



STAFF REPORT

DATE: April 3, 2018
TO: Ronald L. Olson, City Manager
FROM: David A. Olson, Executive Director of Public Works
SUBJECT: Capital Projects Policies

BACKGROUND AND FINDINGS:

On February 6, 2018, City Council was provided a draft copy of the Capital Projects Policies document. At the February 20, 2018 City Council Workshop, staff walked through each section of the policy document with City Council, addressing questions and obtaining City Council's suggestions for revising the policies. The recommended revisions provided by City Council were incorporated into the policies.

THE ALTERNATIVES CONSIDERED:

There are two alternatives to consider in regard to the Capital Projects Policies:

- 1) Create and adopt Capital Projects Policies.
- 2) Do not create and adopt Capital Projects Policies.

Which alternative is recommended? Why?

City staff recommends Alternative 1 to create and adopt Capital Projects Policies. These policies set forth the basic framework for the planning, development, funding, and construction of capital projects in the City.

CONFORMITY TO CITY POLICY:

The Capital Projects Policies document is the guiding source for the creation and implementation of the City's Comprehensive Capital Improvement Program Plan. The policies were developed within the parameters established by applicable provisions of the Texas Local Government Code and the City of Killeen Charter.

FINANCIAL IMPACT:

What is the amount of the expenditure in the current fiscal year? For future years?

N/A

Is this a one-time or recurring expenditure?

N/A

Is this expenditure budgeted?

N/A

If not, where will the money come from?

N/A

Is there a sufficient amount in the budgeted line-item for this expenditure?

N/A

RECOMMENDATION:

Staff recommends that City Council approve the City of Killeen Capital Projects Policies.

DEPARTMENTAL CLEARANCES:

Public Works

Finance

Legal

ATTACHED SUPPORTING DOCUMENTS:

Capital Projects Policies