



## STAFF REPORT

**DATE:** September 5, 2017  
**TO:** Ronald L. Olson, City Manager  
**VIA:** Judy Paradice, Administrative Assistant  
**SUBJECT:** Reschedule City Council Meeting

### **BACKGROUND AND FINDINGS:**

Section 34 of the City Charter provides that the City Council shall meet regularly, but not less frequently than twice a month. Historically, the City Council has scheduled these two meetings for the second and fourth Tuesdays of the month.

The second Tuesday of October falls during the national Association of the United States Army meeting. Due to a lack of a quorum, it is requested that the City Council meeting scheduled for October 10, 2017 be rescheduled for another date.

### **THE ALTERNATIVES CONSIDERED:**

#### **Which alternative is recommended? Why?**

The alternatives considered are to hold the regular City Council meeting immediately following the City Council workshop on October 3, 2017 or move the meeting to October 17, 2017 before the City Council workshop. Moving the regular City Council meeting to October 17, 2017 will allow City Council time to review the information of the October 3, 2017 workshop and provide any follow-up information required for agenda item approval.

### **CONFORMITY TO CITY POLICY:**

Conforms to Section 34 of the City Charter.

### **FINANCIAL IMPACT:**

#### **What is the amount of the expenditure in the current fiscal year? For future years?**

No fiscal impact.

#### **Is this a one-time or recurring expenditure?**

N/A

#### **Is this expenditure budgeted?**

N/A

**If not, where will the money come from?**

N/A

**Is there a sufficient amount in the budgeted line-item for this expenditure?**

N/A

**RECOMMENDATION:**

That the first regular City Council meeting of October be held on Tuesday, October 17, 2017.

**DEPARTMENTAL CLEARANCES:**

City Attorney

**ATTACHED SUPPORTING DOCUMENTS:**

None