



INCREASE FOR PURCHASE OF LIBRARY BOOKS THROUGH TXSMARTBUY CONTRACT

RS-24-117

July 2, 2024

Background

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- ❑ In December 2023, Council approved a TXSMARTBUY contract with Ingram Library Services for the purchase of library materials, in an amount not to exceed \$90,000.
- ❑ In May 2024, Library Services canceled the \$42,785 lease for library materials from Baker & Taylor due to poor fulfillment rates.
 - ▣ Funds for leasing were transferred to the appropriate account for the purchase of library materials.

Background

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- Staff recommends that the transferred funds be used to increase the TXSMARTBUY contract purchase limit in an amount not to exceed \$132,785 for the purchase additional library materials from Ingram Library Services.
- Increasing purchase limit will allow the library maintain state accreditation.

Conformity & Financial Impact

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- ❑ Conforms to City of Killeen purchasing policy
- ❑ Recurring expense
- ❑ Increased current year expenditure not to exceed \$132,785
- ❑ FY 2025 expenditures based on annual appropriation, estimated at \$115,000

Recommendation

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- City Council authorize increasing the purchase budget for library books through Ingram Library Services for FY 23-24 to an amount not to exceed \$132,785.