



## STAFF REPORT

**DATE:** July 2, 2019

**TO:** Ronald L. Olson, City Manager

**FROM:** Danielle Singh, Executive Director of Public Works

**SUBJECT:** Set a public hearing date of August 27, 2019 to consider the Impact Fee Capital Improvements Plan and Land Use Assumptions

### **BACKGROUND AND FINDINGS:**

On October 16, 2018, City Council authorized the creation of the Capital Improvements Advisory Committee (CIAC) to move forward with the process of implementing impact fees. Since that time, the CIAC, City Staff, and Kimley-Horn and Associates have continued to discuss the proposed Impact Fee Capital Improvements Plan and Land Use Assumptions.

In order to continue moving forward with impact fees, it is necessary to set a public hearing date for the Impact Fee Capital Improvements Plan and Land Use Assumptions. Texas Local Government Code Chapter 395 requires the City Council adopt a resolution to set a public hearing date to consider the land use assumptions and impact fee capital improvements plan. Once the public hearing date is set and prior to thirty days before the date set for the hearing, notice of the hearing shall be published in the newspaper and the land use assumptions, time period of the projections, and a description of the capital improvement facilities proposed shall be made available to the public.

### **THE ALTERNATIVES CONSIDERED:**

1. Do not continue the process of implementing impact fees.
2. Determine a later date to conduct a public hearing.
3. Approve the resolution establishing a date for the public hearing.

### **Which alternative is recommended? Why?**

Staff recommends alternative 3. Approval of the resolution establishing the public hearing date will allow the impact fee process to continue forward on schedule.

### **CONFORMITY TO CITY POLICY:**

This item complies with all federal, state, and local regulations.

**FINANCIAL IMPACT:**

**What is the amount of the expenditure in the current fiscal year? For future years?**

N/A

**Is this a one-time or recurring expenditure?**

N/A

**Is this expenditure budgeted?**

N/A

**If not, where will the money come from?**

N/A

**Is there a sufficient amount in the budgeted line-item for this expenditure?**

N/A

**RECOMMENDATION:**

City Staff recommends that the City Council approve the resolution establishing a public hearing date of August 27, 2019 to consider the Impact Fee Capital Improvements Plan and Land Use Assumptions in accordance with Texas Local Government Code Chapter 395.

**DEPARTMENTAL CLEARANCES:**

City Attorney, Finance

**ATTACHED SUPPORTING DOCUMENTS:**

N/A