



STAFF REPORT

DATE: January 4, 2022
TO: Kent Cagle, City Manager
FROM: Leslie Hinkle, Executive Director of Community Development
SUBJECT: Killeen City Hall and City Hall Annex elevator modernizations

BACKGROUND AND FINDINGS:

The elevators at the Killeen City Hall and the Municipal Annex are over 20 years old and are no longer compliant with the Americans with Disabilities Act (ADA). To comply with the federal guidelines of the ADA both elevators must be modernized.

TK Elevator Corporation provides elevator modernizations through the National Omnia Contract R200502. Quotes were obtained to modernize both elevators and comply with the Federal Americans with Disabilities Act (ADA) requirements. The cost to modernize the elevator at Killeen City Hall is \$79,728.06 and the City Hall Annex is \$75,739.71. The total for both elevator modernizations is \$155,467.77.

THE ALTERNATIVES CONSIDERED:

1. Modernize both elevators.
2. Do not modernize the elevators.

Which alternative is recommended? Why?

Alternative #1 is recommended to ensure continued safe and efficient operation of elevators and comply with Federal ADA guidelines.

CONFORMITY TO CITY POLICY:

The Community Development Department is seeking approval to modernize the elevators at City Hall and the City Hall Annex through the National Omnia Contract R200502. Purchases made through a cooperative contract are exempt from the competitive bidding process as stated in the Texas Local Government Code (TLGC) section 271.102, subchapter F; a local government that purchases goods or services under this subchapter satisfies any state law requiring the local government to seek competitive bids for the purchase of the goods or services.

FINANCIAL IMPACT:

What is the amount of the expenditure in the current fiscal year? For future years?

The cost to modernize the elevators at City Hall and the Municipal Annex is \$155,467.77.

Is this a one-time or recurring expenditure?

One-time expenditure

Is this expenditure budgeted?

Yes, funds are available in the Governmental CIP account 349-8932-493.69-03.

If not, where will the money come from?

N/A

Is there a sufficient amount in the budgeted line-item for this expenditure?

Yes

RECOMMENDATION:

Staff recommends that the City Council authorize the modernization of the elevators at City Hall and the Municipal Annex in the amount of \$155,467.77 and that the City Manager or designee be expressly authorized to execute any and all change orders within the amounts set by state and local law.

DEPARTMENTAL CLEARANCES:

Finance
Legal

ATTACHED SUPPORTING DOCUMENTS:

Proposals
Letter of Agreement
Certificate of Interested Parties