

TIMELINE MEMORANDUM

TO: Kent Cagle, City Manager
VIA: Holli Clements, Interim City Attorney
VIA: Judith Tangalin, Interim Executive Director of Finance
VIA: Lorianne Luciano, Director of Procurement and Contract Management
VIA: Edwin Revell, Executive Director of Development Services
FROM: Earl Abbott, Building Official
DATE: July 27, 2022
SUBJECT: SCHEDULE FOR #22-36 507 N. Gray Street Asbestos & Demolition

Tentative scheduled due dates:

Turn-in complete packet to Department Head (and/or any other respective Immediate Supervisor) for Review: July 19, 2022

Final Department approved/signed specifications turned into Purchasing Office: July 22, 2022

Packet sent to City Manager's Office for approval, along with request to advertise (done by purchasing) July 29, 2022

Advertise: Sunday, August 7, 2022
Sunday August 14, 2022

Bid opening:

Deadline for Questions: August 19, 2022 @ 5:00 p.m.
Bid Due to Purchasing: August 25, 2022 @ 3:00 p.m.
Bid Opening Via Zoom: August 25, 2022 @ 3:15 p.m.

Agenda Item/CCMR begins routing in Legistar: August 15, 2022

Pre-Session City Council Workshop via CCMR is September 6, 2022

Regular City Council Meeting for Approval via CCMR is September 13, 2022

Account number: 349-8934-493.69-03 Project Code 220039

Estimated expenditure for item/service/project: \$700,000.00