

EDUCATION

Bachelors of Civil Engineering, May 2007

Texas A&M University, College Station, Texas

Concentration: Transportation & Land Development

PROFILE SUMMARY

Civil engineer and certified floodplain manager with 11 years of progressively responsible experience in planning and development, local government, transportation planning, traffic impacts, economic development, public-private partnerships, business development, and strategic planning. Skilled in public speaking and creating consensus among differing interest groups. Ability to find creative solutions to complex problems. History of enforcing City ordinances while maintaining a development friendly atmosphere. Demonstrated technical aptitude with communication skills to deliver targeted messages to City Councils, clients, developers, citizens, employees, stakeholders, and other elected officials.

WORK EXPERIENCEK Friese + Associates (2017-Current)***Business Development Project Manager***

- Maintain client contacts and develop new client relationships
- Identify and pursue new business opportunities
- Respond to requests for qualifications
- Manage projects and provide engineering and planning support
- Successfully secured \$1.8M in Capital Area Metropolitan Planning Organization Funding for the City of Buda
- Provide development review services and facilitate coordination meetings with developers for the City of New Braunfels
- Develop platting and development review checklists to coordinate and streamline development review process

City of Hutto (2016-2017)***Assistant City Manager***

- Provided oversight and direction for Engineering, Public Works, Planning, Building Department, Code Enforcement, Animal Control Services, Downtown and Tourism, Parks and Recreation, Library, and Business Services Departments
- Developed and implemented the Strategic Guide and Execution Strategy
- Successfully managed purchase and acquisition of a public water supply system to stabilize City utility rates over a 40-year period
- Successfully negotiated Certificate of Convenience and Necessity boundary agreement with a neighboring special utility district to expand the City's waste water customer base and create additional revenue to pay for the newly constructed waste water treatment plant
- Successfully negotiated and executed a public-private partnership for a multi-use development of the Co-Op site to include construction of a city hall
- Successfully negotiated and executed development agreements for a 1,500-unit residential development, the Titan Business Park, and relocation of a manufacturing company
- Developed and implemented performance metrics for all City Departments, resulting in improved customer service, more efficient operations, and shorter response times, in addition to tracking current staffing levels and future staffing needs

Executive Director/City Engineer

- Update, Implement, and Maintain the City's Capital Improvement Plan, Mobility Plan, Water Master Plan and Waste Water Master Plan
- Provide oversight for Engineering Development Review, Engineering Projects and Construction Inspections
- Provide oversight for Public Works Department
- Update, Implement, and Maintain the City's Construction Standards and Details
- Successfully updated the City's Utility Rates to cover operating costs and capital expenditures
- Managed yearly Capital Improvement Program budget in excess of \$6M
- Supervised 23 Full Time Employees

City of College Station (2012-2016)***Transportation Planning Coordinator***

- Elected to Chairperson while representing the City on the Bryan/College Station Metropolitan Planning Organization's Technical Advisory Committee
- Successfully updated the City's Thoroughfare Plan with a simplified and context-sensitive approach, allowing for more flexibility in construction and easier interpretation of maps by customers and citizens

- Successfully updated Unified Development Ordinances to include the Traffic Impact Analysis Ordinance for Single-Family Residential Developments and amendments to the Single-Family Residential Parking Requirements for Platting, which included significant stakeholder input and public education
- Successfully negotiated with developers for millions of dollars of improvements to the City's transportation system through implementation of Traffic Impact Analysis Ordinance
- Developed a \$73-million transportation bond package in conjunction with Public Works Department
- Managed and coordinated implementation of traffic mitigation for proposed developments
- Advised the Planning & Zoning Commission and City Council on transportation related issues
- Coordinated and developed relationships with outside agencies, including TxDOT, Texas Transportation Institute, Texas A&M University, and Brazos County

Assistant City Engineer

- Reviewed engineering plans, reports, engineer's estimates, rezoning applications, comprehensive plan amendments, platting applications, preliminary plans, and master plans submitted for developments within the City
- Provided training for engineers-in-training
- Prepared Development Agreements and City Participation Contracts
- Advise Planning & Zoning Commission and City Council on engineering related issues
- Supervise construction phase of development engineering projects

City of Bryan (2009-2012)

Development Engineer/Capital Improvements Project Manager

- Reviewed plans and reports submitted for developments within the City
- Served as representative for the Site Development Review Committee
- Designed public infrastructure projects for the City's Capital Improvement Program, including waterlines, sanitary sewer lines, sidewalks, drainage infrastructure, and park improvements
- Prepared construction documents and contracts
- Prepared monthly payment applications for contractors

Kling Engineering & Surveying (2008-2009)

Graduate Engineer

- Subdivision and commercial site design utilizing AutoCAD
- Storm sewer analysis and design using StormCAD software
- Waste water analysis and design using SewerCAD software
- Waterline analysis and design using WaterCAD software
- Detention pond design using Bentley PondPack
- Preparation of engineering reports and estimates
- Construction phase services

American Civil Engineering Services (2007-2008)

Assistant Project Manager

- Subdivision and commercial site design
- Drainage design including: storm sewers, detention ponds, and other related drainage elements
- Infrastructure design including: roadways, water lines, and waste water lines
- Bid and construction phase services
- Supervised drafters on projects

HONORS & AWARDS

- Employee of the Year, City of College Station, 2014
- Team Player, Planning and Development Services, City of College Station, 2013
- Young Engineer of the Year, TSPE, Brazos Chapter, 2012
- Guest Lecturer, Senior Capstone Design Course, Civil Engineering Department, Texas A&M University, 2013-2014
- Media Training, The Ammerman Experience, 2016
- Leadership Brazos, B/CS Chamber of Commerce, 2015

SERVICE

- Boy Scouts of America, 2017-2018
- Williamson County Regional Animal Shelter Board, 2017
- Brazos Valley Council of Governments Regional Transportation Planning Committee, 2015-2016
- Vice-President, TSPE, Brazos Chapter, 2012-2016
- Scholarship Coordinator, TSPE, Brazos Chapter, 2012-2016
- Secretary, TSPE, Brazos Chapter, 2010-2012