



MUNICIPAL COURT BRIEFING

DS-24-035

May 28, 2024

Overview

2

- ❑ Court Updates
- ❑ October 2023 – March 2024 Number of Defendants
- ❑ National Center for State Courts CourtTool Metrics
 - ▣ Clearance Rate
 - ▣ Age of Pending Caseload
 - ▣ Trial Date Certainty

3

Court Updates

October 2023 - March 2024

Court Updates

4

- ❑ New Administrator – Sandra Rodriguez
- ❑ New Assistant Administrator – Tatiana Gilbert
- ❑ Four Clerks passed Court Clerks Certification
- ❑ Text message notifications to defendants
- ❑ Updated credit card payment system
- ❑ Website Payment Plan enrollment system
- ❑ Pay by phone system

5

Number of Defendants

October 2023 - March 2024

October 2023 Defendants

6

- 1,678 defendants serviced by clerks in lobby
- 1,258 defendants set for court dockets
- 341 defendants who appeared for court dockets

November 2023 Defendants

7

- 1,473 defendants serviced by clerks in lobby
- 1,390 defendants set for court dockets
- 324 defendants who appeared for court dockets

December 2023 Defendants

8

- ❑ 1,620 defendants serviced by clerks in lobby
- ❑ 605 defendants set for court dockets
- ❑ 374 defendants who appeared for court dockets

January 2024 Defendants

9

- 1,946 defendants serviced by clerks in lobby
- 1,866 defendants set for court dockets
- 613 defendants who appeared for court dockets

February 2024 Defendants

10

- 1,787 defendants serviced by clerks in lobby
- 1,214 defendants set for court dockets
- 510 defendants who appeared for court dockets

March 2024 Defendants

11

- 1,590 defendants serviced by clerks in lobby
- 1,284 defendants set for court dockets
- 431 defendants who appeared for court dockets

12

National Center for State Courts CourtTool Metrics

October 2023 – March 2024

Clearance Rate

13

- The number of outgoing cases as a percentage of the number of incoming cases
- The clearance rate measures whether the court is keeping up with its incoming caseload

Clearance Rate

14

		Clearance Rate	
Month/Year	Actual	National Time Standards	Comments
October 2023	72.87%	100% or higher	
November 2023	118.89%		
December 2023	274.54%		
January 2024	91.32%		
February 2024	88.17%		
March 2024	157.94%		

Age of Pending Caseload

15

- The age of the active cases that are pending before the court, measured as the number of days from filing until the time of measurement
- Cases that are filed but are not yet disposed are what make up the court's pending caseload

Age of Pending Caseload

16

Month/Year	% of Pending Cases 1-60 Days Old	% of Pending Cases 61-90 Days Old	Actual Data		National Time Standards	Comments
			% of Pending Cases 91-180 Days Old	% of Pending Cases Older than 180 Days		
Oct. 2023	3.86%	1.30%	4.70%	90.14%	75% of cases disposed within 60 days; 90% within 90 days; 98% within 180 days	The Court is addressing a significant backlog with a docket clean up.
Nov. 2023	3.12%	2.09%	4.29%	90.50%		
Dec. 2023	2.69%	1.94%	4.27%	91.10%		
Jan. 2024	2.75%	1.48%	4.48%	91.29%		
Feb. 2024	4.00%	1.00%	4.00%	91.00%		
Mar. 2024	3.00%	2.00%	4.00%	91.00%		

Time Date Certainty

17

- The number of times cases disposed by trial are scheduled for trial
- This metric provides a tool for management to evaluate the effectiveness of calendaring and continuance practices

Trial Date Certainty

18

Actual Data						
Month/Year	% of Cases Disposed - Bench Trials	Average Number of Trial Settings - Bench Trials	% of Cases Disposed - Jury Trials	Average Number of Trial Settings - Jury Trials	National Time Standards	Comments
Oct. 2023	0%	0	0%	0	90% of cases disposed with 2 or fewer trial settings	No Trials Held
Nov. 2023	0%	0	0%	0		No Trials Held
Dec. 2023	0%	0	0%	0		No Trials Held
Jan. 2024	0%	0	0%	0		No Trials Held
Feb. 2024	0%	0	0%	0		No Trials Held
March 2024	100%	1	0%	0		1 Trial held

Summary

19

- ❑ Court Updates
- ❑ October 2023 - March 2024 Number of Defendants
- ❑ National Center for State Courts CourtTool Metrics
 - ▣ Clearance Rate
 - ▣ Age of Pending Caseload
 - ▣ Trial Date Certainty

End

20

☐ Questions