

Application Form

Grant Cycle*

Decisions are made in May and October for this grant category. If you are seeking a May 2016 decision, name your request "**May 2016 Grant Cycle**". If you are seeking an October decision date, please wait and submit your application during the next cycle.

May 2016 Grant Cycle

Amount Requested*

Please provide the total amount requested.

\$35,000.00

Service Area population*

100,000 to 249,999

Geographic Area*

Geographic region in which funds will be used

TX; NM; CO; WY; LA; MS; FL; PR

Petco VIN

Please provide 4-6 digit Petco VIN (Vendor Identification Number) if known. If you do not know or do not have a VIN, please leave blank.

123055

Partner Newsletter*

Is everyone in your organization who should be receiving our partner newsletter signed up? If not, please indicate email addresses below for those that would like to receive important updates regarding grants, adoptions and other exclusive partner information.

Yes

Email #1

asanchez@killeentexas.gov

Email #2

Email #3

IMPORTANT: It is imperative that you read the Grant Application Instructions prior to completing this application. Failure to accurately complete the application in accordance with the Grant Application Instructions may result in a denial of your request.

ANIMALS RECEIVED AND OUTCOME INFORMATION FOR 2014

Please indicate the number of animals for 2014 in each category below. *(Yes, we really do want your 2014 data for this application. If your grant is approved, you will be asked to provide your 2015 data on your follow up report.)*

***IMPORTANT:** This application is for animal welfare organizations that provide sheltering and adoption services (in addition to other services). Your organization must have data to input in this section in order to proceed.*

****We strongly suggest that you access the Excel version of our Animal Data Worksheet OR printout and complete the attached pdf version Animal Data Worksheet prior to completing the section below.**

NOTE: For questions requesting a number, please enter one number only. If none, please enter 0. Please do not enter special characters such as dashes or number ranges. You may save your work and complete this section at a later date if necessary.

RECEIVED INFORMATION

On-hand (in care) as of January 1st*

103

Stray animals*

4730

Owner surrenders*

605

Transfers*

Animals transferred in from other organizations

43

Other animals*

Those animals received that do not fit in the categories above

512

TOTAL received/cared for*

Sum of all "received" fields above for the calendar year Jan 1 to Dec 31. *(Remember to include your on-hand / in care as of January 1st in this TOTAL)*

5993

OUTCOME INFORMATION

Adopted*

2212

Returned to owner*

1133

Transferred*

Animals transferred out to other organizations

729

Died in care*

90

Euthanized*

1662

Other animal outcomes*

Those animals outcomes that do not fit in the categories above

54

On-hand (in care) on December 31st*

113

TOTAL outcomes*

Sum of the "outcome" fields above for the calendar year Jan 1 to Dec 31. *(Remember to include your on-hand / in-care on December 31st in this TOTAL.)*

5993

VALIDATION*

TOTAL animals received/cared for MUST equal your TOTAL animal outcomes (see instructions).

- Total "Received" includes your in care count at the beginning of the year
- Total "Outcomes" includes your in care count at the end of the year.

Please verify that these two numbers are equal and the values indicated for the various categories add up correctly prior to proceeding.

Yes

ORGANIZATION FINANCIAL DATA

Total 2014 expenses*

Or your last fiscal year.

\$732,517.00

Portion of expenses government funded*

Include the amount of all direct funding from government including any contracts, grants or other payments.

\$0.00

Total 2014 revenue*

Or your last fiscal year.

\$85,063.00

Current budgeted expenses*

Total expense amount for your current annual budget

\$981,040.00

OPERATIONAL INFORMATION

Total spay/neuter surgeries*

Total number of spay/neuter surgeries during the year funded by your organization (all types).

45

Spay/neuter surgeries of shelter animals

45

Spay/neuter surgeries of public animals

Number of spay/neuter surgeries of public animals performed by your clinic or funded in full or part by your organization.

0

Feral cat spay/neuter surgeries

Number of feral cat spay/neuter surgeries. Animals released and not otherwise included in shelter or public surgeries.

