



AUTHORIZE A MASTER SOFTWARE AGREEMENT WITH CIVIC PLUS

RS-24-070

April 16, 2024

Background

- The city currently utilizes software products that were originally under separate vendors and were acquired by Civic Plus. The software packages are now under the Civic Plus umbrella and the cost will exceed \$50,000 annually and therefore will need council approval
- By entering into a master agreement, the City aims to streamline procurement processes, standardize service delivery, and enhance the overall effectiveness of communication strategies

Background continued

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- City Staff has identified several critical areas that require standardized agreements to ensure reliability, security, and cost-effectiveness:
 - City Website Design and Hosting
 - Codification
 - Social Media Archiving
 - SeeClickFix
 - Mass Notification/Civic Alerts

Background continued

Current Contracts	FY 24 Costs
Civic Engage	\$29,472.28
SeeClickFix	\$56,296.57
Codification	\$1,345.00
Total Costs	\$87,113.85

Recommendation

- Staff recommends executing a master software agreement with Civic Plus, utilizing TIPS Contract #220105, in the amount of \$87,114 for the term of May 2024 – Apr 2025 and that the City Manager or designee be expressly authorized to execute any and all change orders within the amounts set by state and local law