations* expanded that right to allow the public to speak on non-agenda items.
- The section granting the ability to speak on non-agenda items was removed in January 2024.

# Citizen Comment Period

- The Charter Review Committee recommended that the Charter should adopt procedures to allow citizens the opportunity to speak on City-related non-agenda items at all regular council meetings.
- However, the comments should be addressed to the Council as a whole and not at an individual council member.
- Based on the recommendation, amendments would need to be made to Section 36 of the Charter.

# Change Order Briefings

- A change order is a written agreement that changes the price, scope, and/or schedule of a project. Change orders are typically used in construction related contracts.
- State law allows a city to administratively approve all change orders of \$50,000 or less and restricts the increase in the total cost of a contract, resulting from change orders, to 25%.
- City policy requires that, once cumulative change orders for a contract reach \$500,000, all change order must be approved by Council regardless of the amount of the change order.

# Change Order Briefings

- The Charter Review Committee recommended that the Charter be amended to require the City Manager to brief the City Council, on a quarterly basis and at a regular council meeting, on all monetary change orders approved during the preceding fiscal quarter.
- Based on the recommendation, amendments would need to be made to Section 45 of the Charter.



# City of Killeen

## Staff Report

File Number: DS-26-045

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Discuss charter amendments related to election dates, term limits for elected officials, resign-to-run provisions, and vacancies on City Council.



**CHARTER  
RECOMMENDATIONS:  
ELECTION DATES**

**DS-26-045**

**June 2, 2026**

# Background

- The Charter currently provides that the Mayor and at-large Councilmembers are elected in May during odd-numbered years and all district councilmembers are elected in May during even-numbered years.
- On December 19, 2025, the City Council approved a resolution (25-191R) moving elections for the Mayor and all Councilmembers to the November uniform election date in odd-numbered years beginning in November 2027.

# Committee Recommendation

- The Charter Review Committee recommended that the Charter be amended to reflect the resolution and move all regular elections to the November uniform election date in odd-numbered years.
- Based on the recommendation, amendments would need to be made to Sections 22 & 93 of the Charter.

# Section 22, Paragraph 2

~~At an election held on a uniform election date in even-numbered years, a mayor and three councilmembers shall be elected by a plurality vote of the city at large for a term of two (2) years. The mayor or any councilmember elected prior to the adoption of this amendment shall serve until November 2027. Beginning in November 2027, and thereafter, A~~at an election held on ~~at~~ the November uniform election date in odd-numbered years, there shall be elected a mayor and seven councilmembers, each to serve a term of two (2) years. A mayor and three councilmembers shall be elected by a plurality vote of the city at large, and four councilmembers, one ~~councilmember~~ from each of the single member districts 1, 2, 3, and 4, by a plurality vote of the registered voters residing within each district, ~~to serve a term of two (2) years.~~ All elections are to be held in a manner provided in Article IX of this charter and in accordance with state law.

# Section 93

The regular election for the choice of members of the council as provided in Section 22 of Article III of this Charter, shall be held ~~each every odd-numbered~~ year on ~~an the~~ authorized November uniform Election Date provided for in the Texas Election Code. The council may, by resolution, order a special election on the first authorized uniform election date prescribed by the Election Code that allows sufficient time to comply with other requirements of law as may be authorized by law. The Council shall set the date of all other elections in accordance with applicable provisions of the Election Code, Local Government Code, Constitution and other general laws of the State of Texas.

# Direction

6

- Staff requests direction as to proposed amendments to the City Charter regarding election dates.



# CHARTER RECOMMENDATIONS: CITY COUNCIL TERM LIMITS



# Background

- Currently, the Mayor and all Councilmembers serve two-year terms and may serve no more than three consecutive terms (in whole or in part) in one office.
- There is no maximum term limit or a waiting period between serving in different offices.

# Comparators

- **Houston** – Limited to two four-year terms.
- **Waco** – Councilmembers serve two-year terms with no term limits; no at-large councilmembers (except mayor).
- **Austin** – Limited to two consecutive four-year terms; a person who has held office for more than two years of an unexpired term is restricted from running again for more than one additional consecutive term.
- **Temple** – Serve three-year terms; limited to three consecutive terms in any one office; no limits on total terms.

# Comparators

- **Wichita Falls** – Limited to two consecutive three-year terms; limited to three consecutive terms in total; partial terms do not count towards term limit; requires an 18-month waiting period to become eligible to hold an office again; elected officials who resign to run for another office have the initial term counted in full.
- **Abilene** – Councilmembers/Mayor all serve three-year terms with no term limits; no district positions, all are at-large (different “places”).

# Committee Recommendation

- ❑ The Charter Review Committee recommended an amendment to limit members of council to six consecutive terms, in any combination of office.
- ❑ Following six consecutive terms, a person must wait one full term before they are deemed eligible to run for any office.
- ❑ Based on the recommendation, amendments would need to be made to Section 22 of the Charter.

