

## CITY COUNCIL MEMORANDUM

### AGENDA ITEM

**Enter into an Interlocal Agreement with Bell County to use their registered voter software, VoteSafe, for the May 2016 general election.**

### ORIGINATING DEPARTMENT

**City Secretary/City Attorney**

### BACKGROUND INFORMATION

Since the 2004 municipal election, the City has used Bell County's fiber optic network to access voter records. This system works extremely well and shortens the length of time a voter has to wait for his or her voter status to be checked.

### DISCUSSION/CONCLUSION

The City has three locations for early voting: City Hall, Lions Park Senior Center and the Gilmore Senior Center. Without access to the Bell County Voter Registration database, it is necessary to fax sign-in sheets between the locations. Personnel at each location must then mark the voter lists to eliminate the possibility of someone voting twice. In order to have access to Bell County's system for a regular City election, it is necessary to enter into an Interlocal Cooperation Agreement for services.

Using this system, the City will be able to set up a database to track not only those who voted early, but following the election those voting on Election Day will be marked. This will allow the City to save those records for as long as deemed "administratively valuable." The agreement provides for additional one-year agreements, and it may be terminated by either party upon thirty days' notice.

### FISCAL IMPACT

The fee is \$1,200.00 for twelve months' access to the system, plus \$85.00/hr for county tech fees, and \$100.00/hr for county programmer fees. It is anticipated that we will be charged for approximately two (2) hours of tech time and a minimal amount of programming fees, which will be billed separately. The amount due immediately is \$1,200.00. Funds are available in the City Secretary's budget (010-1010-416.50-45) to pay this expense.

### RECOMMENDATION

Staff recommends that the City Manager be authorized to execute the attached Interlocal Cooperation Agreement on behalf of the City of Killeen, Texas.