0

Number of Humane Officers on staff*

7

Total number of days CLOSED for adoptions*

During a 365 day-year

91

Extended hours*

Number of weekend hours and weekday hours after 5pm OPEN for adoptions during a typical week (excluding any holiday weeks).

Average DOG adoption fees*

51-100

Average CAT adoption fees*

51-100

Adoption promotion*

Do you do adoption promotions, specials or events?

Yes

Adoption time frame*

The typical time period for an animal to be given to adopter after completing the application is:

Same Day

If not same day, please indicate reason(s)

Check all that apply

Other reason not same day

If you selected "Other" above, please specify reason

Adoption approvals*

What is the estimated percentage of adoption applications submitted that are approved?

Greater than 90%

Satellite adoption centers*

Please indicate total number of satellite adoption centers. Satellite adoption center refers to adoption space inside another business where animals are housed and shown for adoption. For example, cat housing in a Petco store would be considered a satellite adoption center.

1

Location

Please provide business name, city and state of the location of any satellite adoption centers.

PETCO
Harker Heights, TX

Shelter software*

What shelter software do you use to track your information?

Chameleon

Other software

If you selected "Other" above, please indicate name of shelter tracking software used.

Shelter statistics*

Does your organization annually publish your shelter statistics on your website for total intake, adoptions, euthanasia, transfers, etc.?

No

PARTNERS AND REFERENCES

Transfers from Animal Control*

Do you transfer animals from your local animal control organization(s)?

Yes

Local animal control*

Please provide the name of your local animal control organization(s).

Killeen Animal Services

Do not transfer from animal control

If you do not transfer animals from your local animal control organization(s), please indicate the reason below. Please select the best answer.

Other reason we do not transfer from AC

If you selected "other" above, please indicate reason below.

Transfers*

Do you transfer animals from other organizations?

Yes

Top 3 transfer partners

The partners in which you transferred in the greatest number of animals in the past year, and the approximate number of transferred animals per group. Please provide full name and address of organizations.

Texas Humane Hero
10930 E. Crystal Falls Parkway
Leander, TX 78641
Ph.# 512-260-3602

Total Number transferred 400-500

Petco Adoption Partner*

Is your organization an active adoption partner with your local Petco store?

Yes

Frequency

If yes, how often do you bring animals for adoption to Petco stores?

Two weekends per month

Adoptions at Petco

If yes, how many adoptions did you do in 2014 at Petco stores?

101 to 200

Interested in partnership?

If not a current adoption partner, are you interested in becoming a Petco adoption partner?

No

Partnership obstacle

If you are not interested in partnering with your local Petco for adoptions, please advise primary reason why not. This will better enable us to determine how to best assist our partners in an effort to increase pet adoptions.

Other reason

If you selected "Other" above, please provide additional information.

Recommendations*

Please include the names of those that would be willing to provide a recommendation for your organization. Include Petco employees and others. Please include name, organization or company (if applicable), phone number and/or email address.

PETCO Frank 254-627-0021
Killeen Cause for Paws Ms. Laboy 254-338-5288

PURPOSE OF FUNDING REQUEST

Primary Purpose*

Please tell us the primary purpose of your funding request.

Adoption preparation (animal care, vaccinations, necessary medical treatment, spay/neuter)

Secondary Purpose

If applicable

Adoption promotion (adoption marketing and sponsorship of adoption events)

Additional Purpose

If applicable

Not Applicable

Other Purpose

If you selected "Other" above, please specify other purpose.

Date of Event

If your request is for sponsorship of an event, please provide date of event. List one date only even if event is longer than one day or multiple events.

Amount per Purpose

If you selected more than one purpose, indicate below the amount for each purpose.

Primary Purpose-25000
Secondary Purpose 10000

Use of Investment*

How will your organization utilize the investment made by the Petco Foundation, if granted?

The Killeen Animal Shelter will provide dogs and cats with the required animal care, vaccination, necessary medical treatment and spay and neuter

Recognition*

If an investment is made in your organization by the Petco Foundation, please share your ideas of how will you will recognize the Petco Foundation for said investment.

PETCO will receive an appreciation letter from the Killeen Police Department and a post on the KPD Facebook page.

