



PETROLEUM PRODUCTS AND DIESEL EXHAUST FLUID (DEF)

RS-18-096

October 23, 2018

Background

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- Fleet Services bids petroleum products and diesel exhaust fluid (DEF) for the City's fleet.
 - ▣ These products are used daily and the costs are charged to the departments as the products are used.
 - ▣ Annual petroleum products and DEF cost:
 - FY 2016 - \$72,506
 - FY 2017 - \$75,642
 - FY 2018 - \$81,039
 - FY 2019 - \$60,000 (Estimated)

Bid and Contract Summary

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- A total of 14 primary products were bid out.
 - ▣ Six bids were received.
- Two vendors offered the best value for the City in two separate portions of the bid.
 - ▣ American Lube Supply - petroleum products
 - ▣ Arnold Oil Co. - DEF
- Contract term is for one year with the option to renew for three additional one year periods.

Alternatives

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- Alternatives
 - ▣ Award the bid as recommended.
 - ▣ Reject bids and rebid for petroleum products and diesel exhaust fluid.

Recommendation

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Staff recommends that City Council award purchase contracts to American Lube Supply for petroleum products, and Arnold Oil Co. for diesel exhaust fluid; and that the City Manager or designee be authorized to execute the contracts and any change orders as permitted by state and local law.