# Section 22, Paragraph 3

The members of the City Council shall serve not more than three (3) consecutive terms in any one officesuccession, or six (6) consecutive terms in any combination of elective office, in whole or in part, whether appointed (to fill an unexpired portion of a term) or elected, and until their successors shall have been elected and qualified and they shall be ineligible to succeed themselves or another member in the same office for an additional successive term. If a member becomes ineligible to hold office due to completing six (6) consecutive terms, the member may only become eligible following a one (1) full-term absence from office. For the purposes of this provision there shall be only two offices: the office of the mayor and the office of the councilmember.;

# Direction

13

- Staff requests direction as to proposed amendments to the City Charter regarding term limits for members of the City Council.



# CHARTER RECOMMENDATIONS: RESIGN TO RUN



# Background

- If the Mayor or a Councilmember files to run for a different office with the City, then the Mayor/Councilmember must resign and vacate their office immediately upon filing for the different office.
- The resign to run provision does not apply when a member files to run for an elected position outside the City of Killeen.
  - ▣ Upon accepting a new position outside of the City, a member could be required to resign if the new position is incompatible with his/her current position.

# Committee Recommendation

- The Charter Review Committee recommended that the City Charter's resign to run provision be amended to apply only upon filing to run for elected positions not with the City.
- The resign to run provision would no longer apply in the event a councilmember seeks to run for mayor, or vice versa.
- Based on the recommendation, amendments would need to be made to Section 22 of the Charter.

# Comparators

- **Pearsall** - If the Mayor shall become a candidate for nomination or election to any public office, other than Mayor, he or she shall vacate immediately his or her place...
- **Sugar Land** - If a member of the city council becomes a candidate for election to any public office, other than that of city council, such candidacy shall constitute an automatic resignation of the city office then held and the vacancy thereby created will be filled in accordance with the provisions of this Charter and State law.

# Comparators

- **Amarillo** - If the *Mayor* or any Councilmember announce as a candidate to be elected to another public office with more than twelve months and thirty days remaining in their current term of office, it shall be considered that the officeholder immediately resigned from their current office and their office shall be immediately vacant by operation of law creating a vacancy in the elected office of the city held.

# Section 22, Paragraph 4

~~except if any member of the City Council holding office desires to run for a different office than that which the member holds, at the next election, the member must resign and vacate their present office immediately upon filing for a different office and his resignation shall be effective on the date of such resignation.~~ If a member of the City Council becomes a candidate for election to any public office, other than that of councilmember or mayor, such candidacy shall constitute an automatic resignation of the city office then held and the vacancy thereby created will be filled in accordance with the provisions of this Charter and State law. For the purposes of this ~~provision~~ Section there shall be only two offices: the office of the mayor and the office of the councilmember.

# Direction

20

- Staff requests direction as to proposed amendments to the City Charter regarding the resign to run provision.



# CHARTER RECOMMENDATIONS: FILLING COUNCIL VACANCIES



# Background

- The Charter currently provides that if a single vacancy on Council occurs:
  - More than 90 days before a regular municipal election, the vacancy shall be filled by appointment.
  - Within 90 days before a regular municipal election, the vacancy may be filled by appointment.
- If two or more vacancies occur on Council at any time, then the vacancies shall be filled following a special election on the next uniform election date.

# Committee Recommendation

- The Charter Review Committee recommended that any vacancy should be filled by appointment no matter when the vacancy occurred or how many vacancies existed.
- A special election would be called if no quorum existed.
- Based on the recommendation, amendments would need to be made to Section 26 of the Charter.

# Section 26

A vacancy in the council of the City of Killeen, except the office of Mayor, shall be filled by a majority vote of the remaining members of the council, by the selecting of a person possessing all the qualifications prescribed by Section 23 of this Article, and who shall be a bona fide resident of the district in which the vacancy occurs; unless the vacancy in office is that of a councilmember at large, in which case the person selected to fill the vacancy shall be a bona fide resident of the City of Killeen without regard to the district in which he resides. However, if the ~~remaining members of the council are unable to appoint members due to a lack of quorum, vacancy occurs within 90 days before a regular municipal election, the vacancy is not required to be filled. Where more than one vacancy shall develop at any one time,~~ then a special election shall be called on the first authorized uniform election date prescribed by the Election Code that allows sufficient time to comply with the other requirements of law, ~~in order to fill those vacancies. and that occurs on or after the 30th day after the date the ordinance calling the election is adopted, and any vacancy shall be filled in the same manner as herein provided for general election.~~ If the Mayor ~~protem~~ succeeds to the office of Mayor under the provisions of Section 25 of this Article, then ~~his~~ the office of ~~that~~ councilmember shall be considered vacant within the meaning of this Section.

# Comparators

- Looked at the charters of 26 comparable cities to see how they fill vacancies.
- 10 cities require that all vacancies be filled by election.
  - “A vacancy in the City Council shall be filled by a special election which shall be called in accordance with state law.”
  - 8 of those require an election to fill a vacancy due to term lengths.

# Comparators

- 5 cities require that all vacancies be filled by appointment.
  - ▣ “Vacancies in the Council...arising from any cause shall be filled by a majority vote of the remaining members for the unexpired term or until the next City general election.”
- 11 cities allow appointment unless certain conditions exist.
  - ▣ “Any vacancy occurring with an unexpired term 12 months or less shall be filled by appointment. Any vacancy with more than 12 months must be filled by election.”

# Direction

27

- Staff requests direction as to proposed amendments to the City Charter regarding the filling of vacancies on the city council.