



# LETTER OF AGREEMENT WITH BIO CHEM LAB

RS-22-169

November 29, 2022



# Project Background

2

- Annually, Water and Sewer takes 3,000 water and wastewater samples that require testing by a certified testing lab.
- These water quality tests are required by the Texas Commission on Environmental Quality (TCEQ) for the preservation of public health and safety.
- This year quotes for testing services were received from:
  - ▣ Bio Chem Lab
  - ▣ Aqua-Tech
  - ▣ Ana Lab



# Project Background

3

- ❑ Bio Chem Lab of West, Texas submitted the lowest quote in the amount of \$51,711.
- ❑ Bio Chem lab has provided exceptional testing service to the City for the past thirteen years.
- ❑ A Letter of Agreement (LOA) for Bio Chem Lab's testing services has been proposed.



# Alternatives

4

- ❑ Do not approve the letter of agreement with Bio Chem Lab, Inc. and select another vendor.
- ❑ Approve the letter of agreement with Bio Chem Lab, Inc. in an amount not to exceed \$51,711.



# Recommendation

5

- City Council authorize the City Manager, or designee, to execute a Letter of Agreement with Bio Chem Lab in an amount not to exceed \$51,711.