Other information

Please provide other important information that may be relevant or important to our consideration of your request. *Attachments may be added in the next section.*

[Unanswered]

ATTACHMENTS

REQUIRED FINANCIAL DATA

If your most recent Form 990 is not published on GuideStar, please upload your most recent Form 990, excluding schedules. If you do not file a Form 990, please attach audited financial statements, if available, or otherwise unaudited financials statements. If you are a municipal or governmental entity, please upload your department or divisional budget. *If your document is too large, please include a link to the document below.*

Link

You may include a link to information such as your 990 or financial statements here.

Document or photo related to your submission

If you are a qualified organization and applying for a Lifesaving Impact Award, please upload required document here. If not, other document types or a photo related to your application may also be uploaded here.

SKMBT_C36016021113211.pdf

Additional document or photo

If you are applying for sponsorship of an event, please upload a listing of all sponsor levels and benefits here. If not, other document types or a photo related to your application may be uploaded here.

SKMBT_C36016021113210.pdf

NOTE: Every application MUST include a W-9 form completed, signed and dated within the last year.

Additionally, if you have never received funds from the Petco Foundation, please also include a copy of your IRS tax-exempt determination letter, section 501(c)(3). If you do not have a 501(c)(3) tax determination letter, the only other way to qualify would be to be a governmental entity and submit the completed Government or Municipal Agency form.

IMPORTANT: The name on the W-9 form must match the name on the 501c3 letter or governmental agency form.

W-9 form*

Please print page one, complete and sign IRS W-9 Form . Scan completed document and save to your computer OR if you need to create a pdf (electronic copy), click on the link "Fax to File" found in the beige margin to the left and follow the directions. This will allow you to create a document that you may upload to your application. Don't forget to include a signature where it indicates, "Signature" on the form.

W9 for COK Effective 7.20.15.pdf

IRS tax-exempt determination letter

Please upload a copy of your IRS tax-exempt determination letter. If you need to create a pdf (electronic copy) from a hard copy, please click on the "Fax to File" link in the beige margin to the left and follow the instructions. You will be able to create a document that you may upload to your application. (State exemption forms do NOT qualify.)

IRS EIN Letter.pdf

Governmental or Municipal Agency

Please print, complete and sign the Governmental Agencies or Organizations Registration **if you are a government or municipal agency** and not in possession of a 501(c)(3) tax determination letter. You may scan and upload this document after signing or if you need to create an attachment, click on the link "Fax to File" found in the beige margin to the left and follow the directions. This will allow you to create a pdf (electronic document) that you may upload to your application. Please check the appropriate boxes that explain your situation.

PETCO Foundation Governmental Agencies.pdf

Certification*

I certify that I am an officer or authorized representative of the organization submitting this application and that all information on this grant application is true and correct in all material respects. I agree that all funds granted will be utilized as set forth in this application or as otherwise agreed to in writing by the organization and the Petco Foundation. I agree on behalf of the organization that as a partner of the Petco Foundation any public messaging that includes information about the Petco Foundation shall promote a positive message about helping animals and saving lives. The organization agrees that it shall not disparage or speak negatively or take any action intended, or which would reasonably be expected, to harm the Petco Foundation or its reputation or which would reasonably be expected to lead to unwanted or unfavorable publicity to the Petco Foundation.

Yes

Government or municipal organization certification

If submitting this application on behalf of a governmental or municipal agency, department or division, I hereby certify that any grant funds awarded will be utilized and become part of the funding on the animal control sheltering department and shall not be appropriated to the general funds of the municipality.

Yes

Address Change?*

Has your organization address changed recently? If so, please indicate "Yes" and complete the "*Update address, contact information or submit W-9*" form that is available at the bottom of our **Grant Application** page. You may access the form from the side bar menu at the top by selecting "**Apply**". The online form and attachments are required to update your address and assure that checks are mailed to the correct address.

No

By submitting this application you consent to receiving emails from the Petco Foundation. You may opt out at any time by using the unsubscribe option on each email.

IMPORTANT: Once you select "**Submit Application**" you will **NOT** be able to modify your submission. If you want to review your application, click "**Save Application**" to review and make any final changes before submitting. *You will be able to view or print the application from your account later, if desired.*