

RECEIVED

SONGHAI BAMBOO ROOTS ASSOCIATION

711 ALEXANDER STREET

KILLEEN, TX, 76541

darlene.golden@sbrca.org

JUN 05 2023 @10:01am

City of Killeen

By: Laura J. Calcote 

City Secretary

LETTER OF APPEAL

City of Killeen

Attention: Mayor Debbie King

Nash & City Council Members

101 N. College Street

Killeen, Tx 76541

City of Killeen

Attn : Mr. Kent Cagle

Office of City Manager

101 N. College Street

Killeen, Tx 76541

Songhai Bamboo Roots Association was called to meet with the Parade committee to address a few concerns concerning the proposed route. The question proposed to me was (1) did I know how many horses would be in the parade.(2) Could I provide a detailed list of walkers, vehicles, etc. I informed the committee that Individuals were still inquiring , and I did have a football team that showed interest. (Walker's) (3) Do the horses have colligans? Plus why did I think I needed only 2 police officers. I informed the committee that prior to submitting the application for the grant I gained assistance from Kathy who used to work at the Convention Center. I was informed I would only need 2 police officers as well as gain permission to utilize the rodeo grounds,even though it belonged to the city, another group maintained the grounds. Once I gained the permission I proceeded to submit the grant for the trail ride. I was provided every excuse such as I would need at least a minimum of 15 OFFICERS. The roads had to be blocked and it was not the designated parade route. Suggestions were made such as join the group that was doing something downtown IE; space would be allowed for the vendors as well as we could join the group doing the parade Saturday. Another option would be to utilize one of the trails and horses could ride along the grass and individuals could still walk. I asked what about the trailers that would have the youth playing steel pans as well as the Rough Riders Party wagon. I informed the team that I also have an artist coming from North Carolina partaking in this. I also informed them that this was an approved event. The response I received was the Convention center would give back the money once this permit is not approved. The meeting was held 5/24/2023 @11:00

On Wednesday 31, May 2023 @16:28 pm I received the denial permit along with a detailed explanation.

According to the email message received from Mr. Cagle on June 2, 2023 , time of delivery 16:23 “ the request to change the event or add a parade on W S Young was denied. The event may proceed as originally planned..”

To clear up any and all confusion the event was scheduled for 17 June 2023. We requested to break the event down into 2 days . The trail ride location never changed . It was always starting at the rodeo grounds staging area and the trail ride route was always WS Young moving down Elms towards Trimmer coming down Bacon Ranch back up behind the Rodeo Ground. Attached is the event change notification which shows only a date change for the event. Nothing more.

Therefore, the approval to break the event down into 2 days thus allowing a day for the trail ride only was what we proposed. According to him the event may proceed as originally planned. In the organization defense then we should be having the trail ride and Southern Soul both on Saturday. That was our original plan.

"In accordance with the Killeen Code of Ordinance, Section 28-158(2), this is my official written request for an appeal of the denial of the parade permit request. As per Section 28-158(2.c), I am requesting this appeal be heard by the Killeen City Council at their next regular meeting on June 13, 2023."

Thank you for allowing us to voice our Concerns

Respectfully Submitted



Darlene Golden

Director

Songhai Bamboo Roots Association

www.sbrca.org

(254) 681-8861



CITY OF KILLEEN
CITY MANAGER'S OFFICE

To: Songhai Bamboo Associations

CC: Holli Clements, City Attorney

FROM: Kent Cagle, City Manager

DATE: May 30, 2023

SUBJECT: Parade Permit

Your application requesting a Parade Permit on Friday, June 16, 2023, from 2:00 p.m. to 3:30 p.m. at the Killeen Special Event Center on the route indicated on the map attached has been denied. The permit was denied in accordance with the City of Killeen Code of Ordinances, Chapter 25, Article V. Parades and Assemblies, Division 2. Permit, Section 159. Standards for issuance, for the following reasons:

- The conduct of a proposed parade, or the location of a proposed assembly, will substantially interrupt either the safe and orderly movement of other vehicular and pedestrian traffic, in and through the city, or adversely affect the safety and health of the individuals participating, or those normally situated immediately adjacent to the site of a parade or an assembly;
- The conduct of the proposed parade or assembly will require the use of a greater number of police officers of the city, to properly police the assembly event, than are regularly scheduled to be on duty at the proposed time, and will substantially curtail necessary police protection of other areas of the city;
- The conduct of a parade or assembly will require the diversion of so great a number of the ambulances available in the city as to substantially curtail and interfere with necessary ambulance services to all individuals within any portion of the city;
- The concentration of individuals, animals, or vehicles at the proposed staging points of a proposed parade, in the parade, or at the proposed assembly, will substantially interfere with the ability to provide necessary fire and police protection or ambulance service to and for the remainder of the individuals and portions of the city;
- The conduct of a parade or assembly will substantially and unreasonably interfere with and curtail necessary garbage collection or street cleaning services;
- The conduct of a parade or assembly will substantially interfere with and curtail necessary movement of firefighting equipment en route to fires, or with the necessary movement of ambulances en route to emergencies;
- A permit for another parade or assembly has previously been issued, scheduling and lawfully permitting another parade or assembly, for the date sought by the applicant.

Department approval received:

PD NO
See notes

FD NO
See notes

KCCC OK
See notes

Streets NO
See notes

CAO _____
See notes

PARADE PERMIT

Songhai Bamboo Roots Association is hereby GRANTED/NOT GRANTED permission to parade on Saturday, June 16, 2023, from 2:00 p.m. to 3:30 p.m. at the Killeen Special Event Center on the route indicated on the attached map.

☐ Approve

☒ Disapprove

Kent Cagle

Digitally signed by Kent Cagle
Date: 2023.05.30 12:24:56
-05'00'

Kent Cagle, City Manager

The above denial, refusal to consider or conditions was appealed to the City Council on the _____ day of _____, _____. In accordance with applicable ordinance provisions, a majority of the City Council present and voting determines that the permit is:

_____ Approved _____ Denied

_____ Approved subject to these conditions: _____

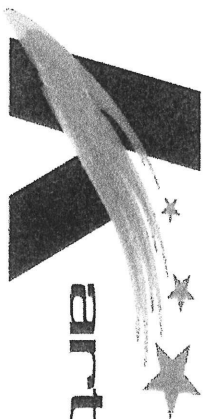
Attest:

Mayor

City Secretary

cc: Fire Department
Police Department

If you have requested streets to be blocked off, please contact the City of Killeen Street Department at 616-3152 between 8:00am and 2:00pm, Monday - Friday prior to needing them.



City of Killeen arts commission

EVENT CHANGE NOTIFICATION FORM

*NOTE: Exhibit I of the Municipal Hotel Occupancy Tax Revenues Recipient Contract must be completed and attached.

A. CONTACT INFORMATION

Name of Organization SONGHAI BAMBOO ROOTS ASSN
Contact Name/Title DARLENE GOLDEN- DIRECTOR
Contact Email Address darlene.golden@sbrca.org
Contact Telephone # 254-681-8861

B. PREVIOUSLY APPROVED EVENT INFORMATION

Input information from your approved grant application.

Event Title	Performance Dates	Event Location
Jazz Festival	7 May 2023	KCCC
Trail Ride/Southern Soul	17 June 2023	Ex Hall & Rodeo Ground

C. PROPOSED CHANGES TO EVENT INFORMATION

Input only information from your approved grant application that you are proposing to change.

Event Title	Performance Dates	Event Location
Trail Ride/Southern Soul	16, June 2023	Parade route/ Ex Hall Rodeo Gd
Trail Ride/Southern Soul	17 June 2023	Parade route, Ex Hall Rodeo Gd
Jazz Festival	cancel	Cancel

Darlene Golden

Darlene Golden Director

Signature of Applicant

Printed or Typed Name

Director

1/24/2023

Printed or Typed Title

Date